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NOTICE TO BIDDERS
LIBRARY REFURBISHMENT PROJECT

Sealed proposals will be received by the City Clerk of the City of Iowa City, Iowa, until 3:00 P.M. on the third day of December 2026. Sealed proposals will be opened immediately thereafter. Bids submitted by fax machine shall not be deemed a "sealed bid" for purposes of this Project. Proposals received after this deadline will be returned to the Bidder unopened.

Proposals will be acted upon by the Iowa City Public Library Board of Trustees at a meeting to be held in the Iowa City Public Library Board Room at 5:00 P.M. on the seventeenth day of December, 2026, or at special meeting called for that purpose. In accordance with the City Code of Iowa City, Iowa, Title 11, The Iowa City Public Library Board of Trustees is granted the power to have exclusive control of the expenditure of all funds allocated for library purposes for the City of Iowa City and hereafter may be known as the City of Iowa City, or City.

The Project will involve the following:
The project consists of phased removal and replacement of carpet and other floorings in public areas of the building; painting in public spaces; selective demolition and gypsum board wall repair; and selective electrical work at the Iowa City Public Library.

All work is to be done in strict compliance with the Project Manual prepared by Engberg Anderson, Inc. of Chicago, Illinois, which has heretofore been approved by the Iowa City Public Library Board of Trustees, and are on file for public examination in the Office of the City Clerk.

Each proposal shall be completed on a form furnished by the City and must be submitted in a **sealed envelope**. In addition, a separate sealed envelope shall be submitted containing a completed Bidder Status Form and a bid security executed by a corporation authorized to contract as a surety in the State of Iowa, in the sum of 10% of the bid. The bid security shall be made payable to the TREASURER OF THE CITY OF IOWA CITY, IOWA, and shall be forfeited to the City of Iowa City in the event the successful Bidder fails to enter into a contract within ten (10) calendar days of the Iowa City Public Library Board of Trustees award of the contract and post bond satisfactory to the City (in the form shown in Section 00 61 10) ensuring the faithful performance of the contract and maintenance of said Project, if required, pursuant to the provisions of this notice and the other contract documents. The City shall retain the bid security furnished by the successful Bidder until the approved contract has been executed, the required Performance, Payment, and Maintenance Bond (as shown in Section 00 61 10) has been filed by the Bidder guaranteeing the performance of the contract, and the contract and security have been approved by the City. The City shall promptly return the checks or Bidder's bonds of unsuccessful Bidders to the Bidders as soon as the successful Bidder is determined or within thirty days, whichever is sooner.

The successful Bidder will be required to furnish a Performance, Payment, and Maintenance Bond in an amount equal to one hundred percent (100%) of the contract price and in the form shown in Section 00 61 10, said bond to be issued by a responsible surety approved by the City, and shall guarantee the prompt payment of all materials and labor, and also protect and save harmless the City from all claims and damages of any kind caused directly or indirectly by the operation of the contract, and shall also guarantee the maintenance of the improvement for a period of one (1) year from and after its completion and formal acceptance by the Iowa City Public Library Board of Trustees.

The following limitations shall apply to this Project:

Specified Start Date: February 1, 2027
Substantial Completion: June 2, 2027
Final Completion: July 2,2027

All of the bid items listed in Section 00 42 10 – Proposal shall be completed by the Substantial Completion Date with noexceptions.

The Project Manual may be examined at the office of the City Clerk. Copies thereof and blank forms may be secured at the office of Technigraphics, a division of Rapids Reproductions located at 415 Highland Ave, Suite 100, Iowa City, Iowa 52240, Phone: (319) 354-5950, Fax: (319) 354-8973, Toll-Free: (800) 779-0093..

Prospective Bidders are advised that the City of Iowa City desires to employ minority contractors and subcontractors on City projects. A listing of Targeted Small Business contractors can be obtained from the Iowa Department of Administrative Services at (515) 242-5120.

Bidders shall list on the Proposal the names of persons, firms, companies or other parties with whom the Bidder intends to subcontract. This list shall include the type of work and approximate subcontract amount(s).

The Contractor awarded the contract shall list on the Contract its subcontractors, together with type of work and approximate subcontract amount(s.

By virtue of statutory authority, preference must be given to products and provisions grown and coal produced within the State of Iowa, and to Iowa domestic labor, to the extent lawfully required under Iowa Statutes. The Iowa reciprocal resident Bidder preference law applies to this Project.

The City reserves the right to reject any or all proposals, and also reserves the right to waive technicalities and irregularities.

Posted upon order of the Iowa City Public Library Board of Trustees of Iowa City, Iowa.

KELLIE GRACE, CITY CLERK