

OFFICE OF THE DIRECTOR
DIVISION OF INTERCOLLEGIATE ATHLETICS

Summer 2015

Dear Fellow Boilermaker:

Welcome and, in most cases, welcome back to Purdue!

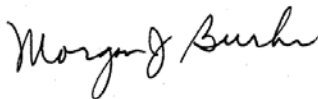
We hope this planner can answer questions that will develop during the year. The Academic Support Services staff has worked very hard to publish a comprehensive document that will be a valuable resource for you. If throughout the year you have suggestions for improving it, let us know.

As a Boilermaker student-athlete, you have the unique opportunity to contribute to our history by establishing new records for excellence. While a superior athlete is dedicated, hardworking, and committed, the same qualities can be found in a successful student-athlete.

Our goal is to assist you in achieving academic and athletic success. I have every confidence that you will make the same commitment to assist us in reaching these goals of personal, academic and athletic integrity.

Best of luck to you during the coming year! Boiler Up!

Sincerely,

A handwritten signature in cursive script that reads "Morgan J. Burke". The signature is written in dark ink and is positioned above the printed name.

Morgan J. Burke Athletics Director

PURDUE ATHLETICS DEPARTMENT CODE OF CONDUCT

I AM A BOILERMAKER STUDENT-ATHLETE.

It is an honor and a privilege to represent the Purdue University athletic FAMILY.
The tradition of strong academics and athletics will carry on through me.

I AM A BOILERMAKER STUDENT-ATHLETE.

I dedicate myself to compete for Purdue University with all the Pride and Spirit I possess.

I AM A BOILERMAKER STUDENT-ATHLETE.

I strive to excel in the classroom as well as on the field.

I AM A BOILERMAKER STUDENT-ATHLETE.

I believe in Purdue University, therefore I will conduct myself in a manner
that reflects well on Purdue, my community, my teammates and myself.

I AM A BOILERMAKER STUDENT-ATHLETE.

I know no limitations and aim to succeed in all realms of my life.

I AM A BOILERMAKER STUDENT-ATHLETE.

I represent my school, bleeding black and gold, through my blood, sweat and tears.

I AM A BOILERMAKER STUDENT-ATHLETE.

I will never let my school or team down.

I will never falter.

I will never fail.

I AM A BOILERMAKER STUDENT-ATHLETE.

STAFF DIRECTORY

ADMINISTRATION

| Name/Title | Office | Phone/email |
|---|---------------|------------------------------------|
| Morgan Burke, Athletics Director | MACK 2315 | 494-3189 mjb@purdue.edu |
| Dr. Jeff Bolin, Faculty Athletics Representative | HOVD 313 | 494-6350 jtb@purdue.edu |
| Dr. Chris Sahley, Faculty Athletics Representative | DLRC | 494-9407 sahley@purdue.edu |
| Nancy Cross, Sr. Associate Athletics Director | RAP 6031 | 494-3147 ncross@purdue.edu |
| Ed Howat, Sr. Associate Athletics Director | BRES 218 | 494-6069 eghowat@purdue.edu |
| Tom Schott, Associate Athletics Director | MACK 2235 | 494-3197 tschott@purdue.edu |
| Calvin Williams, Assistant Athletics Director | MACK 2317 | 494-7417 calvinwilliams@purdue.edu |
| Doug Boersma, Director of Sports Medicine | MACK B198 | 494-3245 boersma@purdue.edu |
| Tom Mitchell, Assistant Athletics Director | MOLL 302 | 494-3992 mitchetl@purdue.edu |

COACHING STAFF

| | | |
|---|---------------|-----------------------------------|
| Doug Schreiber Head Coach, Baseball | RAP 6th Floor | 494-3998 schreiber@purdue.edu |
| Matt Painter Head Coach, M Basketball | MACK 2258B | 494-3214 dlhayworth@purdue.edu |
| Sharon Versyp Head Coach, W Basketball | MACK 2240 | 494-1781 dphelps@purdue.edu |
| Darrell Hazell Head Coach, Football | MOLL 355 | 494-3220 dboldon@purdue.edu |
| Rob Bradley Head Coach, M Golf | SPUR | 494-4259 bradler@purdue.edu |
| Devon Brouse Head Coach, W Golf | SPUR | 494-2290 dbrouse@purdue.edu |
| Drew Roff Head Coach, Soccer | RAP 6th Floor | 496-3396 aroff@purdue.edu |
| Kim Schuette Head Coach, Softball | RAP 6th Floor | 494-6914 kschuette@purdue.edu |
| Dan Ross Head Coach, M Swimming | AQUA | 494-3278 dross@purdue.edu |
| John Klinge Head Coach, W Swimming | AQUA | 494-1294 klinge@purdue.edu |
| Adam Soldati Head Coach, MW Diving | AQUA | 494-2993 asoldati@purdue.edu |
| Steve Solberg Spirit Coordinator | MACK 2215 | 494-0118 ssolberg@purdue.edu |
| Pawel Gajdzik Head Coach, M Tennis | SCHW | 494-1647 pgajdzik@purdue.edu |
| Laura Glitz Head Coach, W Tennis | SCHW | 494-7783 lglitz@purdue.edu |
| Lonnie Greene Head Coach, Track/Field/X Ctry | MACK 2216 | 494-1584 rolandogreene@purdue.edu |
| Dave Shondell Head Coach, Volleyball | MACK 2243 | 494-3206 dshondell@purdue.edu |
| Tony Ersland Head Coach, Wrestling | MACK 2216 | 494-9137 tersland@purdue.edu |

STUDENT SUPPORT SERVICES

| | | |
|--|------------|---------------------------------|
| Ryan Barbould, Learning Specialist | MOLL 302-C | 496-2244, ryanb8@purdue.edu |
| Tiffany Britten, Academic Advisor | BRES 210 | 494-1320 britten@purdue.edu |
| Michele Brost, Secretary, Student Services | BRES 229 | 494-9752 mwbrost@purdue.edu |
| Tanya Foster, Assoc. Director of Acad Serv | BRES 212 | 494-9324 tanya@purdue.edu |
| Todd Foster, Assoc. Director of Acad Serv | BRES 214 | 494-7888 tfoster@purdue.edu |
| Nicole McKinney, Assoc. Director of Acad Serv | BRES 208 | 494-4996 nicolerm@purdue.edu |
| Amy Kendall, Academic Advisor, Football | MOLL 302 | 494-8381 kendalla@purdue.edu |
| Seth Schwartz, Asst Director Student Services | MOLL 302H | 494-3234 schwartzs@purdue.edu |
| Cathy Wright-Eger, Leadership Advisor | BRES 216 | 494-1294 cwrighteger@purdue.edu |
| Kristen Burks, Graduate Assistant Academics | MOLL 302H | 494-2898 kmburks@purdue.edu |
| Kristen Cooney, Graduate Assistant, Academics | BRES 207 | 494-5479 cooneyk@purdue.edu |
| Elizabeth Holmes, Graduate Assistant, Academics | BRES 207 | 494-5479 eaholmes@purdue.edu |
| Julie Dunn, Financial Aid Specialist | SCHL 305 | 494-5058 jldunn@purdue.edu |

YOUR ACADEMIC RESPONSIBILITIES AS A PURDUE STUDENT-ATHLETE

Purdue University and the Intercollegiate Athletics Department provide you with academic support as you pursue your education. Since it is you who ultimately determines your academic course, you have an obligation to yourself, Purdue University, and the Intercollegiate Athletics Department to act responsibly toward all three of these entities.

- Use the resources of the Intercollegiate Athletics Department and University to make the most of your education.
- Maintain a high level of motivation and self-discipline and set appropriate academic goals and objectives.
- Develop a time management plan that works for you and your study skills.
- Familiarize yourself with course requirements in your major.
- Meet regularly and in a timely manner with your school academic advisor.
- Understand your progress toward your degree and **Keep your My Purdue Plan of Study up-to-date!!!**
- Understand the status of your eligibility.
- **Always** check with your Athletics Academic Support Services Advisor **before** making any changes in your course schedule.
- Provide the Athletics Academic Support Services Staff with required forms and paperwork in a timely manner.
- Attend all scheduled tutor sessions. Failure to do so will result in your **being billed** for the tutor's time.
- Student-athletes who receive books as part of their grant-in-aid (GIA) need to return their books to the bookstore at the end of each semester. Failure to do so will result in the student-athlete being billed for the cost of the books. **All materials (e.g. clickers, CD's) should be returned to the bookstore.**

GRADUATE!!

