Getting Started with Basic Route Planning Reports
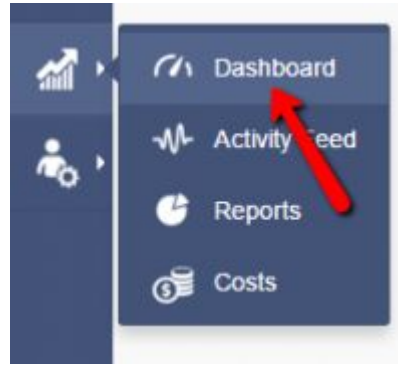
Route4Me | eBook Series

Knowledge Is Power

One of the greatest aspects of Route4Me is that it doesn't just provide you with accurate and efficient routes - it also collects information that allows you to understand your business better.

But even with Route4Me's easy-to-use interface, all this data can be overwhelming. We've created this guide to help you sort through the noise and make the most of route planning software.
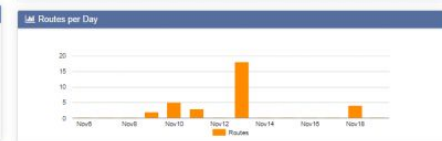
Discovering The Dashboard

You can go to the **Analytics** tab and open up the **Dashboard** to see basic information about your routes, such as the total miles you've planned vs. the actual miles you've driven.

Visualizing Your Data

The Account Dashboard also displays the following graphs:

- Distance (Planned vs Actual)
- Stops (Planned vs Visited)
- Time (Planned vs Actual)
- Routes per Day
- Avg Time On Site vs Allocated Service Time
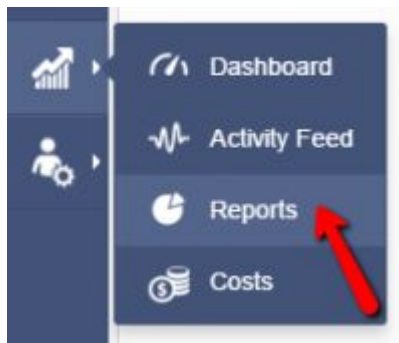- Stops per Day (Planned vs Visited)

Exporting Information

To export data from your Account Dashboard, select **Export as CSV** and pick one of the three available options:

1. <u>All routes and data</u> - Route names, metrics, and address information will be exported.

2. <u>Extended (with notes)</u> - Route names, metrics, address information, and notes will be exported.

3. <u>Minimal (without addressed)</u> - Only route name and metrics will be exported.

Reports

Select **Reports** in the **Analytics** tab to see even more detailed information about your routes.

	Routes	Avg. Savings	Distance			Fuel			
Period			Avg. Stops	Avg. Distance	Tot. Miles	Avg. Gas Price	Tot. Gal.	Tot. Gas Cost	Avg. Trip Gas Cost
Total Routes Today									
09/28/2014	2	N/A	10	27 mi	54 mi	N/A	N/A	N/A	N/A
Total Routes Last 7 Days									
09/28/2014	8	N/A	9	40 mi	316 mi	N/A	0.60	N/A	N/A
Total Routes by Year									
2014	8	N/A	9	40 mi	316 mi	N/A	0.60	N/A	N/A
Routes by Quarter Year-to-Date									
Q3 2014	7	N/A	10	44 mi	310 mi	N/A	N/A	N/A	N/A
Routes by Month Year-to-Date									
September, 2014	8	N/A	9	40 mi	316 mi	N/A	0.60	N/A	N/A
Routes by Day of Week Year-to-Date									
Thursday	3	N/A	13	42 mi	127 mi	N/A	0.60	N/A	N/A
Friday	3	N/A	4	45 mi	136 mi	N/A	N/A	N/A	N/A
Sunday	2	N/A	10	27 mi	54 mi	N/A	N/A	N/A	N/A
Busiest Quarter Year-to-Date									
Q3 2014	8	N/A	9	40 mi	316 mi	N/A	0.60	N/A	N/A
Busiest Month Year-to-Date									
September, 2014	8	N/A	9	40 mi	316 mi	N/A	0.60	N/A	N/A
Busiest Day of the Week Year-to-Date									
Thursday	3	N/A	13	42 mi	127 mi	N/A	0.60	N/A	N/A
Busiest Day Year-to-Date									
Thursday Sep 25, 2014	3	N/A	13	42 mi	127 mi	N/A	0.60	N/A	N/A

Make Your Business Better

With this data, you'll can evaluate your employees more accurately. Also, you'll know whether your gas saving techniques are actually working or not.

Overall, you'll be able to make more informed business decisions.

Start Your Free Trial Today

See for yourself what Route4Me can do for your bottom line

Click Here To Begin Your Free Trial

Call Us: +1-855-823-2598

And have our small business routing experts
set up routes for your business

No Credit Card Needed for this Free 7-Day Trial