

**PURISSIMA HILLS WATER DISTRICT**  
**REGULAR MEETING OF THE BOARD OF DIRECTORS**  
**6:30 P.M. WEDNESDAY, AUGUST 14, 2024**  
**26375 W FREMONT RD, LOS ALTOS HILLS, CA 94022**

Staff and the public may participate remotely via the Zoom.com platform.

Topic: PHWD Board Meeting

Time: Aug 14, 2024 06:30 PM Pacific Time (US and Canada)

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Passcode: 904416

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- +1 253 205 0468 US
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Copies of all agenda reports and supporting data are available for inspection at the District's website: <http://www.purissimawater.org>. You also may view meeting minutes after the meeting on our website.

Public comment may be submitted via email to [samv@purissimawater.org](mailto:samv@purissimawater.org). Please indicate in your email the agenda item to which your comment applies. Comments submitted before the meeting will be provided to the Directors before or during the meeting. Comments submitted after the meeting is called to order will be included in the Meeting Minutes that will be posted online following Board approval at <http://www.purissimawater.org>. Although public comments are generally limited to three minutes per person per comment, the Board Chair shall have the discretion to manage the Public Comment process in a manner that achieves the purpose of public communication and assures the orderly conduct of the meeting.

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## Agenda

- 6:30 1. CALL TO ORDER, ROLL CALL**
- 6:35 2. COMMENTS FROM THE PUBLIC**
- 6:55 3. CONSENT CALENDAR**  
Items appearing on the Consent Calendar are considered routine and will be adopted in one motion, except for any item removed for separate consideration elsewhere on the agenda. The President will ask the Board and the audience for requests to remove these items.
- A. Approval of Minutes: Regular Meeting of the Board July 10, 2024**
  - B. Approval and Ratification of July 2024 Disbursements Paid in August 2024 in Accordance with Resolution 2013-09 (Disbursements Signed by Director Glassman, Director Stone and Phil Witt)**
  - C. Financial Reports for: Revenues, Expenditures, and Capital Improvement Projects for June 2024**
  - D. Approve Resolution 2024-03 for Additional Service Request No.2 with Ten Over Studios. Inc. in an amount not to exceed \$40,000 for Additional Entitlement Services for the McCann Operation Center Improvements**
- 7:00 4. Supply Committee Meeting** **Discussion**
- 7:10 5. Tier 2 Committee Meeting** **Discussion**
- 7:20 6. Approve Contract with C.J. Brown & Company for FY24, FY25 and FY26 Auditing services in an amount not to exceed \$82,590** **Discussion/Action**
- 7:30 7. Engineer's Report**
- A. Christopher Lane, Gerth Lane, Liddicoat Drive. Arastradero Road Water Main Improvements** **Update**
  - B. McCann Operation Center Design** **Update**
  - C. West Fremont, St. Francis Water Main Improvements** **Update**
- 7:45 8. Staff Reports**
- A. Manager's Report** **Update**
    - a. Update on Valley Water Grant**
  - B. Field Report** **Update**
  - C. Customer Communications** **Update**
- 7:55 9. Directors' Report** **Update**
- A. BAWSCA, Valley Water, ACWA/JPIA and other agency topics**
  - B. Director Comments**
- 8:00 10. Agenda Items September 11, 2024** **Discussion**

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- |      |     |  |                          |
|------|-----|--|--------------------------|
| 8:05 | 11. | <b>Public Employee Performance Evaluation (Closed Session)</b><br><b>Title: General Manager</b><br><b>Closed Session Pursuant to Government Code Section 54957</b> | <b>Discussion/Action</b> |
| 8:35 | 12. | <b>Reconvene to Open Session and Report from Closed Session</b>  |                          |
| 8:40 | 13. | <b>ADJOURNMENT</b>   | <b>Action</b>            |

**Accessibility for Individuals with Disabilities**

Upon request, PHWD will provide for written agenda materials in appropriate alternative formats, or disability-related modification or at/related to public meetings. Please submit a request, including your name, phone number and/or email address, and a description of the modification, accommodation, auxiliary aid, service, or alternative format requested at least two days before the meeting. Requests should be emailed to [samv@purissimawater.org](mailto:samv@purissimawater.org) or submitted by phone at (650) 948-1217. Requests made by mail (sent to Purissima Hills Water District, 26375 Fremont Road, Los Altos Hills, CA) must be received at least two days before the meeting. Requests will be granted whenever possible and resolved in favor of accessibility.