ACADEMIC INTEGRITY

- 1) **Purdue University values intellectual integrity and the highest standards of academic conduct. To be prepared to meet societal needs as leaders and role models, students must be educated in an ethical learning environment that promotes a high standard of honor in scholastic work. Academic dishonesty undermines institutional integrity and threatens the academic fabric of Purdue University. Dishonesty is not an acceptable avenue to success. It diminishes the quality of a Purdue education which is valued because of Purdue's high academic standards. From: "Academic Integrity: A Guide for Students**
- 2) **Academic integrity signifies earning credit honestly through your own efforts. This includes refraining from all forms of academic dishonesty/misconduct. The most common forms of academic dishonesty/misconduct include plagiarism, cheating on exams, and cheating on assignments.**
- 3) **Purdue student-athletes are expected to conduct themselves to the highest standards established by Purdue University. Student-athletes are expected to refrain from any forms of academic misconduct. Failure to follow such expectations can jeopardize your status as a Purdue student AND as a student-athlete. Academic misconduct can also result in loss of your athletics financial aid. Should you have any questions, please see a member of the Athletics Student Services Staff.**

RIGHTS AND PRIVACY

STUDENT EDUCATIONAL RECORDS

Your educational records and other personally identifiable information are protected by the Family Educational Rights and Privacy Act of 1974 and may not be disclosed without your consent, except for the instances specified in *University Regulations*. You will be asked to sign a Buckley Amendment consent form which will allow us to disclose your educational records to authorized representatives of Purdue University, the Big Ten Conference, and the NCAA for purposes of determining your eligibility for intercollegiate athletics, your recruitment by Purdue University, and your eligibility for athletically related financial aid in order to participate in intercollegiate athletics.

You will also be asked to consent to the following disclosures so that academic representatives of the Purdue University Division of Intercollegiate Athletics may assist you in pursuing your educational objectives.

- Disclosure of your current course performance and attendance information by instructors to academic representatives of the Division of Intercollegiate Athletics and your specific coaches.
- Disclosure of your education records and current performance status by academic representatives of the Division of Intercollegiate Athletics to your parent(s) or legal guardian(s).

All information we gather is held in strict confidence. Our use of this information is guided by professional ethics, university regulations, and state/federal laws.

DREW AND BRITTANY BREES STUDENT-ATHLETE ACADEMIC CENTER

The Purdue University Division of Intercollegiate Athletics Academic Learning Center opened in August 1994. In 2011, the center was named the Drew and Brittany Brees Academic Center in honor of Drew and Brittany's generous contribution in support of academics.

ATHLETICS ACADEMIC SUPPORT SERVICES

Overview of Program

Our staff is committed to assisting all Purdue University student-athletes in becoming independent and self-reliant members of society. We have developed a comprehensive academic support services program and encourage you to take full advantage of the services we provide. We want you to feel free to offer suggestions, comments, and ideas on how we can better serve your needs. We're here to assist and support you as you move toward your goal of obtaining a college degree!

Academic Support Services Advisors

Tiffany Britten

Academic Support Services Advisor

*Baseball, Men's Tennis, Women's Tennis, Men's & Women's
Track & Field and Cross Country*

BREES 210

494-1320

britten@purdue.edu

Tanya Foster

Associate Director, Academic Support Services

Women's Basketball, Soccer, Softball, Spirit Squad

BREES 212

494-9324

tanya@purdue.edu

Todd Foster

Associate Director, Academic Support Services

Men's Basketball

BREES 214

494-7888

tfoster@purdue.edu

Nicole McKinney

Associate Director, Academic Support Services

Golf, Swimming and Diving, Volleyball, Wrestling

BREES 208

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Amy Kendall

Football Academic Support Services Advisor

Football

MOLL 302D

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Seth Schwartz

Assistant Director, Student Services

Football

MOLL 302-E

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Ryan Barbould

Learning Specialist

Moll 302-C

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Ryanb8@purdue.edu

Cathy Wright-Eger

Leadership Advisor

BREES 216

494-1294

cwright-eger@purdue.edu

TUTORING – BREES 207

All student-athletes have the option to request tutors for any of their courses by seeing one of the graduate assistants or by signing up online at <http://www.purduesports.com/acad-services/get-a-tutor.html>. It is your responsibility to arrange meeting times for tutor sessions directly with each tutor. **All tutor sessions must take place in Mollenkopf, Brees, Kissel, or Mackey.** If you fail to keep an appointment with a tutor, you will be charged for the missed appointment.

Tutoring and Mentoring Ethics

- Remember that honesty and integrity are always to be maintained.
- All items on the tutor's/mentor's timecard must be filled out before you sign it.
- Always make sure information is correct (sport, course, date, time start and time end).
- The work completed during a tutor session must always be your work, not the tutor's work. Always come to a tutor session prepared (i.e. having completed reading assignments and attempted homework). Your tutor is not to "reteach" the class.
- Falsification of information is subject to the Office of the Dean of Students regulations (see Purdue University Regulations).
- Ask your athletic advisor to contact professors if necessary-tutors are not to contact professors.
- Make sure that you do not accept "gifts" from a tutor or mentor (i.e. that includes a Coke). Violation of this becomes an NCAA rules violation.
- It is your responsibility to always be on time for a tutor/mentor session. If an emergency occurs, call 494-5479 and leave a message. If you cannot call, ask someone to do it for you. If a tutor/mentor fails to show up on time, always contact your athletic academic advisor or the graduate office (494-5479, BREES 207).
- It is very important to notify an Athletic Academic Support Services staff member if you feel uncomfortable with an assigned tutor/mentor.

In terms of tutoring and mentoring, student-athletes are responsible for:

- Obtaining a mentor/tutor by completing a Tutor Request Form which are located between Brees 220A and Brees 220B or filling out an online form at www.purdue.edu/athletics/boilerathlete. An academic support services graduate assistant (located in Brees 207) can help you complete the form and answer any questions you may have.
- Arranging meeting times for mentor/tutor sessions directly with each mentor/tutor. All mentor/tutor sessions must take place in the athletic facilities;
- Being prompt and not missing any sessions. If you fail to keep an appointment with a mentor/tutor, you will be charged for one hour at your mentor's/tutor's rate of pay and you will be encumbered for that amount for any scheduled appointments that are missed;
- Giving advance notice to the mentor/tutor if you will unavoidably miss or arrive late to a session. If you have an emergency and have to miss a mentor/tutor session, call 494-5479 to leave the message. Giving advance notice does not excuse your accountability for that session and you will be charged;
- Being prepared by having read appropriate materials or having attempted homework prior to the session; being attentive and respectful during all sessions; and
- Signing, along with the mentor/tutor, a mentor/tutor session form at the end of each session.

STUDY TABLE – BREES 220

Student-athletes are required to sign in and out using their university student ID any time they leave the room (i.e. to meet with your tutor or mentor, go to the computer lab, etc.). At the end of each week, a log of study times will be given to your respective coach. The academic support services staff is there to monitor study table, not to determine individual team policy; therefore, **all conflicts or problems in meeting your required study table hour requirements are to be discussed with your coaching staff.** Out of respect for those studying around you, cell phones should not be used in the study table room.

The hours for the center are as follows:

| | |
|-----------------|-------------------------|
| Monday—Thursday | 8:00 a.m. -- 10:30 p.m. |
| Friday | 8:00 a.m. -- 5:00 p.m. |
| Sunday | Noon -- 10:30 p.m. |

LARGE GROUP STUDY ROOM/WALK-IN TUTORS – BREES 209

This room is used to accommodate larger study groups (5-12 people). It is also used for review sessions. It may be used for small discussion groups offered by the athletics academic support services staff. This room is available on a first come-first serve basis during the day. A tutor is available for questions on a drop-in basis during posted evening hours.

INDIVIDUAL TUTOR/MENTOR ROOMS – BREES

These rooms contain individual tutor/mentor space where student-athletes can meet their tutors/mentors.

LAPTOP COMPUTERS

Laptops are available for student-athletes to check out while they are traveling for competition. Stop by BREES 207 or see Nicole McKinney (BREES 208) to check one out. All laptops have wireless Internet access and Microsoft Office applications. Misuse of a laptop or failure to return the laptop within 24 hours could impact this privilege in the future. All applicable rules and regulations will be provided to you at the time of check out.

CHRIS RIBNEK COMPUTER TECHNOLOGY CENTER – BREES 201 A & B

This computer lab contains a laser printer and scanner. All computers are connected to the mainframe on campus and have Internet capabilities and standard software. Hours for the computer lab are:

| | |
|-----------------|-------------------|
| Monday—Thursday | 7 a.m.—10:30 p.m. |
| Friday | 7 a.m.—6 p.m. |
| Saturday | 9 a.m.—6 p.m. |
| Sunday | Noon—10:30 p.m. |

This lab is owned and operated by Information Technology at Purdue (ITaP) and is always staffed by a lab assistant.

