Date: 22-MAR-2024

Publisher Guideline

User Manual | Version 1.0

Change Log

Date	Description	Author
19/07/2022	Initial draft	Divya K
01/11/2022	Roles and description	Divya K
07/11/2022	User's Onboarding process	Divya K
30/11/2022	Edit File name for URL and updated screenshots	Divya K
15/02/2023	Authentication, Library Subscription Management and updated content and screenshots on the latest development	Divya K
22/02/2023	Account settings and My Library	Divya K
22/03/2024	Updated the latest features	Divya K

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- Subscription collection
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- Content Format
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- Tax Rate

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- Subscription Notifications

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- Transporters

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  - receiver
  - order_details
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  - My Annotations
  - My Activities
  - My Navigations
- My Library
  - Favourite
  - Subscription
  - I Authored
  - My Organization
- B2C Pages
  - Search Results
    - Filters

Most relevant
Most Read
Alphabetic: A-Z
Alphabetic: Z-A
Price: Low to High
Price: High to Low
Best Seller
Deep Search
Securing the PDF files
Personalization
Make notes, select & highlight text researched
Browse your Reading History
Set Custom alerts for notifications
Export citations to your favorite citation manager.
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Features of Nova
Advantages
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What are the file formats Nova can ingest for books?
How do I change the Publishing status?
How to add a watermark to PDF and EPUB?
How can I enable pre-sales?
Can I sell chapters in Nova?
How Related Products are captured?
What are the image file formats are accepted?
To be added

Nova Introduction

Nova is a cloud-based web and mobile publishing platform for scholarly content. It is a one-stop solution for hosting content in a secure environment and can be white-labeled and customized to suit the requirements of publishers and content distributors.

Nova is designed to optimize the display of journal articles, books, and chapter-based content not only on Android & iOS mobile devices but across all device types – mobile, tablets, and desktops. Nova enhances discoverability with full-text search capabilities and targeted content notifications.

The architecture of Nova has an integrated conversion pipeline that is capable of converting articles from XML to responsive XHTML for online display in record time. The resulting content is then cataloged, indexed, stored, and served from the cloud. The conversion takes both text PDF and EPUB inputs in addition to XML, allowing the publisher to load print PDF files and present them on the platform with full functionality. Nova can display XHTML, PDF, and EPUB-based content.

Combining a full-text search capability with a powerful mobile notification engine, Nova keeps readers engaged with customized and relevant content as and when they are published.

Document Introduction

Overview

The document elaborates on the key features available in the admin panel organized for publishers, workflow specifications set for ingestions, and the customization of uploaded assets (Books and Journals) after being ingested on Nova websites.

Purpose and Scope

Nova eases the publisher's work with the user-friendly interface to publish the content and disseminate it to a wider audience to provide a unique reading experience for the users and enhance the reader's accessibility.

Getting Started

Website links

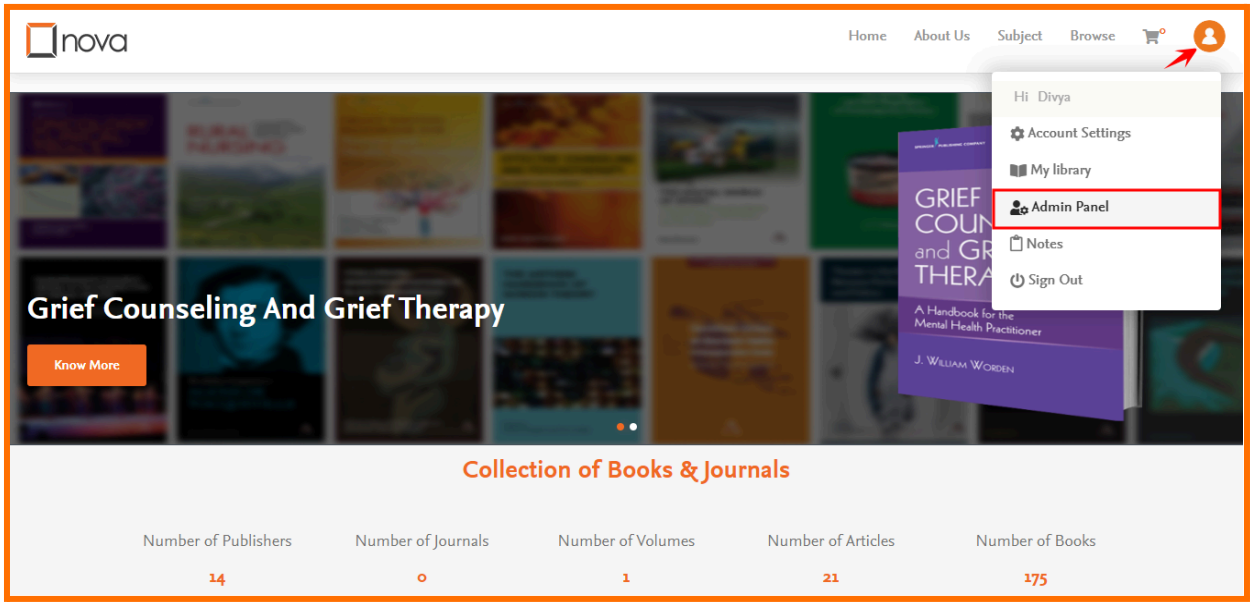
You have to choose the websites provided to publish the content based on the **Assets type** and **Access types**. The paid/complimentary content can be published within the Nova platform and for free/open-access content, use the ResearchPad website to publish.

Here are the some of websites hosted using Nova. These websites can be considered as examples of implementations:

```
www.ijohs.com
www.vijaynicole.co.in
livedplacespublishing.com
trovebooks.novareader.co
www.16leaves.com
www.aijms.in
new.peterlang.com
bloomsburyprofessional.in
www.aldinepublishing.com
www.schlagergroup.com
www.beyondpaperback.com
```

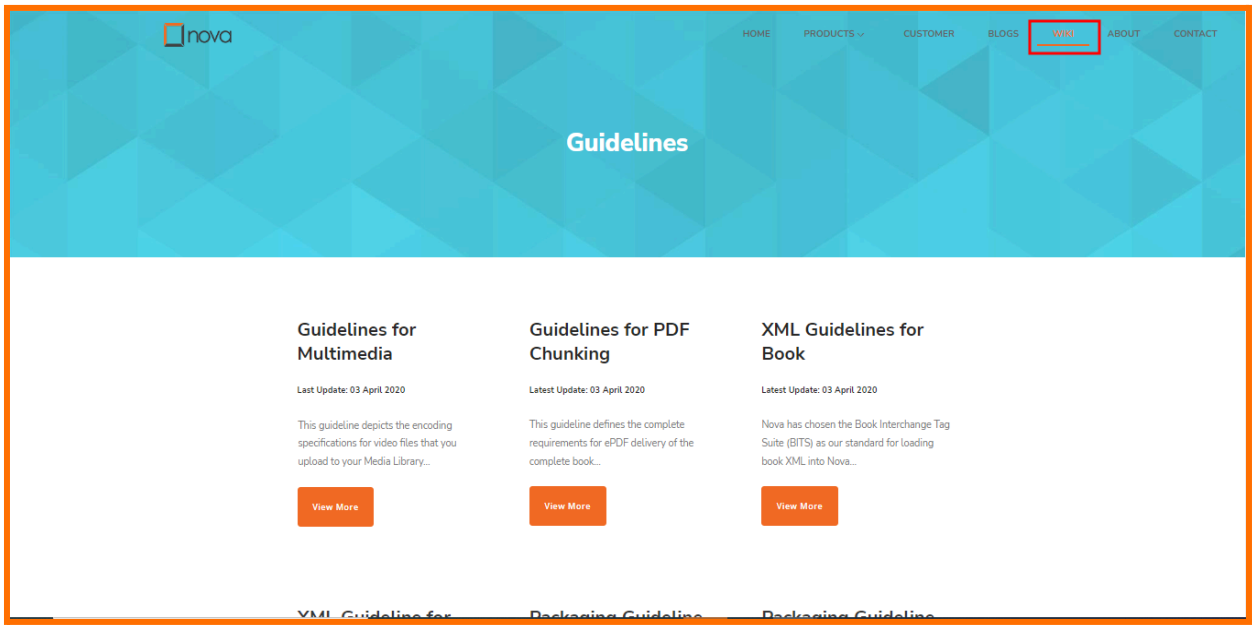
How to access the Admin Panel

Log in to the Nova website with your credentials and click the account icon to view the **Admin panel** (accessible only for publishers) as shown below:



Specifications

The first and foremost work of the publisher is to visit the WIKI page to go through the latest guidelines and assets specifications set globally and follow the best practices before the ingestion process.

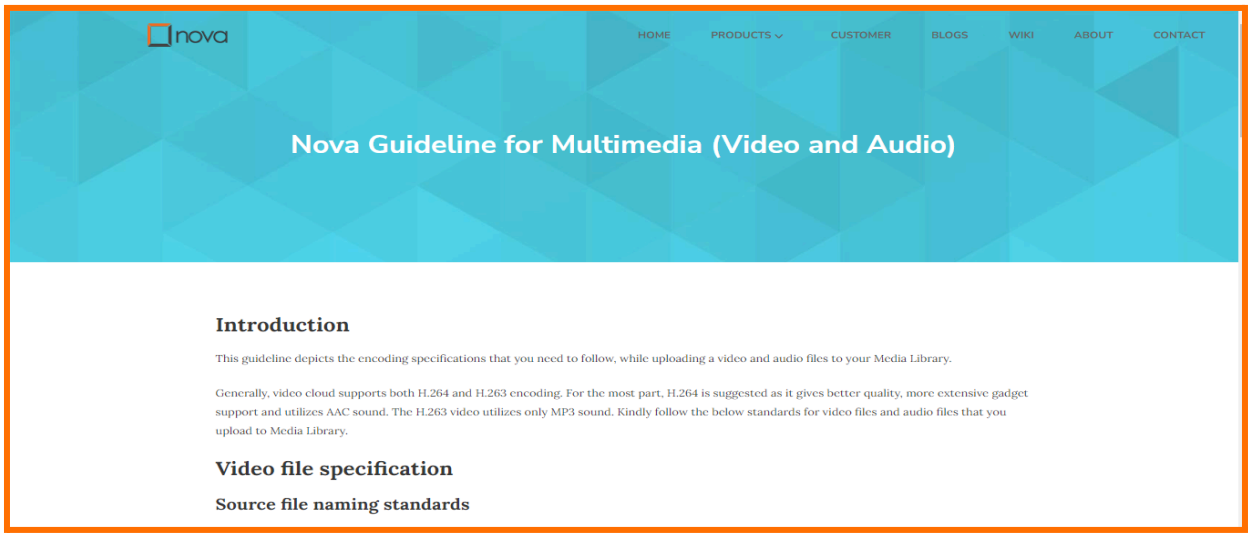


Note: Click to **View More** button beneath each guideline to refer to specifications in detail.

The following are the guidelines listed for the different types of assets and supporting files:

Guidelines for Multimedia

This guideline depicts the encoding specifications that you need to follow while uploading video and audio files to your Media Library.



Read more: Multimedia Hosting Guideline

The nova package must contain a ZIP file and the Manifest.xml. Both should be under the same name. The manifest structure includes the pricing information based on the access types.

Please note that all images part of the content especially to be displayed on the website must be in web-accessible formats such as JPEG, JPG, PNG, or GIF. However, for the supplementary files, it can be any file format. Because supplementary files will be given as downloadable links instead of previews.

Guidelines for PDF Chunking

This guideline defines the complete requirements for ePDF delivery of the complete book. Nova recommends you follow the below requirements for ePDF delivery of the complete book:

1. Deliveries
2. Naming Rules
3. Crop marks
4. Cover
5. Title page
6. Copyright page
7. eISBN
8. Pagination
9. Bookmarks
10. Linking from the table of contents

11. Linking Conditions

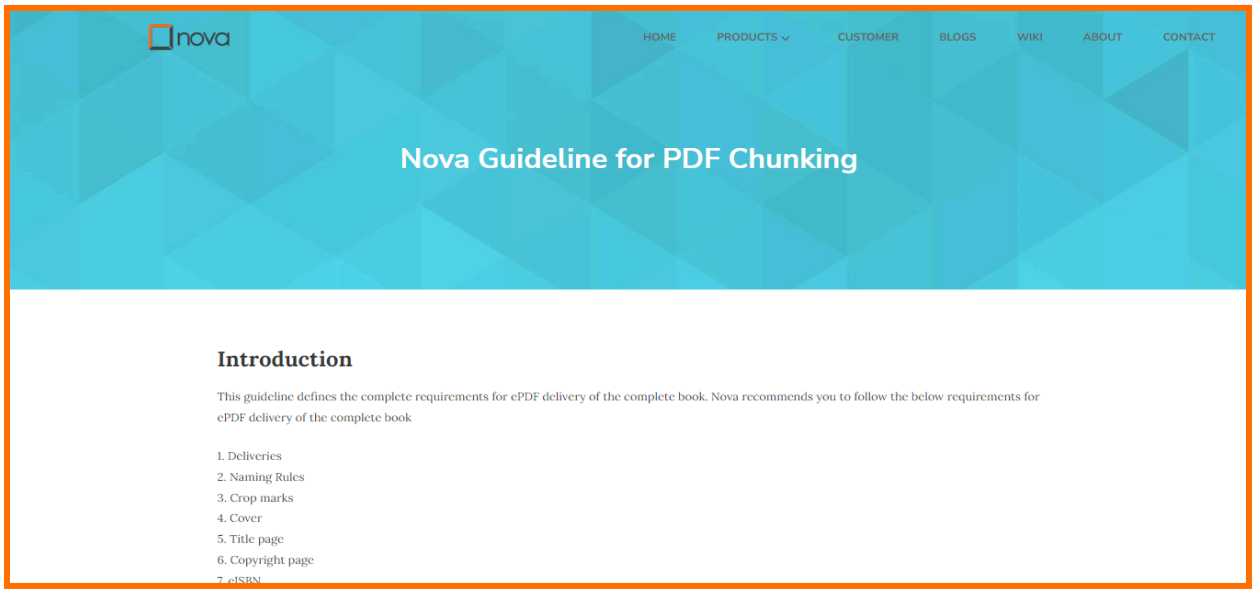
12. List of Images/Tables

13. Fonts

14. Metadata

15. File size

16. Acrobat setting



Click here to learn more about the Chunking Process.

Chapter Chunking Guideline

Click here to download the sample files

This manifest specifies the files and directories that should be included in the zip archive. Adjust it according to your specific requirements and create a zip archive of the assets, ensuring that the directory structure matches the one specified in the manifest.

Nova needs the following Manifest file for Chunk upload.

```
<?xml version="1.0" encoding="UTF-8"?>
<nova isbn="9781433177323" content-type="chunk-book" lang="en" full-text="yes">
   <book type="zip" file="317730_Donahue.zip" access-type="PAID">
      <price isbn="9781433177323" USD="114.95" GBP="77.00" EUR="95.80" CHF="118.00"
EURA="105.40" EURD="95.95" type="epub" />
      <price isbn="9781433177316" USD="114.95" GBP="77.00" EUR="95.80" CHF="118.00"
EURA="105.40" EURD="95.95" type="webpdf" />
   </book>
   <chapter type="front-matter" id="toc-001" folder="toc" access-type="PAID" />
   <chapter id="book-part-002" folder="CHUNK/ch01">
      <price GBP="23.00" USD="42.00" CHF="35.00" EUR="30.00" EURD="36.00" EURA="36.00"
type="webpdf" />
   </chapter>
   <chapter id="book-part-004" folder="CHUNK/ch02">
      <price GBP="23.00" USD="42.00" CHF="35.00" EUR="30.00" EURD="36.00" EURA="36.00"
type="webpdf" />
   </chapter>
   <chapter id="book-part-006" folder="CHUNK/ch03">
      <price GBP="23.00" USD="42.00" CHF="35.00" EUR="30.00" EURD="36.00" EURA="36.00"
type="webpdf" />
   </chapter>
   <chapter id="book-part-008" folder="CHUNK/ch04">
      <price GBP="23.00" USD="42.00" CHF="35.00" EUR="30.00" EURD="36.00" EURA="36.00"
type="webpdf" />
   </chapter>
   <chapter id="book-part-010" folder="CHUNK/ch05">
      <price GBP="23.00" USD="42.00" CHF="35.00" EUR="30.00" EURD="36.00" EURA="36.00"
type="webpdf" />
   </chapter>
   <chapter id="book-part-012" folder="CHUNK/ch06">
      <price GBP="23.00" USD="42.00" CHF="35.00" EUR="30.00" EURD="36.00" EURA="36.00"
type="webpdf" />
   </chapter>
   <chapter id="book-part-014" folder="CHUNK/ch07">
      <price GBP="23.00" USD="42.00" CHF="35.00" EUR="30.00" EURD="36.00" EURA="36.00"
type="webpdf" />
   </chapter>
   <chapter id="book-part-016" folder="CHUNK/ch08">
      <price GBP="23.00" USD="42.00" CHF="35.00" EUR="30.00" EURD="36.00" EURA="36.00"
type="webpdf" />
   </chapter>
   <chapter id="book-part-018" folder="CHUNK/ch09">
      <price GBP="23.00" USD="42.00" CHF="35.00" EUR="30.00" EURD="36.00" EURA="36.00"
type="webpdf" />
```

```
   </chapter>
   <chapter id="book-part-020" folder="CHUNK/ch10">
      <price GBP="23.00" USD="42.00" CHF="35.00" EUR="30.00" EURD="36.00" EURA="36.00"
type="webpdf" />
   </chapter>
   <chapter id="book-part-022" folder="CHUNK/ch11">
      <price GBP="23.00" USD="42.00" CHF="35.00" EUR="30.00" EURD="36.00" EURA="36.00"
type="webpdf" />
   </chapter>
   <chapter id="book-part-024" folder="CHUNK/ch12">
      <price GBP="23.00" USD="42.00" CHF="35.00" EUR="30.00" EURD="36.00" EURA="36.00"
type="webpdf" />
   </chapter>
   <chapter id="book-part-026" folder="CHUNK/ch13">
      <price GBP="23.00" USD="42.00" CHF="35.00" EUR="30.00" EURD="36.00" EURA="36.00"
type="webpdf" />
   </chapter>
   <chapter id="book-part-029" folder="CHUNK/ch14">
      <price GBP="23.00" USD="42.00" CHF="35.00" EUR="30.00" EURD="36.00" EURA="36.00"
type="webpdf" />
   </chapter>
   <chapter id="book-part-033" folder="CHUNK/ch15">
      <price GBP="23.00" USD="42.00" CHF="35.00" EUR="30.00" EURD="36.00" EURA="36.00"
type="webpdf" />
   </chapter>
   <chapter id="book-part-035" folder="CHUNK/ch16">
      <price GBP="23.00" USD="42.00" CHF="35.00" EUR="30.00" EURD="36.00" EURA="36.00"
type="webpdf" />
   </chapter>
   <chapter id="book-part-038" folder="CHUNK/ch17">
      <price GBP="23.00" USD="42.00" CHF="35.00" EUR="30.00" EURD="36.00" EURA="36.00"
type="webpdf" />
   </chapter>
   <chapter id="book-part-041" folder="CHUNK/ch18">
      <price GBP="23.00" USD="42.00" CHF="35.00" EUR="30.00" EURD="36.00" EURA="36.00"
type="webpdf" />
   </chapter>
   <chapter id="book-part-043" folder="CHUNK/ch19">
      <price GBP="23.00" USD="42.00" CHF="35.00" EUR="30.00" EURD="36.00" EURA="36.00"
type="webpdf" />
   </chapter>
   <chapter id="book-part-046" folder="CHUNK/ch20">
      <price GBP="23.00" USD="42.00" CHF="35.00" EUR="30.00" EURD="36.00" EURA="36.00"
type="webpdf" />
   </chapter>
   <chapter id="book-part-048" folder="CHUNK/ch21">
      <price GBP="23.00" USD="42.00" CHF="35.00" EUR="30.00" EURD="36.00" EURA="36.00"
type="webpdf" />
   </chapter>
   <chapter id="book-part-050" folder="CHUNK/ch22">
      <price GBP="23.00" USD="42.00" CHF="35.00" EUR="30.00" EURD="36.00" EURA="36.00"
type="webpdf" />
   </chapter>
   <chapter id="book-part-052" folder="CHUNK/ch23">
      <price GBP="23.00" USD="42.00" CHF="35.00" EUR="30.00" EURD="36.00" EURA="36.00"
type="webpdf" />
   </chapter>
</nova>
```

Description of the folder structure:

.epub: This file is likely an EPUB format ebook, possibly containing text, images, and other multimedia elements.

.pdf: This file is a PDF document, likely containing the same content as the EPUB file but formatted for viewing and printing.

.xml: This file is an XML document, which could potentially contain structured data related to the content of the EPUB or PDF files. XML is often used for metadata, markup, or data exchange.

cover.png: This file is likely an image file (in PNG format) representing the cover of the book. It's common for ebooks to include a cover image for visual identification.

assets: This directory likely contains additional multimedia assets such as images, videos, or audio files referenced within the EPUB or PDF document. These assets could be used for illustrations, cover images, diagrams, etc.

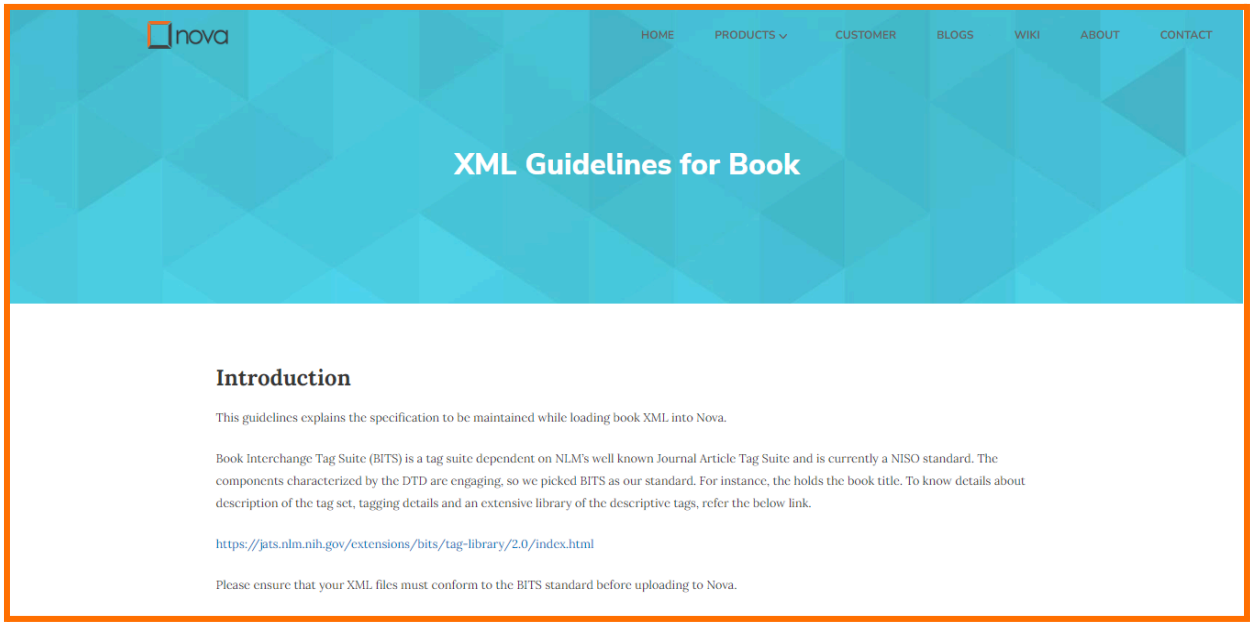
CHUNK: This directory contains assets specific to each chapter:

Kindly note the followings:

1. All Chunk must have unique identifier. For example, the id of the chunk must be in the format of {isbn}-chap01, {isbn}-chap02, and so on. If any duplicate will replace other product assets.
2. All Chunks must be from the same Book. For example, if you wish to make 5 chapters Chunk and the Manifest must have the Chunk of the same book. Do not mix the Chunk from other books.
3. Book price is not required if the particular book already loaded via ONIX

XML Guidelines for Book

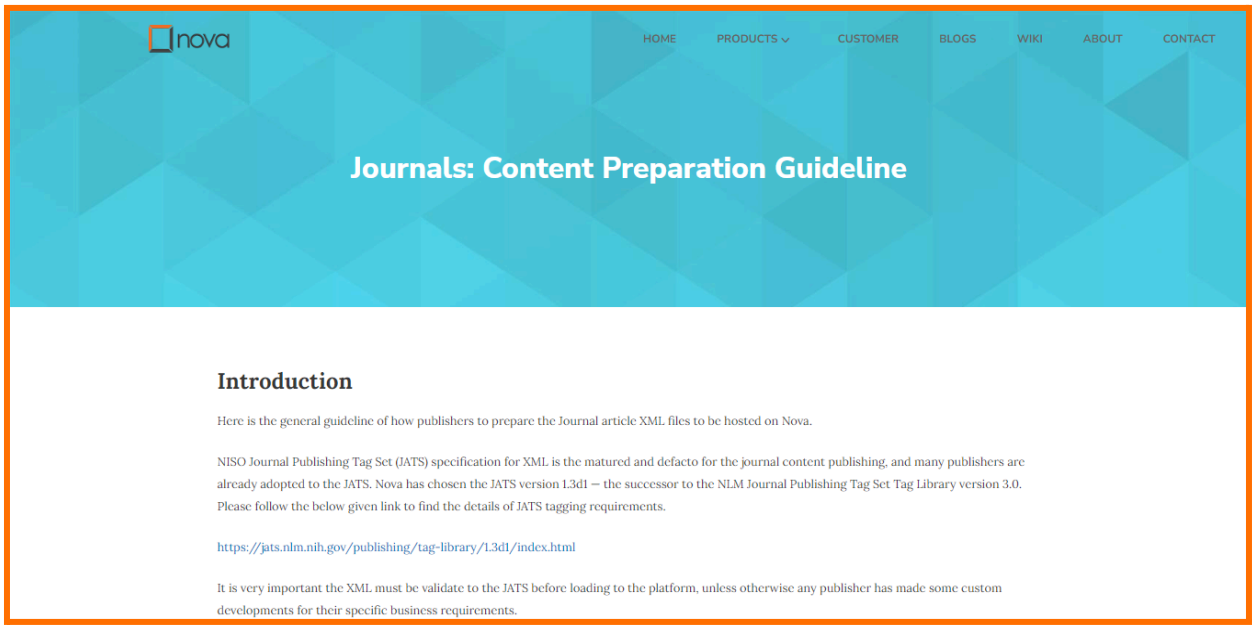
This guideline explains the specification to be maintained while loading book XML into Nova. Book Interchange Tag Suite (BITS) is a tag suite dependent on NLM's well-known Journal Article Tag Suite and is currently a NISO standard. The components characterized by the DTD are engaging, so we picked BITS as our standard.



Read more: https://www.novareader.co/nova-guidelines-for-books

XML Guideline for Journals

Here is the general guideline of how publishers prepare the Journal article XML files to be hosted on Nova. NISO Journal Publishing Tag Set (JATS) specification for XML is matured and defacto for journal content publishing, and many publishers have already adopted the JATS. Nova has chosen the JATS version 1.3d1 — the successor to the NLM Journal Publishing Tag Set Tag Library version 3.0.

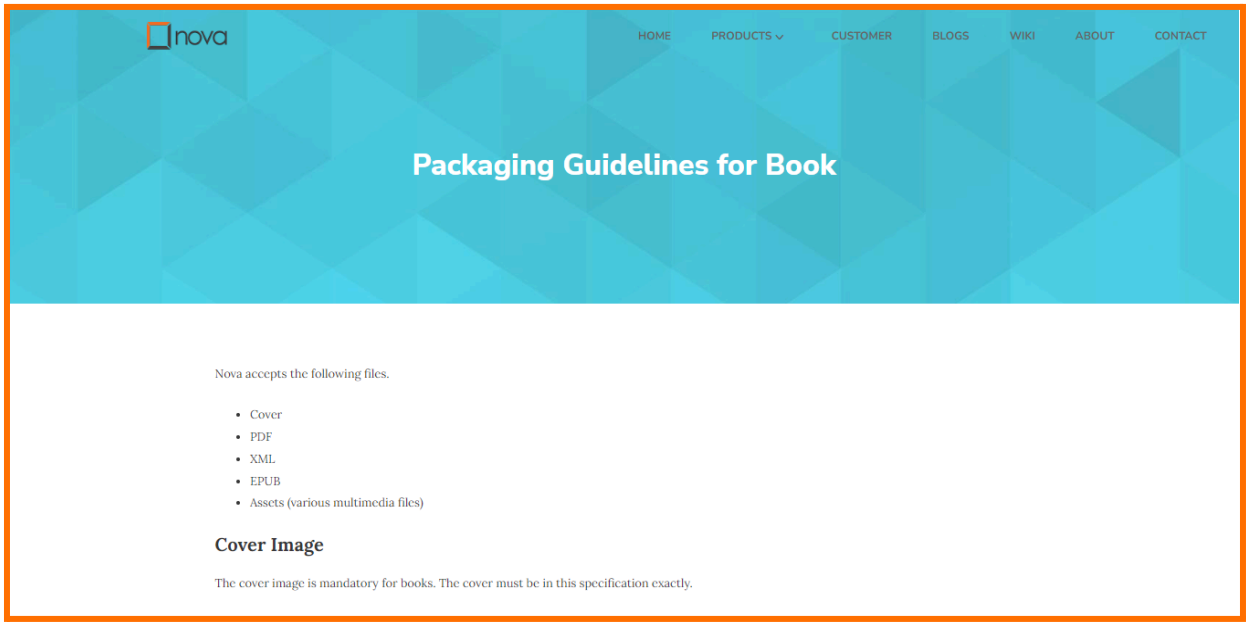


Read more: https://www.novareader.co/nova-xml-guidelines-for-journals

Packaging Guidelines for Book

Nova accept the following files.

