

	PRODUCT	SYSTEM PURPOSE	DATA CATEGORY	CUSTODIAN	COLLECTION FREQUENCY
Adobe	Adobe Professional	PDF Document production	Other	PHWD	Daily
ADP	ADP Payroll	Employee time entry and payroll	Financial System	PHWD Administration	Weekly
Beacon	Badger Meter	Meter Reading	Water Meter Data & Meter Reading Locations	PHWD	Daily
Comcast	Business Voice Edge	Integrated voice telephone and voicemail	Other	PHWD	As needed
CUSI	Water Billing System	Water billing	Utility Billing	PHWD Billing	As needed
ESRI	ArcGIS	Geographic Information System (GIS)	District Wide Mapping	PHWD	Daily
Intuit	Quickbooks	Financial Management	Financial System	PHWD Administration	Daily
Microsoft, Inc.	Exchange	Email communications, scheduling/calendar	Email Communications	PHWD	Daily
Microsoft, Inc.	Microsoft Office	Creation and organization of digital work product and running of applications	Interdepartmental database of forms and documents, including Agendas & Minutes	PHWD	Daily

UPDATE FREQUENCY
Daily
Weekly
Daily
As needed
As needed
Daily
Daily
Daily
Daily