We expect our student-athletes to respect all individuals who use this lab by accessing only appropriate websites. Any inappropriate sites visited are recorded by ITaP and you could be subject to sanctions imposed by the university.

GRADING SYSTEM & ACADEMIC POLICIES AND PROCEDURES

Students are responsible for the completion of all required work for each course in which they are enrolled. Students will receive one of the following grades at the end of each semester. **Starting Fall 2008 the weighted grade system will result in the following changes to the way that grade point averages are determined at Purdue.**

- A = 4 grade points/semester hour; A- will be 3.7 grade points/semester hour
- B = 3 grade points per semester hour; B+ will be 3.3 and B- will be 2.7/semester hour
- C = 2 grade points per semester hour; C+ will be 2.3 and C- will be 1.7 grade points/semester hour
- D = 1 grade point per semester hour; D+ will be 1.3 and D- will be 0.7 grade points/semester hour
- E = Conditional Failure; (It cannot be improved to a grade higher than a D)
- P = Passing Grade; does not impact GPA but will *could* count toward total hours toward eligibility

All of the following result in 0 grade point per semester hour

F, N, NP, S, U, PI, SI, W, WP, WF, IF, EF

These are counted as Fs in your athletic eligibility (IGPA)

I = Incomplete; No grade

E = Incomplete, best grade that can be earned will be a D

CALCULATING SEMESTER AND GRADUATION GRADE POINT AVERAGES

To calculate your **Semester Grade Point Average (SGPA)** multiply the point value associated with each letter grade by the credit hour of the course (A=4; B=3; C=2; D=1; F=0). Add these values, and then divide by the total number of hours enrolled in for that semester.

Example: 4 Point System

| Courses | Credits | Grade | | Points |
|-----------------------|-----------|-------|----------------------------|-------------|
| ENGL 106 | 4 | A | 4x4 | = 16 |
| CHM 115 | 4 | C | 4x2 | = 8 |
| ENGR 106 | 2 | B- | 2x2.7 | = 5.4 |
| PES 116W | 1 | F | 1x0 | = 0 |
| MA 161 | 5 | D | 5x1 | = 5 |
| Sem. Credits = | 16 | | Sem. Grade Points = | 34.4 |

Sem. Grade Points/Sem. Credits Attempted = Sem. GPA

Example: 34.4/16 = 2.15

Remember: Incompletes are calculated as “F” grades for IGPA.

To calculate your overall **Cumulative Grade Point Average (CGPA)**, you will need to determine the number of total grade points you have earned and the total credits you have attempted beginning with your first semester on campus. In the past grades from courses deleted due to **Change Of Degree Objective (CODO)** would have been added back into the IGPA but there will no longer be red-lining of courses due to CODO.

Total Grade Points/Total Credits Attempted = Cumulative GPA Example:

$$62/29 = 2.137 = 2.14^*$$

***Purdue rounds indexes in the hundredths position.**

GRADE CHANGE POLICY

Incomplete: If you receive a grade of “I” in a course and you successfully complete your work in the time specified by the instructor (but no later than the 12th week of the second subsequent semester of enrollment) you will receive from the instructor whatever permanent grade your work would have deserved if it had been completed on time. For reporting purposes, your final grade will be calculated the next time semester grades are posted. If in the specified time you fail to get a permanent grade to replace the I, a grade of **IF (Incomplete Failing)** will be figured in future graduation indexes. If you repeat the course within two subsequent semesters of enrollment, the original grade of Incomplete will not revert to a failing grade. **However, an Incomplete is calculated as an “F” grade in your IGPA.**

Grade Correction: An instructor who discovers that an incorrect grade was reported shall immediately submit a form to the Registrar, countersigned by the department head, of what retroactive correction is to be made. **A correction of grade should be reported to the Registrar within 30 days after the start of the regular semester following the session in which the incorrect grade was reported.** Any correction reported after this time must be accompanied by the instructor's explanation for the delay in reporting in addition to the approval of the department head unless the grade change is the result of a grade appeal. When a grade correction is recorded, the appropriate semester and graduation indexes will be corrected.

ATHLETICS ELIGIBILITY QUICK LOOK

In order to maintain your athletics eligibility you will need to achieve the following minimum standards:

*Always be enrolled in 12 credit hours during fall/spring semester

*Pass 6 degree counting credits each semester

*Pass minimum of 18 hours combined in fall and spring semesters

End of 1st year: 24 credits taken at Purdue University, West Lafayette, and a minimum 1.80 GPA.

End of 2nd year: 40% of your degree requirements and a minimum 1.90 GPA.

End of 3rd year: 60% of degree requirements and a minimum 2.00 GPA.

End of 4th year: 80% of degree requirement and a minimum 2.0 GPA

CLASS ATTENDANCE

You are expected to attend **ALL** classes and encouraged to sit in the first few rows. Studies have shown that students who sit in the front perform better in class and on exams. Resolution of missed work and attendance issues are to be discussed with the instructor.

Only the instructor can excuse you from classes or course responsibilities.

In case of an illness, accident, or an emergency, you should make **direct** contact with your athletic academic support services advisor and instructor(s) as soon as possible. E-mail is often the most efficient way to contact your instructors.

ABSENCE FROM CLASS FOR ATHLETIC EVENTS

It is your responsibility to let the instructor know well in advance when you will be absent from class due to athletic events and to find out the policy regarding missed work. **Be sure to give the travel letter your coach prepares to each instructor at the beginning of the semester.** Class absences due to competition and make-up of missed work are to be discussed with each instructor. Athletic-related absences are not an official university excused absence.

MISSED EXAMS DUE TO ATHLETIC EVENTS

It is **your responsibility** to make arrangements **in advance** with your instructor to schedule a time to make up exams missed due to athletic-related events. Most exam schedules are outlined in the course syllabus which is distributed the first week of class. Compare your course syllabi to your competition schedule and **plan early!**

If the instructor prefers that you take the exam on the road, complete the Faculty Permission Form and return it to your athletics academic advisor. Faculty Permission Forms are available from your athletics academic advisor or at www.purdue.edu, and type “Faculty Permission Form” in the search engine box at the bottom right corner of the page.

SCHOLASTIC HONORS

Academic All-Big Ten

You must be a letter winner in the season for which you are being honored. You must have an overall cumulative grade point average of 3.00 or better and be in at least your second academic year at Purdue University.

Academic All-American

You may qualify as an academic All American in your sport. Requirements differ for each sport, please see your athletics academic advisor for more information.

NEW POLICY FOR ACADEMIC STANDING – PROBATION AND DROP

After grades post in the fall 2015 semester, you will see changes to the minimum GPA required to remain in good academic standing. *Any student on academic probation at the close of the spring semester whose semester AND cumulative GPA fall below 2.0 will be dropped from the university at the end of the fall 2015 semester.* If a student is on probation and EITHER the semester OR the cumulative GPA is 2.0 or above, the student will remain on probation. The new guidelines are as follows:

- **IF: Semester GPA or Cumulative GPA is < 2.0 = PROBATION**
- **IF: On probation and both, Semester GPA and Cumulative GPA are < 2.0 = DROP**
- **IF: On probation and Cumulative GPA is < 2.0 but Semester GPA is \geq 2.0 = PROBATION**
- **IF: On probation and Semester GPA is < 2.0 but Cumulative GPA is \geq 2.0 = PROBATION**

Any grade changes made after the initial GPA calculation will result in a recalculation of the GPA and academic standing or drop status. However, any student appropriately dropped from the university will have to go through the readmission process. A student who has been dropped for the first time is not eligible to register for at least one semester. Students dropped two or more times at the end of the spring 2015 semester or later will not be considered for readmission to the Purdue West Lafayette campus. The only exception would be for a student who has 15 or fewer credit hours (nine in the summer) to complete their degree requirements, and can do so in one remaining semester (or summer session). Such situations must be verified and supported by each college or school's readmission evaluator prior to an application being submitted.

PLEASE NOTE THAT UNDER THIS NEW POLICY IT IS POSSIBLE THAT A STUDENT-ATHLETE CAN BE ELIGIBLE UNDER NCAA AND CONFERENCE RULES, BUT ON DROP STATUS FROM PURDUE AND THUS INELIGIBLE TO ENROLL IN CLASSES AND BE AN ACTIVE MEMBER OF A TEAM.

WITHDRAWAL FROM THE UNIVERSITY

A student-athlete who wants to withdraw from Purdue University during any semester must obtain written authorization from the head of his/her school and the Dean of Students. This form then needs to be processed by the Registrar. Each course on the student's schedule will be canceled by the Registrar in accordance with regulations governing cancellation of assignments. The Registrar will issue authorization for fees and tuition refunds in accordance with existing policy regarding funds.