1. Cover
2. PDF
3. XML
4. EPUB
5. Assets (various multimedia files)
6. HTML



Read more: https://www.novareader.co/packaging-guidelines-for-book

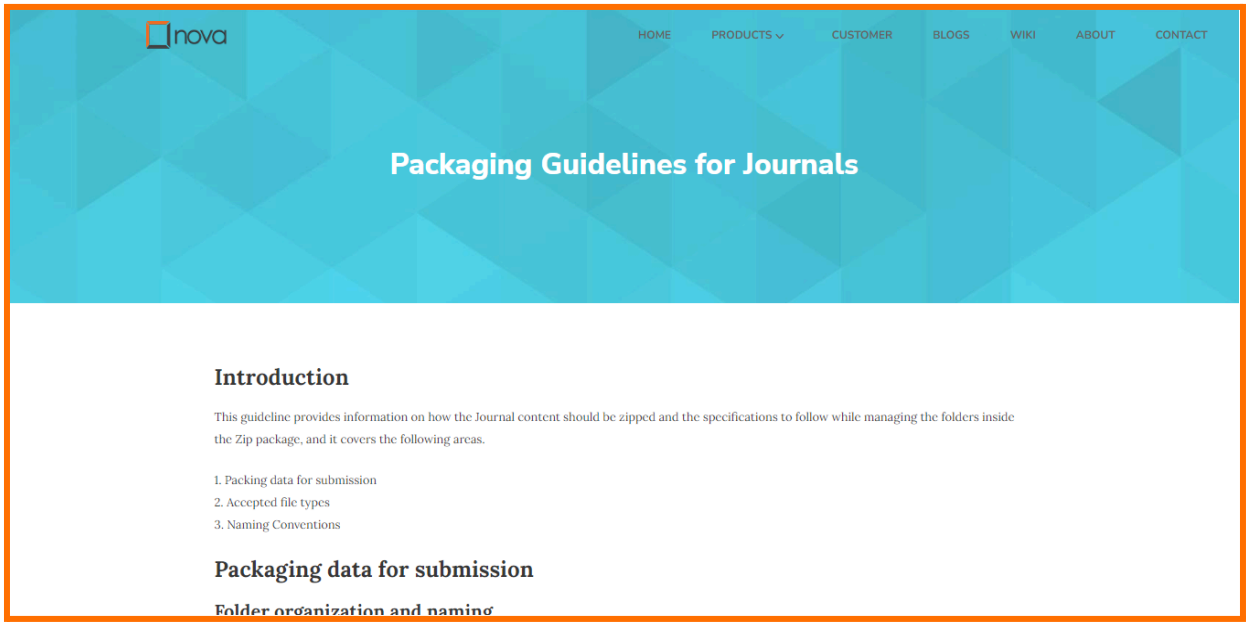
Packaging Guidelines for Journals

This guideline provides information on how the Journal content should be zipped and the specifications to follow while managing the folders inside the zip package, and it covers the following areas.

1. Packing data for submission

2. Accepted file types

3. Naming Conventions

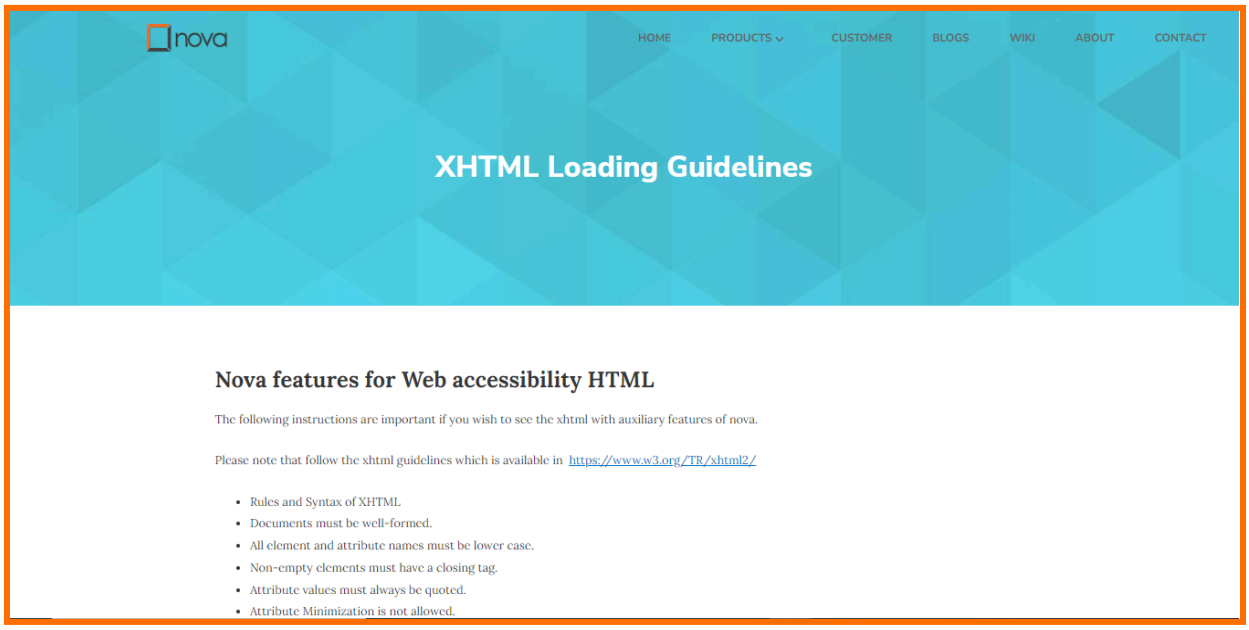


Read more: https://www.novareader.co/packaging-guideline-for-journals

XHTML Loading Guidelines

The following instructions are essential if you wish to see the XHTML with the auxiliary features of nova. Please note that follow the XHTML guidelines which are available at https://www.w3.org/TR/xhtml2/

1. Rules and Syntax of XHTML
2. Documents must be well-formed.
3. All element and attribute names must be lowercase.
4. Non-empty elements must have a closing tag.
5. Attribute values must always be quoted.
6. Attribute Minimization is not allowed.
7. Empty Elements must also be closed.
8. Whitespace in attribute values.



Read more: https://www.novareader.co/web-accessibility-html

Ingestion process

Ingestion is a process of loading or transmitting files through FTP or SFTP servers or pulling from an AWS bucket or other custom sources. Please ensure the package contains all recommended specifications before loading the file to the server. You can transfer the files to the root directory specified and move the files to complete the ingestion process successfully. If the package doesn't meet the standards set, the file stops with an error notification. Later, review the content online and publish it to display the content on the website.

You can load all your contents including Book, Chapters, Articles, Journal Issues, Blogs, PDF, EPUB, Video and Audio files. If you have trouble in loading, please reachout your contact at Newgen, or you email to saran@newgen.co for general queries.

Note: Nova will read all new files from the ingestion location (primarily sFTP) once every 5 minutes. If you place any file in the ingestion location, kindly wait for 5 minutes to appear in the Nova Ingestion Logs report. This applies to ONIX.

Nova will consume all new files every 5 minutes from the FTP. If you drop a file in the FTP, it will disappear in 5 minutes.

You can see such files by clicking the below location.

{website}/admin/ingestion/file-receipts

The status column will show just "ARRIVED" or "INPROGRESS", in case the conversion started. Those Ingested titles can be seen at

{website}/admin/ingestion/all

Overall, if you place a book it will be in the staging area in 17-20 minutes at max.

These 5 and 15 minutes can be modified, if required, along with sprint release.

Guidelines for book/journal reviewers

After the ingestion, please make sure to review the content and publish it.

If you are sure not to review online, you can add <nova scheduled="timestamp" > with UTC time zone to automatically publish immediately after the FTP ingestion.

Despite you QA the content online or not, you can schedule the publication time. The content will be published to the public based on the time you configured. Be cautious about the time you configure.

Suppose you neither set <nova schedule="timestamp" > attribute nor click to publish in the ingestion interface, the content will stay in the staging site forever. There may be some email notifications in case of long-pending unpublished content.

Supplementary

Every journal registered into the Nova will have `supplementary_files=false` by default. Even if the ingestion comes with the supplementary files unless the `journals.supplementary_files=true`, the supplementary files will not get ingested.

If journals.supplementary_files=false and the given content XML contains <supplementary-material>, stop the ingestion by adding the below error log.

This journal doesn't accept the <supplementary-material>.

Supplementary File Url:

https://www.ijohs.com/article/doi/<doi>/supplement-file/<fileName>

Please refer to more details at:

https://jats.nlm.nih.gov/publishing/tag-library/1.3/element/supplementary-material.html

Supplementary files listing

1. If the content is under open-access, then list the supplementary files.
2. If auth == null, then go to step 3
3. "You do not have access to the Supplementary"
4. If auth!=null and content is purchased by the current users, then list the supplementary files.
5. If auth!=null and content is not purchased by the current users, go to step 3.

Cover Processing

For Journals

For every article the cover will be added by Nova as follows in order.

1. If cover.png is part of the article ingestion package, then the cover.png will be taken as cover for the article.
2. If cover.png is not available, then Nova will look for the article PDF and will generate the first page of the PDF as cover.png on the fly
3. If Nova Property is configured such that "USE_JOURNAL_ISSUE_COVER_FOR_ARTICLE" is "YES" then the Issue (if available) then the issue cover will be taken as a cover of the article.
4. If the article PDF is not available in the ingestion pages, then any random image from the article images will be taken as cover.png.
5. If no images are found in the ingestion package, then Nova will generate a random image with the article title as cover.png.
6. The publisher can see the cover of the article in the staging process.
7. At a point in time (even after years), the publisher can upload an image for the article using the admin console at Admin => Asset => Article => File Assets.

For Books

1. If cover.png is part of the book ingestion package, then the cover.png will be taken as the cover for the article.
2. If cover.png is not available, then Nova will look for the book PDF and will generate the book page of the PDF as cover.png on the fly
3. If the book PDF is not available in the ingestion pages, then any random image from the article images will be taken as cover.png.

4. If not images are found in the ingestion package, then Nova will generate a random image with the the article title as cover.png.
5. Publisher can see the cover of article in the staging process.
6. At at point in time (even after years), publish can upload image for the article using the admin console at Admin => Asset => Book => File Assets.
7. Publishers with ONIX data, can update the cover images in the Title Management System wherein the ONIX is pushed. As latest ONIX received at Nova, Nova will pull the latest cover from the Title management system automatically.

For Chapters

1. If cover.png is part of the chapter ingestion package, then the cover.png will be taken as cover for article.
2. If cover.png is not available, then Nova will look for the book PDF and will generate the book page of the PDF as cover.png on the fly.
3. If Nova Property is configured such that "USE_BOOK_COVER_FOR_CHAPTER" is "YES" then the Book (if available) then the issue cover will be taken as cover of article.
4. If book PDF is not available in the ingestion pages, then any random image from the article images will be taken as cover.png.
5. If not images are found in the ingestion package, then Nova will generate a random image with the the article title as cover.png.
6. Publisher can see the cover of article in the staging process.
7. At at point in time (even after years), publish can upload image for the article using the admin console at Admin => Asset => Chapter => File Assets.

Admin Panel

This panel was specially organized and designed for the Publishers. Following is the list of menus available and elaborated in detail:

Settings

The "Settings" section provides tools to manage, customize, and configure the features available on our website. Below is the list of menus, each explained in detail:

Properties

Nova incorporates various application properties configured within the websites. These properties are typically stored in configuration files or databases and are instrumental in controlling a diverse array of settings related to the website's behavior, appearance, security, performance, and functionality. Here are some list of application properties commonly configured:

Application Property	Description
DIGITAL_PRODUCT_ VAT_BY	This field can have either INVOICE or DELIVERY. Nova by default ships with “INVOICE” as the value. Ie., VAT is being calculated by “INVOICE” address. Publishers can change this by Nova initial installation or schedule update.
PHYSICAL_PRODUCT_ VAT_BY	Nova by default ship with “INVOICE” as the value. Ie., VAT is being calculated by “INVOICE” address. Publishers can change this by Nova initial installation or schedule update.
IS_B2B_SITE_ONLY	If YES is the value, then the site is designed only for B2B. No B2C users can see the site. Always land in the Organizational login page.
NOVA_SENDGRID_KEY	This is the API key of SendGrid used to send email through SendGrid platform.

EBOOK_DOWNLOAD_URL_VALIDITY_DAYS	

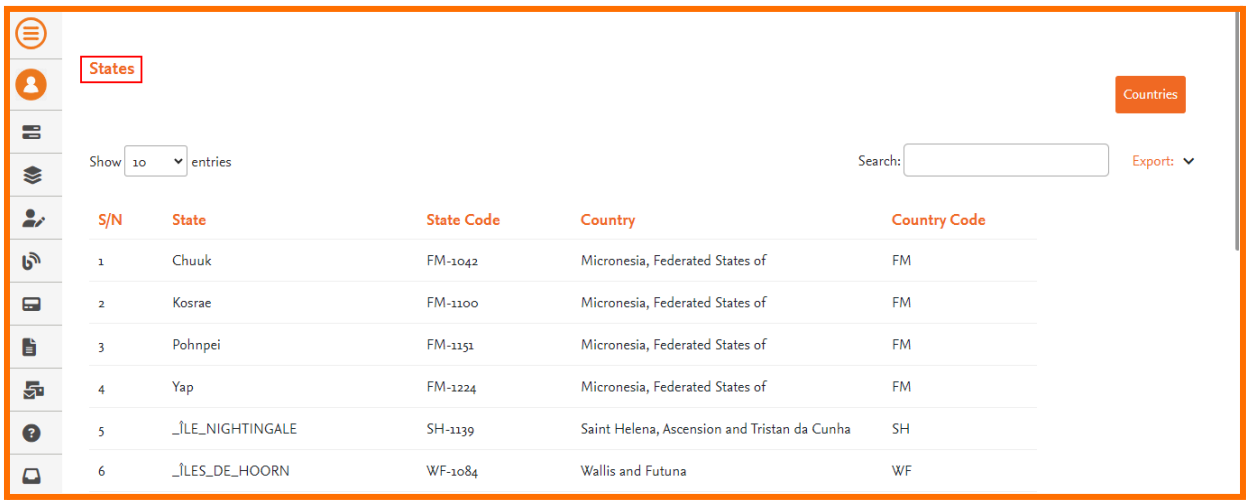
Countries

In this section, you can view the list of countries configured on our website, including details such as the country code and the continent to which each country belongs. The "Super Admin" has the privilege to include the state for the respective countries to display in the cart for the billing address. To change the status of states required for countries, follow these steps:

1. Click the "Edit" option from the action column.
2. Change the status to "Yes" or "No" as needed.
3. Click the "Save" button to enable states accordingly

States

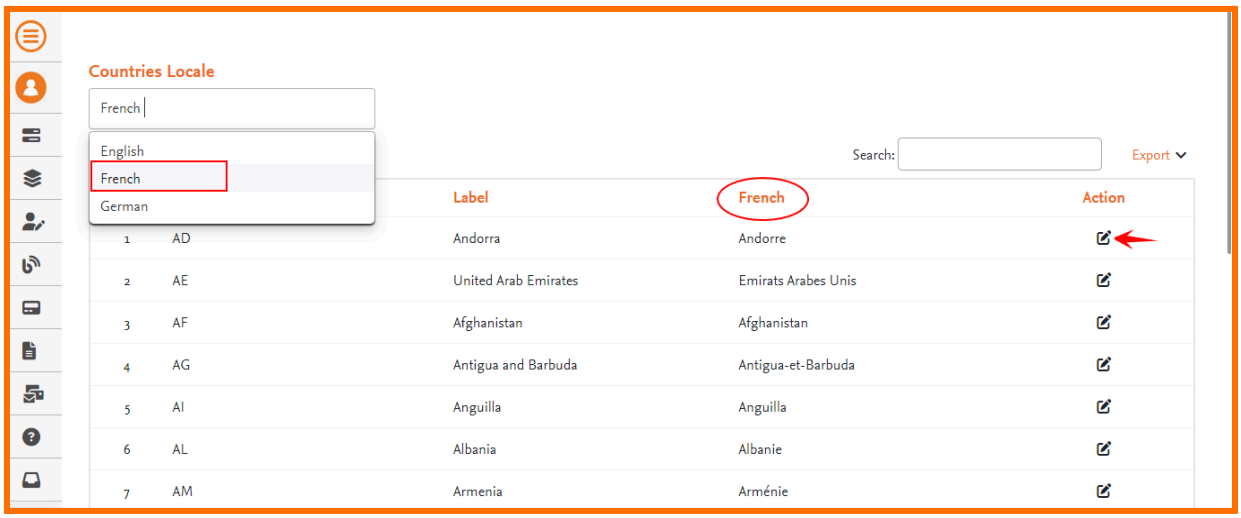
To view the states configured on our website, click on the "States" button from the countries page. This section contains details of respective state codes, country, and country codes for each state.



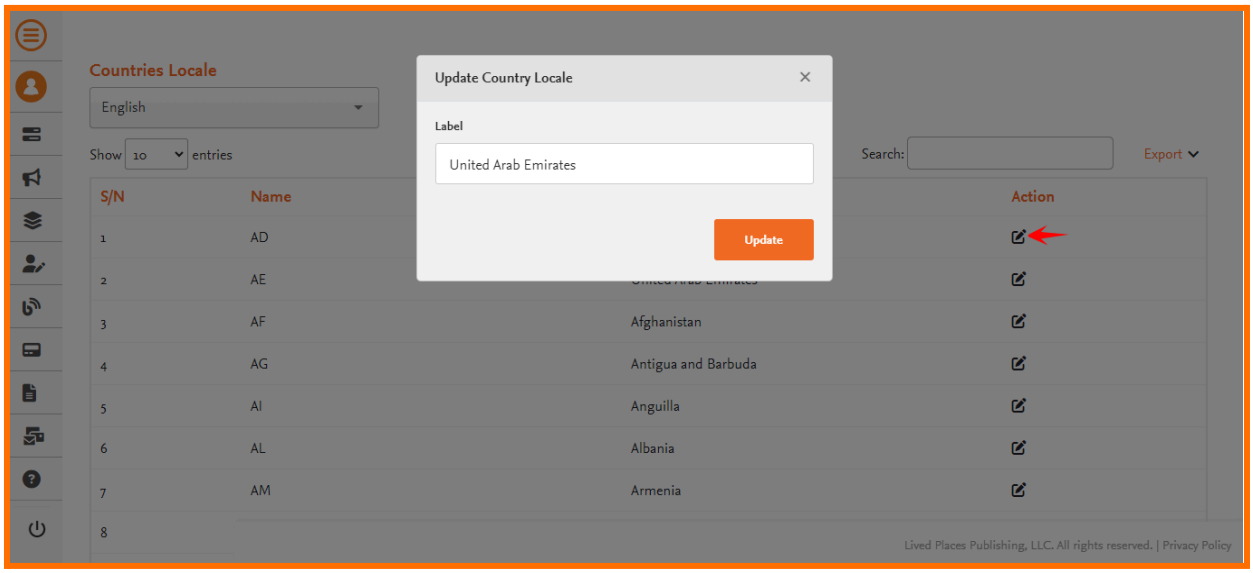
S/N	State	State Code	Country	Country Code
1	Chuuk	FM-1042	Micronesia, Federated States of	FM
2	Kosrae	FM-1100	Micronesia, Federated States of	FM
3	Pohnpei	FM-1151	Micronesia, Federated States of	FM
4	Yap	FM-1224	Micronesia, Federated States of	FM
5	_ÎLE_NIGHTINGALE	SH-1139	Saint Helena, Ascension and Tristan da Cunha	SH
6	_ÎLES_DE_HOORN	WF-1084	Wallis and Futuna	WF

Countries Locale

In this section, the countries configured on our website can be customized based on the preferred locale of users. The default locale language is set to "English" and can be extended according to user preferences. For example, if the French locale is configured, the countries' labels will be displayed in the French language.



The "Super Admin" has the access to update the country locale for the countries' names as needed using the Edit option from the action column



Activity Log

In this section, the "Super Admin" can monitor the activities performed by users based on the categories configured on the website. For instance, if the currency exchange rate increases, users with access to the corresponding menu may adjust the rate on the website. Such activities are recorded for future reference.

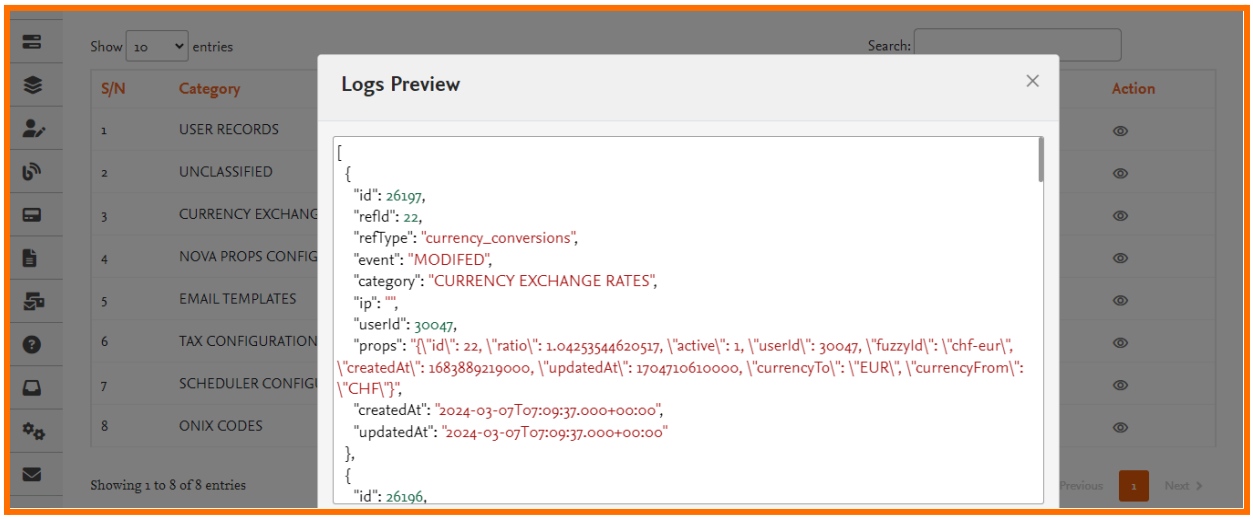
Here are the various user activities are logged

Category	Action	Description
BLOGS	Added, Modified and Deleted	Blogs
WEB PAGES	Added, Modified and Deleted	Web Pages
CURRENCY EXCHANGE RATES	F	Currency
USERS	Added, Modified, Deleted, Reset Password, Email Verified and Logged in	User
EMAIL TEMPLATES	Modified, Deleted and Restored	Email Templates
ONIX CODES	Modified	Onix Codes
SYSTEM HEALTHS	Modified	System Healths
NOVA PROPERTIES	Modified	Nova Properties
TAXES	Modified and Deleted	Taxes
SHIPPING COST CHARGES	Modified and Deleted	Shipping Charges
USER READ CONTENTS	Read and Download	
ORGANIZATION IP ADDRESSES	Added and Deleted	Organization IP's Added/Removed

		Widgets Edited
		News Edited
		Organizations Edited
		Organization Subscriptions Added/Removed
		Organization Users Added/Removed
		Site Settings Edited
		XML Rule Edited
		FTP Config Edited
		Contents Edited
		Content Prices Edited
		Subscriptions Edited
		Publishers Edited
		Menus Edited
		Locale Edited
		Distributors

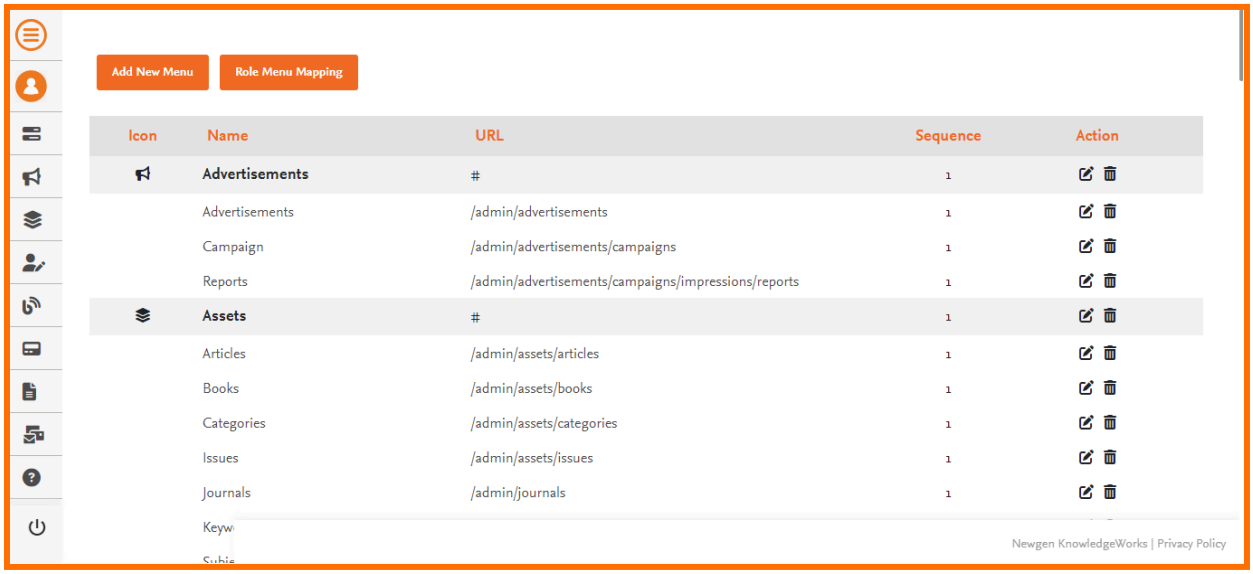
		Edited
		Discount Vouchers Edited
		Add favorites
		Citation alert
		User role assign

The system records the activities of each user and generates a report. To preview the log, click the “View” option



Menus

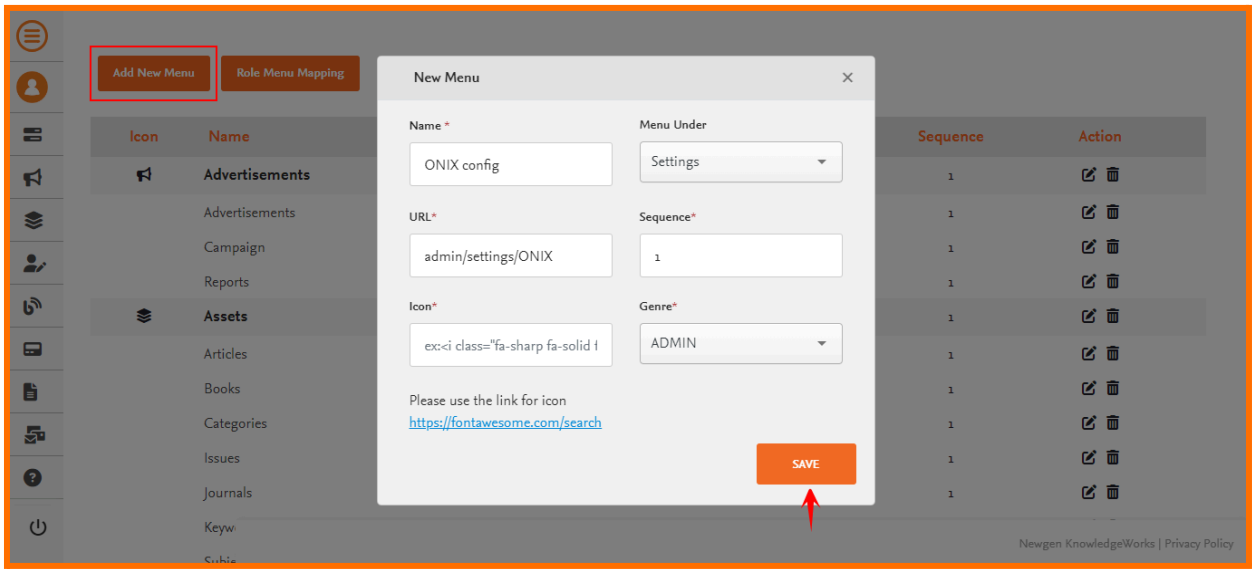
The "Menus" section facilitates menu management within the Admin panel and can be customized to suit your requirements. You can view the list of available menus in the admin panel. The “Super Admin” has the right to map and configure the menus within the system.



Add New Menu

To add a new menu, follow these steps:

1. Click the "Add New Menu" button on the menu page.
2. A new menu window will appear.
3. Enter the menu name, select the parent menu, add the page URL, and specify the sequence.
4. Next, add an icon code for the menu, which can be selected from the provided link: Font Awesome Icons.
5. Finally, add the genre and click the "Save" button to create the new menu.

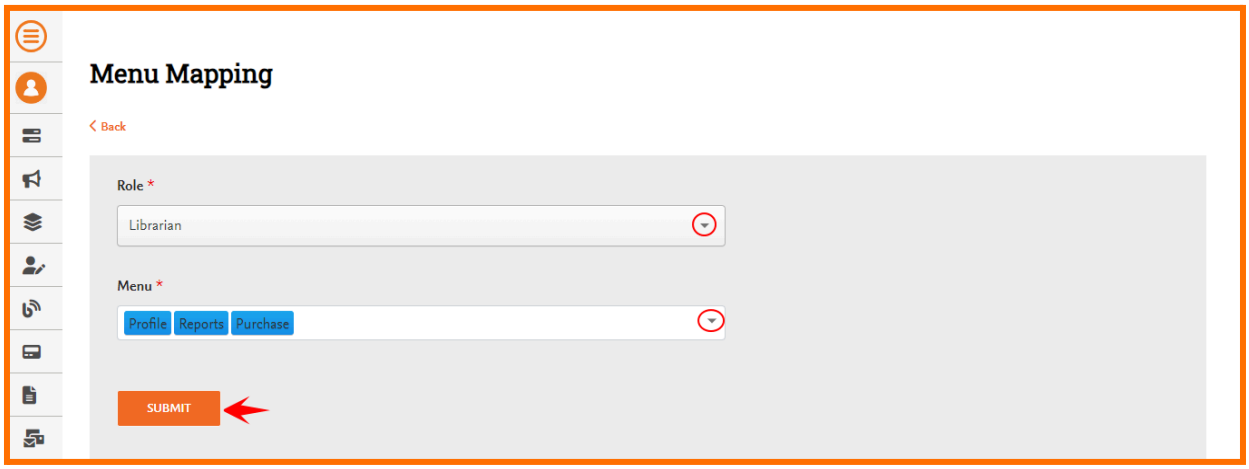


Once the menu is created, you can edit it from the action column. You also have the option to delete the menu from the list.

