

# VIOLATION REPORT FORM

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YOUR NAME

YOUR HOME OR BUSINESS ADDRESS

PHONE NUMBER

EMAIL ADDRESS

DATE/TIME OF INCIDENT

LOCATION OF INCIDENT

*Address and name of the facility or incident. Cross-roads or GPS coordinates are helpful. Note where you were when you observed the violation.*

OTHERS INVOLVED

*Did anyone else observe this? Please share their name and contact information, if available.*

WHAT WAS OBSERVED?

SEE THE SAND SENTINEL PROGRAM FOLDER FOR HELPFUL INFORMATION TO COLLECT, RELATED TO AIR, WATER, OR TRANSPORTATION VIOLATIONS.

*What led you to file a report? What did you see, hear, or smell that is relevant? Who was involved? Is this a one-time incident or repeating?*

SUPPLEMENTAL MATERIALS

*Are there photographs, videos, data, or other evidence of the incident? Where can they be found?*

SIGNATURE

DATE

# **VIOLATION REPORT FOLLOW-UP**

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## **DATE REPORTED**

## **WHO REPORTED THE INCIDENT?**

## **METHOD OF REPORTING**

*By phone, email, online, in person. If possible, list the agency or organization you reported to and the individual who took the report if there was one. For example, DNR, the county, sheriff's office, etc.*

## **REQUESTS MADE**

*Note if you made any requests in your report. For example, did you ask for written acknowledgement of the complaint or a site visit from a regulating authority?*

## **RESPONSES**

*Did anyone follow up with you after you filed this report? How? Who? When?*