Big Ten eligibility rules (14.1.8A) prohibit you from canceling all your courses for any semester in which you practice or compete. Doing so would make you immediately ineligible for competition. Your ineligibility continues through one calendar year from the time you re-enroll in a subsequent full-time semester.

ACADEMIC ELIGIBILITY POLICIES

FRESHMAN ELIGIBILITY

You must have been cleared by the NCAA Eligibility Center to be eligible your first semester. To be eligible during your second semester, you must have completed 12 credit hours the previous semester. To be eligible for your second year you must have passed 24 credit hours **at Purdue's main campus** with an GPA of 1.80.

GENERAL ELIGIBILITY RULES

To be eligible to practice and/or compete, you must:

- Have been admitted as a regular degree-seeking student according to the published entrance requirements of your academic school.
- Be enrolled in a minimum full-time program of studies (at least 12 semester degree-seeking hours) and maintain satisfactory progress toward a baccalaureate degree at your institution.
- All semester hours must count toward the program you are currently in, and must be verified by school academic advisor.
- Designate a major by the beginning of your third year of enrollment.
- Be able to earn your designated baccalaureate degree within five years from the date you started college full-time.
- Be aware of the eligibility implications of any changes you make in your program of study. If your degree is no longer achievable in five years you will be ineligible. Discuss these implications with both your school and athletic academic advisor.

CREDIT HOUR REQUIREMENTS

- **If you drop below 12 credit hours during the semester, you are immediately ineligible to receive financial aid, to practice, travel, and compete.**
- You can enroll in fewer than 12 credit hours **only if** it is the last term of your degree program and you are carrying the credit hours necessary to finish your degree. You must also be listed as a "Candidate" for this exception to apply.
- **You must successfully complete a minimum of 6 hours that count toward your degree of record and 18 hours combined in the fall and spring** in order to maintain your eligibility and be able to utilize summer school to meet the total credit hours requirement. Remember that some majors require grades of "C" or better in certain courses so grades of "D" in those classes would not be considered "successfully completed".

You must have completed 40% of your degree program to be eligible at the start of your third year, 60% at the start of your fourth year, and 80% at the start of your fifth year of enrollment.

- Freshmen who take non-degree credit or remedial courses such as MA 190 may count these credits toward eligibility requirements only during the first two years of residency.
- Summer school credit from another institution may be used to satisfy eligibility requirements only after your second year and if the course can be applied toward your degree program. These credits will most likely not count toward your IGPA. Before you enroll in a class outside Purdue, please check with your athletics academic advisor. **You must have an official transcript on file at Purdue University by 5 p.m. on the first day of the fall semester.**

GRADE POINT REQUIREMENTS

- If you repeat a course to better your grade, only the grade in the most **recent** attempt will be used in determining your GPA regardless of the grade earned—that means if you repeat a course and earn a lower grade, that lower grade will be the one used to determine your GPA.
- Purdue University accepts credits from other accredited institutions (four-year and junior colleges). Credits are subject to review before being accepted by Purdue University.
- In addition, only the credits, **not the actual grades**, will be posted; your GPA is based only on courses taken at Purdue University or its branch campuses.

TRANSFER STUDENT ELIGIBILITY

If you transferred from another collegiate institution, you are required to complete one full academic year at Purdue University before being eligible to compete unless:

- You were a qualifier, having spent at least one semester at a **two-year** college and you were able to transfer in 24 semester credit hours with a transferable IGPA of 2.0, OR you were a qualifier who graduated from a **two-year** college and transferred in 40% of degree credits with a transferable IGPA of 2.0, OR
- You were a non-qualifier who graduated from a **two-year** college and transferred in 40% of degree credits with a 2.0 IGPA, OR
- You attended another four-year school and were granted a one-time transfer exception.

Remember: Meeting the athletic credit hour and GPA requirements outlined above **may not be enough** to ensure your eligibility or good academic standing in your school. The credit hour requirement must be met with degree applicable hours as designated by your academic school, and you must be able to complete the degree in five (5) years of your initial enrollment at any college.

MISCELLANEOUS POLICIES

Off-campus room and board

- Room and board checks are disbursed on the first few days of classes each semester. You are responsible for ensuring that your room and board lasts for the duration of the semester.
- You are responsible for all off-campus expenses – **NOT the athletics department. Complimentary Admissions**
- Student-athletes receive complimentary admissions to attend all regular season home contests

Disciplinary Action

- Student-athletes found in violation of the provisions of this regulation shall be ineligible for further intercollegiate competition.

The department's compliance office is your resource for all NCAA and Big Ten regulations. If you have questions please contact your coach, athletics academic advisor, or administrative staff member for answers.

Ed Howat, Senior Associate Athletics Director for Student Services

Tom Mitchell, Assistant Athletics Director for Compliance

Stephanie Danesis, Assistant Director of Compliance

Michele Brost, Student Services Support Staff

Books and Course Packets/Supplements for Grant-in-Aid Student-Athletes

All student-athletes receiving books as part of their grant-in-aid must go to University Bookstore, 720 Northwestern Avenue, across from Mackey Arena, at the beginning of each semester. Before books are issued, the bookstore will require you to...

- present your Purdue student ID card; and
- return of all books, including CDs, course packets, and clickers used during the previous semester.

Please note that the deadline for book return is the Monday following finals week each semester.

You are only eligible to receive required books and course packets/supplements. If a required course packets/supplements is available at a store other than University Bookstore, you must obtain a voucher to use (University Bookstore will need to know the title and where it is available). This allows you the option of picking up the course material at your convenience. Any special circumstances need to be brought up with your athletics academic support services advisor.

Your books will have been set aside for you. You will receive a copy of the receipt, **WHICH YOU SHOULD HOLD ON TO UNTIL AFTER YOU HAVE RETURNED THOSE BOOKS. MAKE SURE ALL CD-ROMS AND CLICKERS ARE LISTED ON THE RECEIPT, BE SURE TO RETURN ALL BOOKS, CLICKERS AND CD- ROMS BY THE DUE DATE LISTED ABOVE!**

No books will be released to you if you have not returned all of your books from the previous semester! If any books from the previous semester have not been returned by the due date then you will be billed for them.

If your schedule changes then please let your athletics academic support services advisor about the change. They will inform University Bookstore of the change. You should always have a copy of your updated schedule with you. If a book appears on the syllabus as “required” and the bookstore does not provide that book to you, then take the syllabus to University Bookstore and they will order the books that may be missing.

University Bookstore can only operate on the information given to them. **It is your responsibility to see that you have all the books you need.** If you do not have all the books you need, it is up to you to inform University Bookstore and your athletics academic support services advisor so you can get them.

If you receive books as part of an athletics grant-in-aid then you are required to deal with University Bookstore

GRANT-IN-AID CHANGES, CANCELLATION AND RENEWAL POLICY

General Policy

It is the policy of the Purdue University Division of Intercollegiate Athletics to honor its financial aid commitment to each student-athlete in accordance with NCAA (15.3) and Big Ten Conference rules (15.3.2.3). Each athletics financial aid award is made according to the policies of the Division of Financial Aid of Purdue University. An athletics financial aid award may be issued for a minimum of one (1) semester and for not more than four academic years (15.3.3).

Renewal or Non-renewal of Athletics Financial Aid (15.3.5)

The head coach of each sport will initiate the tender renewal process for returning student-athletes. The coach is to meet with each student-athlete each spring to explain his/her athletics aid for the coming year. The student-athlete and coach are to sign the completed tender renewal form and submit it to the athletics compliance office.

All returning student-athletes with eligibility remaining who are eligible to receive athletics aid shall then be notified in writing (by the Division of Financial Aid) on or before July 1 prior to the academic year in which the aid is to be effective. The athletics director (or designee) shall ensure the athletics department has supplied all information about renewals and non-renewals to the Division of Financial Aid in sufficient time to ensure the July 1 notification can be made. The renewal of athletics financial aid is based on the student-athlete’s eligibility and, prior to the July 1 notification date, a recommendation by the head coach to the athletics director for an award to be renewed for a new award period.

The head coach may recommend to the athletics director that a student-athlete’s financial aid award not be renewed if the student-athlete has failed to follow:

- Team rules;
- Regulations of the Division of Intercollegiate Athletics;
- Institutional (Purdue) Regulations
- Big Ten Conference rules; or
- NCAA Regulations.