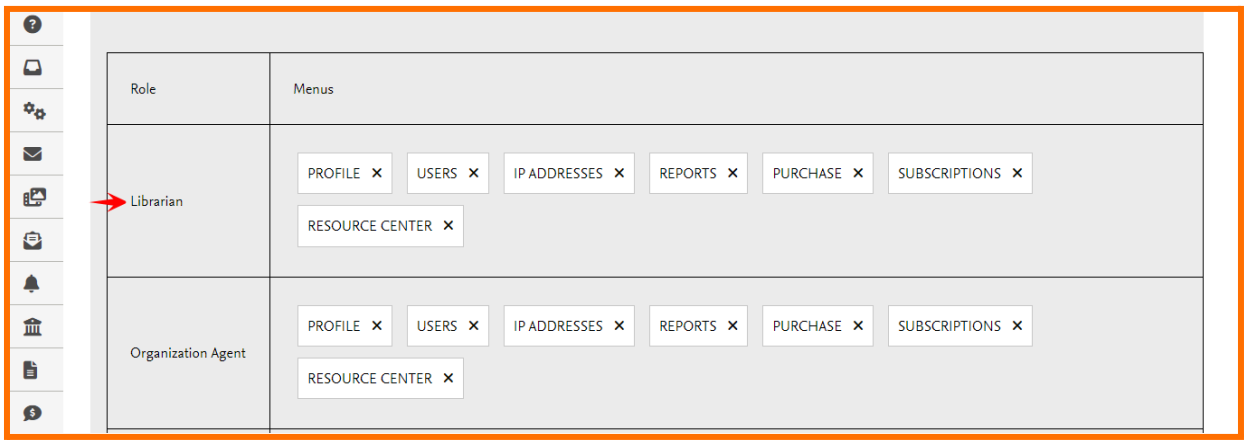
Role Menu Mapping

In this section, you can assign or map menus based on the roles set for users. To map menus, follow these steps:

1. Click the "Role Menu Mapping" button on the menu page.
2. Select the role from the predefined list.
3. Choose the menu to display for the particular role.
4. Click the "Submit" button.



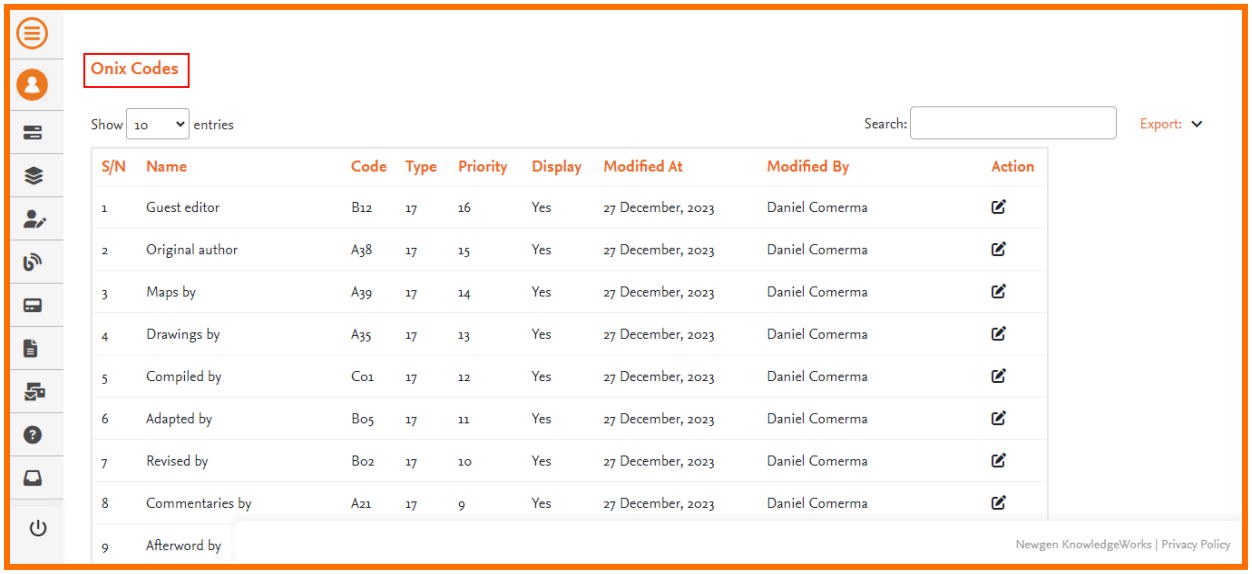
5. You can now view the menu configured for the particular role in the table provided below the page.



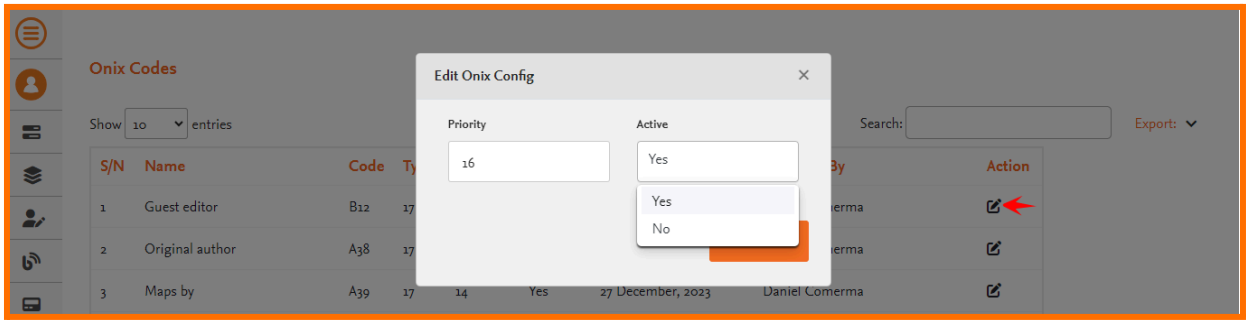
Note: Click the ✕ icon to unmap the menu for the roles from the table.

ONIX config

In the ONIX config section, publishers can configure the publishing status of each format to display or not on the content page. The "Super Admin" has access to modify the status of each product and contributor sequence from the ONIX config page. Here, you can access details of the ONIX code list, type, priority, and status for display.



To edit the ONIX config, click the "Edit" option and change the status as required.

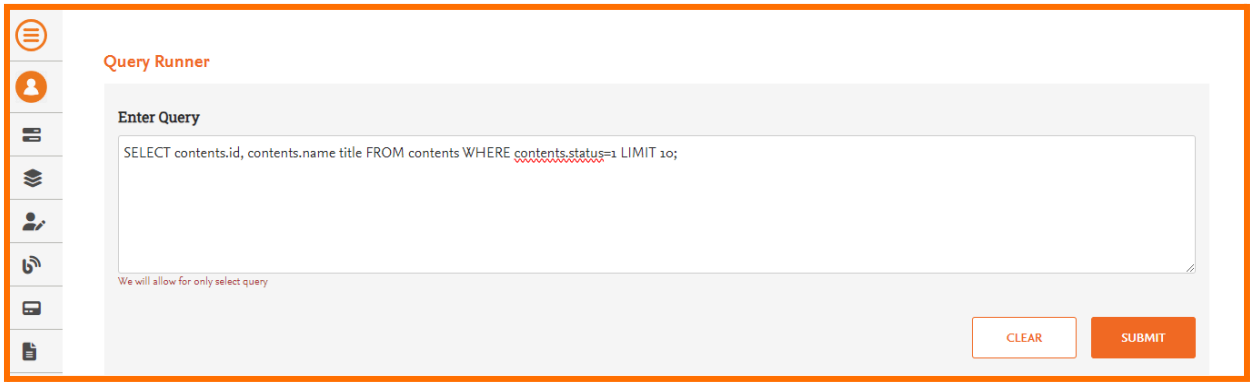


For more information on how to change the Publishing status, please refer to the following link: [How to change the Publishing status?]

Query Runner

The Query Runner feature within NOVA websites allows advanced users with sufficient knowledge of MySQL to audit data in real-time. Additionally, NOVA utilizes a highly organized and popular MySQL database, which supports third-party applications such as Power BI and Tableau for data visualization. This enables users to run queries or interact with MySQL seamlessly.

Please note that users are only allowed to read data and not write data using this feature.



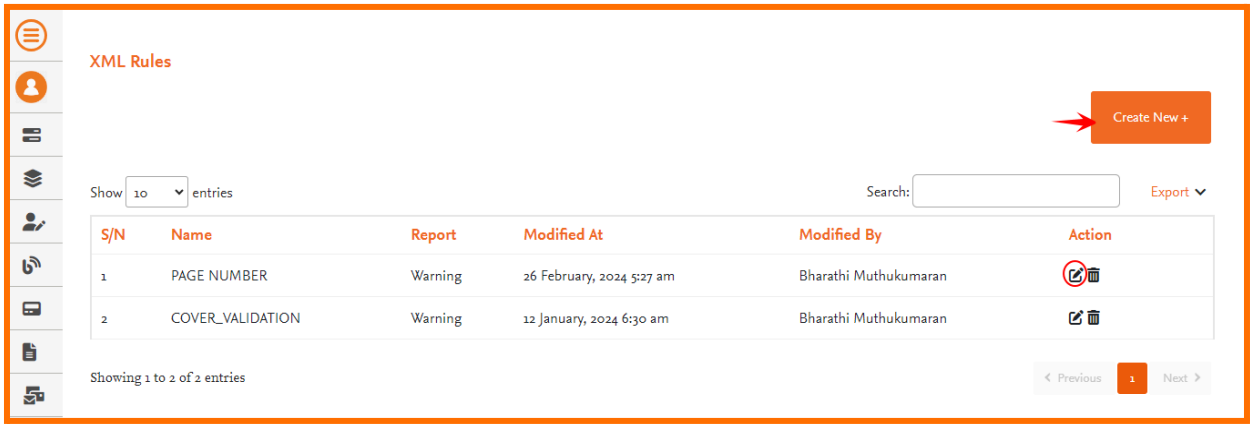
Result:

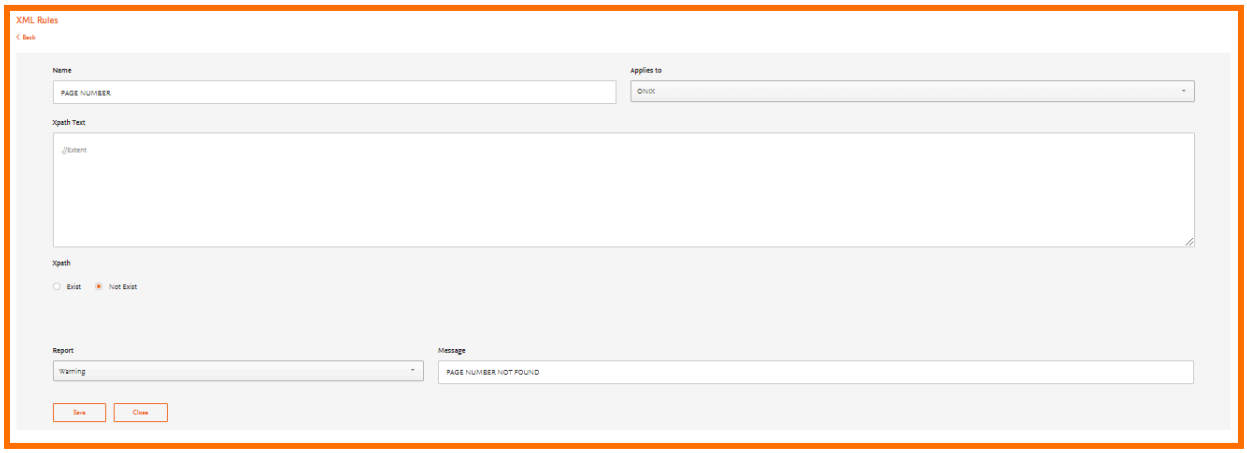
title	id
Тражим помиловање. Лирске дискусије с Душановим Закоником- Ich bitte um Gnade. Lyrische Diskussionen mit Dušans Gesetzbuch	1
Italian-Ukrainian Contrastive Studies: Linguistics, Literature, Translation – Італійсько-Українські Контрастивні Студії: Мовознавство, Літературознавство, Переклад – Studi Contrastivi Italo-Ucraini: Linguistica, Letteratura, Traduzione	3
Joseph Wittig: Jenseits von Modernismus, Antimodernismus und Reformkatholizismus	5
Zur prinzipientheoretischen Begründung des positiven Rechts im Ausgang von Hans Kelsen und Immanuel Kant	7
Social Investment and Territorial Inequalities: Mapping Policies and Services in the Baltic States	8
Sémantique discursive cognitive	10
La filosofía a la sombra	12
The Eugenetic Imagination	13
Food and the Pilgrim	15

XML Rule

Publishers have the capability to establish custom XML validation rules within the structure or functionality of the Nova website. Nova supports various XML file formats such as BITS, JATS, and ONIX, and custom rules can be configured for all DTD formats or tailored for specific ones as needed. These custom rules can be designated as warnings,

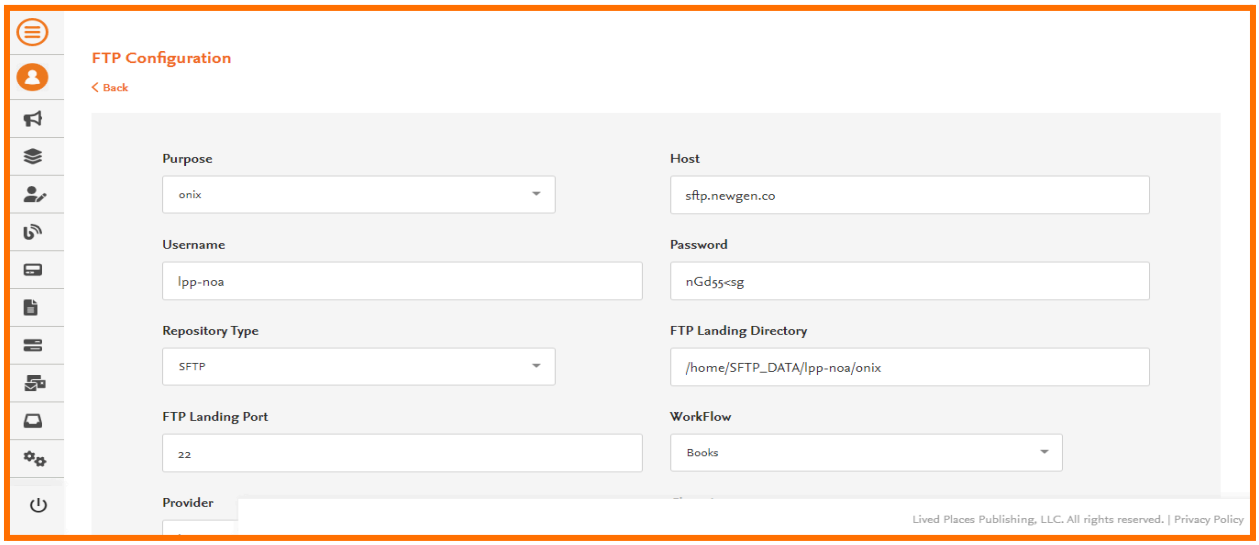
errors, or marked as successful upon passing validation. The "Super Admin" has access to create or edit the existing custom XML rules.





FTP Config

This tab contains server details to transmit the file which contains the hostname, FTP name, password, directory, etc. To set the FTP configuration, click the **Create new** button and fill in the details mentioned in the form to submit as shown below:



Once created, the details are displayed in the grid view. Later, those details can be modified/removed using the **edit/delete** options from the **Action** column as shown below:

Monitor FTP Connection:

If any FTP connection issues occur, the ingestion pipeline will attempt to connect to the FTP server ten times.

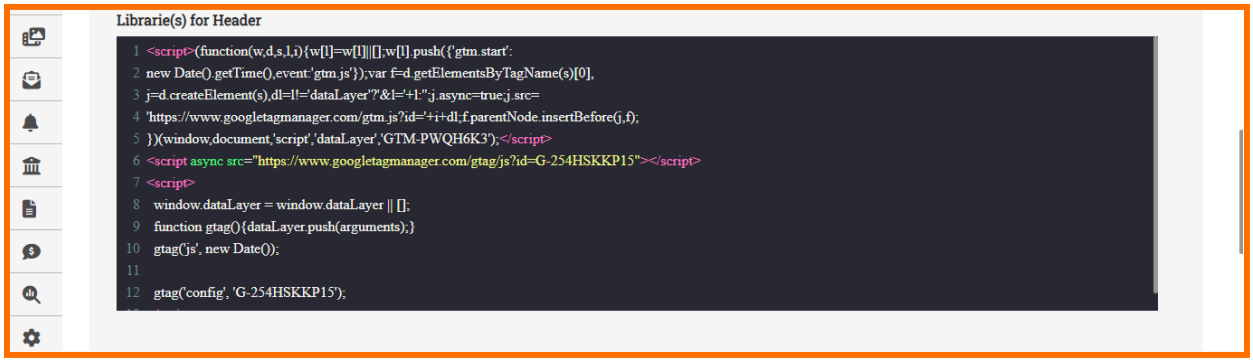
Deactivate FTP Crawling:

If all ten connection attempts fail, the FTP crawling process will be deactivated.

Note: You can **Export** the grid data in PDF or CSV format.

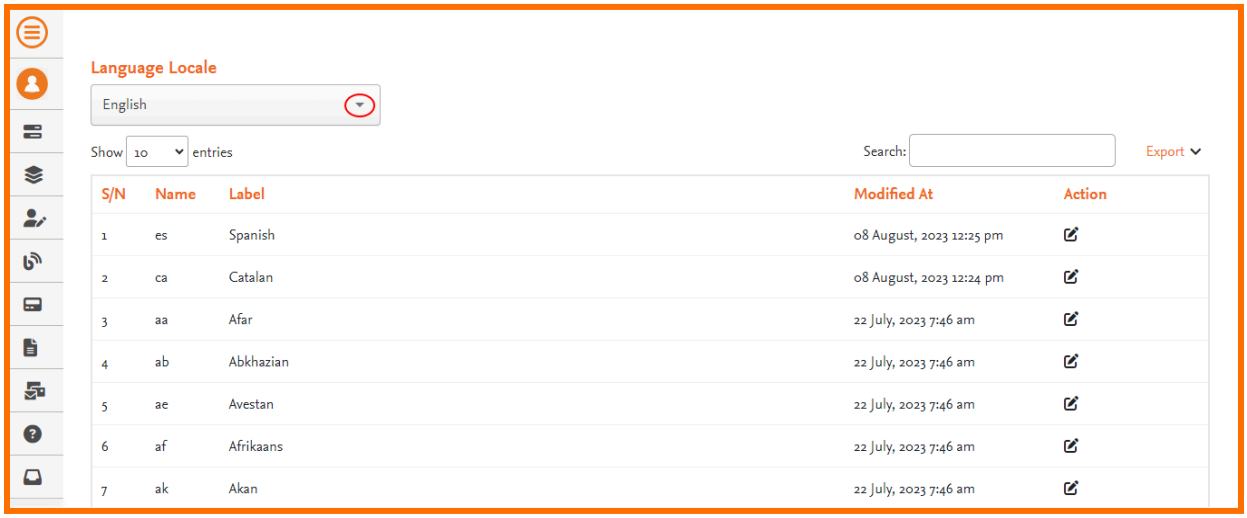
Site setting

The "Site Settings" section provides options to customize the appearance of the site using the "Look and Feel" feature. You have access to style libraries where you can insert custom tags for headers, body, and footers without the need for developer interference to manage the page appearance. Additionally, you can utilize CSS properties to further customize the theme for the website. After making the desired changes, click on the "Save" button to reflect the changes on the website.

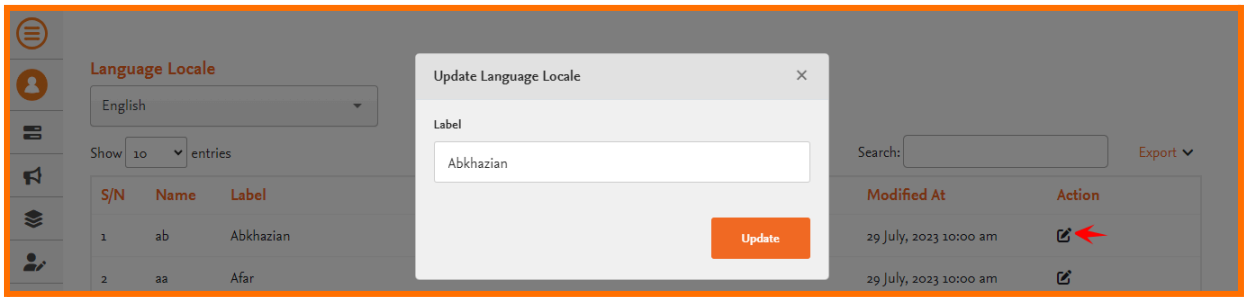


Language Locale

Our website allows to set a language based on the country for the user interface. The default language preference is set to "English" but can be customized according to user needs. This page includes the Language code and the corresponding language label to be displayed.

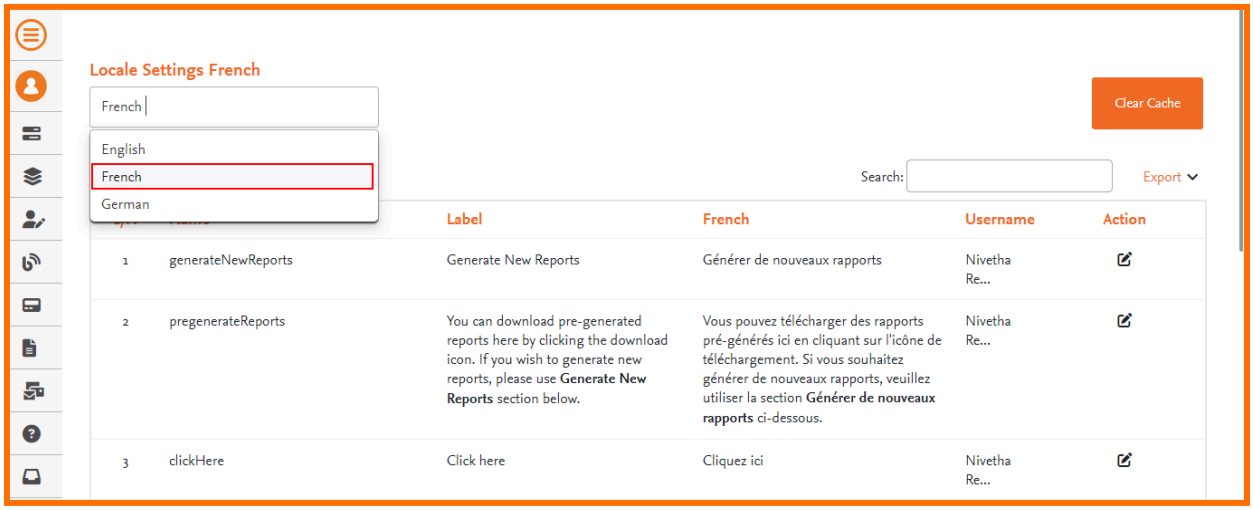


The “Super Admin” has rights to modify the label locale using rhe “Edit” option

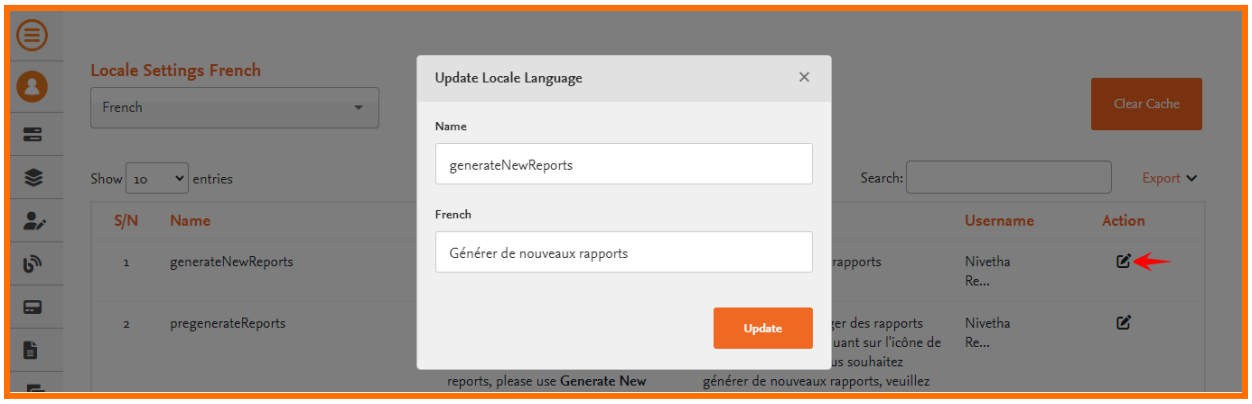


Locale

In this section, you can set the language preference for the site menus to appear. By default, the menus are displayed in "English". You can choose your preferred language to view the menus. The "Super Admin" has access to change the locale setting based on the configured language.



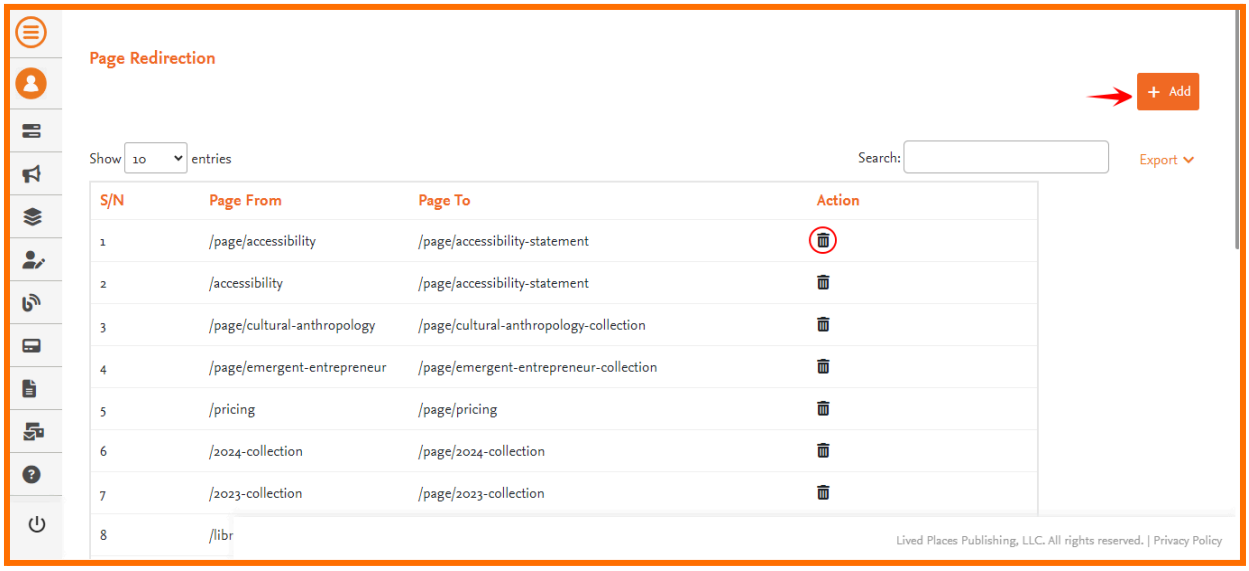
To update the language locale, use the "Edit" option from the action column.



Note: You also have the option to Clear Cache for the page to increase space on the website.

Page Redirect

All web pages associated with our websites are listed here, along with their respective URL details. The Super Admin is responsible for managing the URLs of the websites. They have access to add new URLs for new web pages or delete existing pages from the website.


Page Redirection
+ Add
Show 10 entries
Search:
Export
S/N
Page From
Page To
Action
1 /page/accessibility /page/accessibility-statement
2 /accessibility /page/accessibility-statement
3 /page/cultural-anthropology /page/cultural-anthropology-collection
4 /page/emergent-entrepreneur /page/emergent-entrepreneur-collection
5 /pricing /page/pricing
6 /2024-collection /page/2024-collection
7 /2023-collection /page/2023-collection
8 /libr
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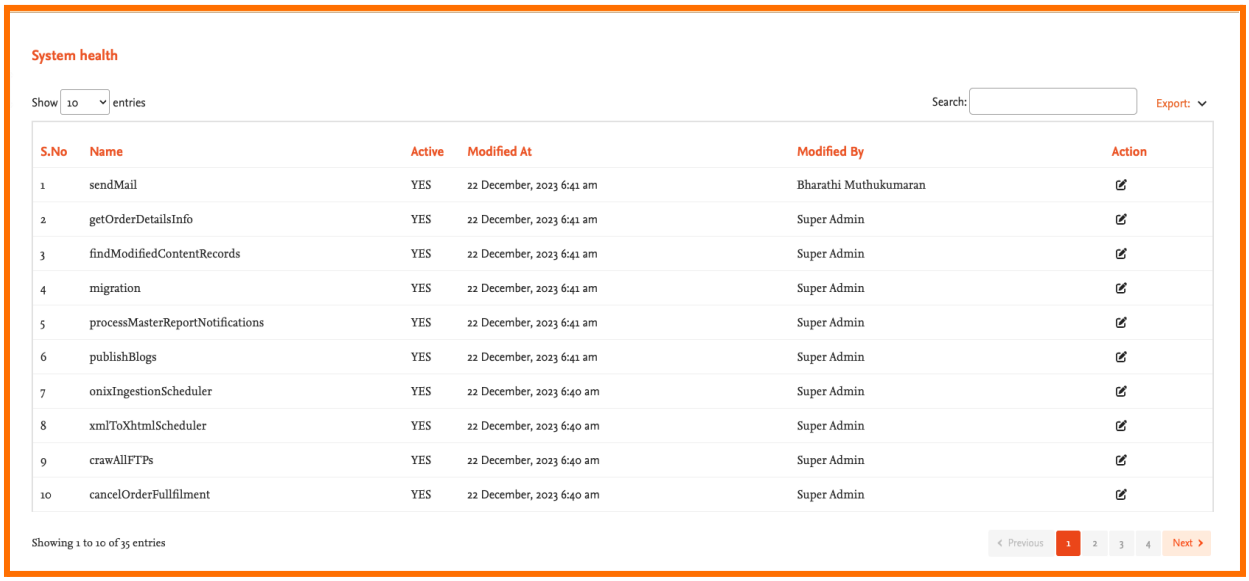
System Health

Nova employs a scheduler akin to how alarms function. Based on scheduled times, specific actions are executed. For instance, currency exchange rates must be updated daily based on global exchange values. A scheduler named "fetchCurrencyExchangeRates" handles this task daily.

The "Active=Yes" column displays a list of schedulers currently running periodically.

Conversely, those marked as "Active=No" will never run the scheduler. Publishers can deactivate unwanted schedulers from the system.

Please note that only users with the "Super Admin" role in the system can edit this particular page.



