

Finance & Administrative Services Director

City of Webster City, Iowa

The City of Webster City is seeking an experienced and collaborative professional to serve as its **Finance & Administrative Services Director**. Reporting directly to the City Manager, this position provides leadership and oversight for the City's finance, administrative services, human resources support, and information technology functions. The Director also serves as the City's chief financial and administrative advisor.

Key responsibilities include participating in the City's budgeting and long-term financial planning; overseeing accounting, financial reporting, internal controls, treasury, investments, and debt administration; and providing executive oversight of payroll, HR-related administration, information technology, compliance, and risk management. The Director is a member of the City's leadership team and regularly works with the City Manager, department directors, auditors, financial advisors, and other community and governmental partners.

Qualified candidates should have a degree in accounting, finance, business administration, public administration, or a closely related field; five years of progressively responsible experience in governmental finance, accounting, administration, or a related field; and three years of management or supervisory experience. An equivalent combination of education and experience may be considered.

The ideal candidate will be a strategic leader with strong financial expertise, sound judgment, excellent communication skills, and a commitment to accountability, transparency, teamwork, and public service.

To Apply visit our website at www.webstercity.com to complete our application form and submit resume to wcbeth@webstercity.com Salary DOQ, position will remain open until filled. EOE