If a head coach recommends non-renewal of aid, the student-athletes must be notified in writing (15.3.4.2) that athletics aid is not being renewed and of their right to an appeal of such a decision. Regardless of recommendation on renewal of an award, it is the head coach’s prerogative to dismiss a student-athlete from a team.

The University may not renew an award of a student-athlete who has been suspended from a team for participating in the use, sale or distribution of a narcotic drug or controlled substance.

Reduction and Cancellation (15.3.4)

During the period of the award, the athletics department may reduce or cancel a student-athlete’s award if he or she:

- is rendered ineligible for intercollegiate competition;
- misrepresents any information on an application, letter of intent, or financial aid agreement; does not report for practice or makes only token appearances as determined by the athletics director;
- has been found guilty of “Misconduct Subject to Disciplinary Penalties” as described in Section III.B.2 or Part V of the “Regulations Governing Student Conduct, Disciplinary Proceedings and Appeals” of Purdue University;
- voluntarily withdraws from a sport for personal reasons, or
- is negligent in adhering to Purdue’s academic policies and standards, as well as team rules, regulations and standards.

Any decision to reduce or cancel a student-athlete’s athletics grant-in-aid must be approved by the athletics director or his designee. Written notification will be provided to the student-athlete with a notice of his or her rights.

APPEALS PROCESS FOR REDUCTIONS, CANCELLATIONS OR NON-RENEWAL OF ATHLETICS FINANCIAL AID

The Athletics Grant Review Committee (15.3.4.2) shall consider all student-athlete appeals in the Division of Financial Aid.

The notice of renewal or non-renewal of the athletics award must be made on or before July 1 prior to the academic year in which it is to be effective. The Division of Financial Aid and not the athletics department must issue the notice. If the grant-in-aid is not renewed, the student-athlete must receive an appeal procedure letter in order to be notified of the right to appeal. The senior associate athletics director for student services will work with the grant-in-aid administrator in the Division of Financial Aid to ensure this is done.

The student-athlete will be given fifteen (15) working days from the date of the notification letter in which to notify the Division of Financial Aid of intent to appeal the decision. The expiration of this fifteen (15) working day period will conclude the student-athletes right to appeal.

The written appeal should be delivered to the Division of Financial aid athletics grant-in-aid administrator within the 15-day window.

The Division of Financial Aid administrator will contact the senior associate athletics director for student services to provide the athletics department the opportunity to submit written documentation regarding the non-renewal decision within 15 working days after receiving the student-athletes written appeal. The Division of Financial Aids grant-in-aid administrator will then compile the facts of the case and submit the appeal to the review committee within ten (10) working days.

The review committee meets weekly regarding financial aid appeals and consists of a Division of Financial Aids Associate Director, chair, and two other Division of Financial Aid administrators. The review committee will review case facts and may ask for additional information or schedule interviews with the student-athlete, the head coach, the athletics director or his designee, the senior associate athletics director for student services, faculty from the Athletic Affairs Committee, or others.

The review committee will decide on the appeal the same week all appeal information has been collected. The review committee chair will provide a written decision to the student-athlete, the coach, the athletics director, and the senior associate athletics director for student services within ten (10) working days of the decision. Any questions regarding the decision should be discussed with the review committee chair.

A final appeal may be made to the director of financial aid. After discussion with the review committee chair, an appointment can be made to talk with the director of financial aid. The director will evaluate the situation and the review committee's decision and provide a written reply. The director's decision will be final.

GRADUATION ENHANCEMENT, SUMMER SCHOOL, AND FIFTH YEAR AID POLICY

(Effective Fall of 1996)

In support of Purdue's desire to see 100% of its student-athletes graduate with a baccalaureate degree, the athletics department is prepared to award **up to five (5)** years of aid during a student-athlete's career. This opportunity is subject to NCAA and Big Ten academic eligibility requirements and assumes best efforts in the classroom by the student-athlete. **When evidence (e.g., class attendance, academic misconduct, missed class assignments, missed academic appointments) exists where best efforts in the classroom were not displayed, athletics aid can be reduced or cancelled.**

Upon entering the university, each student-athlete will develop an academic plan of study with the assistance of the university academic advisor, the athletics academic support services staff, and the approval of the head coach. This plan will be reviewed and updated annually by the student-athlete, the university academic advisor, athletics academic advisor, and head coach.

Should more than four (4) years of athletics aid be required for graduation, the student-athlete may apply for summer school and/or fifth year aid. It's normally envisioned that the "5th year" would be taken in any of the following combinations:

- 4 summers
- 2 summers and one semester of a fifth year
- 2 semesters of a fifth year

The head coach and the athletics academic support services advisor should make certain that any student-athlete under their direction understands the policy. If a coach and/or advisor give approval (recommending that a student-athlete receive aid) for aid that exceeds the above options, they should be prepared to provide written justification for their recommendation.

Please Note:

The student-athlete will be financially responsible for classes dropped during the summer Modules I, II, or III. The student will be encumbered from the date of withdrawal. **(Note: if your fall registration is cancelled due to such an encumbrance, you are responsible for renewing your registration and for any fees assessed.)**

Patterns of failing academic performance in prior summers will be considered in the review of subsequent summer school applications.

A summer session is generally considered to be any attendance in Modules I, II, or III of summer school. However, if a student-athlete elects to enroll only in summer Module I, three (3) of those modules will equal one complete summer school for this policy.

A person who transfers to Purdue after his/her sophomore year would be eligible for one-half of any of the options listed above.

The minimum load for one module of summer school is three (3) credit hours.

For enrollment that spans more than one module the minimum load is six (6) credit hours. If you take fewer than six (6) credit hours during enrollment that spans two modules, your room and board will be pro-rated according to the number of credit hours taken. (Example: 3 hours would be one-half, 4 hours would be two-thirds, 2 hours would be one-third.)

For those on a partial scholarship, you will receive the same percentage as your yearly athletics grant-in-aid. (Example: If you have 43% of a grant-in-aid for the academic year, you will receive 43% of a full summer grant-in-aid for the number of hours and modules enrolled in the summer.)

It's recognized that in some circumstances additional aid, beyond summer school, may be required and will come in the form of a petition for a 9th, and perhaps 10th semester. The student-athlete must petition for each additional semester and it will be subject to the student-athlete doing the following:

- satisfactorily completing no fewer than 105 hours (2 or fewer summer school sessions attended) or 113 hours (3 or more summer school sessions attended) for the previous four academic years toward a specific degree objective and his/her academic plans shows how the petition will lead to graduation;
- not changing degree objectives during the fourth year of school;
- not establishing a history of withdrawing from classes and/or not applying best efforts in the classroom;

Consideration will be given to any information that is considered important by the head coach and academic support services advisor for the sport. **Aid will not be granted for graduate, second majors, or special certification purposes.**

Procedures for the implementation of this policy will be the responsibility of the Senior Associate Athletics Director for Student Services.

Appeals Procedures

Completed summer school and fifth year approval forms are reviewed by the Senior Associate Athletics Director for Student Services and the sport specific academic support services advisor. They will review to determine whether the request is within the policy outlined previously. Should a student-athlete be denied summer school or a fifth year of athletics aid, he or she may appeal that decision.

A student-athlete wishing to appeal the denial of fifth year or summer session aid must submit the appeal in writing to the athletics compliance office. Supporting documentation from the student-athlete's school academic advisor, head coach or athletics academic support services advisor may also be submitted for consideration. The final decision will be determined by the sport administrator and athletics director.

COMPLIANCE POLICIES

Ethical Conduct (Bylaw 10.01.1). Honesty and Sportsmanship.

Individuals employed by (or associated with) a member institution (of the NCAA) to administer, conduct, or coach intercollegiate athletics and all participating student-athletes shall deport themselves with honesty and sportsmanship at all times so that intercollegiate athletics as a whole, their institutions and they, as individuals, shall represent the honor and dignity of fair play and the generally recognized high standards associated with wholesome competitive sports.