System health

Show 10 entries Search: Export:

S.No	Name	Active	Modified At	Modified By	Action
1	sendMail	YES	22 December, 2023 6:41 am	Bharathi Muthukumaran	
2	getOrderDetailsInfo	YES	22 December, 2023 6:41 am	Super Admin	
3	findModifiedContentRecords	YES	22 December, 2023 6:41 am	Super Admin	
4	migration	YES	22 December, 2023 6:41 am	Super Admin	
5	processMasterReportNotifications	YES	22 December, 2023 6:41 am	Super Admin	
6	publishBlogs	YES	22 December, 2023 6:41 am	Super Admin	
7	onixIngestionScheduler	YES	22 December, 2023 6:40 am	Super Admin	
8	xmlToXhtmlScheduler	YES	22 December, 2023 6:40 am	Super Admin	
9	crawAllFTPs	YES	22 December, 2023 6:40 am	Super Admin	
10	cancelOrderFullfilment	YES	22 December, 2023 6:40 am	Super Admin	

Showing 1 to 10 of 35 entries Previous 1 2 3 4 Next

Name	Description
Enable Scheduler to send Citations interest notification (crawAllFTPs)	Nova uses a crawler to periodically access the mapped SFTP within the application, downloading and processing files every five minutes.

userSavedSearchNotification	To send alerts for newly published titles to a user based on their search and saved preferences for processing, either monthly or weekly.
orderFullfilment	The Order Fulfillment Service places and distributes orders based on the client's requirements, such as email notifications, distributing partner notification text feeds, or SFTP.
migration	The migration service is used for the Extract, Load, and Transform (ELT) process from various sources to the desired format of our system.
processMasterReportNotifications	Nova provides a configuration option for scheduling reports. Publishers can request various reports and specify their desired types based on set frequencies such as quarterly, weekly, or daily. Once the scheduler is updated for the desired reports, the system automatically sends email notifications to specific users according to the specified schedule. Alternatively, bulk reports can also be dispatched via SFTP as configured. Some example reports include Pre-Orders Sales Report, Annual Sales Report, New User Login Report, Content Download Metrics Report, and more.
publishBlogs	
onixIngestionScheduler	
xmlToXhtmlScheduler	
sendMail	
cancelOrderFullfilment	
downloadMediaFiles	

getSubscriptionNotification	The system crawler conducts regular checks for subscription notifications, sending reminders to users according to their expiration periods.
porderShipmentAcknowledgmentDownload	
porderAcknowledgmentDownload	
updateModifiedContentRecords	
sendLibrarySubscriptionReminder	
crawAllInpressContents	
crawAllIngestedContents	
publisherLicense	
getOrderDetailsInfo	
sendCitationAlertNotifications	Nova automatically notifies users about new or relevant citations based on their interests or preferences. These notifications can be tailored to include keywords, authors, topics, publication types, or any other criteria that users wish to receive updates on.
newBooksSlackNotification	
getGioInfo	
crawAllOpenAccessArticles	
publishContentBasedOnScheduledDate	
preOrderNotification	
crawAllPublishedArticles	
integrateClockss	

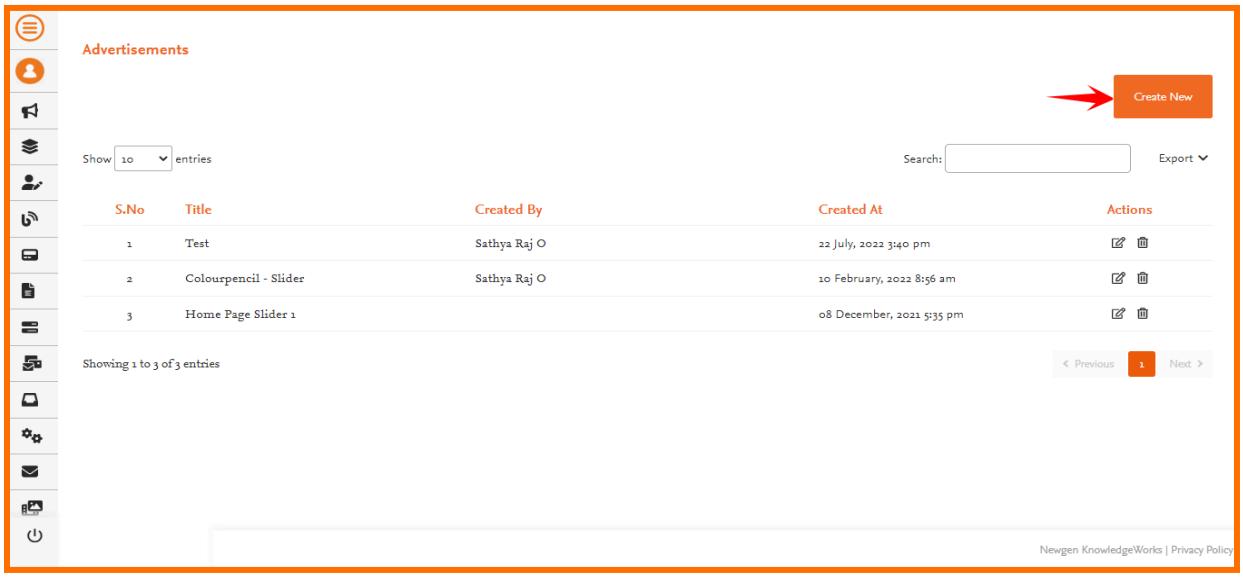
orderNotification	
sendAllMassEmailsOrderlySequentially	
fetchAndUpdateIp	Nova automatically fetches and updates IP addresses configured within the system from the IPRegistry database using the Crawler. This functionality ensures that users with remote access to online content remain connected without interruption, even when there are updates to IP addresses.
findModifiedContentRecords	
fetchCurrencyExchangeRates	Nova will self-update the current exchange rates for all the currencies configured in the application.

Advertisements

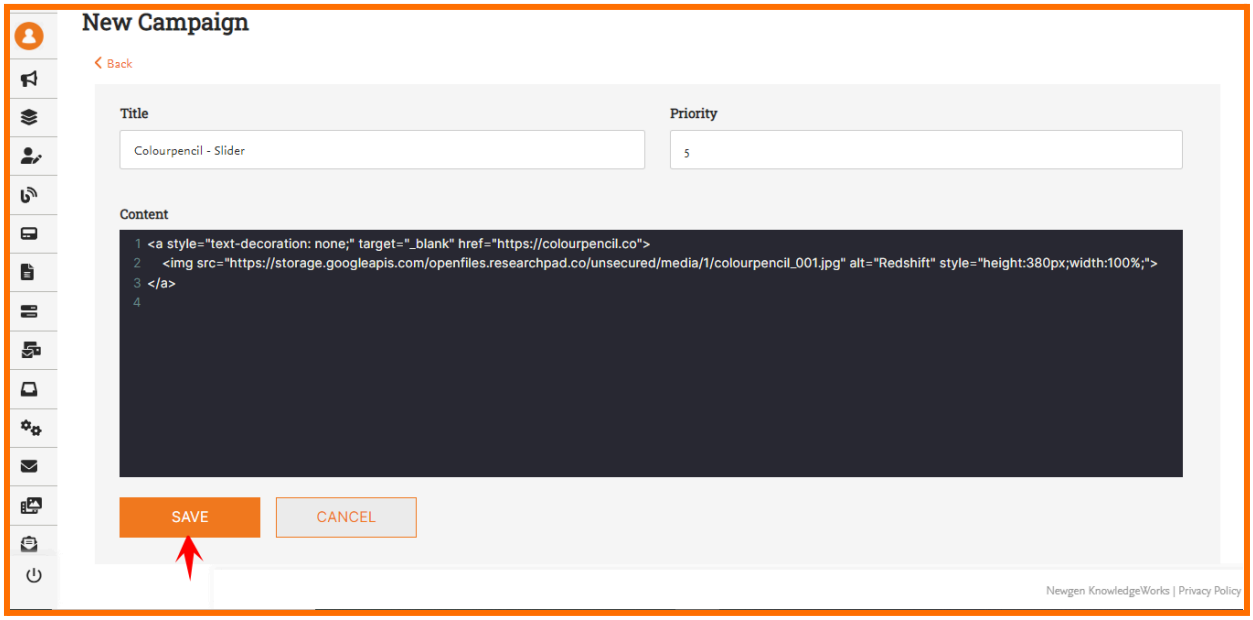
This section helps to promote sales by creating a campaign to market your product.

Advertisements

In this tab, you will find the advertisements posted on the website. You can also add a new campaign using **Create New** button:



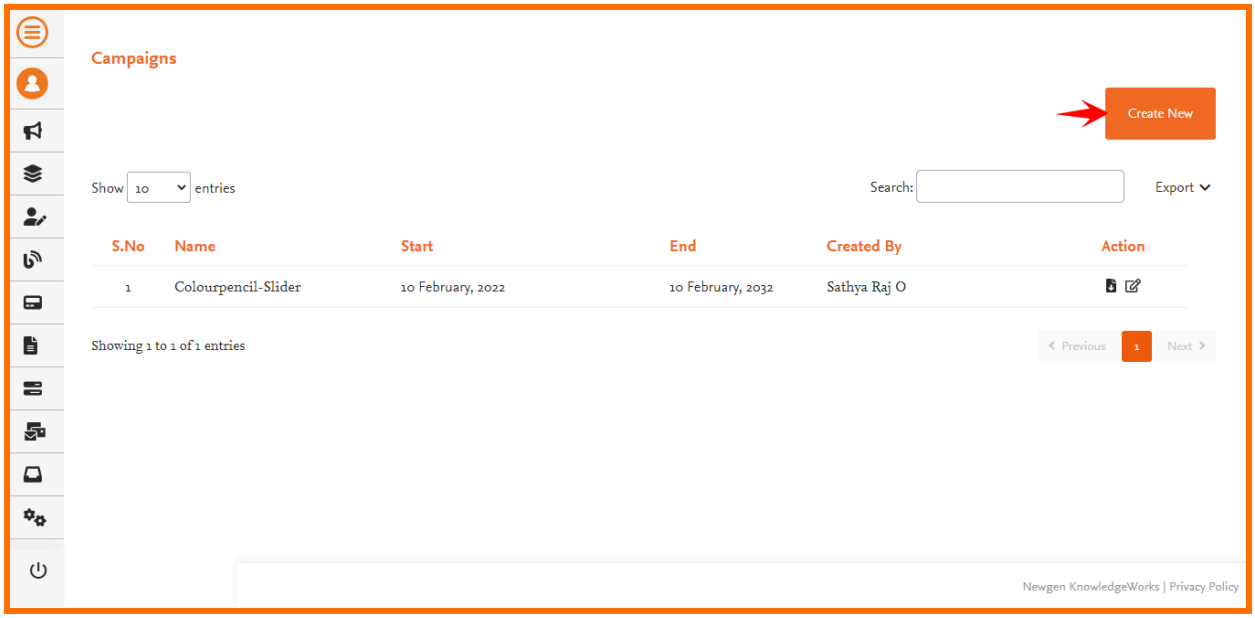
Now, fill in the title for a new campaign, slide priority on the home page, and content to display. Then, click on the **Save** button to post the advertisement/**Cancel** to exist the request.

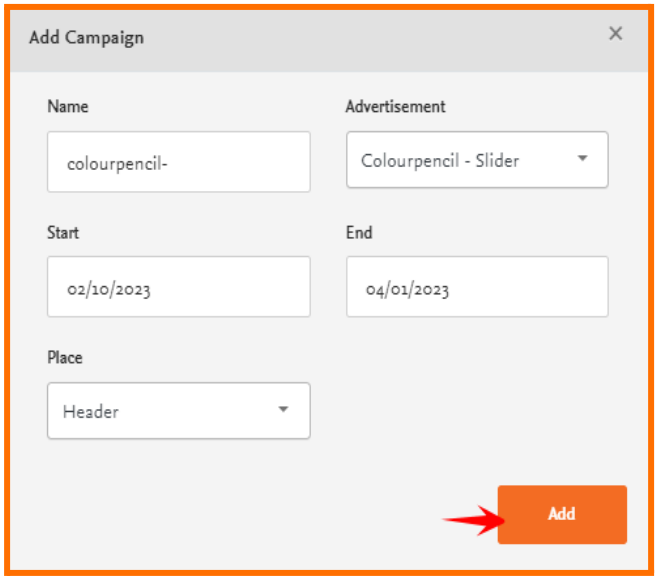


Campaigns

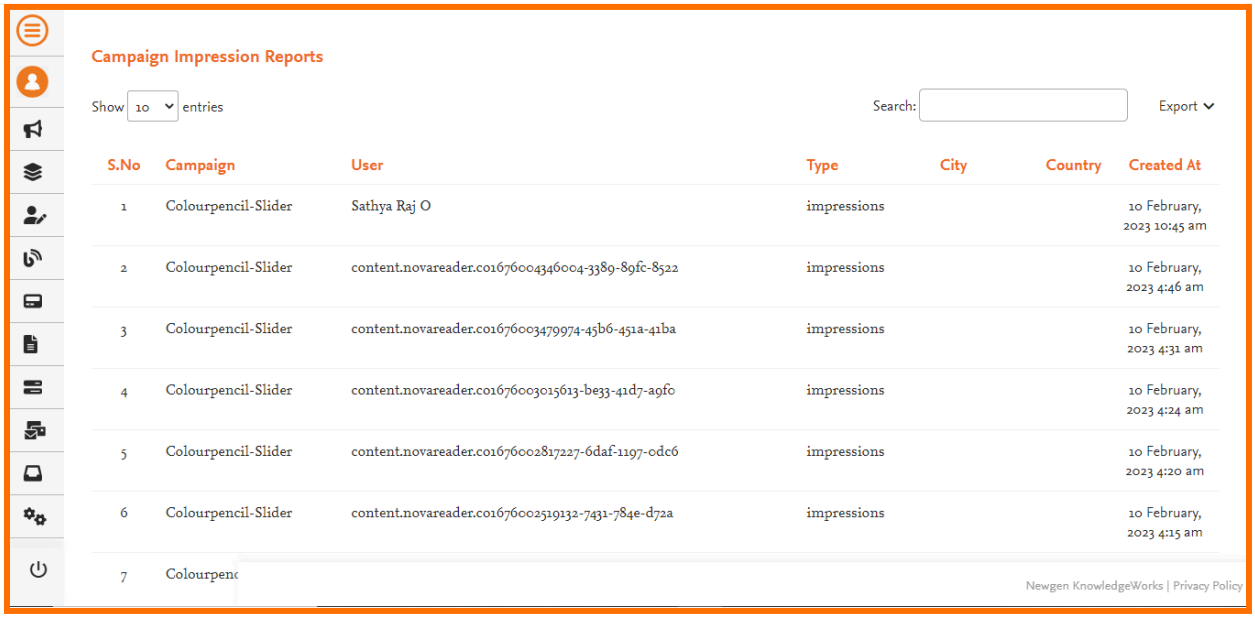
Once the campaign is created, you have to schedule the campaign till the post will be active on the website. To add a campaign post, click the **Create new** option and fill in the details as shown below:

1. Enter the name of the campaign.
2. Select the advertisement from the list.
3. Fill in the Start and End dates of the campaign.
4. Select the place to advertise on the page (Header/Footer), and
5. Finally, click on **Add** button to save the information.





Under the action column, use the **Edit** option to update the campaign details and use the **download** option to view a particular campaign impression report as shown below:



Campaign Impression Reports

Show 10 entries Search: Export

S.No	Campaign	User	Type	City	Country	Created At
1	Colourpencil-Slider	Sathya Raj O	impressions			10 February, 2023 10:45 am
2	Colourpencil-Slider	content.novareader.co1676004346004-3389-89fc-8522	impressions			10 February, 2023 4:46 am
3	Colourpencil-Slider	content.novareader.co1676003479974-45b6-451a-41ba	impressions			10 February, 2023 4:31 am
4	Colourpencil-Slider	content.novareader.co1676003015613-be33-41d7-a9f0	impressions			10 February, 2023 4:24 am
5	Colourpencil-Slider	content.novareader.co1676002817227-6daf-1197-0dc6	impressions			10 February, 2023 4:20 am
6	Colourpencil-Slider	content.novareader.co1676002519132-7431-784e-d72a	impressions			10 February, 2023 4:15 am
7	Colourpenc					

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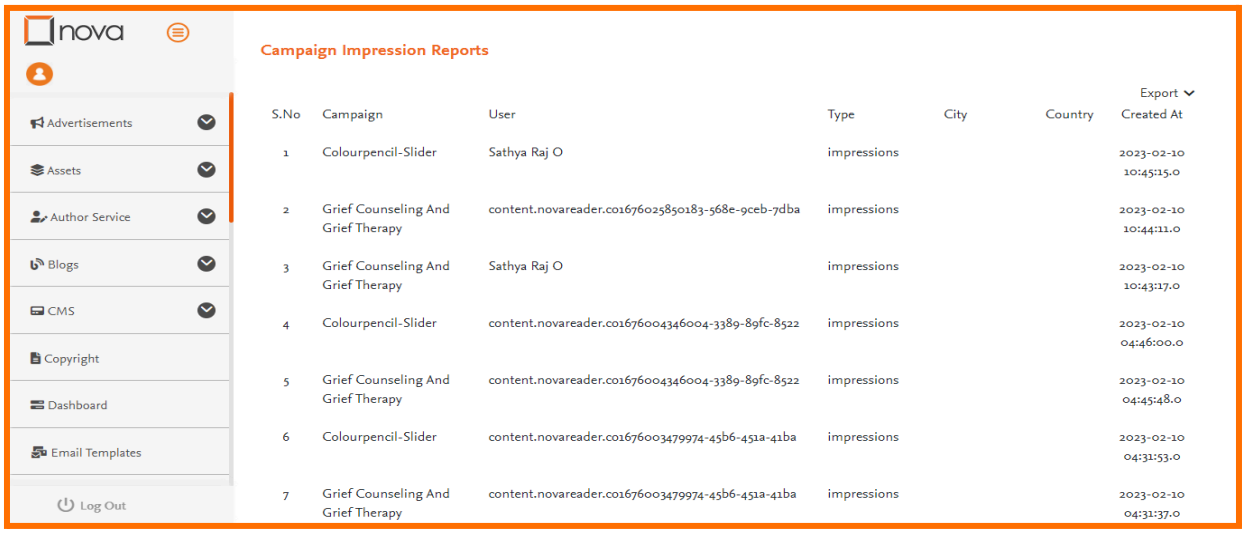
The report will be auto-generated considering the user clicks and the campaign displayed based on the user ID.

Reports

This section shows overall campaign reports posted on the website. The reports contain the details of users, report type (user click/impressions), user city and country, and the report generated time.

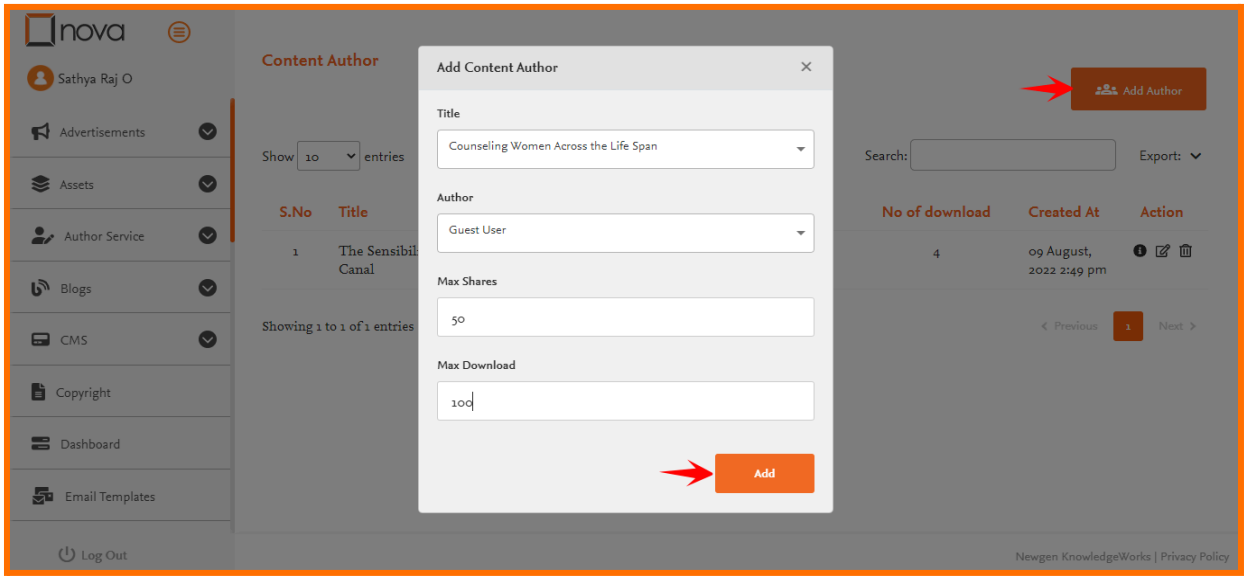


Author Services

This section enables author services to market/share their content.

Content Author

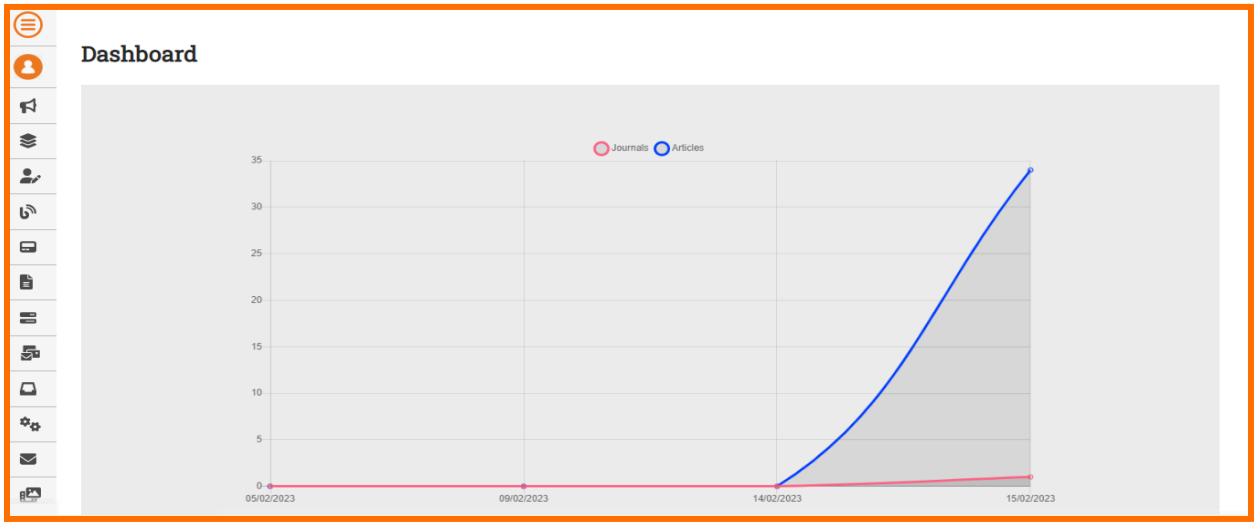
Here you can **Add** an author for the content and provide controlled access to share and download the authored content as shown below:



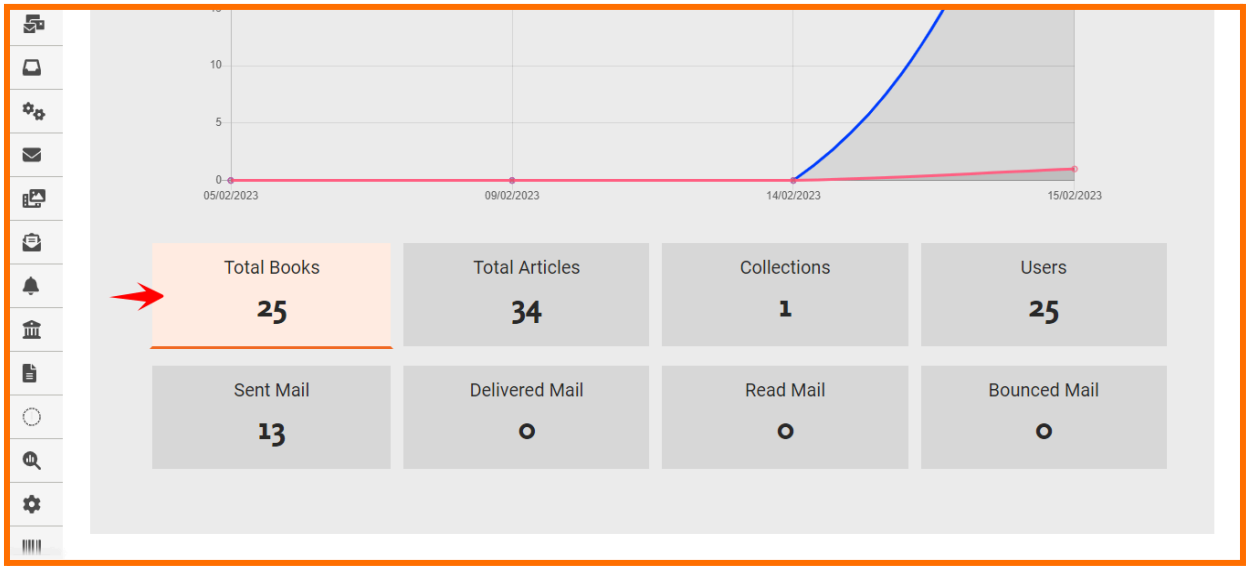
From this page, you can see the shared details, and edit/delete the entry on the requirement.

Dashboard

On clicking the admin panel, you will be redirected to the dashboard page that summarizes the total books, articles, collections, users, sent mail, delivered mail, read mail, and bounced mail counts. Also, a graphical representation of journals and articles published on the website.



Note: Click the details to locate the specific page.



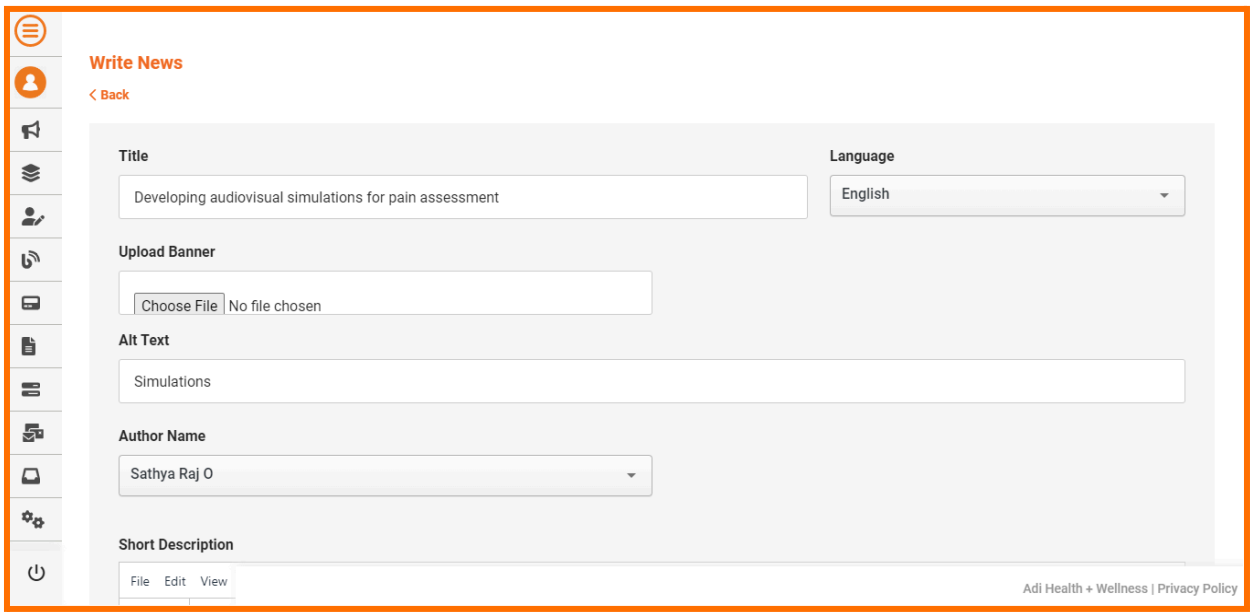
CMS

Content Management System (CMS) helps users to create, manage, and modify content and publish based on a set of templates like a website.

News

Here you can add the latest news and updates to publish on the website. Click on the **Create New** button to write the news:

The news should contain the title, author name, a short description, and description as shown below:



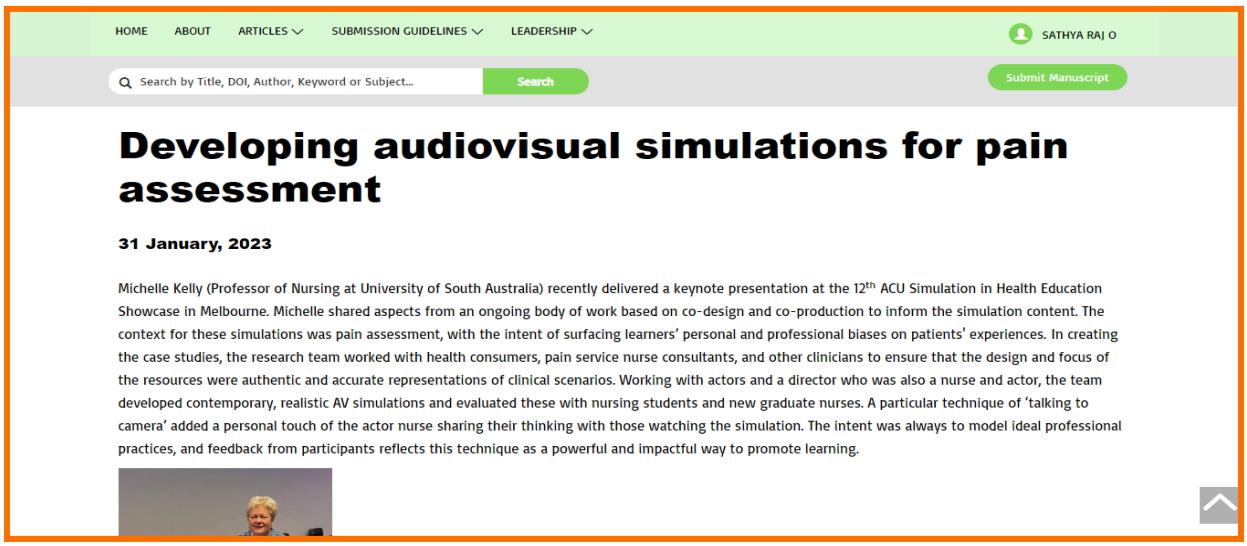
Note: You also have option to choose preferred language for display.

Finally, click on the **save** button to add news to the list to publish on the website.

