



Office of the President of the Philippines
MOVIE AND TELEVISION REVIEW AND CLASSIFICATION BOARD

ADMINISTRATIVE CIRCULAR
NO. 01-2016

PRINCIPLES AND GUIDELINES GOVERNING THE
APPOINTMENT OF MTRCB DEPUTIES

Further to the inspection and enforcement functions of the Board in Section 13, as well as its relevant powers under Section 3, both under Presidential Decree No. 1986, as well as Chapter XI, Implementing Rules and Regulations of P.D. No. 1986, not to mention the developmental mandate of the Agency under the same decree, the following principles and guidelines on appointment of deputies from the general public are hereby promulgated:

NATURE OF DEPUTY APPOINTMENT

1. The **appointment of an MTRCB deputy is purely discretionary.**¹ Thus, regardless of any previous appointment and/or the length thereof, **no applicant has an inherent right to be deputized.** The notion therefore of an appointment being “renewed” is legally inaccurate. With *no right*, there is *no corresponding duty* on the part of the Board to grant any application. The appointment being a matter of trust and confidence in law and in fact, the Board reserves its right and authority to cancel any appointment, with or without cause, at any time.
2. The Board has created a *Committee on Deputization* to screen and evaluate applications from the general public and/or various sectors, given the serious and heavy responsibilities of a deputy, as well as due to the heavy volume of expressions of interest.
3. It is the Board’s policy to democratize appointments by splitting the applicants amongst various sectors (educational institutions, NGOs,

¹ §1 Chapter XI, Implementing Rules and Regulations of P.D. 1986 categorically and unqualifiedly reads “(a)ny Filipino citizen.... *may*, upon recommendation of a Member of the Board, be appointed as Board Deputy.”

government agencies, etc.) and granting considerable room for new applicants. In this connection, the Board will also consider the availability and competence of any applicant from the general public to assist the Board in regard to its other functions, particularly its developmental and empowerment initiatives, aside from the traditional inspection of movie houses and other venues and the monitoring of television shows, and other media content. Further, the abovementioned committee shall periodically review the application process, determining for the Board's information and guidance the trend and volume of interested parties/applicants from each sector.

4. Being appointed as a deputy is both a *privilege* and a *responsibility*. Such appointment is essentially revocable.² Also, it follows that the Board shall not be deemed to have waived any of its prerogatives under this circular and in law in the event of any perceived variation or omission on its part in regard to any provisions hereof. Moreover, in view of both regulatory and developmental functions of the Board, and further to its power under Section 3 (h) and 3 (k), P.D. No. 1986, any deputy of the Board can be designated to perform any tasks other than the usual inspection of theaters and similar venues, as to which tasks said deputy must always be readily available.

DEPUTY APPLICATION PROCESS

5. Those from the general public who wish to be appointed as MTRCB deputy shall submit a letter of intent, clearly expressing one's interest to be a deputy of the MTRCB. This letter, bearing the original SIGNATURE and E-MAIL ADDRESS of the interested person, shall be addressed to the CHAIRPERSON OF THE COMMITTEE ON DEPUTIZATION (NOT the Chairperson of the Board). No letter of intent shall be accepted beyond February 28, 2017.
6. Without prejudice to any such further requirements that may be imposed by the Committee on Deputization in the course of the entire process so that it may be satisfied as to the *fitness, availability, sincerity, competence, and such other factors or attributes* of the interested parties from the general public, the letter of intent shall include the following:
 - a) commitment to participate in at least one *Matalinong Panonood* Campaign during the term of appointment, and specifying in what capacity- as lecturer, facilitator, organizer, or other similar capacity,

² Ibid.

- and with a brief description of one's area of competence or experience;
- b) undertaking to submit at least two (2) reports a month in regard to compliance by regulated entities of MTRCB-related laws, rules and regulations; and
 - c) undertaking to attend all required seminars and conferences for continuous education and training, as well as the commitment to unreservedly assist the Board in any matter of concern and/or advocacy, especially, but not limited, as regards the film industry.
7. Should the letter of intent be given consideration by the Committee on Deputization, the applicant will be notified through email. Applicant will be asked to click on a link which will redirect him/her to MTRCB's Deputization page. Applicant shall follow the procedure and read the content of the MTRCB Info Page very carefully. An examination will be given and those who will pass will then be redirected to the Application Form page. After filling out the form, applicant will click the SUBMIT button. If application is approved, applicant will be assessed a fee of Five Hundred pesos (P500.00) to cover processing cost. Deputy IDs will be processed only until March 31, 2017.
8. While the Board remains fully committed to its regulatory and developmental functions, it likewise duly acknowledges its mandate to help the local film industry. As such, the Board shall endeavor to limit the number of Deputy IDs to be issued and, hence, cannot possibly grant all expressions of interest and applications for appointment as MTRCB deputy.

This Circular shall take effect immediately.

21 December 2016, Quezon City.

BY AUTHORITY OF THE BOARD:



EUGENIO H. VILLAREAL

Chairperson