Unethical Conduct (Bylaw 10.1)

Unethical conduct by a prospective or enrolled student-athlete or a current or former institutional staff member, which includes any individual who performs work for the institution or the athletics department even if he or she does not receive compensation for such work, may include, but is not limited to, the following: (*Revised: 1/10/90, 1/9/96, 2/22/01, 10/5/10*)

- a) Refusal to furnish information relevant to an investigation of a possible violation of an NCAA regulation when requested to do so by the NCAA or the individual's institution;
- b) Knowing involvement in arranging for fraudulent academic credit or false transcripts for a prospective or an enrolled student-athlete;
- c) Knowing involvement in offering or providing a prospective or an enrolled student-athlete an improper inducement or extra benefit or improper financial aid; (*Revised: 1/9/96*)
- d) Knowingly furnishing or knowingly influencing others to furnish the NCAA or the individual's institution false or misleading information concerning an individual's involvement in or knowledge of matters relevant to a possible violation of an NCAA regulation; (*Revised: 1/16/10*)

- e) Receipt of benefits by an institutional staff member for facilitating or arranging a meeting between a student-athlete and an agent, financial advisor or a representative of an agent or advisor (e.g., “runner”); *(Adopted: 1/9/96, Revised: 8/4/05)*
- f) Knowing involvement in providing a banned substance or impermissible supplement to student-athletes, or knowingly providing medications to student-athletes contrary to medical licensure, commonly accepted standards of care in sports medicine practice, or state and federal law. This provision shall not apply to banned substances for which the student-athlete has received a medical exception per Bylaw 31.2.3.5; however, the substance must be provided in accordance with medical licensure, commonly accepted standards of care and state or federal law; *(Adopted: 8/4/05, Revised: 5/6/08)*
- g) Failure to provide complete and accurate information to the NCAA, the NCAA Eligibility Center or an institution’s admissions office regarding an individual’s academic record (e.g., schools attended, completion of coursework, grades and test scores); *(Adopted: 4/27/06, Revised: 10/23/07)*
- h) Fraudulence or misconduct in connection with entrance or placement examinations; *(Adopted: 4/27/06)*
- i) Engaging in any athletics competition under an assumed name or with intent to otherwise deceive; or *(Adopted: 4/27/06)*
- j) Failure to provide complete and accurate information to the NCAA, the NCAA Eligibility Center or the institution’s athletics department regarding an individual’s amateur status. *(Adopted: 1/8/07, Revised: 5/9/07)*

Ethical Conduct Statement

The Purdue University Athletics Department is committed to operating its intercollegiate athletics program in a manner consistent with the constitution and bylaws of the NCAA, Big Ten Conference, and Purdue University regulations. It is a violation to have such information and not report it.

Sports Wagering Activities (Bylaw 10.3)

The following individuals shall not knowingly participate in sports wagering activities or provide information to individuals involved in or associated with any type of sports wagering activities concerning intercollegiate, amateur or professional athletics competition: *(Adopted: 4/26/07 effective 8/1/07)*

- (a) Staff members of an institution’s athletics department;
- (b) Non-athletics department staff members who have responsibilities within or over the athletics department (e.g., chancellor or president, faculty athletics representative, individual to whom athletics reports);
- (c) Staff members of a conference office; and
- (d) Student-athletes

Scope of Application (Bylaw 10.3.1)

The prohibition against sports wagering applies to any institutional practice or any competition (intercollegiate, amateur or professional) in a sport in which the Association conducts championship competition, in bowl subdivision football and in emerging sports for women. *(Adopted: 4/26/07 effective 8/1/07)*

Exception (Bylaw 10.3.1.1)

The provisions of Bylaw 10.3 are not applicable to traditional wagers between institutions (e.g., traditional rivalry) or in conjunction with particular contests (e.g., bowl games). Items wagered must be representative of the involved institutions or the states in which they are located. *(Adopted: 4/26/07 effective 8/1/07)*

Sanctions (Bylaw 10.3.2)

The following sanctions for violations of Bylaw 10.3 shall apply: *(Adopted: 4/27/00 effective 8/1/00, Revised: 4/26/07 effective 8/1/07)*

- (a) A student-athlete who engages in activities designed to influence the outcome of an intercollegiate contest or in an effort to affect win-loss margins (“point shaving”) or who participates in any sports wagering activity involving the student-athlete’s institution shall permanently lose all remaining regular-season and postseason eligibility in all sports. *(Revised: 4/26/07 effective 8/1/07)*
- (b) A student-athlete who participates in any sports wagering activity through the Internet, a bookmaker or a parlay card shall be ineligible for all regular-season and postseason competition for a minimum period of one year from the date of the institution’s determination that a violation occurred and shall be charged with the loss of a minimum of one season of eligibility. If the student-athlete is determined to have been involved in a later violation of any portion of Bylaw 10.3, the student-athlete shall permanently lose all remaining regular-season and postseason eligibility in all sports. *(Revised: 4/26/07 effective 8/1/07)*

The following sanctions for violations of Bylaw 10.3 shall apply: (*Adopted: 4/27/00 effective 8/1/00, Revised: 4/26/07 effective 8/1/07*)

- (a) A student-athlete who engages in activities designed to influence the outcome of an intercollegiate contest or in an effort to affect win-loss margins (“point shaving”) or who participates in any sports wagering activity involving the student-athlete’s institution shall permanently lose all remaining regular-season and postseason eligibility in all sports. (*Revised: 4/26/07 effective 8/1/07*)
- (b) A student-athlete who participates in any sports wagering activity through the Internet, a bookmaker or a parlay card shall be ineligible for all regular-season and postseason competition for a minimum period of one year from the date of the institution’s determination that a violation occurred and shall be charged with the loss of a minimum of one season of eligibility. If the student-athlete is determined to have been involved in a later violation of any portion of Bylaw 10.3, the student-athlete shall permanently lose all remaining regular-season and postseason eligibility in all sports. (*Revised: 4/26/07 effective 8/1/07*)

Disciplinary Action (Bylaw 10.4).

Prospective or enrolled student-athletes found in violation of the provisions of this regulation shall be ineligible for further intercollegiate competition, subject to appeal to the Academics/Eligibility/Compliance Cabinet for restoration of eligibility. These are just a few of the many issues that you should be aware of. Throughout the coming year, you will be kept informed (team compliance meeting, Boiler Bylaws Compliance Blog, posted notices and team meetings) of regulations that impact your experience as a student-athlete. The compliance staff is available to help you – please feel free to communicate with us.

Amateurism

The NCAA seeks to protect the amateur status of student-athletes. There are many individuals and organizations today attempting to capitalize on the name, reputation and/or image of intercollegiate athletics, and the student-athletes that participate in sports. It is especially important that student-athletes avoid all involvement with professional sports teams, their representative, sports agents and any individual seeking to represent a student-athlete in communication with professional sports activities. In order to assure that student-athletes are protected from exploitation a procedure has been established to review involvement in promotional activities.

If you should be contacted by someone for the purpose of participating in or lending your name or image (photo, video, film, etc.) for use in a speech, autograph session, athletic demonstration or any other promotional activity, it will be necessary for you to obtain athletics department approval prior to participation in the activity or event.

Extra Benefits (Bylaw 16.02.3)

An extra benefit is any special arrangement by an institutional employee or a representative of the institution’s athletics interests to provide a student-athlete or the student-athlete’s relative or friend a benefit not expressly authorized by NCAA legislation. Receipt of a benefit by student-athletes or their relatives or friends is not a violation of NCAA legislation if it is demonstrated that the same benefit is generally available to the institution’s students or their relatives or friends or to a particular segment of the student body (e.g., foreign students, minority students) determined on a basis unrelated to athletics ability.

PROMOTIONAL ACTIVITIES

The **STUDENT-ATHLETE PARTICIPATION in PROMOTIONAL ACTIVITY FORM** is to be completed and submitted to the compliance office for review and approval to take part in the activity. Over the years, there have been a number of incidents where student-athletes have been convinced to participate in a promotion with the end result being partial or complete loss of eligibility. To avoid this fate, we encourage you to follow the procedure required with this form.

OUTSIDE COMPETITION (BIG TEN RULE 14.7)

To participate as an individual while not representing Purdue University during or between semesters during the regular academic year, a student-athlete must first obtain prior written approval from the Director of Athletics, Senior Woman Administrator, or designee (compliance staff) and Faculty Representative prior to practicing or competing for the event. The Faculty Representative shall be the last signatory on the written approval. Violations that are a result of Purdue University’s failure to properly administer or inform the student-athlete of this requirement shall not affect the student-athlete’s eligibility, but shall be reported as an institutional violation to the Big Ten Conference office. A student-athlete who participates after being denied permission shall become immediately ineligible. (*Revised & effective 5/24/99; revised & effective 7/15/09*) Many factors will be considered when requests for outside competition have been submitted. **Since these are non-Purdue athletics events, student-athletes must seek approval from the faculty member for each course that will be missed due to outside competition. No travel letters will be provided by the athletics department.** As non-Purdue athletics events, these were not approved as part of the official schedule approval process that each sport must complete each year. Current academic status is a major factor in receiving prior approval, especially if the event involves missed class time. The outside competition approval process is not a quick process, so please allow at least three to four weeks prior to departure to request prior approval. If you have any questions, please ask your respective athletics academic support services advisor or the associate athletics director for student services.