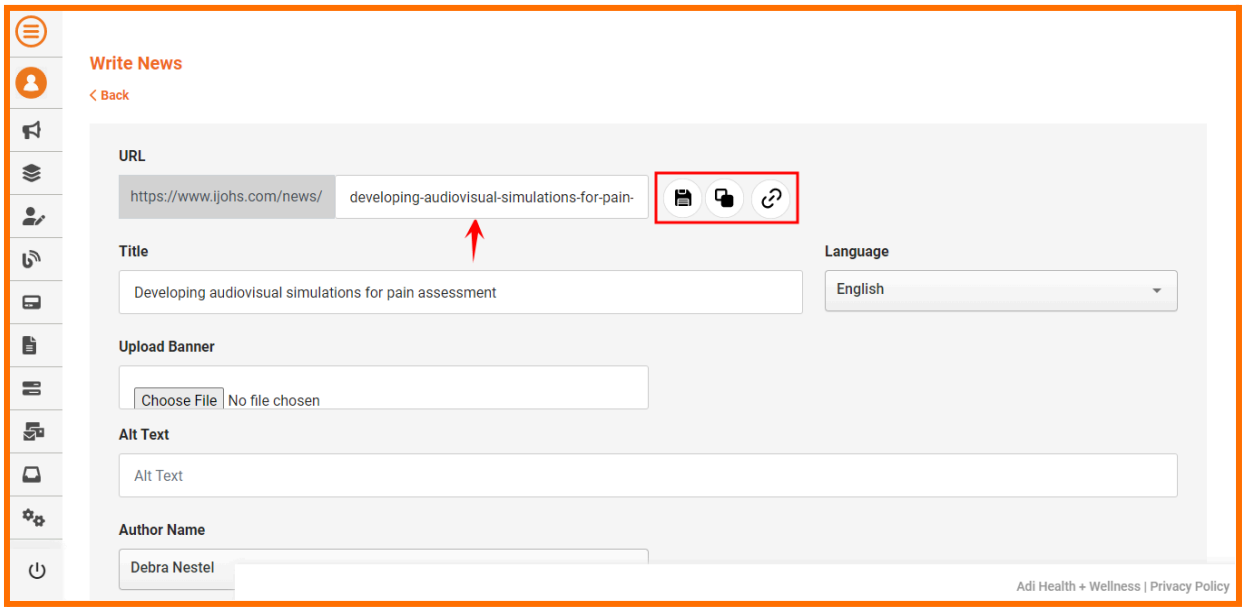
Now, you can manage the news from the **action** column with the options below:

- Use to publish /unpublish the news posted on the website.

- Use to preview the news on the website.



- Edit the news if required. From here you can edit the file name for the URL to avoid duplications. Once edited, **save** the link and check the changes by **previewing** the page. You can also **copy** the link to share /use for references.



⋮ - For more options, click the ellipsis icon and access the below options:

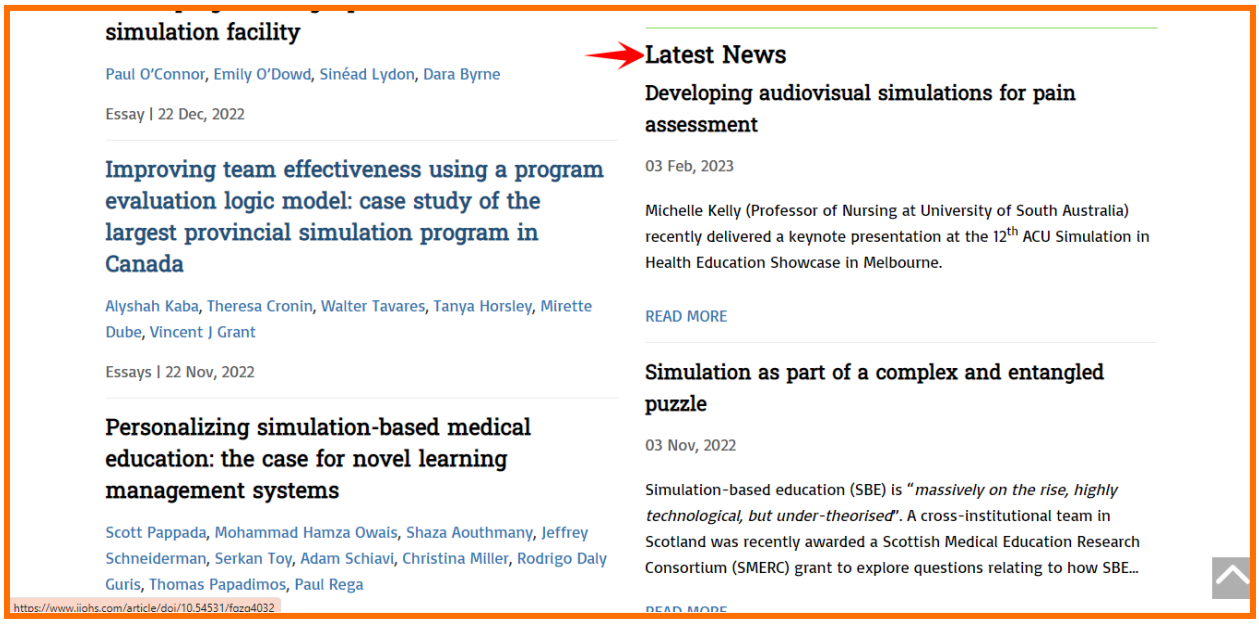
➔ - You can copy the URL to share/keep as a reference for the page or you can paste the URL in the browser to open the page.

➔ - It helps to duplicate the title and edit the page to avoid creating a page from scratch.

➔ - Delete the news on expiry.

➔ - Use to create SEO tags for the news page.

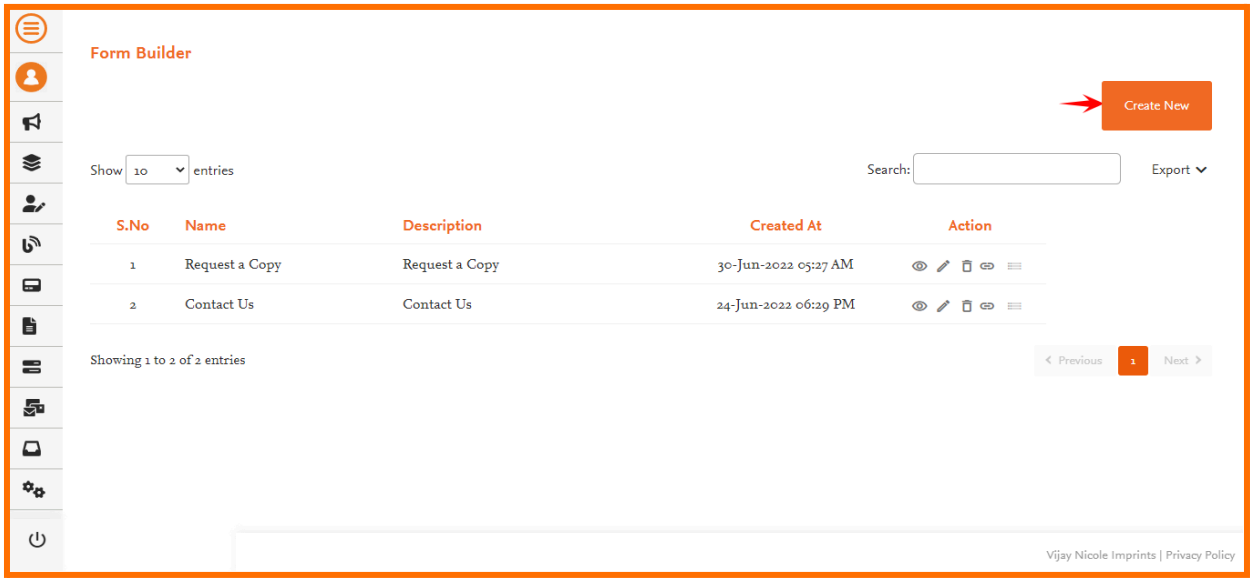
Later, the news posted on the websites can be accessed from the news page on your website.



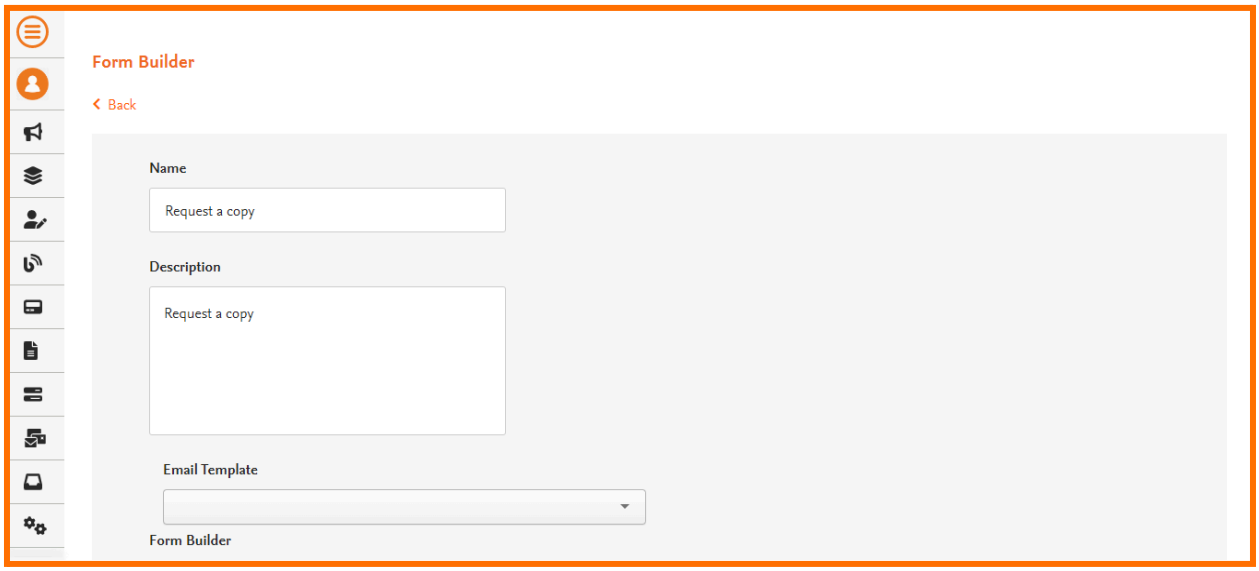
Form Builder

You can create various types of Forms for your website according to your prerequisites (E.g., Contact Us, Request copy). The UI facilitates customizing the Form using the Form builder feature as shown below:

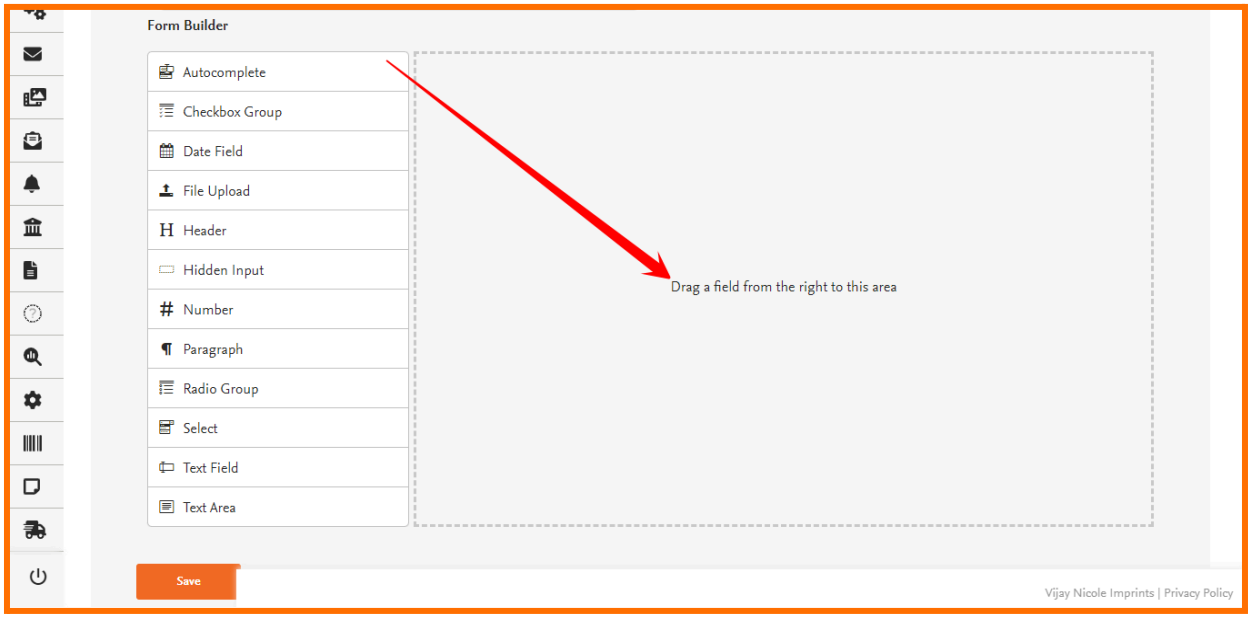
➔ Click the **Create New** button from the form builder page



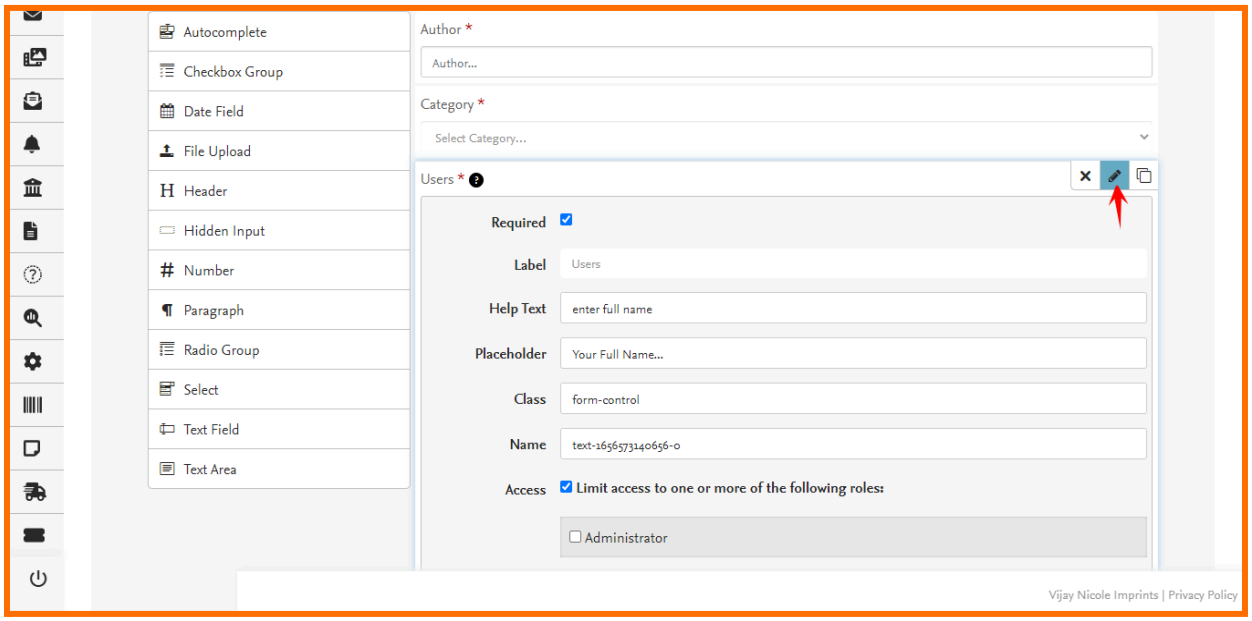
➔ Enter the form name and description/purpose of the Form.



➔ Now drag and drop the fields required to create Form.



➔ Now, customize the elements using the **Edit** option by providing labels, help text, placeholder type, etc.

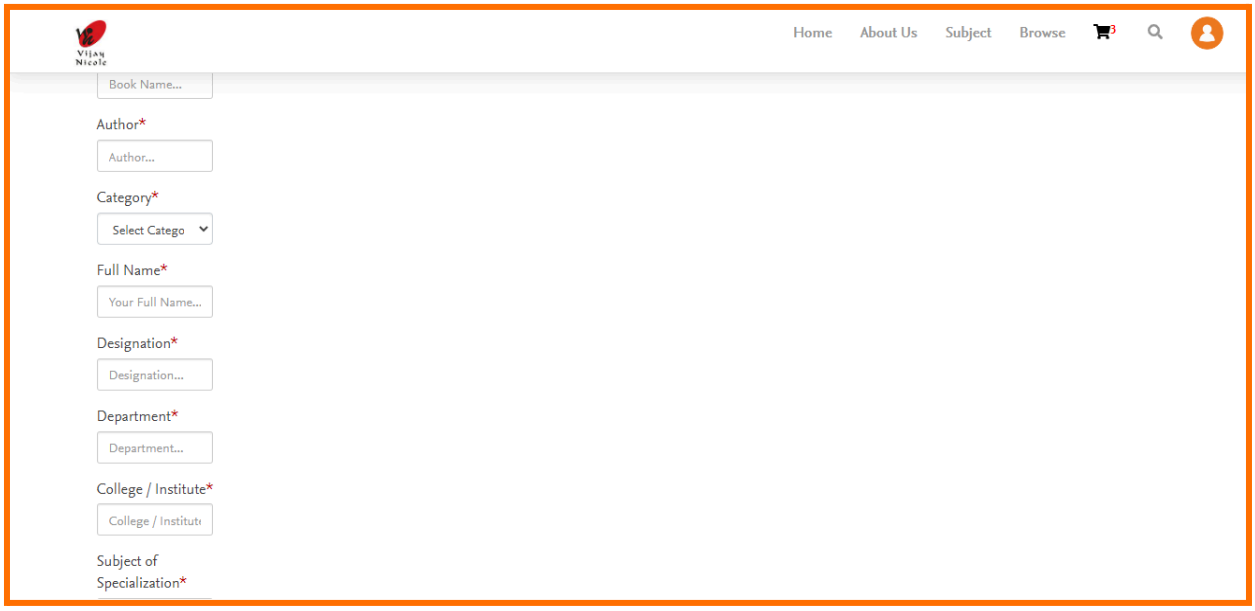


Note: Use the icon to **remove** the element from the Form and use the **copy** icon to duplicate the element in the form.

➔ Finally, **Save** the information to create a Form successfully.

Form builder holds the list of forms created for the website. You have options to manage those Forms from the **Action** column as stated below:

- Preview the Form using this option.

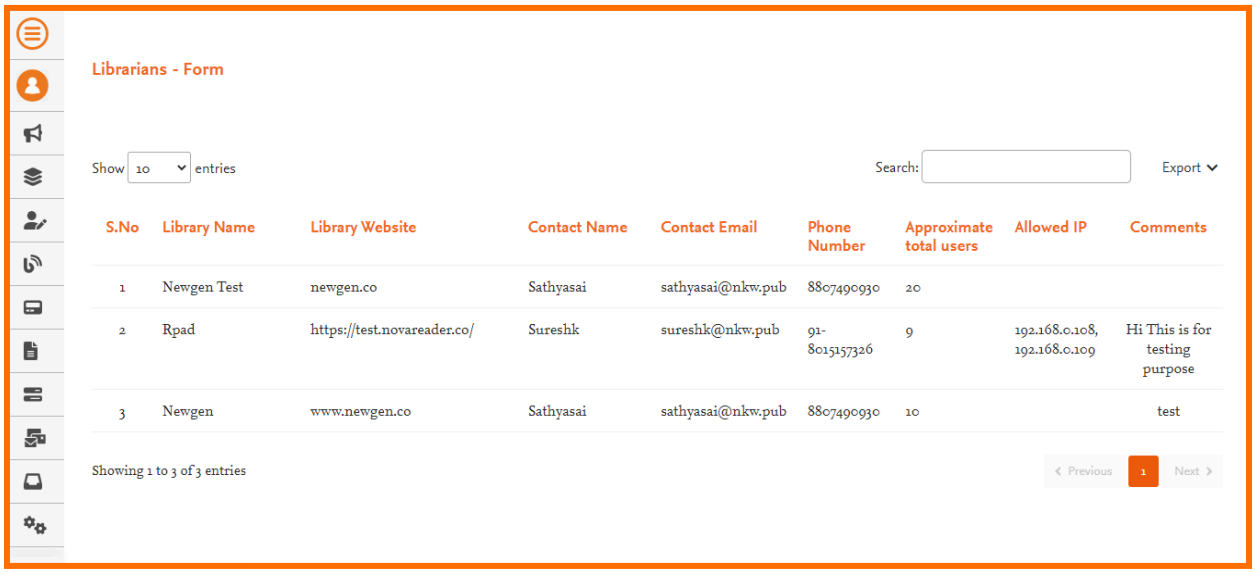


- Use to **Edit** the Form details.

- Delete the form from the list and the database.

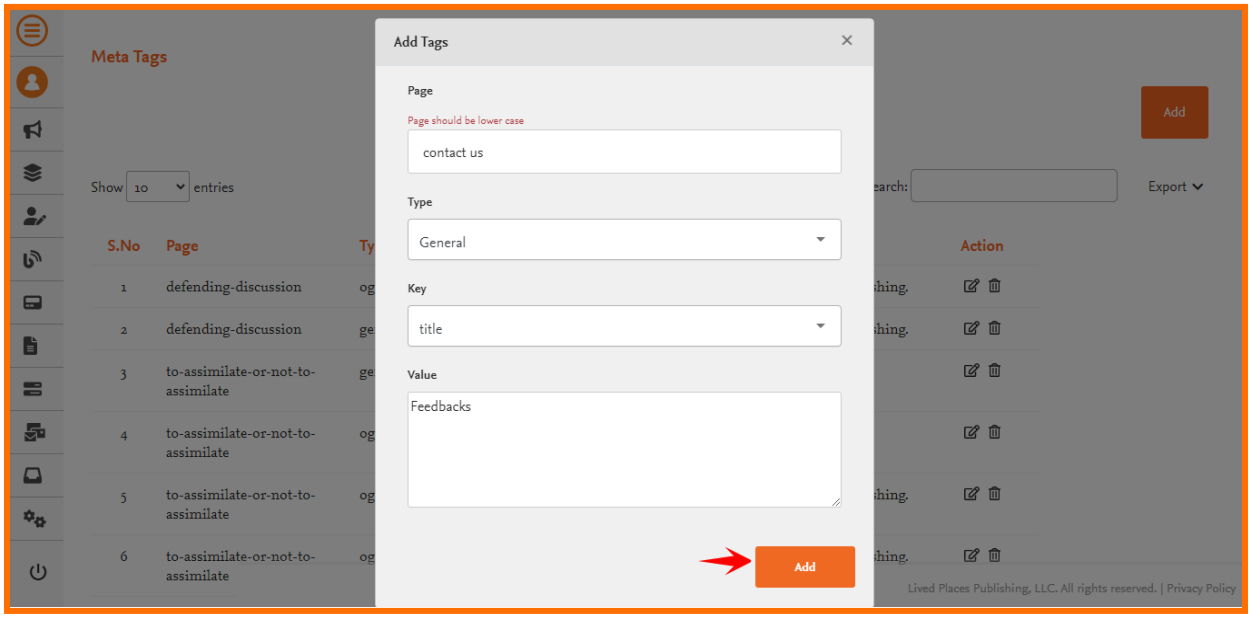
- Use to copy the Form URL to open directly from the browser.

- It helps to show the records of users' submissions for the respective Form.



Meta Tags

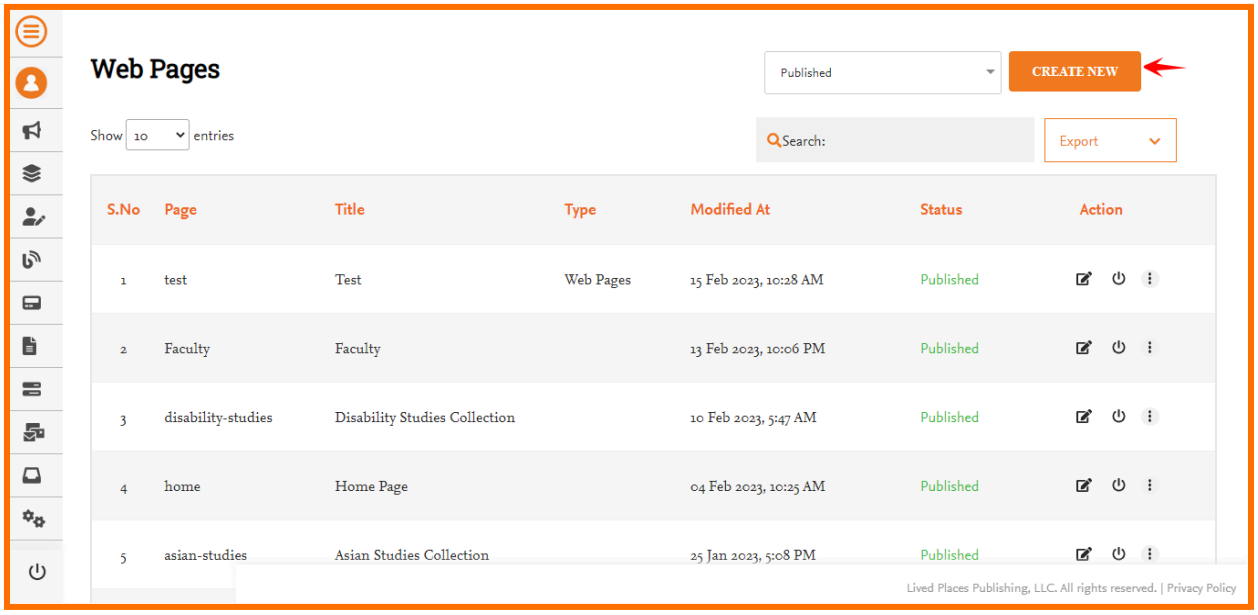
This section is used to create SEO tags for the HTML page of the website which are defined based on the type, key, and values. You have the option to **add** new meta tags for the page, and **edit/delete** the value of meta tags from the action column as shown below:



Web pages

All static pages on the website are managed here. You have the option to create a new static web page as stated below:

➔ Click the **Create New** button from the static pages



- ➔ Enter the title and choose language preference to display the content
- ➔ Add content for display in the description box. You can design the content on your own with the "TinyMCE" Plugin as shown below:

- ➔ Select the page access to view (Public/Private).

As you scroll down, you have the following options:

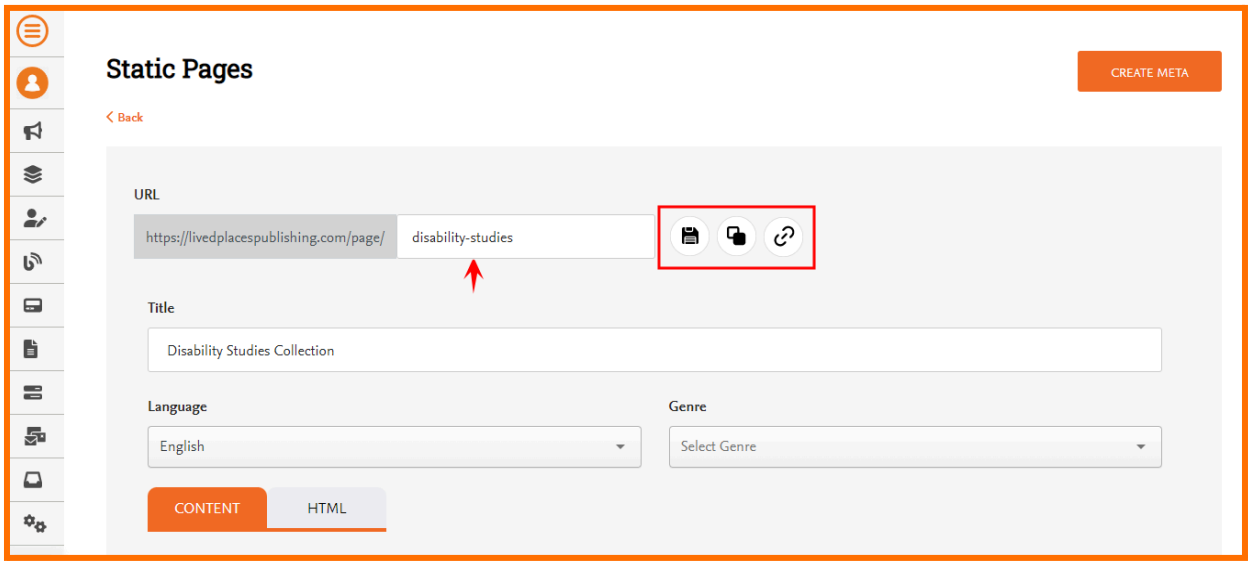
SAVE - to save the feeds entered for the page.

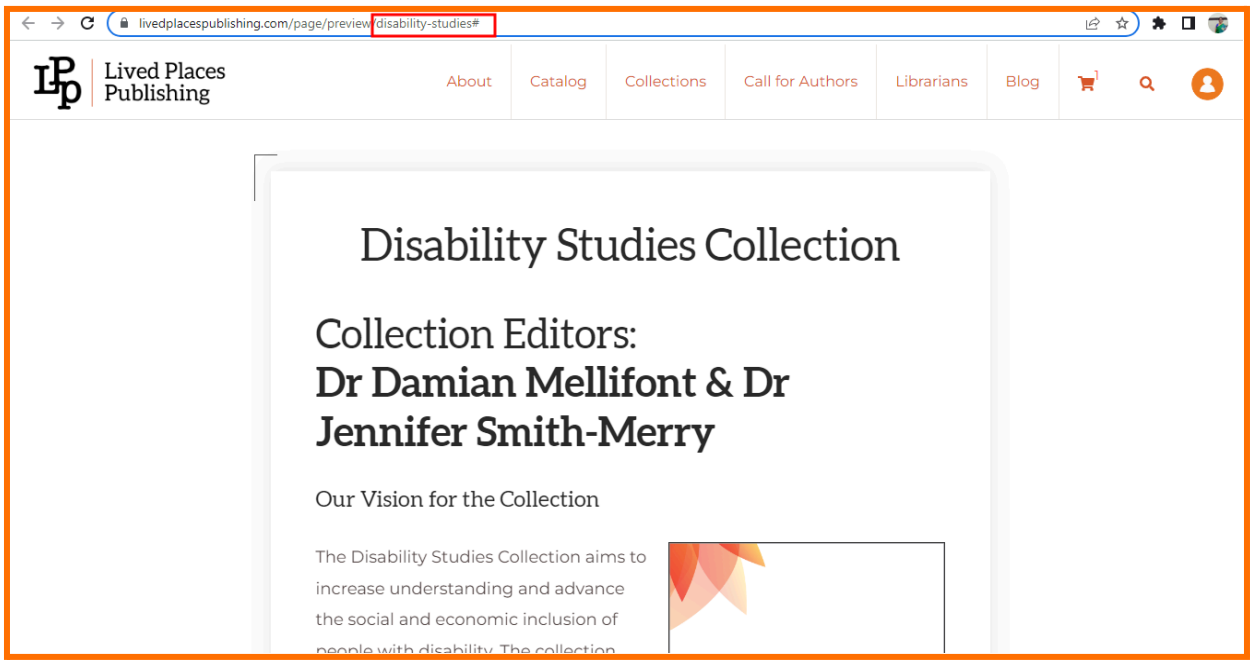
SAVE & CLOSE - Use the option to save as a draft and publish it later.

