

PURISSIMA HILLS WATER DISTRICT  
REGULAR MEETING OF THE BOARD OF DIRECTORS  
**6:30 P.M. WEDNESDAY NOVEMBER 9, 2022**

DUE TO COVID-19, THIS MEETING WILL BE CONDUCTED AS A TELECONFERENCE PURSUANT TO THE PROVISIONS OF THE GOVERNOR'S EXECUTIVE ORDERS N-25-20 AND N-29-20, WHICH SUSPEND CERTAIN REQUIREMENTS OF THE RALPH M. BROWN ACT. MEMBERS OF THE PUBLIC MAY NOT ATTEND THIS MEETING IN PERSON.

Directors, staff, and the public may participate remotely via the Zoom.com platform.

Join Zoom Meeting

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Copies of all agenda reports and supporting data are available for inspection at the District's website: <http://www.purissimawater.org>. You also may view meeting minutes after the meeting on our website.

Public Comment on Items *Not* on the Agenda (limit one per person) must be submitted via email 24 hours prior to the meeting's call to order to Samantha Vu at [samv@purissimawater.org](mailto:samv@purissimawater.org). Public comments on individual agenda items (limit one per person PER AGENDA ITEM) must be submitted (a) via email 24 hours prior to the meeting's call to order to Samantha Vu at [samv@purissimawater.org](mailto:samv@purissimawater.org), or (b) via the call-in number before each agenda item is presented. For comments submitted *prior* to the meeting, please indicate in your email the agenda item to which your comment applies. Public comment may be submitted via email to [samv@purissimawater.org](mailto:samv@purissimawater.org). Please indicate in your email the agenda item to which your comment applies. Comments submitted before the meeting will be provided to the Directors before or during the meeting. Comments submitted after the meeting is called to order will be included in the Meeting Minutes that will be posted online following Board approval at <http://www.purissimawater.org>. Although public comments are generally limited to three minutes per person per comment, the Board Chair shall have the discretion to manage the Public Comment process in a manner that achieves the purpose of public communication and assures the orderly conduct of the meeting.

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## Agenda

- 6:30 1. **CALL TO ORDER, ROLL CALL**
- 6:33 2. **PLEDGE OF ALLEGIANCE**
- 6:35 3. **COMMENTS FROM THE PUBLIC**
- 6:45 4. **CONSENT CALENDAR**  
**Items appearing on the Consent Calendar are considered routine and will be adopted in one motion, except for any item removed for separate consideration elsewhere on the agenda. The President will ask the Board and the audience for requests to remove these items.**
- A. **REAFFIRM RESOLUTION 2021-07 MAKING FINDINGS PURSUANT TO ASSEMBLY BILL 361 THAT THE PROCLAIMED COVID-19 STATE OF EMERGENCY CONTINUES TO IMPACT THE ABILITY OF THE PHWD BOARD OF DIRECTORS AND ITS COMMITTEES TO MEET SAFELY IN PERSON**
- B. **APPROVAL OF MINUTES: REGULAR MEETING OF THE BOARD OCTOBER 12, 2022.**
- C. **APPROVAL AND RATIFICATION OF OCTOBER 2022 DISBURSEMENTS PAID IN NOVEMBER 2022 IN ACCORDANCE WITH RESOLUTION 2013-9 (DISBURSEMENTS SIGNED BY DIRECTOR STONE, PHIL WITT, AND ANTHONY STOLOSKI)**
- D. **FINANCIAL REPORTS FOR: REVENUES, EXPENDITURES, AND CAPITAL IMPROVEMENT PROJECTS FOR OCTOBER 2022.**
- 7:00 5. **Approve Resolution No. 2022-12 Amending Rate and Fee Schedule** **Discussion/Action**
- 7:30 6. **Approve Resolution No. 2022-13 Implementing Water Shortage Rate Adjustment** **Discussion/Action**
- 8:00 7. **Approve Resolution No. 2022-14 Awarding a Contract to Ten Over Studios in the Amount of \$483,400 for Architectural and Engineering Design Services for the McCann Operation Center Improvements** **Discussion/Action**
- 8:15 8. **Return to In-Person Meetings** **Discussion/Action**
- 8:30 9. **Conservation Committee Report** **Discussion/Action**  
A. **Water Shortage Review and Support Implementing in the January Time Frame**
- 8:50 10. **Supply Committee Report** **Discussion/Action**  
A. **Update Regarding Status of SCVWD Grant and DWR Grant**  
B. **Update Regarding Offer to Purchase ISG from Palo Alto**
- 9:10 11. **Legal Obligation of Utility Owners to Mark Underground; Recent Discussions with Town Regarding Marking of Town Utilities** **Discussion/Action**
- 9:25 12. **General Manager Evaluation Process** **Discussion/Action**

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|-------|-----|---|------------|
| 9:35  | 13. | <b>Engineer's Report</b>  |            |
|       |     | A. <b>Concepcion/Fremont Road Water Main Improvements</b>                       | Update     |
|       |     | B. <b>Duval, Elena, Padre, Seton Water Main Improvements</b>                    | Update     |
|       |     | C. <b>Christopher Lane, Gerth Lane, Liddicoat Drive Water Main Improvements</b> | Update     |
| 9:45  | 14. | <b>Staff Reports</b>  |            |
|       |     | A. <b>Manager's Report</b>  | Update     |
|       |     | B. <b>Field Report</b>  | Update     |
|       |     | C. <b>Customer Communications</b>   | Update     |
| 10:00 | 15. | <b>Directors' Report</b>  | Update     |
|       |     | A. <b>BAWSCA, Valley Water, ACWA/JPIA and other agency topics</b>               |            |
|       |     | B. <b>Director Comments</b>   |            |
| 10:10 | 16. | <b>Agenda Items December 14, 2022</b>   | Discussion |
| 10:15 | 17. | <b>ADJOURNMENT</b>  | Action     |

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Upon request, PHWD will provide for written agenda materials in appropriate alternative formats, or disability-related modification or accommodation, including auxiliary aids or services, to enable individuals with disabilities to participate in and provide comments at/related to public meetings. Please submit a request, including your name, phone number and/or email address, and a description of the modification, accommodation, auxiliary aid, service, or alternative format requested at least two days before the meeting. Requests should be emailed to [samv@purissimawater.org](mailto:samv@purissimawater.org) or submitted by phone at (650) 948-1217. Requests made by mail (sent to Purissima Hills Water District, 26375 Fremont Road, Los Altos Hills, CA) must be received at least two days before the meeting. Requests will be granted whenever possible and resolved in favor of accessibility.