RETAINING NCAA ELIGIBILITY

Gambling and Bribery

The NCAA has established strict guidelines concerning involvement in gambling and bribery for a student-athlete. Student-athletes shall not knowingly participate in any gambling activity that involves intercollegiate athletics or professional athletics, through a bookmaker, parlay card, or any other method employed by organized gambling.

Gambling is a serious problem and can have tragic consequences for the student-athlete who may be tempted to engage in such activities. Gambling and bribery pose a significant threat to the integrity of intercollegiate athletics. NCAA Bylaw 10.3 states that student-athletes and staff members of the athletic department shall not knowingly:

Provide information to individuals involved in organized gambling activities concerning intercollegiate athletics competition;

- Solicit a bet on any intercollegiate or professional team;
- Accept a bet on any team representing the institution; or
- Participate in any gambling activity that involves intercollegiate athletics or professional athletics, through a bookmaker, a parlay card, or any other method employed by organized gambling.

Student-athletes are also responsible for the following:

Reporting any offers of gifts, money, or favors in exchange for supplying team information or for attempting to alter the outcome of any contest to the coach of associate athletic director for student services;

- Maintaining a clear understanding of what constitutes gambling and bribery activities and reporting any suspected infractions;
- Contacting the coach or other department personnel (i.e. sports information office staff) when questions concerning appropriate release of team information occur; and
- Recognizing that participation in gambling or bribery activities will result in disciplinary action by the NCAA as well as local, state, and/or federal prosecution of the involved individual(s).

CONTACT WITH PROFESSIONAL SPORTS AGENTS

If an individual or his parents reach a verbal or written agreement with an agent to represent that individual, his or her eligibility at an NCAA school will be jeopardized.

Advisors vs. Agents

It is permissible for an individual to have an advisor (but not an agent) without jeopardizing his eligibility at the NCAA school. Under NCAA regulations, an individual and his parents are permitted to receive advice from a lawyer or other individual concerning a proposed professional sports contract provided the advisor does not represent that individual directly in negotiations for the contract. In this regard, it is permissible for an advisor to discuss the merits of a proposed contract and provide suggestions about the type of offer which should be considered. In order to maintain eligibility at the NCAA school, however, an individual may not use this advisor as a link between him- or her-self and the professional sports team. Rather, the advisor must be viewed as an extension of the individual's own interests and not as a source to contact a professional team. If the individual should use the advisor as such a contact, the advisor will be considered an agent and the individual will have jeopardized his/her eligibility at the NCAA school. For example, an advisor may not be present during discussions of a contract offer with a professional team or have any direct contact (in person, by telephone or by mail) with the professional sports team on behalf of the individual. Finally, it is important to note that to maintain eligibility at an NCAA school; an individual must compensate an advisor for his or her assistance at his or her normal rate.

Receiving Benefits from an Agent

An individual will be ineligible if he or she accepts any transportation or other benefits from any person who wishes to represent him in the marketing of his athletic ability. This rule does not prevent an individual from having a meal with someone who wishes to assist in negotiations, provided each person pays for the actual cost of the respective meals and arranges for transportation separately.

LIMITS FOR ATHLETICALLY RELATED ACTIVITIES

| LIMITS FOR ATHLETICALLY RELATED ACTIVITIES: PLAYING SEASON |
|--|
| A student-athlete's participation in countable athletically related activities shall be limited to a maximum of four hours per day and 20 hours per week. You must have one day per week without required activities which may be a travel day. |
| WEEKLY HOUR LIMITATIONS: OUTSIDE OF PLAYING SEASON |
| <i>A student-athlete's participation in countable athletically related activities shall be limited to a maximum of eight hours per week. In sports other than football, not more than two hours per week may be spent on individual skill workouts. You must have two days per week without required activities.</i> |

The following pages were developed by the NCAA to help student-athletes better understand the regulations regarding the hour limitations placed upon athletically related activities. Should you have any questions or concerns regarding these limitations, please contact a member of the Purdue compliance staff.

DEFINING COUNTABLE ATHLETICALLY RELATED ACTIVITIES

What are the daily and weekly time limitations on countable athletically related activities?

Student-athletes may not participate in countable athletically related activities for more than:

In Season

- Four hours per day
- 20 hours per week

Out of Season (during the academic year)

- Eight hours per week

The daily and weekly hour limitations **DO NOT** apply to the following time periods:

- During preseason practice prior to the first day of classes or the first scheduled contest, whichever is earlier.
- During an institution's term-time official vacation period (e.g., Thanksgiving, spring break), as listed in the institution's official calendar, and during the academic year between terms when classes are not in session.

Are student-athletes required to have a day off from countable athletically related activities?

During the academic year, student-athletes shall not engage in any countable athletically related activities on one day per week during the playing season and two days per week outside the playing season. The required day(s) off may occur on any day of the week and may change from week to week. A "week" is defined as any seven consecutive days, determined at the institution's discretion.

Below are partial lists of common activities that count and do not count against daily and weekly time limits:

| Countable* Athletically Related Activities | Noncountable Athletically Related Activities |
|---|---|
| Practices (not more than four hours per day). | Compliance meetings. |
| Athletics meetings with a coach initiated or required by a coach (e.g., end of season individual meetings). | Meetings with a coach initiated by the student-athlete (as long as no countable activities occur). |
| Competition (and associated activities, regardless of their length, count as three hours). [Note: No countable athletically related activities may occur after the competition.] | Drug/alcohol educational meetings or CHAMPS/Life Skills meetings. |
| Field, floor or on-court activity. | Study hall, tutoring or academic meetings. |
| Setting up offensive and defensive alignment. | Student-athlete advisory committee/Captain's Council meetings. |
| On-court or on-field activities called by any member of the team and confined primarily to members of that team. | Voluntary weight training not conducted by a coach or staff member. |
| Required weight-training and conditioning activities. | Voluntary sport-related activities (e.g., initiated by student-athlete, no attendance taken, no coach present). |
| Required participation in camps/clinics. | Traveling to and from the site of competition (as long as no countable activities occur). |
| Visiting the competition site in the sports of cross country, golf and skiing. | Training room activities (e.g., treatment, taping), rehabilitation activities and medical examinations. |
| Participation outside the regular season in individual skill-related instructional activities with a member of the coaching staff. | Recruiting activities (e.g., student host). |
| Discussion or review of game films. | Training table meals. |
| Participation in a physical activity class for student-athletes only and taught by a member of the athletics staff (e.g., coach). | Attending banquets (e.g., awards or postseason banquets). |
| | Fundraising activities or public relations/promotional activities and community service projects. |

* There may be additional rules applicable only to certain sports. Also, conferences and institutions may adopt more restrictive rules. Contact the institution's compliance officer for answers to questions or for additional information.

PARTICIPATION IN COUNTABLE ATHLETICALLY RELATED ACTIVITIES OUT OF THE SEASON

What is the difference between in season and out of season?

In Season (20 Hours)

- Time between the team's first officially recognized practice session and the last practice session of competition, whichever occurs later.
- Sports other than football and basketball may have their seasons separated into two distinct segments: championship segment and nonchampionship segment.
- During the in-season period (i.e., championship and nonchampionship segments), a student-athlete may participate in a maximum of 20 hours per week of countable athletically related activities.

Out of Season (Eight Hours)

- The remaining days during the academic year not included in the in-season period.
- A student-athlete may participate in a maximum of eight hours per week of countable athletically related activities and may not participate in any countable athletically related activities on two days per week during the out-of-season period.
- In sports other than football, participation in up to two hours of required skill instruction is permissible. In football, skill-instruction activities are limited to review of game film.

Outside the playing season (during the academic year), student-athletes are limited to not more than eight (8) hours per week of certain countable athletically related activities.

| Permissible Countable Athletically Related Activities During the Out-of-Season Period | Nonpermissible Activities During the Out-of-Season Period |
|--|--|
| Required weight training and conditioning activities supervised by an athletics department staff member. | Conditioning drills may not simulate offensive or defensive alignments. |
| In sports other than baseball and football , participation in up to two hours per week of skill instruction with no limit on the number of student-athletes who may participate at any one time between September 15 through April 15. | No equipment related to the sport may be used during conditioning activities. |
| <ul style="list-style-type: none">• Prior to September 15 and after April 15, participation in up to two hours per week of skill instruction is permitted, provided not more than four student-athletes are involved at any one time in any facility. | <ul style="list-style-type: none">• In the sport of ice hockey, a student-athlete may be involved in on-ice conditioning activities, provided no equipment other than skates is used. |
| <ul style="list-style-type: none">• Prior to September 15, from the opening day of classes of the institution's second academic term (for institution's starting prior to January 15) and after April 15, skill instruction is limited to four student-athletes at any one time in any facility. | <ul style="list-style-type: none">• In the sport of swimming and diving, a student-athlete may be involved in in-pool conditioning with swim-specific equipment (e.g., starting blocks, kickboards, pull buoys). |
| In football, participation in up to two hours per week of watching and reviewing films. | No participation in any other countable athletically related activity that may have been permissible during the in-season period. |
| Any voluntary athletically related activity in which the student-athlete chooses to participate (does not count in the eight hours) (e.g., initiated by student-athlete, no attendance taken, no coach present). | All athletically related activities are prohibited one week prior to the beginning of the institution's final exam period through the conclusion of each student-athlete's final exams. |
| Participation in a physical fitness class conducted by a member of the athletics department staff. | No required participation in any countable athletically related activities during any institutional vacation period outside the declared playing and practice season. |

NOTE: Student-athletes may be involved in any noncountable athletically related activity during the off-season period (e.g., workouts using the safety exception, voluntary workouts, other noncountable activities permitted during the in-season period).

