Help strengthen Iowa communities through housing, historic preservation and economic development. The Iowa Economic Development Authority (IEDA) is seeking a **Tax Credit Program Manager** to administer two programs that make a meaningful impact in communities across Iowa: the Workforce Housing Tax Credit and Historic Preservation Tax Credit programs.

In this position, you will play a key role in administering these Tax Credit programs while helping developers and communities successfully navigate program requirements.

About Us:

At the Iowa Economic Development Authority (IEDA), we're dedicated to making Iowa the choice for people and businesses. We build powerful partnerships, leverage diverse resources, and drive economic and community vitality. From supporting startups and expanding enterprises to preserving the rich history and culture of rural communities, and aiding in disaster recovery, we create endless opportunities for Iowans to thrive.

Key Responsibilities:

As the Tax Credit Program Manager, you will serve as the agency expert and primary point of contact for the Workforce Housing Tax Credit and Historic Preservation Tax Credit programs. You will work closely with developers, communities and other interested entities, guide applicants and program participants, review and evaluate projects, interpret applicable requirements, and use independent professional judgment to resolve complex program issues.

- **Administer the Workforce Housing and Historic Preservation Tax Credit programs**, serving as the agency's subject matter expert and point of contact.
- Guide applicants and stakeholders by **providing technical assistance** to developers, communities and other interested entities and responding to program questions and inquiries.
- **Evaluate applications and** projects against program criteria and make award recommendations to management.
- **Manage projects** through completion, including project closeout activities for Workforce Housing projects and contract compliance and completed-project reviews for Historic Preservation projects.
- **Collaborate** with partners, including the State Historic Preservation Office, internal teams and external stakeholders, to support effective program administration
- **Travel to Iowa communities** to promote programs and conduct trainings.

An ideal candidate is:

- **Analytical and detail-oriented**, with the ability to review complex applications, documentation, regulations and program requirements.
- **Relationship-focused and collaborative**, with the ability to work and communicate effectively with internal teams, external partners and program participants.
- Dedicated to our **Core Values**:

  Accountability in Action - We take pride in our work and results.

  Innovate Together - We thrive on solving challenges through dynamic collaboration with our teams and partners.

Mission Driven - We place Iowans at the heart of everything we do

As an employee of the **Iowa Economic Development Authority (IEDA) | Iowa Finance Authority (IFA)**, you'll enjoy the advantages of being a **State of Iowa employee**, with a comprehensive benefits package designed to support your health, financial security, and work-life balance. The State of Iowa offers a broad range of benefits for employees and their families, including health, dental, retirement, wellness, and income-protection programs.

- **Generous Paid Time Off:** Build time away for what matters most with vacation leave that carries over year to year, sick leave with unlimited accumulation, and (9) paid holidays.
- **Affordable, Quality Health Coverage:** Access comprehensive medical, dental, and vision benefits to help keep you and your family healthy. The State of Iowa offers health coverage administered by Wellmark Blue Cross and Blue Shield.
- **Retirement Security:** Plan confidently for the future with the Iowa Public Employees' Retirement System (IPERS) and additional voluntary retirement savings opportunities through the Retirement Investors' Club.
- **Life and Disability Protection:** Eligible employees receive State-paid basic life insurance and long-term disability coverage, providing financial protection when it's needed most.
- **Wellness and Family Support:** Take advantage of confidential Employee Assistance Program (EAP) services, wellness resources, and employee discounts on popular products and services.
- **Additional Tax-Saving Benefits:** Flexible Spending Accounts (FSAs) allow employees to set aside pre-tax dollars for healthcare and dependent care expenses.
- **A Career with Purpose and Stability:** Join a mission-driven organization where your work positively impacts communities across Iowa while enjoying the stability and benefits that come with public service.

Learn more about the benefits available to State of Iowa employees on the State of Iowa Benefits Overview.

New to the area or looking to relocate to Iowa? Visit ThisIsIowa.com to see how Iowa offers something for everyone- competitively low cost of living, bustling cities and neighborhoods, access to entertainment, opportunities for career growth and unrivaled access to outdoor adventures.

The Tax Credit Program Manager position is a non-merit, non-contract position that is classified by the State of Iowa as an Economic Development Specialist 3 and is exempt per FLSA regulations.

To Apply: Submit an application, resume, and cover letter at jobs.iowa.gov by the position closing date.

The Iowa Economic Development Authority is an EEO/AA Employer

Our agency uses E-Verify to confirm the employment eligibility of all newly hired employees. To learn more about E-Verify, including your rights and responsibilities, please visit **www.dhs.gov/E-Verify**.