CANCEL - You can exit the page using this option.

Under the **Action** column, there are some options available to manage the pages already created and are explained below:

- Edit/update any content on the page on the requirement. From here you can edit the file name for the URL to avoid duplications. Once edited, **save** the link and check the changes by **previewing** the page. You can also **copy** the link to share /use for references.



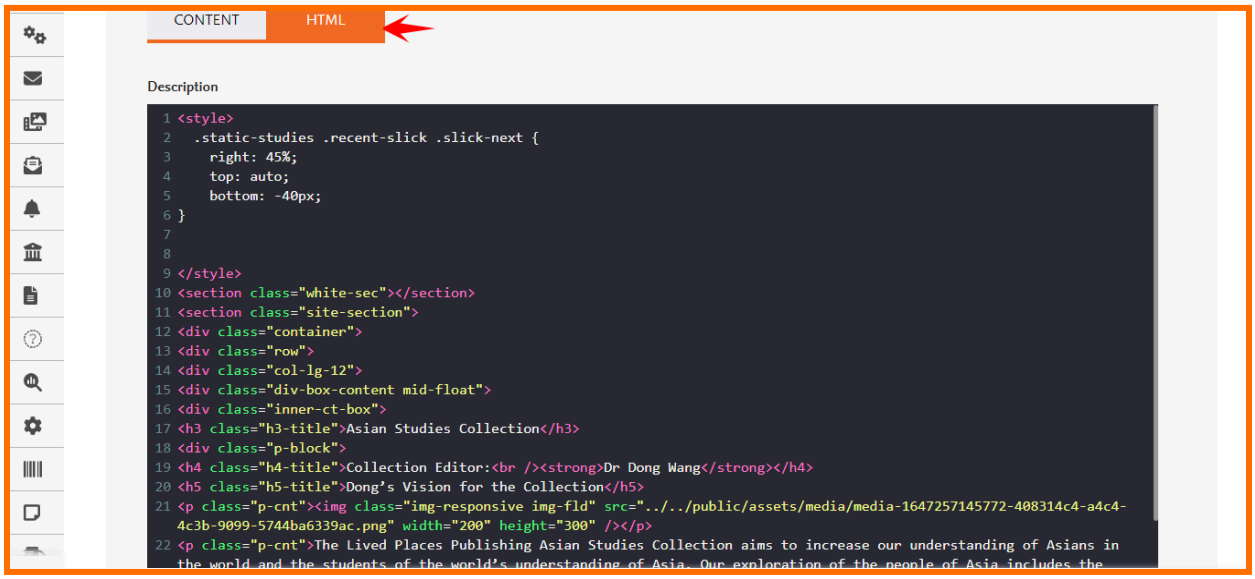


- You can publish/unpublish the webpage using this option.

- For more options, click the ellipsis icon and access the below options:

➔ - You can copy the URL to share/keep as a reference for the page or you can paste the URL in the browser to open the page.

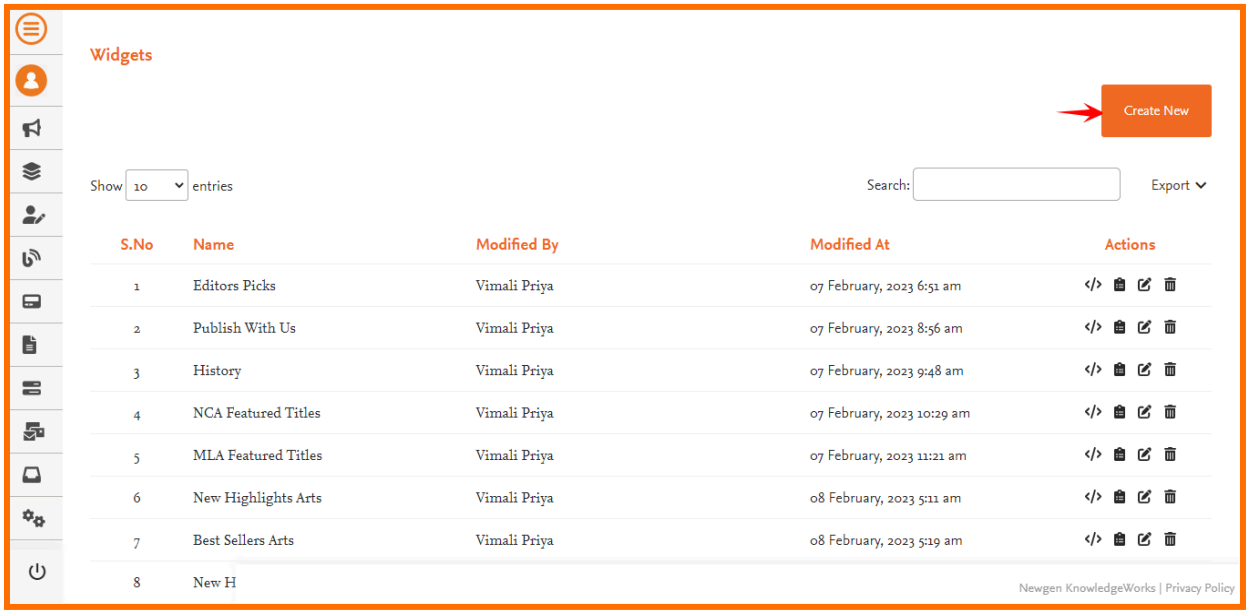
- ➔ - Use to delete the page created.
- ➔ - It helps to duplicate the title and edit the page to avoid creating a page from scratch.
- ➔ - You can review the source code for the page using the HTML option.



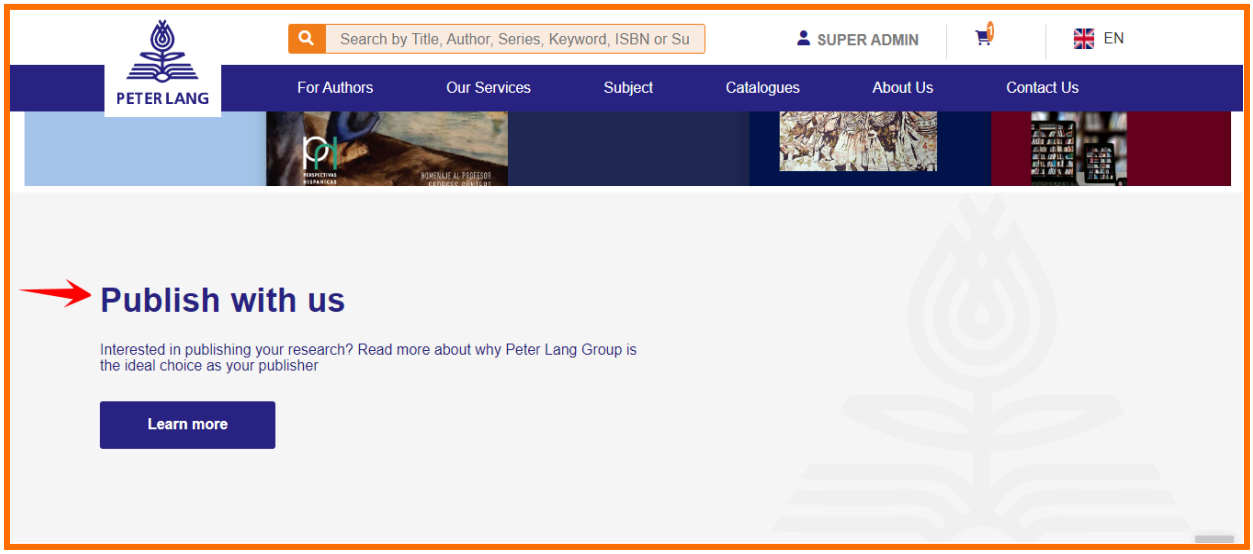
- ➔ - use to create an SEO tag for the page.

Widgets

This section helps to customize the web pages and widgets you preferred to present on the websites. You can add query and style the body content for the webpages and widgets using HTML tags. To create the new widgets, click on the Create New button as shown below:



Once created, you can view the widgets added to the webpage as shown below:



You can manage the widgets created from the **action** column:

</> - You can review the source code for the page.

- - Use to copy the iframe source code of the page.

- You can edi/modify the widget details.

🗑 - Delete the widgets which is not required or remove from the webpage.

Nova provides embedable widgets such that the widgets can be embedded in Nova CMS pages or 3rd party CMS pages such as WordPress, Joomla, Drupal etc., Publishers can click to copy the Widget <iframe links from Series and Category (sets) from the Nova. As you click, Nova can provide an embeddables Widget carousal as follows:

```
<iframe src="{website}/widgets/collections/seeh?limit=5" scrolling="no"
frameBorder="0" style="width:100%;height:1000px;"></iframe>
```

Kindly note that adding ?limit=x will limit the number of cards from the Carousal. Nova will provide 10 cards by default, and if user uses more than 100, then Nova will limit to 100 as maximum. Overall the number of Cards are limited by the availability products from the Nova or 100 as maximum.

Cautious: There are 2 types of widgets in the Nova, such as Status and Dynamic. Static widgets always managed by Publisher of adding/removing items from the Widget. Whereas dynamic widgets will be controlled logically by Nova. For example, “English Books” as a widget will be added new products with English language automatically as Publishers publish books in English.

- Select Genre -

Create New

Show 10 entries

Search:

Export

S.No	Name	Code	Genre	Modified At	Action
41	Spanish, Castilian Titles -es	10	General	10 November, 2023	
42	Confronting Systemic Omissions and Impacts in Educational Policy	CSO	Series	03 November, 2023	
43	Synergy	SYN	Series	03 November, 2023	
44	Culture, Society and Political Economy in Turkey	CSPET	Series	03 November, 2023	
45	Schriftenreihe zum Recht der iberischen und lateinamerikanischen Staaten	SRILS	Series	03 November, 2023	
46	Raccordi	RAC	Series	03 November, 2023	
47	Linguistica Philologica	LIPH	Series	03 November, 2023	
48	Catalan Studies in Culture and Linguistics	CSCL	Series	03 November, 2023	
49	South-East European History	SEEH	Series	03 November, 2023	
50	Music and Society in Asia	MASA	Series	03 November, 2023	

Showing 41 to 50 of 2,079 entries

Previous 1 ... 4 5 6 ... 208 Next

Wrapper Templates

This section is used to create the common header and footer style for Webpages and Widgets to reduce duplication. To create templates, click on the **Create New** button and enter the fields such as name, type, and create a header and footer with HTML tag formats to view as an HTML page. Next, click on **save** to create the templates shown below:

Wrapper Templates

Create New

Show 10 entries

Search:

Export

S.No	Name	Type	Created By	Created At	Action
1	PL	PAGE	Sathya Raj O	16 August, 2022 5:58 pm	

Showing 1 to 1 of 1 entries

Previous 1 Next

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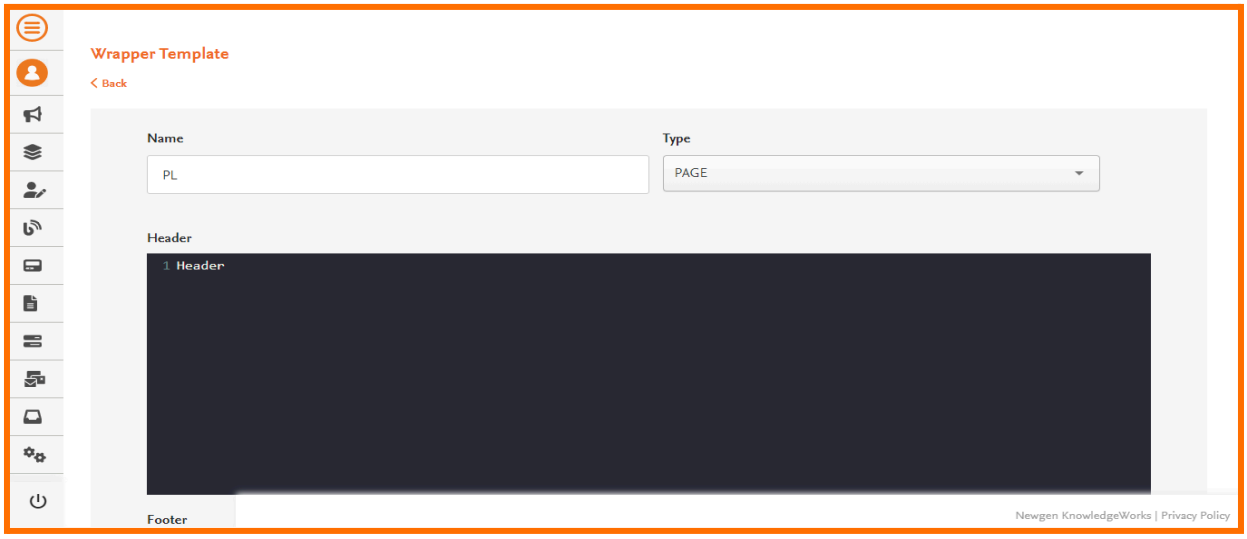
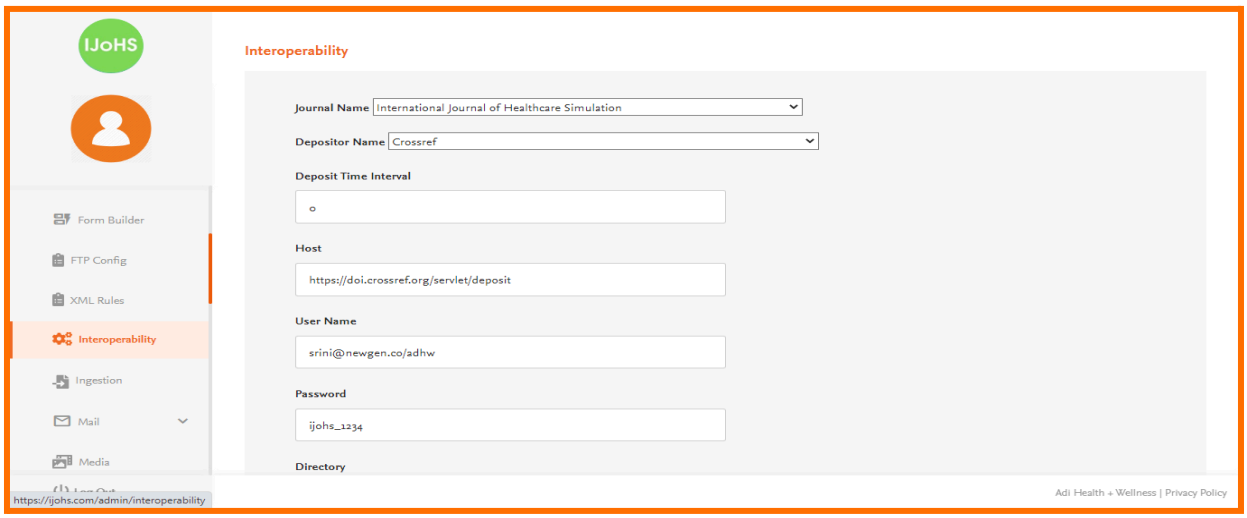


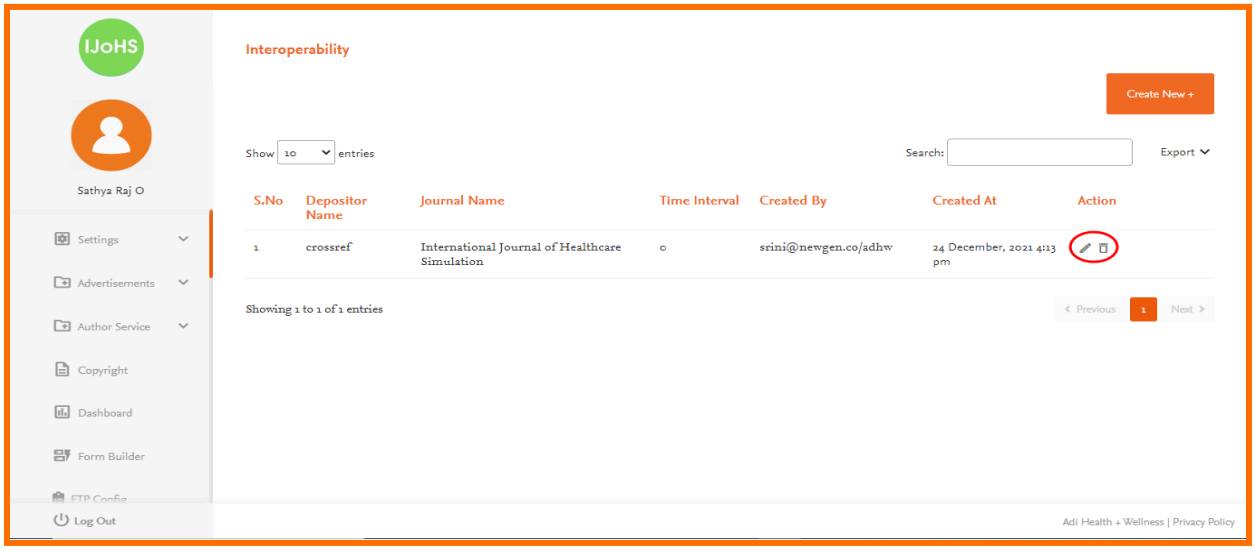
Once created, you can manage it using the edit/delete icons from the action column.

Interoperability

This section facilitates depositing the cross-references to standard websites such as Crossref and PubMed and allows for managing the time intervals of the depository system. You can create new depositary information for journals by clicking the **Create New** button and fill the details related to Journal name, Depositor name, time interval, host link, username and password, directory, repo type, etc. and click on **save** to create the exchange system.



Note: You can edit/delete the information from the action column.



DOI Deposits

With CrossRef

Every content ingested into the Nova will be published by Ingestion Manager after the quality check. There are times Publishers could have set to publish automatically. The moment content gets published within the next 60 minutes the corresponding DOI will be deposited into the CrossRef if the relevant configuration is mentioned. Please note the followings.

If `Admin => Properties => DOI_DEPOSIT_WITH_CROSS_REF=YES` is available then the below XML will be deposited into the CrossRef. Please note that the DOI either created or used from the ingested contents. To know more about how DOI is created, please refer to the next section.

```
<?xml version="1.0" encoding="UTF-8"?>
<doi_batch xmlns:xsi="http://www.w3.org/2001/XMLSchema-instance"
    xsi:schemaLocation="http://www.crossref.org/schema/5.3.0
https://www.crossref.org/schemas/crossref5.3.0.xsd"
    xmlns="http://www.crossref.org/schema/5.3.0"
```

```
xmlns:jats="http://www.ncbi.nlm.nih.gov/JATS1"
    xmlns:fr="http://www.crossref.org/fundref.xsd"
xmlns:mml="http://www.w3.org/1998/Math/MathML" version="5.3.0">
    <head>
        <doi_batch_id>{{doi}}_crossref_ijohs_{{timestamp}}</doi_batch_id>
        <timestamp>{{timestamp}}</timestamp>
        <depositor>
            <depositor_name>{{depositor_name}}</depositor_name>
            <email_address>{{depositor_email}}</email_address>
        </depositor>
        <registrant>{{depositor_name}}</registrant>
    </head>
    <body>
        <journal>
            <journal_metadata language="en"
reference_distribution_opts="any">
                <full_title>{{journalName}}</full_title>
                <abbrev_title>{{abbrevjournaltitle}}</abbrev_title>
                <issn media_type="electronic">{{issn}}</issn>
            <!--     <archive_locations>
                    <archive name="Portico"/>
                    <archive name="CLOCKSS"/>
                    <archive name="DWT"/>
                    <archive name="Internet Archive"/>
                    <archive name="KB"/>
                    <archive name="LOCKSS"/>
                </archive_locations>
                <doi_data>
                    <doi>{{doi}}</doi>
                    <resource content_version="vor"
mime_type="multipart/digest">{{article_url}}{{doi}}</resource>
                </doi_data>-->
            </journal_metadata>
            <journal_article language="en" publication_type="full_text"
reference_distribution_opts="any">
                <titles>
                    <title>{{articleTitle}}</title>
</titles>

                <!-- contrib Author are optional but encouraged may be
provided -->

                                {{{crossRefcontribAuthor}}}
                <!-- Abstracts are optional but encouraged, multiple
abstracts may be provided -->

                            <jats:abstract>
                                          {{#crossRefabstract}}
{{{crossRefabstract}}}         {{/crossRefabstract}}
                              </jats:abstract>
```

```
                    {{#published_date}}  <publication_date media_type="online">
                          <month>{{published_month}}</month>
                          <day>{{published_date}}</day>
                          <year>{{published_year}}</year>
                      </publication_date>{{/published_date}}
                {{#acceptance_date}}
                      <acceptance_date media_type="online">
                      <month>{{acceptance_month}}</month>
                      <day>{{acceptance_date}}</day>
                      <year>{{acceptance_year}}</year>
                   </acceptance_date>{{/acceptance_date}}
                   <publisher_item>
                       <item_number
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                   </publisher_item>
                  <!--<crossmark>
                       <crossmark_version>1</crossmark_version>
                       <crossmark_policy>10.5555/hK7vasW</crossmark_policy>
                       <custom_metadata>
                           <assertion name="received" label="Received"
group_name="publication_history"
                                group_label="Publication History"
order="0">2012-07-24</assertion>
                           <assertion name="accepted" label="Accepted"
group_name="publication_history"
                                group_label="Publication History"
order="1">2012-08-29</assertion>
                           <fr:program name="fundref">
                               <fr:assertion name="fundgroup">
                                   <fr:assertion name="funder_name"> National
Science Foundation
                                       <fr:assertion name="funder_identifier"
                                           >100000001</fr:assertion>
                                   </fr:assertion>
                                   <fr:assertion
name="award_number">CHE-1152342</fr:assertion>
                               </fr:assertion>
                           </fr:program>
                           <program
xmlns="http://www.crossref.org/AccessIndicators.xsd">
                               <free_to_read/>
                               <license_ref applies_to="vor"
start_date="2008-08-13"

>http://creativecommons.org/licenses/by/3.0/deed.en_US</license_ref>
                           </program>
                       </custom_metadata>
```

```
                </crossmark>
                <program xmlns="http://www.crossref.org/relations.xsd">
                    <related_item>
                        <description>Review</description>
                        <inter_work_relation relationship-type="hasReview"
identifier-type="doi">10.5555/zLl10OQ</inter_work_relation>
                    </related_item>
                </program>
                <archive_locations>
                    <archive name="Portico"/>
                    <archive name="CLOCKSS"/>
                    <archive name="DWT"/>
                    <archive name="Internet Archive"/>
                    <archive name="KB"/>
                    <archive name="LOCKSS"/>
                </archive_locations>-->
                <doi_data>
                    <doi>{{doi}}</doi>
                    <resource content_version="vor"
mime_type="text/html">{{article_url}}{{doi}}</resource>
                                <collection property="crawler-based">
                                      <item
crawler="iParadigms"><resource>{{article_url}}{{doi}}</resource></item>
                                      <item
crawler="google"><resource>{{article_url}}{{doi}}</resource></item>
                                </collection>
                </doi_data>
                         {{#crossRefrefList}}     {{{crossRefrefList}}}
{{/crossRefrefList}}
            </journal_article>
        </journal>
    </body>
</doi_batch>
```

Caution: Please note that at the time of testing or staging, please configure with test FTP account for CrossRef. If we place any test data into the CrossRef FTP, it the DOI may get resolve with the staging site. Please careful in configuring the CrossRef FTP under Nova.

DOI Assignment for contents

`Admin => Properties =>` `NEW_DOI_ASSIGNMENT_DETAILS={"doi_pattern":"10.30303/{counter}", "counter:":"333"}` is the configuration line Nova uses interms of assigning a new DOI for new contents.

Alternatively, Publishers can load pre-defined DOI into the Nova and the same will be reserved for each new contents. **

If `Admin => Properties => ASSIGN_DOI_FOR_CHAPTERS=YES` is mentioned and DOI is not part of the ingested Chapter data, then new DOI will be assigned based on the `NEW_DOI_ASSIGNMENT_DETAILS` details .

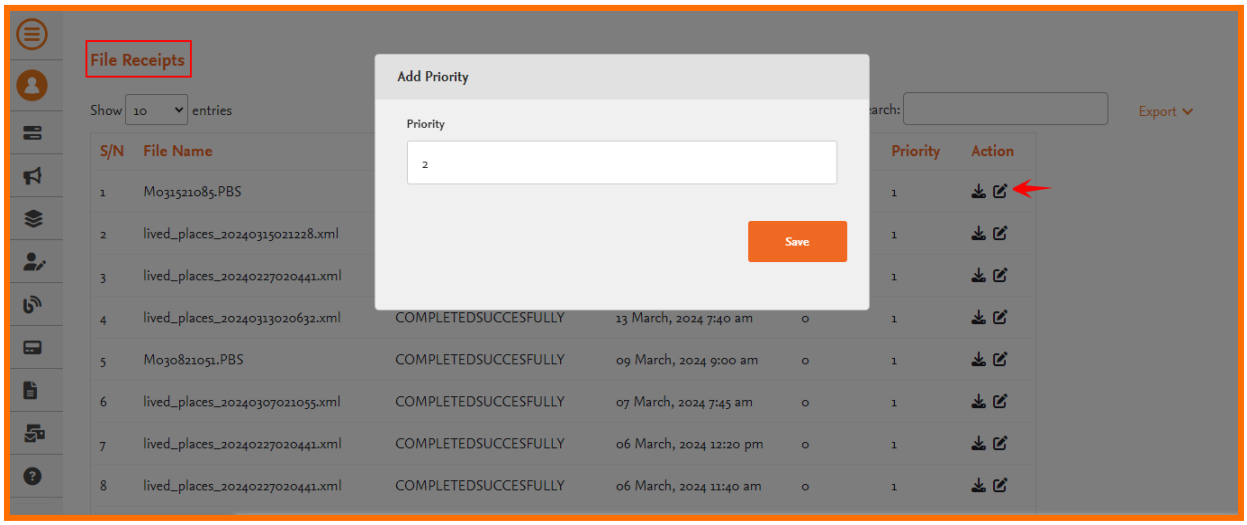
If `Admin => Properties => ASSIGN_DOI_FOR_BOOKS=YES` is mentioned and DOI is not part of the ingested Book data, then new DOI will be assigned based on the `NEW_DOI_ASSIGNMENT_DETAILS` details .

If `Admin => Properties => ASSIGN_DOI_FOR_ARTICLE=YES` is mentioned and DOI is not part of the ingested journal Articles data, then new DOI will be assigned based on the `NEW_DOI_ASSIGNMENT_DETAILS` details .

Ingestion

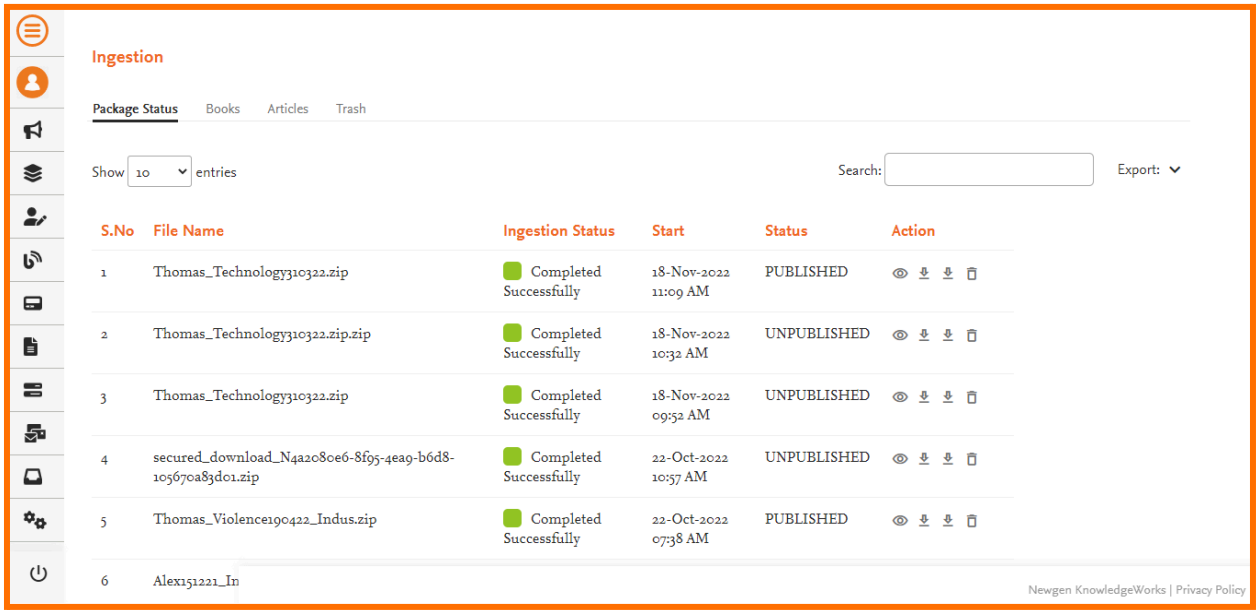
File Receipts

Users have the capability to ingest multiple files simultaneously via SFTP or FTP. Once the files are successfully ingested, you can monitor the records from the "File Receipts" menu. By default, the priority for ingested files will be set to "1". To adjust the priority of files for the ingestion process, simply click on the "Edit" option located in the action column and specify your desired priority based on your requirements.



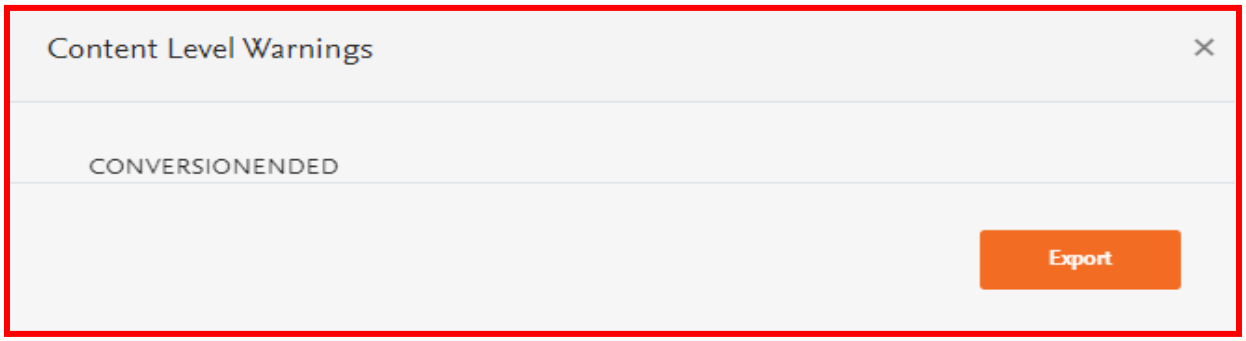
Ingestion process

Once the ingestion process is completed, here you can find the **package status** that contains the file name, ingestion status (completed successfully/stopped with errors), start date, and status (unpublished/published).

