



‘Real Estate Specialists’

## Commercial Lease Application

### Applicant Information

#### Applicant Business Information

Company Name:					
Address: (Main Office)					
DBA:				<input type="checkbox"/> Sole Prop. <input type="checkbox"/> Partnership <input type="checkbox"/> Corp.	
Corporation No.:			Year Established:		
Employer ID#:			Number of Employees:		
Property Applying For					
Type of Business					
Description of Service Provided					
Gross Annual Revenue:					
Website/Promotion Site Available:					

#### Applicant Personal Information

Last Name:	First Name:	M.I.	Social Security No.:	Driver's License No.:	DOB:
Cell Number:	Work Number:	Email Address:			
Address:					

#### Co-Applicant Personal Information

Last Name:	First Name:	M.I.	Social Security No.:	Driver's License No.:	DOB:
Cell Number:	Work Number:	Email Address:			
Address:					

Relationship to Applicant:					
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### Commercial Rental History

#### Current Address

Present Address:					
City:			State:	Zip Code:	
Length at Address			Own or Rent		
Rental/Mortgage Amount Paid Monthly:					
Current Landlord/Mortgage Company					
Phone			Address:		
Reason For leaving:					
Are your payments current?			Late payments in 24 months		
How far behind currently?			How far behind have you been?		

How much security deposit is held by current landlord?			
<b>Previous Address</b>			
Previous Address:			
City:		State:	Zip Code:
Length at Address		Own or Rent	
Rental/Mortgage Amount Paid Monthly:			
Current Landlord/Mortgage Company			
Name	Phone	Address	
Reason For leaving:			
Have you ever broken a lease, refused to pay rent, or had security deposit withheld?			
Please explain			
Have you ever been evicted or asked to leave a rental unit?			
Please explain			
<b>Income / Employment</b>			
<b>Applicant</b>			
<b>Current Employer</b>			
Address			
Gross Monthly Salary		Position	
Self-Employed or Salary		Employment Length	
Phone Number		Full or Part Time	
<b>Previous Employer</b>			
Address			
Gross Monthly Salary		Position	
Self-Employed or Salary		Dates of Employment	
Phone Number		Full or Part Time	
<b>Other Income</b>			
<b>Co-Applicant</b>			
<b>Current Employer</b>			
Address			
Gross Monthly Salary		Position	
Self-Employed or Salary		Employment Length	
Phone Number		Full or Part Time	
<b>Previous Employer</b>			
Address			
Gross Monthly Salary		Position	
Self-Employed or Salary		Dates of Employment	
Phone Number		Full or Part Time	
<b>Other Income</b>			

## Assets/Expenses

### Applicant

<b>Banking Institution</b>			
<b>Average Checking Balance</b>		<b>Savings Balance</b>	
<b>Retirement Account Balance</b>		<b>Other Liquid Assets</b>	

### Monthly Expenses

Creditor	Balance	Monthly Payment	Type of Account (Credit/Installment/Mtg)

### Co-Applicant

<b>Banking Institution</b>			
<b>Average Checking Balance</b>		<b>Savings Balance</b>	
<b>Retirement Account Balance</b>		<b>Other Liquid Assets</b>	

### Monthly Expenses

Creditor	Balance	Monthly Payment	Type of Account (Credit/Installment/Mtg)

## References

### Business Trade

<b>Business Name / Contact Person</b>	<b>Phone Number</b>	<b>Email</b>
<b>Nature of Business</b>	<b>Business Address</b>	
<b>Business Name / Contact Person</b>	<b>Phone Number</b>	<b>Email</b>
<b>Nature of Business</b>	<b>Business Address</b>	

### Professional / Personal

<b>Name</b>	<b>Phone Number</b>	<b>Relationship</b>	<b>Length Known</b>
<b>Address</b>			
<b>Name</b>	<b>Phone Number</b>	<b>Relationship</b>	<b>Length Known</b>

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Address

## Documentation

\_\_\_\_\_  
Driver's license or picture ID card

\_\_\_\_\_  
Social Security card

\_\_\_\_\_  
If employed, three of your most recent pay stubs

\_\_\_\_\_  
If self-employed, last year's schedule C and proof of current employment

\_\_\_\_\_  
Proof of business income (bank statements, monthly income/expense reports)

A \$100.00 application fee is charged for the purpose of verifying information furnished on this application. By signing below, you represent that the information provided is true. You also authorize R.E.M.S. to contact any references, obtain your credit report, and verify employment.

The applicant hereby acknowledges this application will become part of the lease agreement when approved. If any information is found to be false, the application will be rejected and any subsequent rental agreement becomes void. False and/or misleading statements will be sufficient reason for immediate eviction and loss of security deposit.

**\*\*\*Ask about our tenant referral program. You may be eligible to receive a referral credit.\*\*\***

The following Person(s) may be interested in renting a home:

_____	Phone: _____
_____	Phone: _____

Applicant signature \_\_\_\_\_

Date \_\_\_\_\_

Co-Applicant Signature \_\_\_\_\_

Date \_\_\_\_\_





