

**PURISSIMA HILLS WATER DISTRICT
MINUTES OF THE REGULAR MEETING OF
THE BOARD OF DIRECTORS**

January 15, 2025 Minutes

1. **CALL TO ORDER AND ROLL CALL** Vice President Holtz called the regular meeting to order at 6:30 p.m. at the District Office.

Directors Present: Vice President Holtz, Directors Essy Stone, Director Steve Jordan and Anand Ranganathan.

Staff Present: Phil Witt, General Manager; Joubin Pakpour, Engineer, Pakpour Consulting Group; Catherine Groves, Attorney, Hanson Bridgett; Erik Walter, Foreman; Samantha Vu, Administrative Services Supervisor; and Cory Burkett, Water Resources Specialist/Finance.
2. **COMMENTS FROM THE PUBLIC** John Nagel commented on the CIP. Vice President Holtz directed staff to resolve this and bring this back to the next Board meeting if needed.
3. **CONSENT CALENDAR** It was moved by Director Ranganathan, seconded by Director Jordan to approve the consent calendar. Motion approved unanimously (4 – 0) – voice vote.
4. **5-YEAR-CAPITAL IMPROVEMENT STRATEGIC PLAN** General Manager, Phil Witt, asked the Board for volunteers for an Ad Hoc CIP Financing Options committee to participate and give insights towards the financing options and construction prioritization. Vice President Holtz nominated Director Jordan and Director Ranganathan.
5. **RESOLUTION 2025-01 HONORING NICOLE SANDKULLA’S PERFORMANCE AS CHIEF EXECUTIVE OFFICER/GENERAL MANAGER** It was moved by Director Jordan, seconded by Director Stone, to approve the resolution with edits. Motion approved unanimously (4 – 0) – voice vote.
6. **CA DATA COLLABORATIVE MEMBERSHIP** Administrative Services Supervisor, Samantha Vu, presented to the Board what she learned from meeting with the CaDC staff.
7. **MID-YEAR BUDGET** Consultant, Sheldon Chavan, reported that there were adjustments made in the budget. The District will use the updated budget for tracking moving forward.
8. **SUPPLY COMMITTEE MEETING** General Manager, Phil Witt, reported that all leak caps have been installed. There was a meeting with the ACWD and the owner of Quarry Lake to discuss water rights. Director Jordan reported that there was a verbal agreement with SFPUC on permission to buy water from another source with some conditions that still needs to be drafted.
9. **ENGINEER’S REPORT**
 - A. **CHRISTOPHER LANE, GERTH LANE, LIDDICOAT DRIVE, ARASTRADERO ROAD WATER MAIN IMPROVEMENTS** District Engineer, Joubin Pakpour, reported that another progress payment was complete with 0 change orders. The work is done on Gerth and Christophers and construction will begin on Arastradero.

B. MCCANN OPERATION CENTER DESIGN District Engineer, Joubin Pakpour, reported since the last meeting the CEQA and meeting notes with the neighbors have been submitted to the Town of LAH. There is a meeting with the Planning Director and Staff. The District will propose going directly to the Planning Commission.

C. WEST FREMONT, ST. FRANCIS WATER MAIN IMPROVEMENTS District Engineer, Joubin Pakpour, reported that the design is on schedule. Contact has been made with Valley Water and Town of LAH to discuss ownership of the culvert crossing Fremont Road

10. MANAGER'S REPORT General Manager, Phil Witt, reported efforts were made to look at solar and battery ideas. There were monitors installed at some Pump Stations that will listen and communicate with PG&E meters to monitor the power. The District is actively looking at options to reduce the PG&E bill. Phil Witt met with Engie, a company that reviews PG&E usage along with pumping schedules and can help with options on how to reduce PG&E costs. PG&E was contacted to make sure the District is on the accurate rate structure. Phil Witt reported discussions regarding the dry fire hydrants from the areas affected by the fires in Southern CA. The District is interested in doing a system stress test and simulation with the Fire District. Administrative Services Supervisor, Samanatha Vu, reported that the money was recovered from the washed check.

A. FIELD REPORT

- ▶ Cupertino Electric installed the new electrical panel for pump #3 at McCann Pump Station
- ▶ On 12/2, DACO repaired the damaged road on Altamont Rd from a previous leak.
- ▶ On 12/10, the District installed a 1" Meter and 2" Backflow on Alicante Ln.
- ▶ On 12/16, there was a main leak on Eucalyptus Ln. 6" CIP split.
- ▶ All Hydrant Caps have been installed.
- ▶ The District completed the annual Backflow Testing.
- ▶ New signs were installed at the tank sites.
- ▶ The District continued maintenance on the Pump Control Valve.

B. CUSTOMER COMMUNICATIONS Nothing to report.

11. DIRECTOR'S REPORT

A. BAWSCA, Valley Water, ACWA/JPIA, and other agency topics. Director Jordan reported that he met with the new CEO/GM of BAWSCA, Tom Smegal and did a tour of the chlorination stations. Director Stone wants to attend the AWCA Conference in DC.

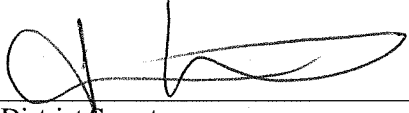
B. Director Comments

12. AGENDA ITEMS FOR JANUARY 15, 2025

- ▶ 5 Year CIP financing options for additional revenue
- ▶ GM 2025 Goals
- ▶ Gerth Ln

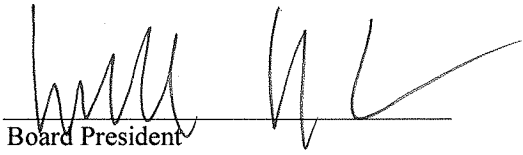
▶ Security Cameras

13. **ADJOURNMENT** The meeting was adjourned 8:44 p.m.



District Secretary

Approved:



Board President