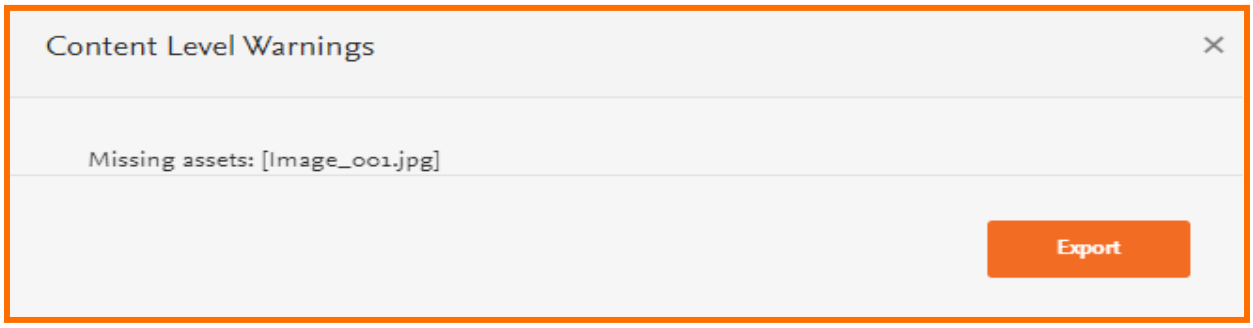


Note: Click the ingestion status **icons** to view and download the status in CSV format.

Completed successfully

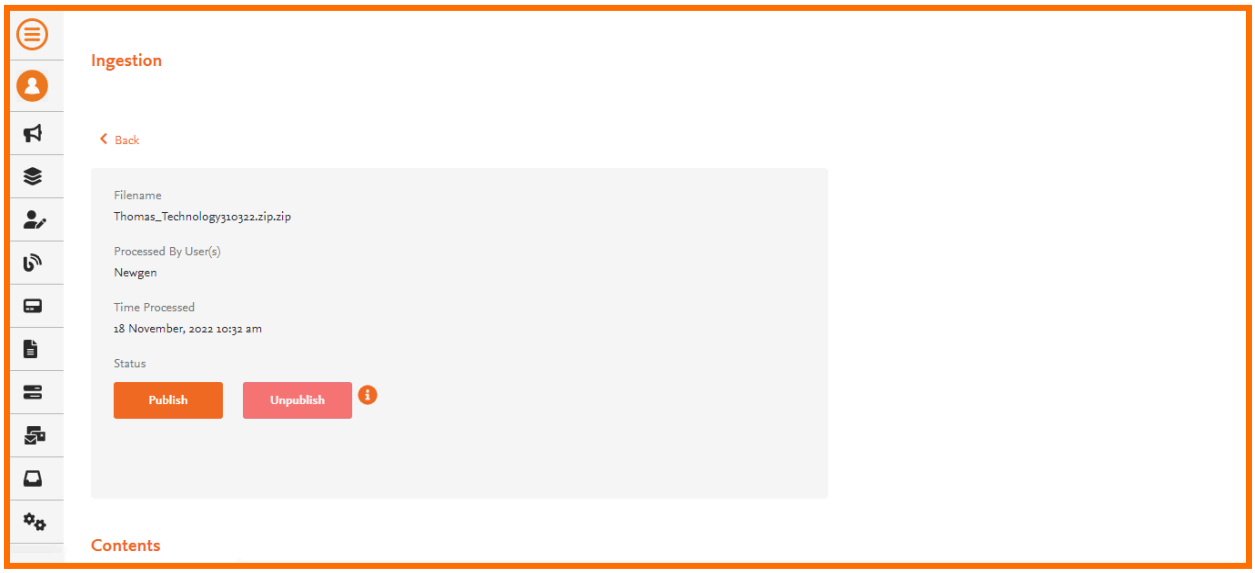


Stopped with Errors



After the ingestion, the status will be shown as "Unpublished". Follow the steps below to publish the content:

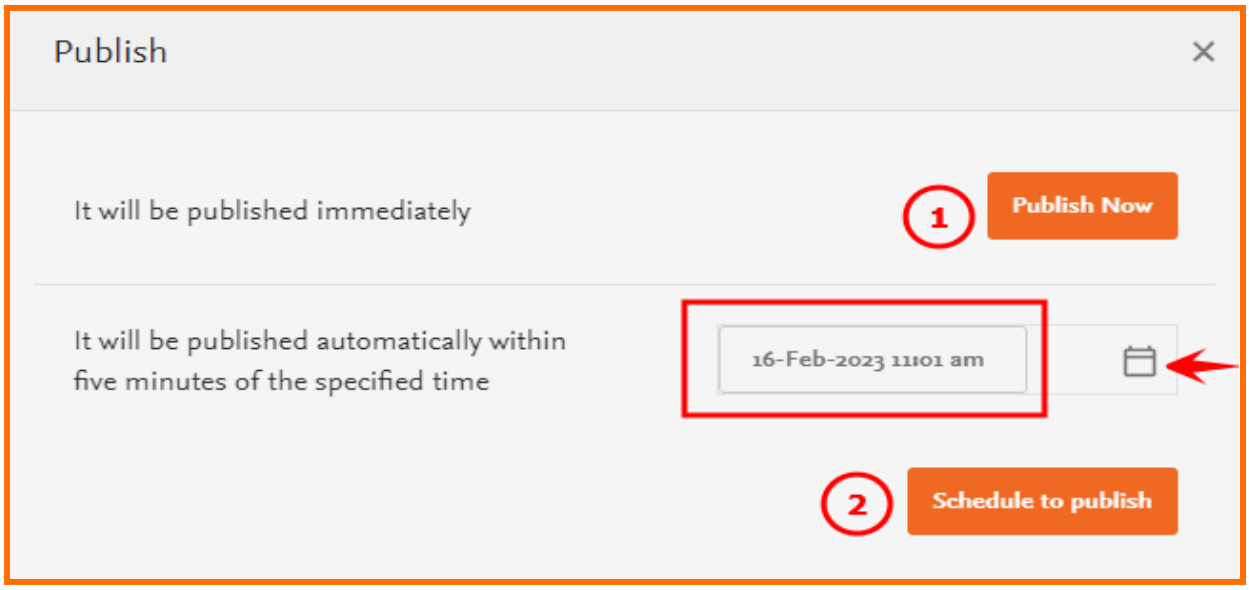
- Click to view the package info from the **Action** column.



- Once the package is reviewed, click **Publish** button to publish the content to the public. You have **two** options to publish the content:

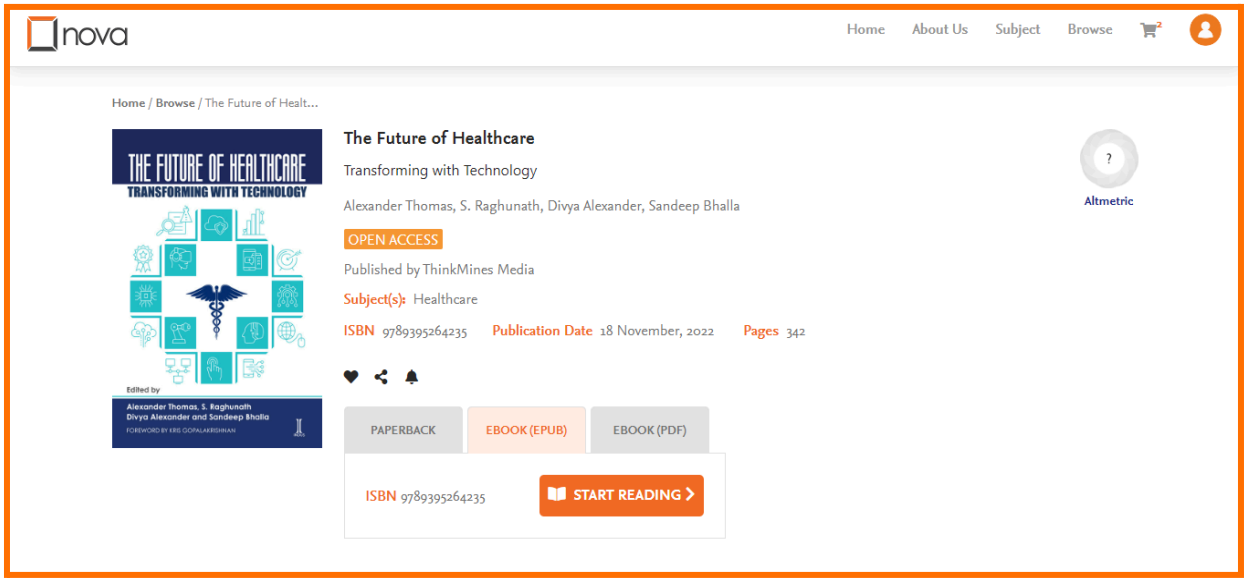
  -Publish immediately, or

  -Schedule a time to publish automatically as shown below:



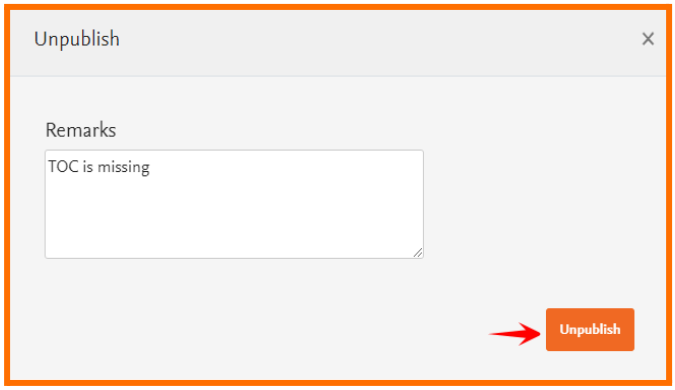
- Now scroll down to **preview** the content after publishing the content on the website.

- You will be redirected to the content page to verify the contents are properly loaded.

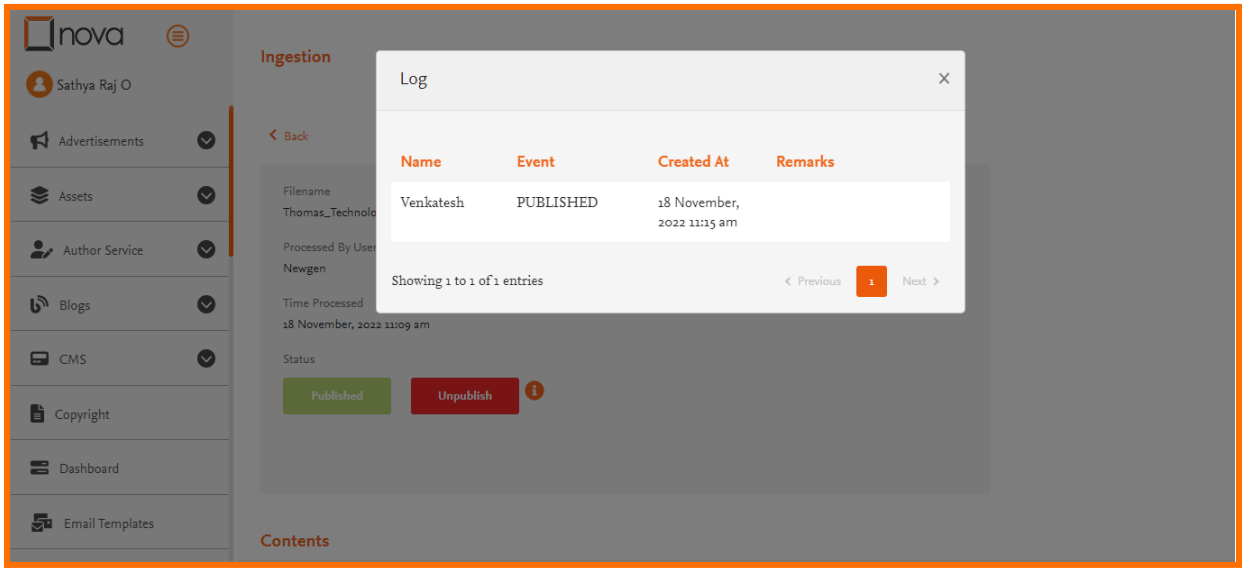


- After reviewing the content, you can **Unpublish** the content at any point in time in case any mismatches/improper/missed out contents are found.

Note: Provide remarks while unpublish the content as shown below:



- Finally, click the icon to view the publishing logs which capture the details of the event processed.

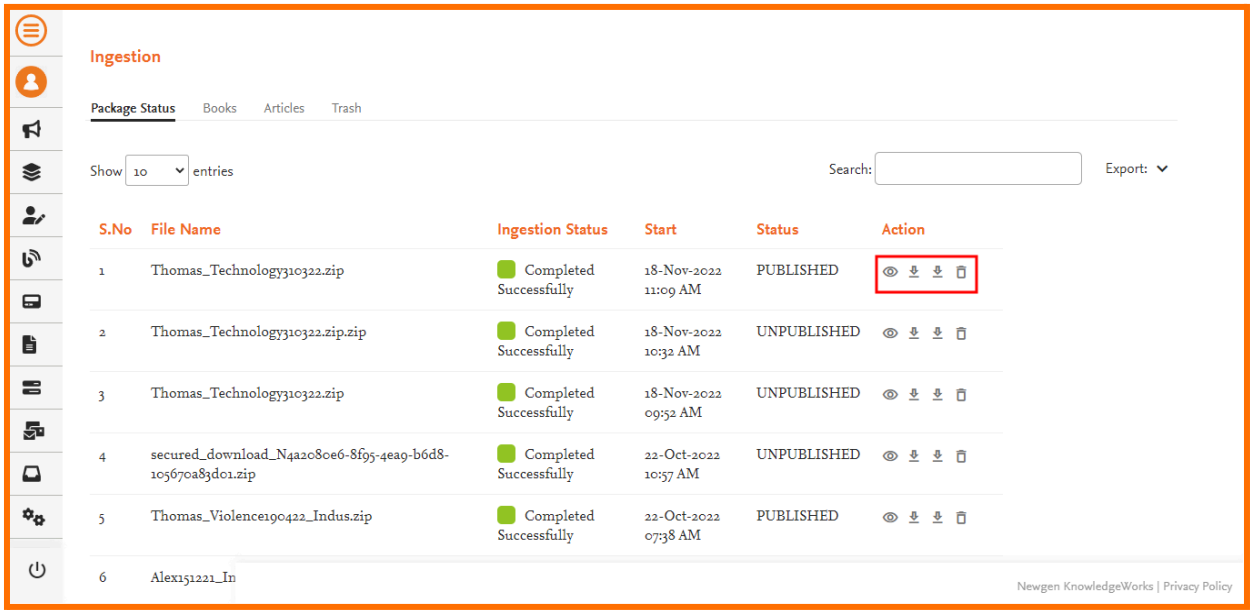


Action column: This section under package status contains the following:

Preview the package info and content.

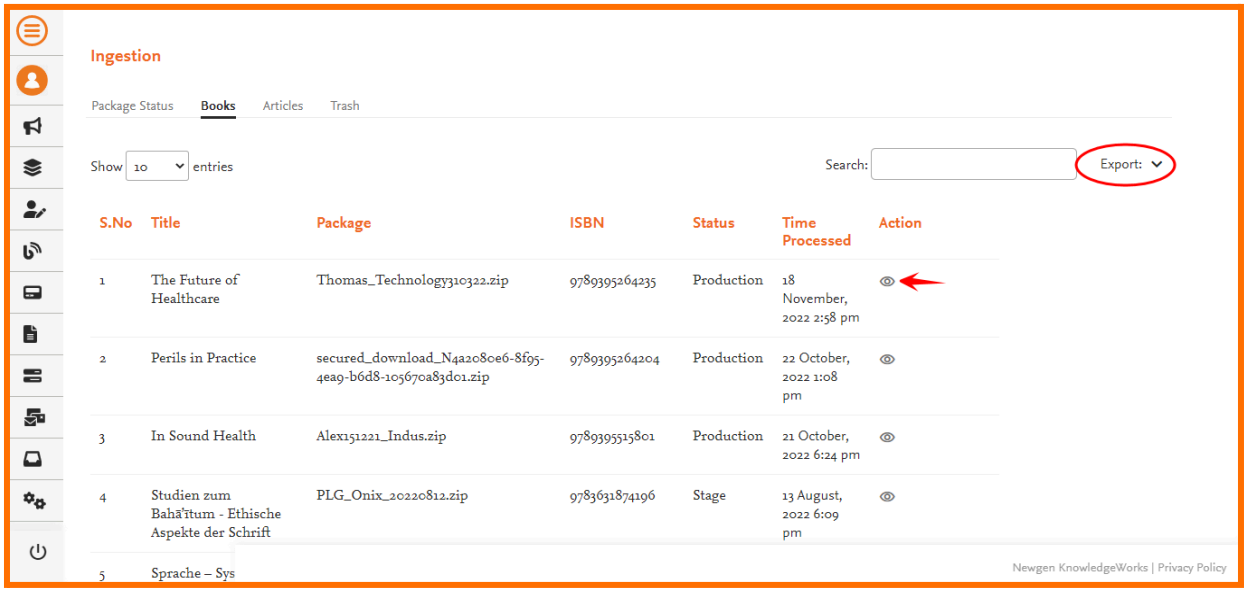
Download XML file and zip file of the content separately.

Delete the ingested file that is not required.



The ingestion page includes the following tabs which are explained below:

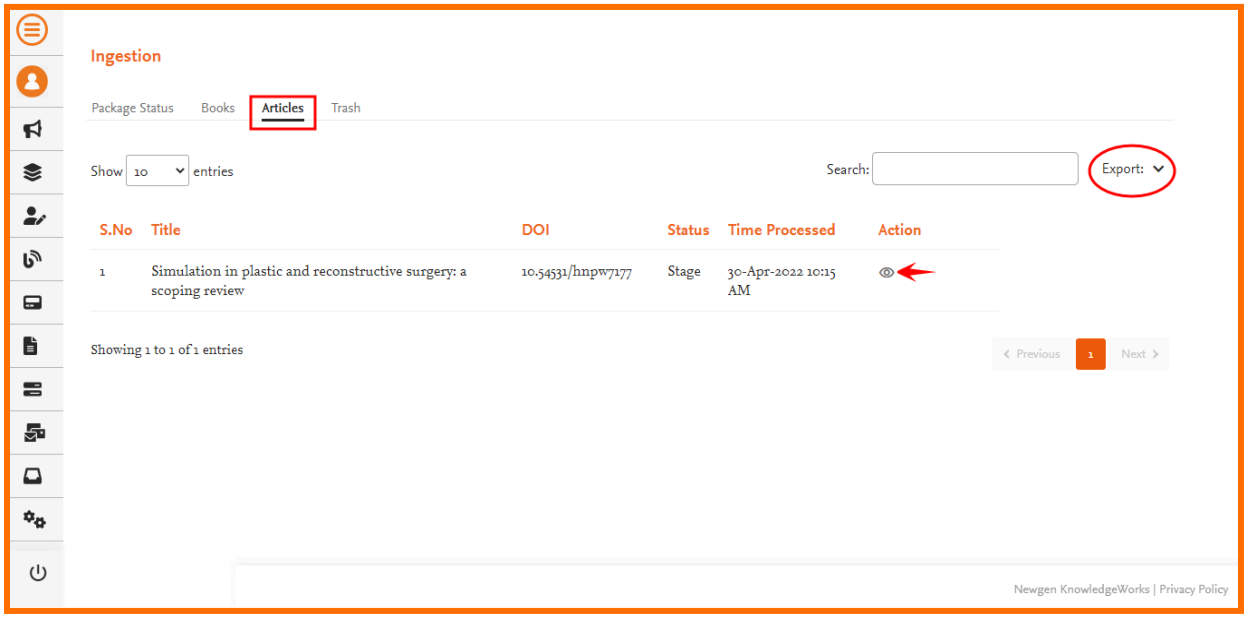
Books - This section displays the data of books ingested with details of a book title, package, ISBN, status, and the time processed. Here, you can preview the book by clicking the icon from the **Action** column, and also has the option to export the grid data in PDF or CSV format for references.



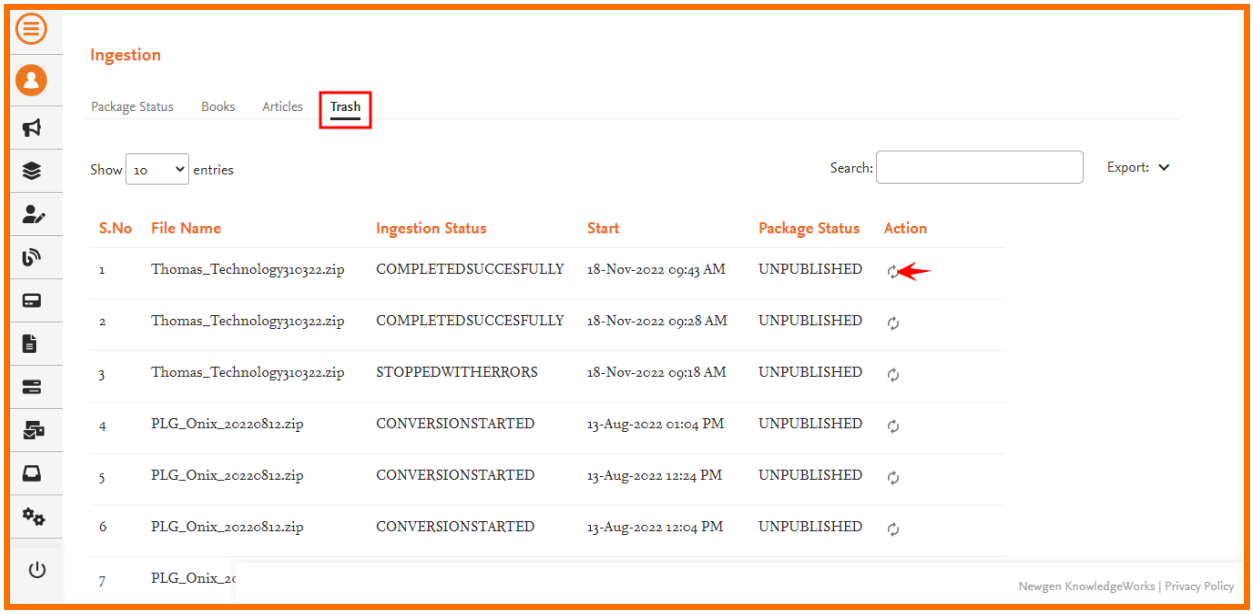
Note: Under the **status** column, once the book's content is ingested, the status will be marked as "Stage". On publishing the content to the public, the status changed to "Production".

After content is ingested into the Nova platform, it undergoes automatic processing and is then published to the public. However, during this process, the content is initially held in the staging process for quality checks before being officially published. Publishers retain the right to bypass the staging process and publish content directly to the public if needed.

Articles - This tab displays the data of articles ingested with details of an article title, DOI, status, and time processed. You can view the article on the site by clicking the icon and also export the grid data in PDF or CSV format for references.



Trash - This tab list the deleted files after ingestion which can be restored later on necessity. You can restore the file using the **restore** option as shown below:

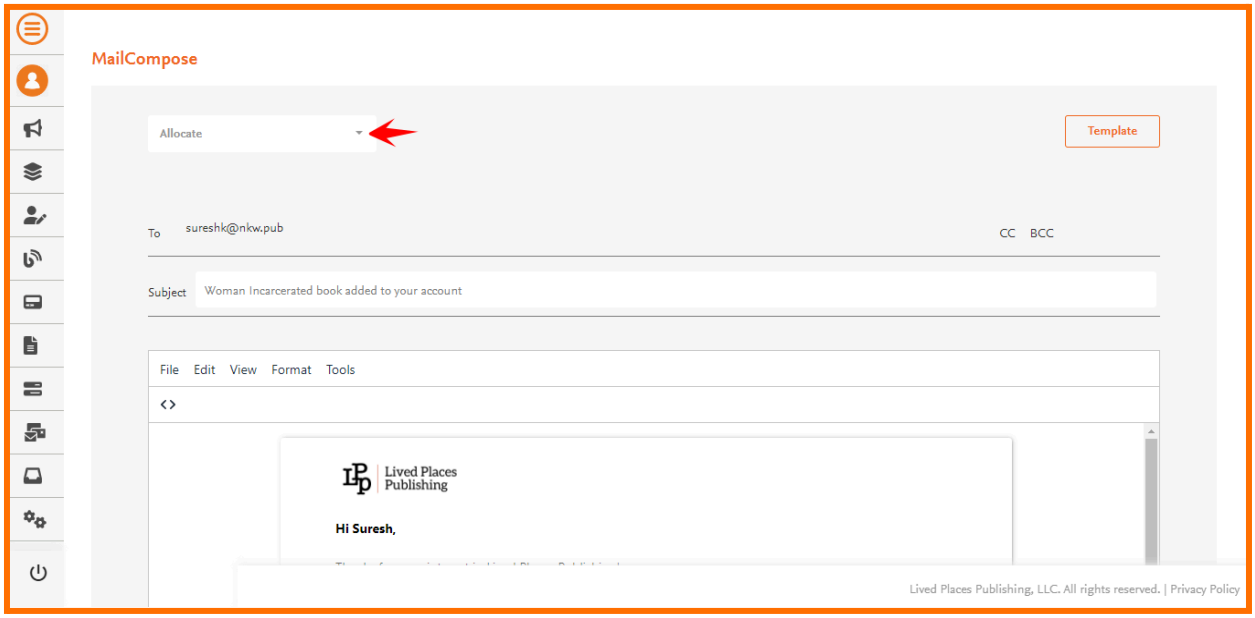


On restoration, the file will be moved to the package status tab for processing.

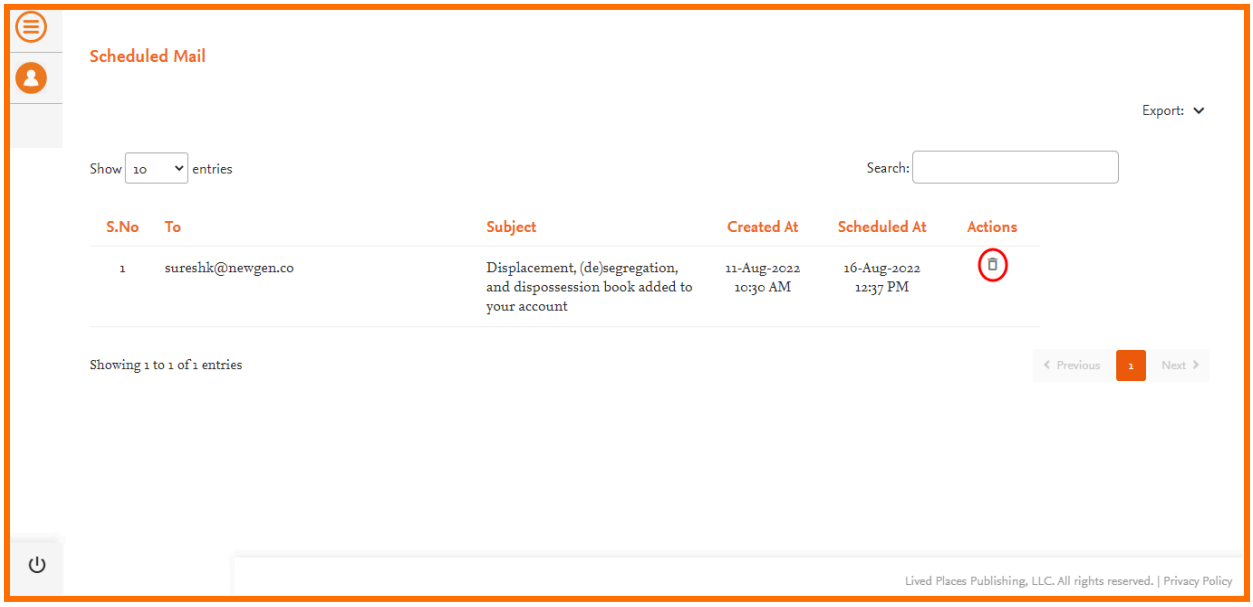
Mail

This section helps to share content with other users and creates a collaborative environment to interact with each other. You have the option to send emails or save a draft for later usage, and track records of scheduled, read, delivered, and bounced emails.

Compose - Here you can allocate books to the users and add CC, and BCC to mail, and based on the subject, the template will be loaded and customized on need (refer to allocate books in the Vouchers and offers section). Once the draft is ready to send, you can send it immediately or schedule mail to send.



Scheduled - It contains the list of scheduled emails that need to be sent or already sent details. You also have the option to delete the mails scheduled as shown below:



Read Mails - It shows all the read emails by the users with time details.

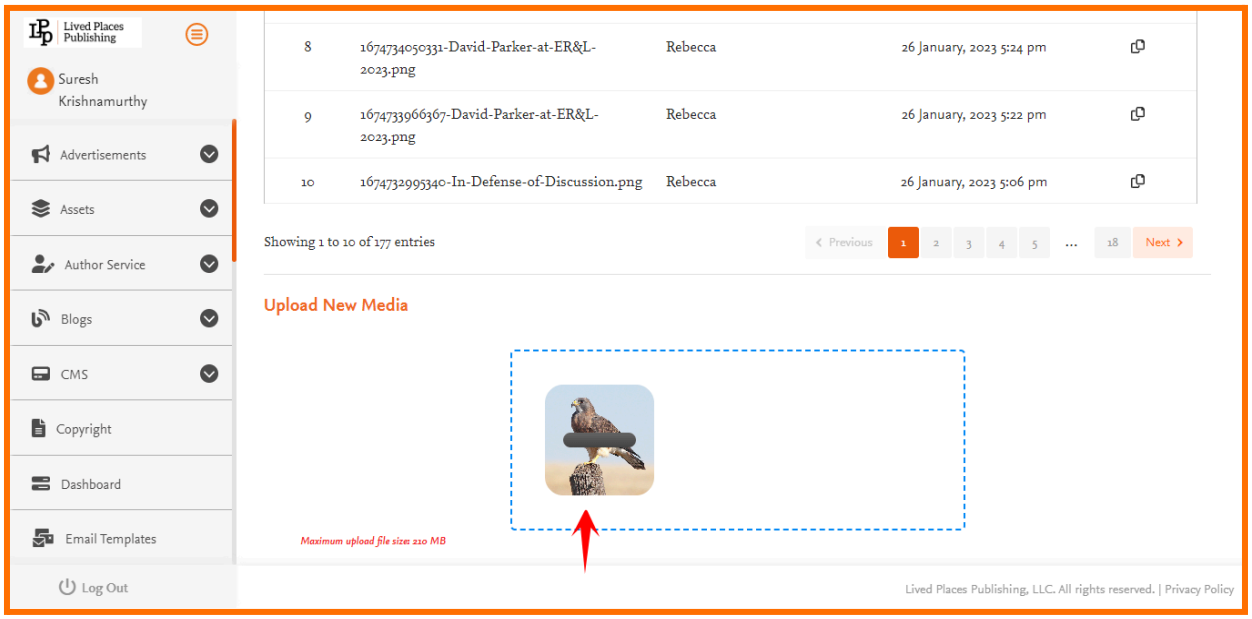
Delivered Mails - It shows the details of all delivered emails.

