City of Ankeny Iowa

Utilities Operator I - Wastewater

SALARY	See Position Description	**LOCATION**	1102 SE Creekview Dr, Ankeny
JOB TYPE	Full Time	**JOB NUMBER**	00726
DEPARTMENT	MU - Wastewater	**OPENING DATE**	11/09/2026
CLOSING DATE	11/29/2026 10:00 PM Central		

Function

The City of Ankeny is accepting applications for the full-time position of Utilities Operator - Wastewater - in the Municipal Utilities Department.

Starting salary, plus excellent benefits:

- Utilities Operator Assistant - $28.75 per hour with no certifications
- Utilities Operator I - $31.95 per hour with a Grade I operator's certificate issued by the State of Iowa Department of Natural Resources (DNR) in wastewater related field or the Iowa Water Environment Association (IAWEA).

Hours: Monday - Friday, 7 AM - 3:30 PM with additional on-call/overtime hours as needed.

The City of Ankeny offers a comprehensive benefits package including:
Vacation and Sick Leave
Personal Leave
Nine (9) Paid Holidays
Health/Dental/Life/LTD Insurance
Paid Parental Leave
Wellness Programs and Incentives
Tuition Reimbursement and Continuing Education Programs
Public Service Student Loan Forgiveness Benefit +++
Defined Benefits Pension Plan Through IPERS
Deferred Compensation Plan
Voluntary Insurance Benefit Options
Longevity Pay

Applications must be received by Sunday, November 29, 2026, at 10:00 PM. Interested individuals should apply online at www.ankenyiowa.gov and may attach a resume along with any certifications held and a detailed cover letter expressing interest. *Pre-employment physical, drug screen and background check required.*

To advance in the hiring process, you must pass a basic skills exam to be administered to all qualified applicants. Additional information will be emailed on ***Monday, November 30, 2026.*** *Please check your email (and junk email) for testing information. Contact HR if you do not receive the testing information on 11/30/26.*

Principal Duties and Responsibilities

- Assist other personnel as directed in the operation, maintenance, and repairs of the Municipal Utilities facilities and sewer collection system.
- Record readings from meters, gauges, and related controls and equipment to maintain proper pumping rates, flows, and to make necessary minor operational or mechanical adjustments.
- Maintain records.
- Recognize and evaluate potential operational or mechanical problems and advise operational staff or supervisor.
- Assist the public by listening to complaints, inquiries, and problems, and taking the appropriate actions necessary to correct them and advise the supervisor or superintendent when necessary.
- Complete routine maintenance and minor repairs on all operational equipment, buildings, grounds, vehicles and appurtenances as directed including general cleaning.
- Respond to sewer service calls, lift station and manhole monitor alarms, and other emergencies as directed.
- Perform basic field tests.
- Perform office duties as assigned.
- Assist other city departments as directed.

Entry Requirements and Skills

- Graduation from high school or an equivalent.
- Ability to establish and maintain effective working relationships with co-workers and the public, ability to keep accurate and legible records, and have the ability to recognize occupational hazards and follow established safety precautions.
- Possess a valid driver's license issued by the State of Iowa.

Utilities Operator Assistant – Wastewater - If hired with no certification, must be able to obtain, within one (1) year from date of hire:

- A Grade I operator's certificate issued by the State of Iowa or IAWEA in a wastewater related field.
- Shall be able to obtain and maintain a valid commercial driver's license (CDL) Class B with airbrakes endorsement issued by the State of Iowa within one (1) year of the date of hire. Tanker endorsement may be required.

Utilities Operator I - Wastewater –

- Possess an IDNR Grade I operator certification in wastewater or IAWEA Grade I voluntary wastewater collection system operator certification.
- Shall be able to obtain and maintain a valid commercial driver's license (CDL) Class B with airbrakes endorsement issued by the State of Iowa within one (1) year of the date of hire. Tanker endorsement may be required.
- May be required to obtain and maintain a mobile crane operator's certification.

WORKING CONDITIONS:

- Will be required to perform duties during off-hour emergencies, weekends, or holidays.
- May be exposed to a variety of chemicals, noxious odors, gases, high voltage, and other potentially hazardous working conditions as well as all types of weather conditions and extremes.
- Will be required to operate employer’s vehicles and related equipment.

PHYSICAL REQUIREMENTS:

- Must be insurable.
- Must be sighted.
- Must be able to hear normal conversation.
- Must be able to speak clearly at normal rate of conversation.
- Must keep regular and reliable attendance at work.
- Must be able to kneel, squat, bend, twist, climb, lie on creeper, and work over head.
- Must be able to work on equipment located overhead, above or below the waistline.
- Must be able to work in wet environments.
- Must be able to climb into or out of employer’s equipment.
- Must be able to remove and replace manhole covers weighing up to 80 pounds with a lever.
- Must be able to climb into and out of 22-inch openings.

- Must periodically lift and carry, for short distances, heavy objects weighing up to 75 pounds.
- Must be able to climb and descend ladders and stairs and walk over uneven terrain.
- Must be able to lift and move items weighing up to 150 pounds with the assistance of another employee but without assistance of a portable hoist.
- Must be able to use tools weighing 30 pounds or more.

Employer
City of Ankeny Iowa

Address
410 West 1st St

Ankeny, Iowa, 50023-1557

Phone
515-965-6400

Website
http://www.ankenyiowa.gov

Utilities Operator I - Wastewater Supplemental Questionnaire

*QUESTION 1

Do you possess a high school diploma or GED?

- ◯ Yes
- ◯ No

*QUESTION 2

Do you currently possess a commercial driver's license (CDL), Class B?

- ◯ Yes
- ◯ No

QUESTION 3

Do you currently possess a Grade I operator's certificate issued by the State of Iowa or IAWEA in a wastewater related field?

- ◯ Yes
- ◯ No

*QUESTION 4

Do you currently possess a mobile crane operator's certificate?

- ◯ Yes
- ◯ No

* Required Question