



# Renfrew Park Community Centre

2929 East 22nd Avenue, Vancouver, BC, V5M 2Y3

(P) 604 257-8388 (F) 604 257-8392

[renfrewcc@vancouver.ca](mailto:renfrewcc@vancouver.ca)

**Position:** Senior Leader – for: Leadership Adventure Camp  
**Days:** All required training days prior to the start camp – days/times will vary, plus June 23<sup>rd</sup> to June 30<sup>th</sup>, camp preparation onsite.  
Regular workdays will be Monday to Friday from July 2<sup>nd</sup> to August 22<sup>nd</sup>, 2025 – with additional hours the following week for cleanup and final report.  
Working hours 9:00am-4:00pm

**Camp Times:** 9:30am-3:30pm

**Wage:** \$22/hour + 4% vacation

**Start:** Training day – June 14<sup>th</sup> All Day. Regular Hours (35/week) starting June 23<sup>rd</sup>, 2025

## **PREAMBLE:**

This summer position will keep you moving and seeking adventure and activities across the lower mainland for the whole summer. This is an outdoor day camp for students between the ages of 10-15yrs – and will follow through with the planned activities rain or shine. There is a limited budget so being creative will come in handy.

Guiding principle of the camp is to teach life skills to pre-teens and teens while visiting various locations for a multitude of activities across the lower mainland. Think leadership, learning and environment.

This position requires a high level of independence throughout the summer. The ability to identify and problem solve with little to no notice is an important skill required for this position. Working with the Program Supervisor, Senior Leader needs to be able to manage and plan activities in both dry and wet weather conditions, especially when community centre room spacing is limited or unavailable. Open communication with your supervisor and campers is vital. You will need to work closely with your Program Supervisor to ensure program needs are met. When possible a Youth Volunteer will be assigned to your program but this cannot be relied on.

## **Pre-Camp Responsibilities:**

- Help create posters and items for camp that will be needed throughout the summer
- Assist in providing a leadership component for youth during each week
- Attend and actively participate all required training

## **Camp Responsibilities:**

- Responsible for the safety, leadership and supervision of pre-teens & teens during summer leadership activities
- Lead age appropriate activities that are suitable for the group
- Responds to first aid needs and unusual incidents
- Performs basic administrative tasks such as attendance, critical incident reports, first aid forms and end of summer report.
- Maintain positive communication with all centre staff, pre-teens and families
- Follow established centre procedures and protocols to ensure safety for students and staff
- Build positive relationships with pre-teens, teens and their families

## **Qualifications:**

- Due to government grant restriction, you must be 30 years or younger
- Be a Canadian Citizen, Permanent Resident, or person whom refugee protection has been conferred under the Immigration and Refugee Protection Act for the duration of the employment and – be legally entitled to work in Canada in accordance with relevant provincial or territorial legislation and regulations.
- Previous experience working with pre-teens & teens is an asset
- Strong leadership and planning skills
- Ability to be flexible in adapting activities to suit individual and group dynamics
- Post-secondary education in a related field



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- Excellent problem solving skills, communication and interaction skills
  - Ability to work independently and in a team atmosphere
  - Successful Police Information Check
  - Current first aid certificate/CPR certification

Please email your cover letter and resume (no phone calls) by

**5:00pm May 7<sup>th</sup>, 2025** to:

Starla Bayley, Community Youth Worker

Renfrew Park Community Centre

Vancouver, BC, V5Z 1Z8

Email address: [starla.bayley@vancouver.ca](mailto:starla.bayley@vancouver.ca)

**Email subject line: Leadership Adventure Camp**

Only those short-listed will be called for an interview