Proprietary + Confidential



## **Google Workspace Referral Program**

Account sign-up and promotion code redemption process North America

April 2022

## Summary

### Sign-ups for the United States and Canada

Customers signing up for Google Workspace in the United States and Canada are required to provide payment information <u>before</u> the trial begins, ie. during the trial sign-up process. This is the only time when a promo code can be entered.

### Upgrade/Downgrades

A customer can apply a promo code if they choose to upgrade or downgrade at any point during their subscription. The code will be eligible for redemption as long as a code was not previously used on the same account for the same plan type. Google Workspace sign-up process & promo code entry opportunities:

**Customers in the United States and Canada** 

Google Workspace

To get started, provide your business name, number of employees, and your country.

	Work remotely with confidence
lusiness name	Meet high-quality video meetings-right
Alena Flower's	from your email or calendar
lumber of employees, including you	
	Do more with
◯ Just you	Google Workspace
O 2-9	
10-99	M 🗉 🛆 📙 🛤
0 100-299	<ul> <li>Custom email with your domain</li> </ul>
300+	<ul> <li>Cloud-based, no installation needed</li> </ul>
	<ul> <li>Advanced security and admin features</li> </ul>
Sountry	✓ Ease of mind with 24/7 support
Jnited States 👻	✓ Free 14-day trial, monthly charge after

Provide your contact information. Please note you will be the admin since you are creating the account.

## What's your contact info? You'll be the Google Workspace account admin since you're creating the account. ⑦ First name Alena Last name Ageeva Current email address a.ageeva.90@gmail.com Business phone number 6503907708

Select YES if you already have a business domain.

If you don't have one, select NO and proceed to register a domain.

## Does your business have a domain?

You'll need a domain, like *example.com*, to set up email and a Google Workspace account for your business. ⑦

YES, I HAVE ONE I CAN USE

NO, I NEED ONE

Insert your domain name and select Next.

# What's your business's domain name?

Enter your business' domain name. You'll use it to set up custom email addresses, like info@example.com. We'll walk you through verifying that your business owns this domain later. ⑦

#### Your domain name

alenasite.com E.g. example.com



This screen only appears in certain countries.

## Share great ideas with Google

Do you want to exchange great ideas with Google related to your use of our services? We'll send occasional emails with tips, offers, and announcements.



Provide your information to sign-in to your account and proceed to the payment process.

### How you'll sign in

You'll use your username to sign into your Google Workspace account and create your business email address.

Username

aageeva

@alenaflowers.net

0

Password

\*\*\*\*\*\*\*\*\*

At least 8 characters

We know you're probably not a robot, but we just have to ask: Are you a robot?

V I'm not a robot

By clicking **Agree and continue** you agree to the Google Workspace Agreement and Supplemental Terms and Conditions for Google Workspace Free Trial Agreement.



Google Workspace

The trial check out process for the United States and Canada will prompt you to this screen to review and check out.

### Review your payment plan. Try Google Workspace free for 14 days.



### Review and check out

#### Automatic monthly charges

#### **Business Starter** Coupon will be applied after purchase: 10% off each month for 12 month(s). First 14 days are free (limited to 10 users). Recurs at the end of every month.

#### Automatic yearly charges

#

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#### Domain freeflow.cash Commit to 1 year of service starting October 7, 2020. You will be billed at the end of the first month for the full annual price. You can cancel anytime. Charges today and recurs yearly on October 7.

\$30.00 yearly + applicable tax

\$6.00 monthly

+ applicable tax



Domain registration preferences

### Enter your Payment method.

You have successfully started your Google Workspace free trial.

## Google Workspace upgrade/downgrade subscription process

Navigate to the billing section of the Admin Console to downgrade to a different Google Workspace subscription.

Downgrade your Go	oogle Workspace Business Plus lic	ense ×
Downgrading from Busines	ss Plus to Business Starter will have the following	mpact. Learn more
	Current Subscription	Downgrade to
Services	Business Plus	Business Starter
Storage	Unlimited storage. Learn more	30 GB per user
Shared drives	Team-based file sharing to improve productivity. Learn more	Not available Before downgrading, move all content out of shared drives.
Company-wide search	Cross-product search across G Suite services, with assistive cards. Learn more	Not available
Google Vault	Retain, search, and export email and documents to meet your archiving and eDiscovery needs. Learn more	Not available
Advanced reporting	Advanced Drive audit reporting, custom alerts, and APIs. Learn more Mobile audits and security alerts. Learn	Not available

If you have a Promotion Code for the downgraded plan, enter it in the highlighted box before continuing to the next page.

Please note that you will see the discount applied on your billing receipt.

Google Admin	Q Search for users, groups, and settings (e.g. conta	act support)
ing		
Add Google Workspace Bu Step 1: Select purchase options	isiness Starter	
COUNTRY United States	CURRENCY USD (\$)	
PAYMENT PLAN Flexible Plan • No long term commitment • Pay for the number of users yo • Add or remove users as needed	u have each month d	
1 users needed Based on your current number of u \$6.00 Est monthly cha	sers.	
Promotion Code 2 [X6F4L66M3NERRA4] 20% off each month for 12 m	onth(s)	
		Cancel Continue

Promotion code will appear on this page if it is accepted. Select CONTINUE to move forward with the subscription process.

#### $\equiv$ Google Admin Q Search for users, groups, and settings (e.g. contact support) Billing Add Google Workspace Business Starter Step 2: Please review your selection CURRENCY COUNTRY United States USD (\$) Product Quantity Charges (monthly) **Google Workspace Business Starter** 1 users \$6.00 Flexible Plan (\$6.00/user/month) Promotion Code: X6F4L66M3NERRA4 20% off each month for 12 month(s) \$6.00 Total 1 users plus applicable taxes and VAT 🕐 minus promotional discount V I have read and agree to the terms of the Google Workspace and Supplemental Terms and Conditions for Google Workspace Free Trial agreements. Notwithstanding anything to the contrary, any previous purchase of any G Suite Service will also be subject to the above terms and these terms will supersede any previous terms agreed to upon by the Customer and Google. Back Cancel Continue

You have successfully changed your Google Workspace subscription.

ogle Admin	Q Search for users, groups, and settings (e.g. contact support)	
d Google Workspa	ace Business Starter	
You are now sub	oscribed to Google Workspace Business Starter.	
You will be charged duri	ing the first week of every month for the previous month's bill (on a prorated basis).	
	Continue	
	ogle Admin d Google Workspa You are now sub You will be charged dur	Q       Search for users, groups, and settings (e.g. contact support)         A Google Workspace Business Starter         You are now subscribed to Google Workspace Business Starter.         You will be charged during the first week of every month for the previous month's bill (on a prorated basis).         Continue

# Thank You

Google Workspace