VOLUNTARY ACTIVITIES AND THE SAFETY EXCEPTION

What is a “voluntary” activity?

To be considered a “voluntary” activity, all the following conditions must be met:

- The student-athlete must not be required to report back to a coach or other athletics department staff member (e.g., strength coach, trainer, manager) any information related to the activity. In addition, noncoaching athletics department staff members who observe the activity (e.g., strength coach, trainer, manager) may not report back to the student-athlete’s coach any information related to the activity; [NOTE: Coaches may not observe voluntary activities.]
- The activity must be initiated and requested solely by the student-athlete. Neither the institution nor any athletics department staff member may require the student-athlete to participate in the activity at any time;
- The student-athlete’s attendance and participation in the activity (or lack thereof) may not be recorded for the purposes of reporting such information to coaching staff members or other student-athletes; and
- The student-athlete may not be subjected to penalty if he or she elects not to participate in the activity. In addition, neither the institution nor any athletics department staff member may provide recognition or incentives (e.g., awards) to a student-athlete based on his or her attendance or performance in the activity.

What is the safety exception?

A coach may be present during voluntary individual workouts in the institution’s regular practice facility (without the workouts being considered as countable athletically related activities) when the student-athlete uses equipment in that sport. The coach may provide safety or skill instruction but may not conduct the individual’s workouts.

The safety exception is applicable to the following sports:

Swimming and Diving

Track and Field (Field events, jumping, hurdles)

Wrestling

2015-16 PURDUE UNIVERSITY STUDENT-ATHLETE HOUSING

Room and Board for Those NOT Living in Residence Halls

Student-athletes who have been allocated room and/or board payments from their athletic aid will adhere to the all applicable *NCAA, Athletics Department and University policies*.

Upon arriving on campus in the fall, you should be prepared to handle your initial day-to-day expenses. As a student-athlete living off-campus, you are expected to be responsible for your meals and your contractual housing agreement (lease).

Scholarship payments for room and board to student-athletes living off-campus will be made in five installments throughout the semester. The payment will be downloaded electronically to your checking account so you will need to fill out the online direct deposit form at the Financial Tab of your MyPurdue account (look for TouchNet).. In order for this download to take place you will need to confirm your registration for the semester and your account must be free of any holds.

Off campus room and board checks will be disbursed periodically via 5 checks per semester. The disbursement dates for 2015-16 will be:

Fall semester

1. **August 24, 2015 (first day of classes)**
2. **August 28, 2015**
3. **September 29, 2015**
4. **October 29, 2015**
5. **November 27, 2015**

Spring semester

6. **January 11, 2016 (first day of class)**
7. **January 28, 2016**
8. **February 26, 2016**
9. **March 30, 2016**
10. **April 28, 2016**

Student-athletes wishing to live in off-campus housing must receive the approval of their respective head coach. If you are on athletic training tables living in campus housing (Hilltop included) you must carry the Boiler Flex 250 meal plan. That insures that you will not be charged for training table meals – your meal plan covers it. If you take a lesser meal plan, you will be charged for the 10 or 15 meal-plan **and** the training tables. This will exceed the amount of your athletic grant-in-aid and **YOU WILL OWE A BILL!!!**

FREQUENTLY CALLED UNIVERSITY NUMBERS—AREA CODE 765

| | | |
|---|----------------|----------|
| Athletics Communications..... | MACK 2235..... | 494-3202 |
| Athletics Ticket Office..... | MACK G101..... | 494-3194 |
| Bursar..... | HOVD 14..... | 496-6558 |
| Counseling and Psychological Services (CAPS)..... | PUSH..... | 494-6995 |
| Dean of Students (ODOS)..... | SCHL 207..... | 494-1747 |
| Financial Aid..... | SCHL 305..... | 494-5058 |

Julie Dunn jldunn@purdue.edu

| | | |
|---|---------------------|----------|
| International Students & Scholars | SCHL 136..... | 494-5770 |
| Purdue Directory Assistance..... | | 494-4600 |
| Academic Success Center | KRCH 4th floor..... | 494-9328 |
| Registrar..... | HOVD 45..... | 494-8581 |
| OWL Writing Lab..... | HEAV 226..... | 494-3723 |

ACADEMIC ADVISING OFFICES

| | | |
|--|-----------------------|----------|
| College of Agriculture | AGAD 121 | 494-8470 |
| College of Education..... | BRNG 3216..... | 494-7962 |
| College of Engineering | ARMS 1300 | 494-9713 |
| School of Health and Human Sciences..... | MTHW 126 | 494-8533 |
| School of Liberal Arts..... | BRNG 1114..... | 494-3670 |
| Krannert School of Management..... | KRAN 352 | 494-4343 |
| School of Nursing | JNSN 109 | 494-4045 |
| School of Pharmacy & Pharmacal Sciences..... | RHPH 156..... | 494-1357 |
| College of Science | MA 231 | 494-1771 |
| College of Technology..... | KNOY 150 | 494-4935 |
| University Explorers | YOUNG, 8th Floor..... | 494-0843 |
| School of Veterinary Medicine..... | LYNN 129..... | 494-7893 |



QUICK REFERENCE GUIDE

FOR ANY EMERGENCY:

CALL 911

WHAT TO DO...

EVACUATION PROCEDURES--FIRES

- Activate the alarm
- When fire alarm is activated, evacuation is mandatory
- Call for help—dial 911
- Warn others
- Evacuate in accordance with the Building Emergency Plan or at the nearest exit
- Evacuate immediately—if possible take your belongings
- Evacuate to an area that does not impede responders
- Assist persons with disabilities, if possible
- **DO NOT USE ELEVATORS**
- Do not re-enter the building until authorized by Public Safety officials

SHELTER IN PLACE--TORNADO WARNING

- If the All Hazards Sirens are activated or you are notified of a warning, immediately seek shelter in nearest facility
- Proceed to the lowest level. If a basement is not available, seek an interior hallway or small interior room on lowest level, away from windows and doorways
- All clear will be announced over the local TV and radio stations or expiration of the initial National Weather Service warning

SHELTER IN PLACE--HAZARDOUS MATERIALS (HAZMAT) RELEASE

- If advised to shelter for a HAZMAT incident, immediately seek shelter in nearest facility
- Close and lock all windows exterior doors, and any opening to the outside
- If possible, move to an interior room above ground floor with fewest windows and vents
- Do not leave the building until authorized by Public Safety officials

NON EMERGENCY PHONE #s:

Purdue Police Department: 494-8221
Purdue Fire Department: 494-6919
Physical Facilities Services: 494-9999
Radiological & Environmental Management: 494-6371

SHELTER IN PLACE—ACTIVE SHOOTER

- If advised to shelter for an active shooter incident, immediately seek shelter in nearest facility
- If possible, secure yourself and others inside a room
- Do not leave your area until authorized by Public Safety officials

The Emergency Procedures Guide & your specific Building Emergency Plan provides more detailed information.

How *you* will be notified...Purdue ALERT
(Our emergency warning notification system)

- All-Hazards Emergency Warning sirens: (***Shelter In Place***)
- Fire alarms: (***Evacuate*** the building)
- Text messaging: Sign up via the Campus Status Page to receive an emergency notification text message.
- Twitter: Follow @PurdueEmergency to receive information on emergencies.
- Desktop Popup Alerts: Alert will be sent to the majority of University classroom & lab computers.
- Alert Beacons: Alert will be sent to the beacons that are installed in large classrooms.
- Email: An e-mail will be sent to all people with a **purdue.edu** address.
- Web: Purdue Campus Status page, www.purdue.edu/ea, is the focal point of the most complete information in all campus-related emergencies.

FOR MORE INFORMATION: http://www.purdue.edu/emergency_preparedness/

Sep 8, 2014