

PURISSIMA HILLS WATER DISTRICT
REGULAR MEETING OF THE BOARD OF DIRECTORS
6:30 P.M. WEDNESDAY DECEMBER 8, 2021

DUE TO COVID-19, THIS MEETING WILL BE CONDUCTED AS A TELECONFERENCE PURSUANT TO THE PROVISIONS OF THE GOVERNOR'S EXECUTIVE ORDERS N-25-20 AND N-29-20, WHICH SUSPEND CERTAIN REQUIREMENTS OF THE RALPH M. BROWN ACT. MEMBERS OF THE PUBLIC MAY NOT ATTEND THIS MEETING IN PERSON.

Directors, staff, and the public may participate remotely via the Zoom.com platform.

Join Zoom Meeting

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Meeting ID: 817 4468 2952

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Copies of all agenda reports and supporting data are available for inspection at the District's website:

<http://www.purissimawater.org>. You also may view meeting minutes after the meeting on our website.

Public Comment on Items **Not** on the Agenda (limit one per person) must be submitted via email 24 hours prior to the meeting's call to order to Samantha Vu at samv@purissimawater.org. Public comments on individual agenda items (limit one per person PER AGENDA ITEM) must be submitted (a) via email 24 hours prior to the meeting's call to order to Samantha Vu at samv@purissimawater.org, or (b) via the call-in number before each agenda item is presented. For comments submitted **prior** to the meeting, please indicate in your email the agenda item to which your comment applies. Public comment may be submitted via email to samv@purissimawater.org. Please indicate in your email the agenda item to which your comment applies. Comments submitted before the meeting will be provided to the Directors before or during the meeting. Comments submitted after the meeting is called to order will be included in the Meeting Minutes that will be posted online following Board approval at <http://www.purissimawater.org>. Although public comments are generally limited to three minutes per person per comment, the Board Chair shall have the discretion to manage the Public Comment process in a manner that achieves the purpose of public communication and assures the orderly conduct of the meeting.

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Agenda

- 6:30 1. CALL TO ORDER, ROLL CALL**
- 6:35 2. PLEDGE OF ALLEGIANCE**
- 6:40 3. COMMENTS FROM THE PUBLIC**
- 6:45 4. ADOPT FINDINGS TO SUPPORT REMOTE BROWN ACT MEETING Action**
- 7:00 5. CONSENT CALENDAR**
Items appearing on the Consent Calendar are considered routine and will be adopted in one motion, except for any item removed for separate consideration elsewhere on the agenda. The President will ask the Board and the audience for requests to remove these items.
- A. ELECTION OF STEVE JORDAN TO BOARD PRESIDENT AND ESSY STONE TO VICE PRESIDENT IN ACCORDANCE WITH RESOLUTION 2009-11.**
- B. APPROVAL OF MINUTES: REGULAR MEETING OF THE BOARD NOVEMBER 10, 2021 AND SPECIAL MEETING OF THE BOARD NOVEMBER 18, 2021.**
- C. APPROVAL AND RATIFICATION OF NOVEMBER 2021 DISBURSEMENTS PAID IN DECEMBER 2021 IN ACCORDANCE WITH RESOLUTION 2013-9 (DISBURSEMENTS SIGNED BY DIRECTOR HOLTZ, PHIL WITT, AND ANTHONY STOLOSKI)**
- D. FINANCIAL REPORTS FOR: REVENUES, EXPENDITURES, AND CAPITAL IMPROVEMENT PROJECTS FOR OCTOBER AND NOVEMBER 2021.**
- 7:15 6. Rate Study Update Discussion/Action**
- 8:05 7. Consider Setting Public Hearing and Issuing Proposition 218 Notice for Proposed Rate Increase Discussion/Action**
- 8:25 8. Supply Committee Report; Response to SFPUC Water Shortage Annual Allocations and Monthly Budgets Discussion/Action**
- 8:55 9. Conservation Committee Report Update/Action**
- A. Consider Committee for Coordination with Town Discussion**
- B. Consider Adoption of Amended and Restated Wasteful Water Use Ordinance Discussion/Action**
- C. Hold Public Hearing and Consider Adoption of Resolution Finding the Existence of a Water Shortage Emergency Discussion/Action**

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9:15	10.	Consider Appointing PHWD Representative to ACWA/JPIA	Discussion/Action
9:30	11.	Engineer's Report	
	A.	Duval, Elena, Padre, Seton Water Main Improvements	Update
	B.	Concepcion/Fremont Road Water Main Improvements, Progress Payment No. 5	Update
9:50	12.	Attorney's Report	Update
9:55	13.	Manager's Report	Update
	A.	Field Report	
	B.	Customer Communications	
10:15	14.	Directors' Report	Update
	A.	BAWSCA, Valley Water, ACWA/JPIA and other agency topics	
	B.	Director Comments	
10:35	15.	Agenda Items January 12, 2022	Discussion
10:45	16.	Public Employee Performance Evaluation and Goals (Closed Session #1) Title: General Manager Closed Session Pursuant to Government Code Section 54957	Discussion/Action
11:00	17.	Conference with Labor Negotiator (Closed Session #2) Agency designated representative: Steve Jordan Unrepresented Employee: General Manager	Discussion/Action
11:15	18.	Break for Additional Negotiations Between Labor Negotiator and Unrepresented Employee	
11:25	19.	Reconvene to Closed Session #2 Following Labor Negotiations Agency Designated Representative: Steve Jordan Unrepresented Employee: General Manager	Discussion/Action
11:40	20.	Reconvene to Open Session and Report from Closed Session	
11:45	21.	Consider Compensation Adjustment for General Manager for 2022	Discussion/Action
11:55	22.	ADJOURNMENT	Action

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Accessibility for Individuals with Disabilities

Upon request, PHWD will provide for written agenda materials in appropriate alternative formats, or disability-related modification or accommodation, including auxiliary aids or services, to enable individuals with disabilities to participate in and provide comments at/related to public meetings. Please submit a request, including your name, phone number and/or email address, and a description of the modification, accommodation, auxiliary aid, service, or alternative format requested at least two days before the meeting. Requests should be emailed to samy@purissimawater.org or submitted by phone at (650) 948-1217. Requests made by mail (sent to Purissima Hills Water District, 26375 Fremont Road, Los Altos Hills, CA) must be received at least two days before the meeting. Requests will be granted whenever possible and resolved in favor of accessibility.