Bounce Mails - All the bounced emails will be tracked here with more information.

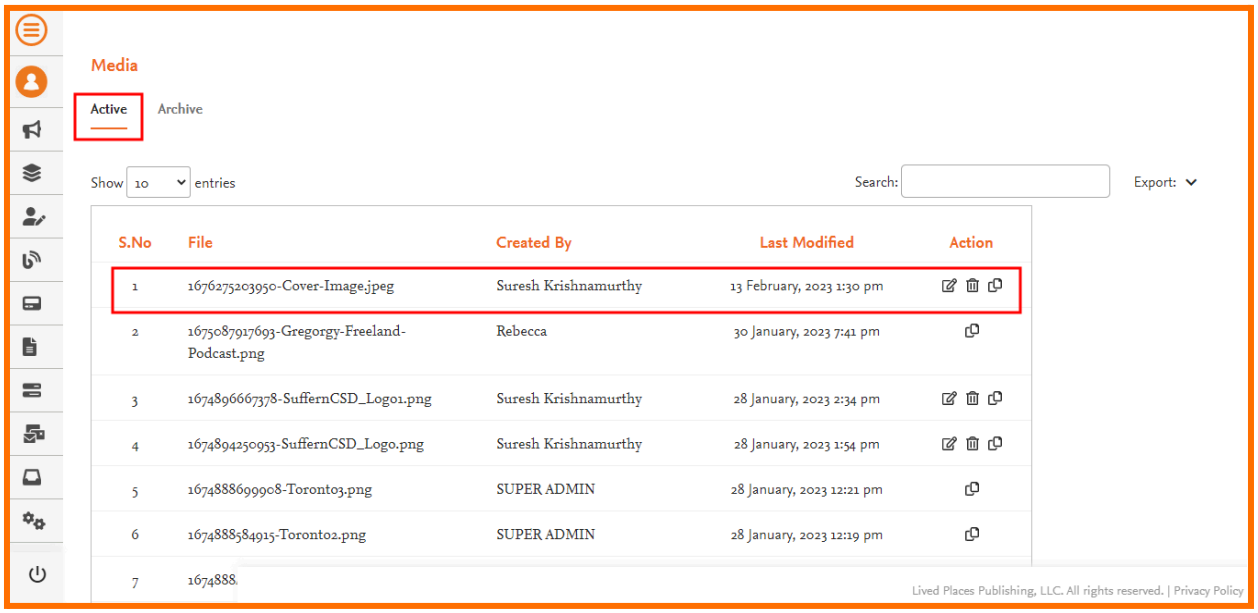
Sent Mails - In this section, you can view a list of sent items along with detailed information about each sent email. This information includes recipients, mail subject, mail delivery date, and other relevant details.

Media

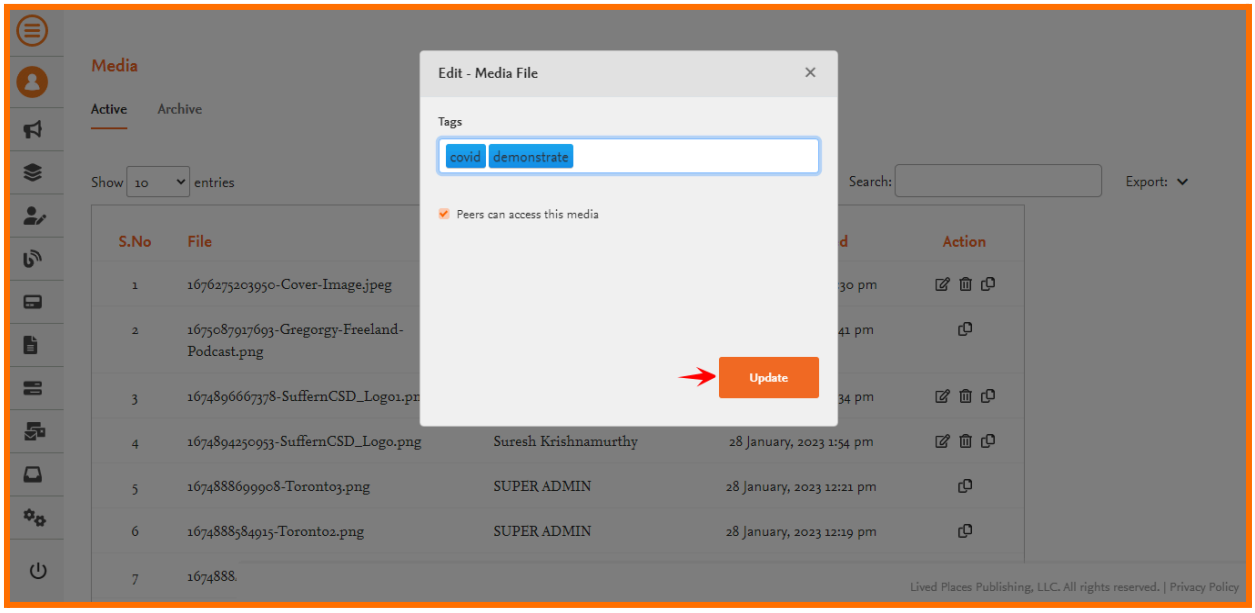
Media files like images and videos can be managed and stored on our website without opting for other server support. To upload new media, scroll down the page and click dropbox to upload the files from the local server as shown below:



Now, scroll up to view the uploaded file in the active media list:

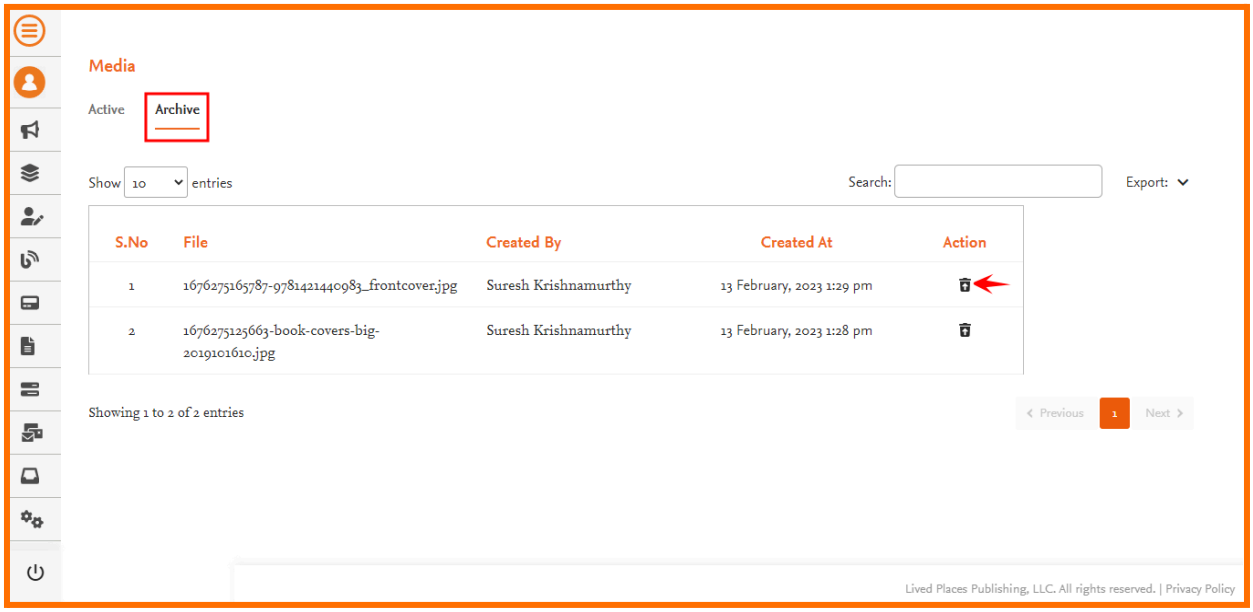


Later, **edit** the file to tag the images/videos for the content and check the option for peers to access the file (optional).



Note: Use the **delete** option to remove the file from the active list and **copy** the link to open the file directly from the browser.

Archive - The deleted files will be archived on the media page. Later, users can be restored on requirements.



LIBRARIAN RESOURCES

A Librarian in universities is a professional specialized in the management, curation, and preservation of digital resources and collections. Their role has evolved significantly with the digitization of information and the increasing reliance on digital platforms for research, teaching, and learning. Librarians are key to ensuring that digital collections are accessible, usable, and preserved over time. Nova provides various facilities for Librarians such as Sushi Reports, Counter Compliance, KBART Records, MARC Records, User Dashboards etc.,

Branding

Librarians can customize the library users login page by visiting at {website}/institutions/linfield/dashboard. Customization including Institution Name, Contact, Logo, About, etc.,

COUNTER Reports

Users with administrative rights can download usage reports and access their library's SUSHI credentials (for automated statistical harvesting) by signing in to the SPIE Digital Library and then navigating to My Account > Institutional Administration > COUNTER Reports.

OpenURL Linking

The SPIE Digital Library supports both outbound and inbound OpenURL linking.

When outbound OpenURL linking is configured, the References section of a journal article or ebook chapter will include links that take the user out to your link resolver's result pages for the references being cited. Outbound links use the DOI of the reference as the linking key, and thus appear only for references that include a DOI in the citation.

Remote Access Methods

Local access to the SPIE Digital Library relies upon Internet Protocol (IP) address authentication. Administrators can edit their institution's accepted IPs by logging in to the SPIE Digital Library and navigating to My Account > Institutional Administration. Users within the accepted IPs will automatically access the institution's SPIE Digital Library subscription.

To enable access for remote users (those users outside your physical location), several remote access options are supported:

Affiliated User Accounts ("Device Pairing")

A user at a subscribing institution can affiliate their personal account with the institutional subscription in order to use the SPIE Digital Library remotely (for example, from a home computer or mobile phone). This form of remote access is also known as "device pairing."

To configure this, the user should simply create a personal account, or sign in to an existing one, while on a computer within the institution's IP range (for example, from a computer at work or school, or while otherwise connected to the internet via an accepted IP within the institution's network). Doing so automatically affiliates the user's personal account with the institutional subscription for a period of three months. After the three month period expires, the user can again sign in from within the institution's IP range in order to renew the affiliation for an additional three months.

EZProxy

The EZproxy database stanza is a web proxy server software used by libraries and other institutions to provide remote access to subscription-based electronic resources, such as online databases, journals, and e-books. It allows authorized users to access these resources from outside the institution's network, typically through a secure login process.

When a user tries to access a restricted resource from off-campus, they are directed to authenticate themselves through EZproxy. Once authenticated, EZproxy acts as an intermediary between the user and the resource, passing requests back and forth while ensuring that the user is authorized to access the content. EZproxy also helps to ensure that the user's session remains secure and that their credentials are not exposed to potential security risks.

Google Scholar CASA

SPIE partners with Google Scholar to support off-campus access via CASA (Campus Activated Subscriber Access). CASA makes note of a user's institutional affiliation when they access a SPIE Digital Library result from Google Scholar's search results while they are on-campus. When the user leaves campus and is no longer connected to the institution's network, this affiliation creates a seamless authentication flow between Google Scholar and

SPIE Digital Library, allowing for continued access from the user's device. For details, see Google Scholar's "Off-campus access" help page.

Single Sign-On (SAML)

Through use of the SAML standard, SPIE Digital Library supports single sign-on for two types of organizations: 1) member organizations of an identity federation, and 2) organizations that do not belong to an identity federation but do have a SAML-compliant Identity Provider. Implementation details for each are below.

Once configured, administrators can log in to the SPIE Digital Library and navigate to My Account > Institutional Administration in order to view or edit their Identity Provider information. Please email spiedlsupport@spie.org to request configuration of SSO for your organization.

Implementation Details:

1) For member organizations of an identity federation:

If your institution belongs to the OpenAthens Federation or any Shibboleth-based federation that is a member of EduGain, we will be able to configure SSO for you.

Simply provide us with two pieces of information -- the EntityID and the eduPersonScopedAffiliation attribute of your identity provider. This information can generally be obtained from your IT department or found on REFED's Metadata Explorer Tool.

2) For organizations that do not belong to a federation:

If your organization has a SAML-compliant Identity Provider (such as Okta, PingFederate, ADFS, Azure, etc.), we may be able to configure single sign-on for you. The requirements are:

We require the entityID of your SAML-compliant Identity Provider.

We require the Identity Provider's eduPersonScopedAffiliation attribute. (The SAML name of this attribute is urn:oid:1.3.6.1.4.1.5923.1.1.1.9). More information about this attribute is here.

We require your Identity Provider's SAML XML metadata.

In turn, your team will need SPIE's SAML Service Provider details and our XML metadata file, both available here.

User experience

Once SSO is configured, institutional users will be able to begin at our Institutional Sign In page, select your organization, and then sign in with their existing organizational network credentials. Additionally, we can provide you with an alternative link (known as a "WAYFless URL") that bypasses our Institutional Sign In page and takes the user directly to a page where they enter their organizational network credentials, so that you can post this link on an intranet or similar site.

Voluntary Product Accessibility Template (VPAT)

Nova affirms our commitment to providing an accessible web presence to all people, regardless of disabilities. Nova pages are validated with Voluntary Product Accessibility Template (VPAT®). Uses can download the VPAT template from the respective website.

MARC Records

Nova can list all MARC records (both of .mrc and .xml formats) to the librarians. One of example fount at {website}/page/librarian-resources

PL can create a static page in Nova or WordPress and embed the Nova widget there. However, please note that Nova can't create MARC records, but suppliers can upload MARC records at {website}/admin/media/marc-records

Those files uploaded into the admin section will be listed any CMS pages using Nova Widget facility.

KBART Records

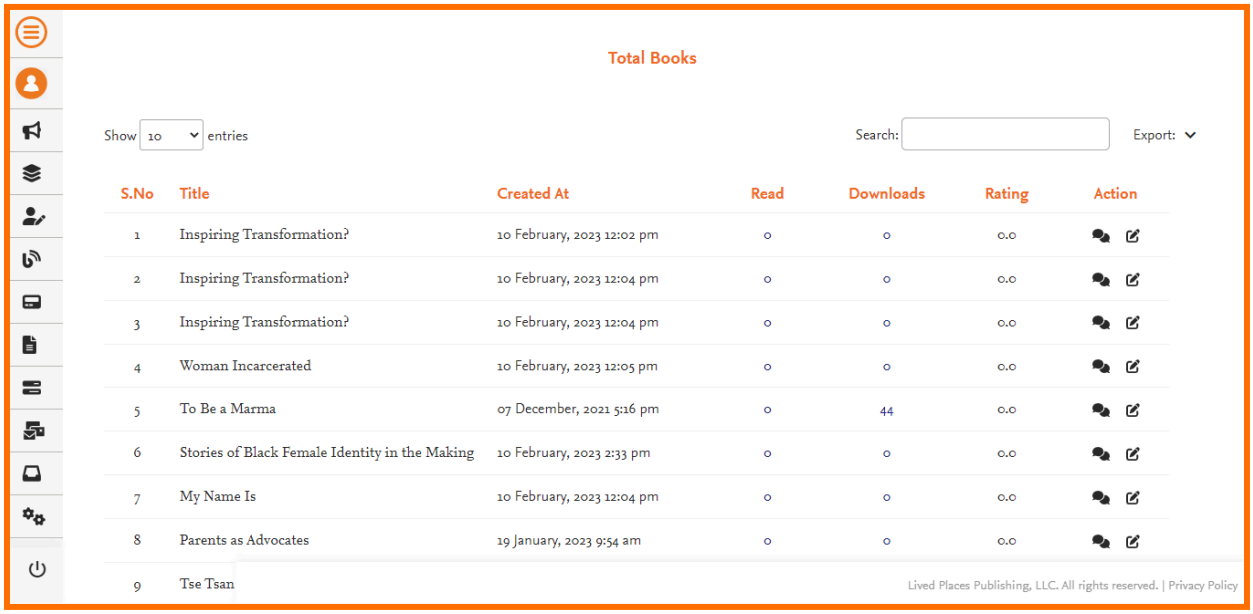
KBART (Knowledge Bases and Related Tools) is a recommended practice developed by NISO (the National Information Standards Organization) in collaboration with the UKSG (United Kingdom Serials Group). KBART files are essentially structured data files used by content providers (like publishers and aggregators) and library services (such as knowledge bases and link resolvers) to ensure that metadata about scholarly content is accurately and efficiently exchanged.

Assets

You can view all the asset details published on the website. Assets include Books, Articles, Journals, Categories, Contributors, Issues, Keywords, Subjects, and Featured books. Each one has explained below:

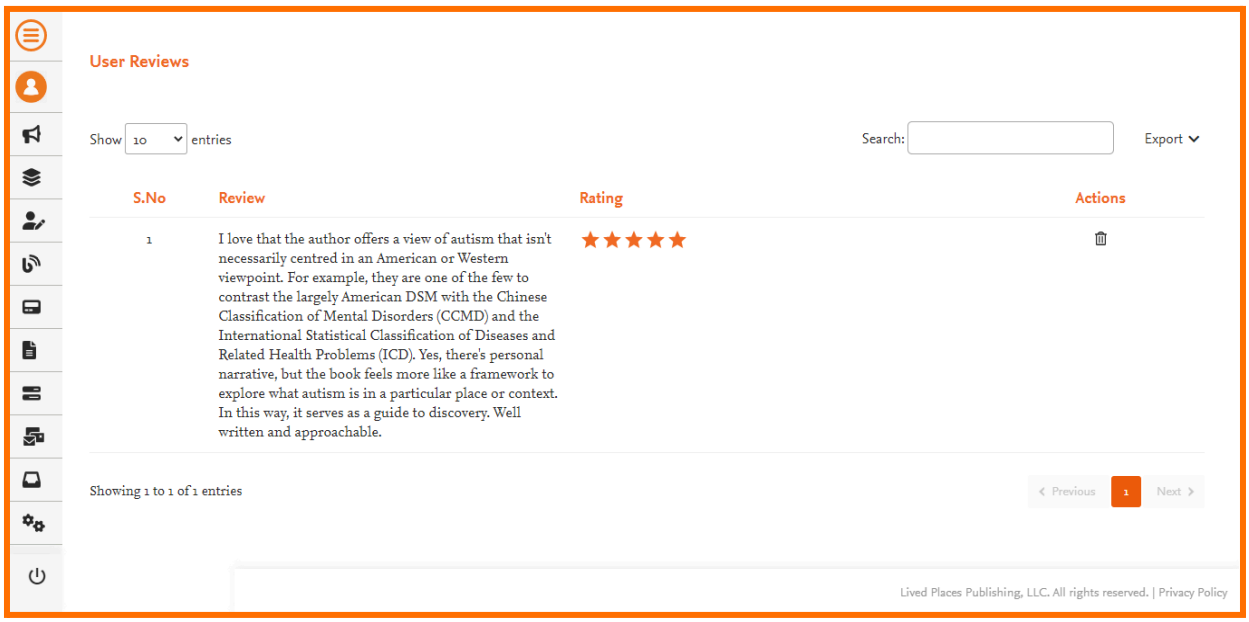
Books

This section contains the list of total books published and presented with details of a book title, creation date, the status of books read and downloaded books, and ratings for the books.

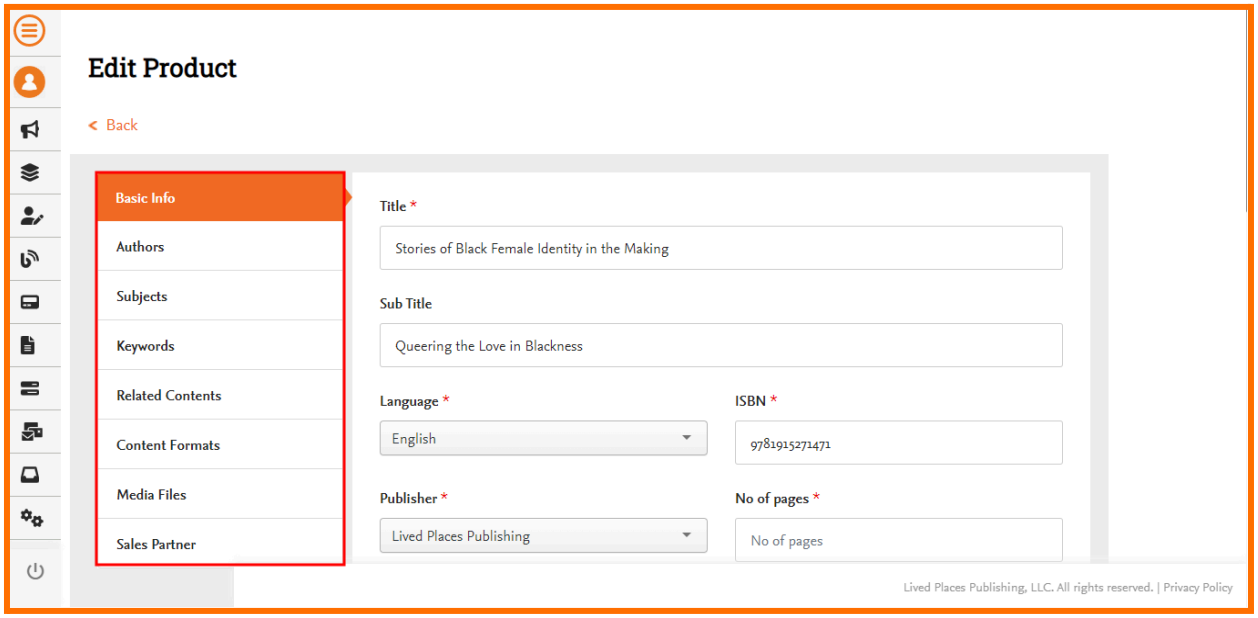


Action column: This section contains the following actions:

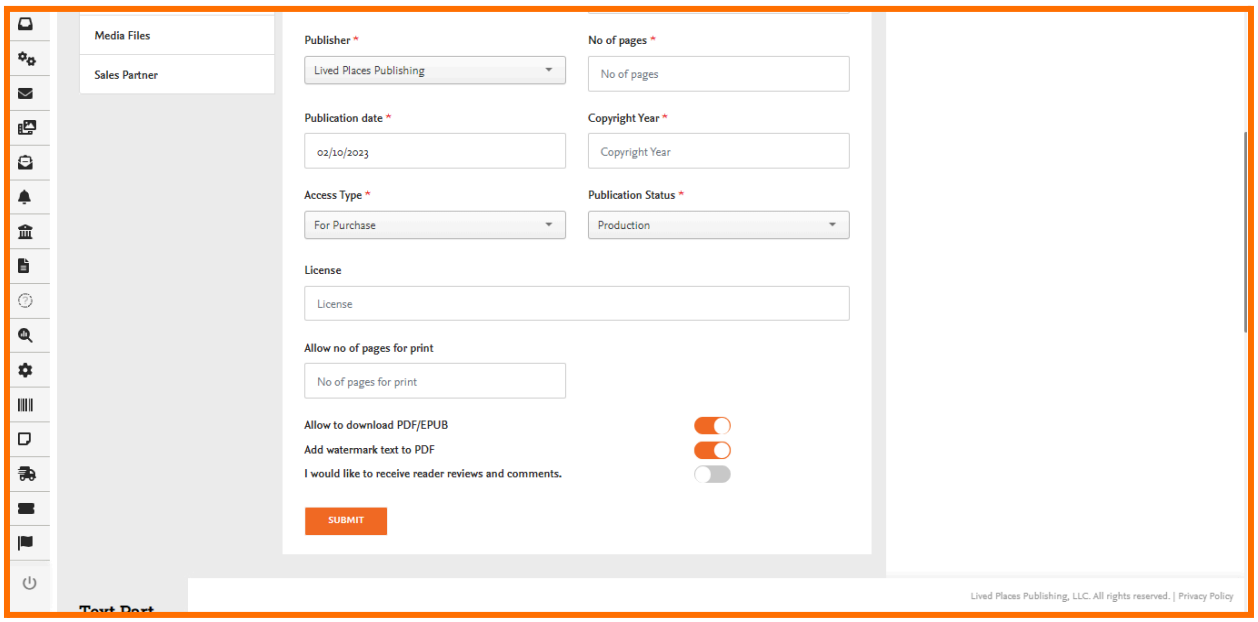
User reviews - You can view this page's user comments and ratings.



Edit file- You can **edit** the file information/add metadata feeds like book description, author bio, ISBN, Keywords, etc by clicking on each specific tabs available as shown below:

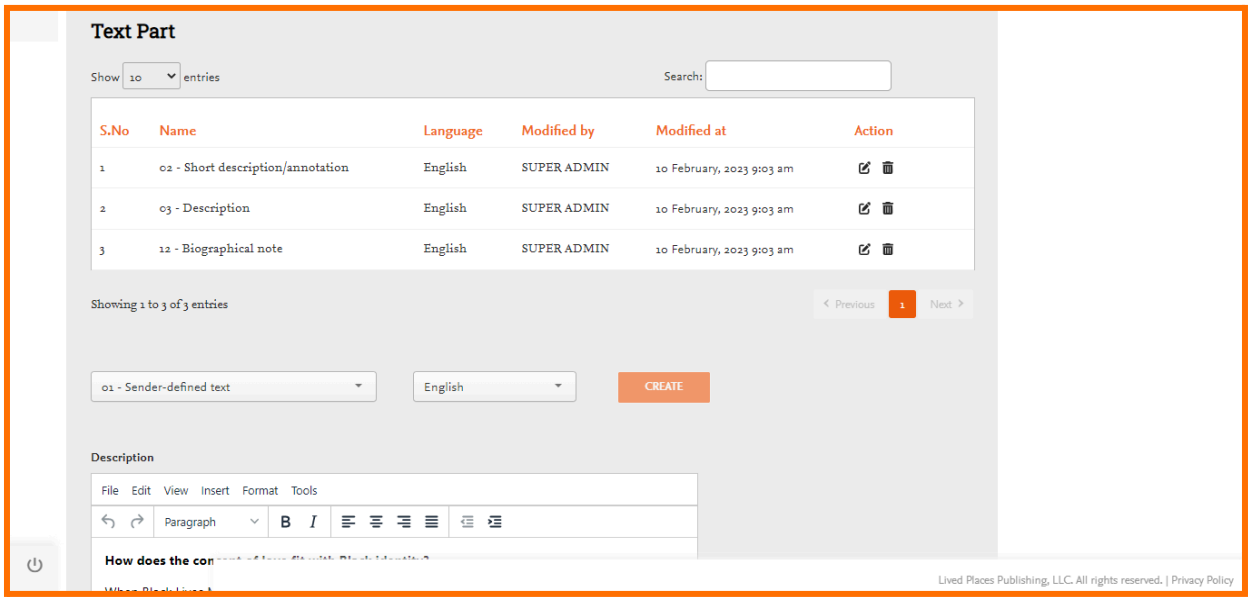


Basic info - Fill the book basic information such as title, sub title, language, ISBN, access type, no. of pages for print, add watermark for PDF, enable options to download PDF/EPUB.

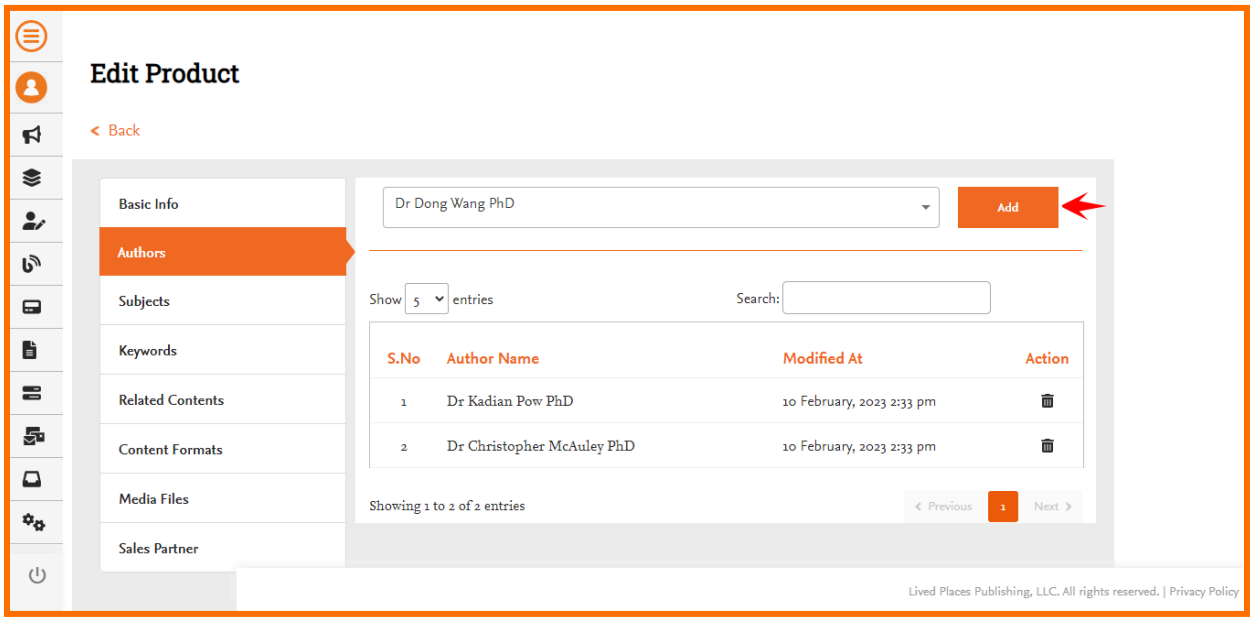


As you scroll down, you will find the text part to add short biography, annotations for the

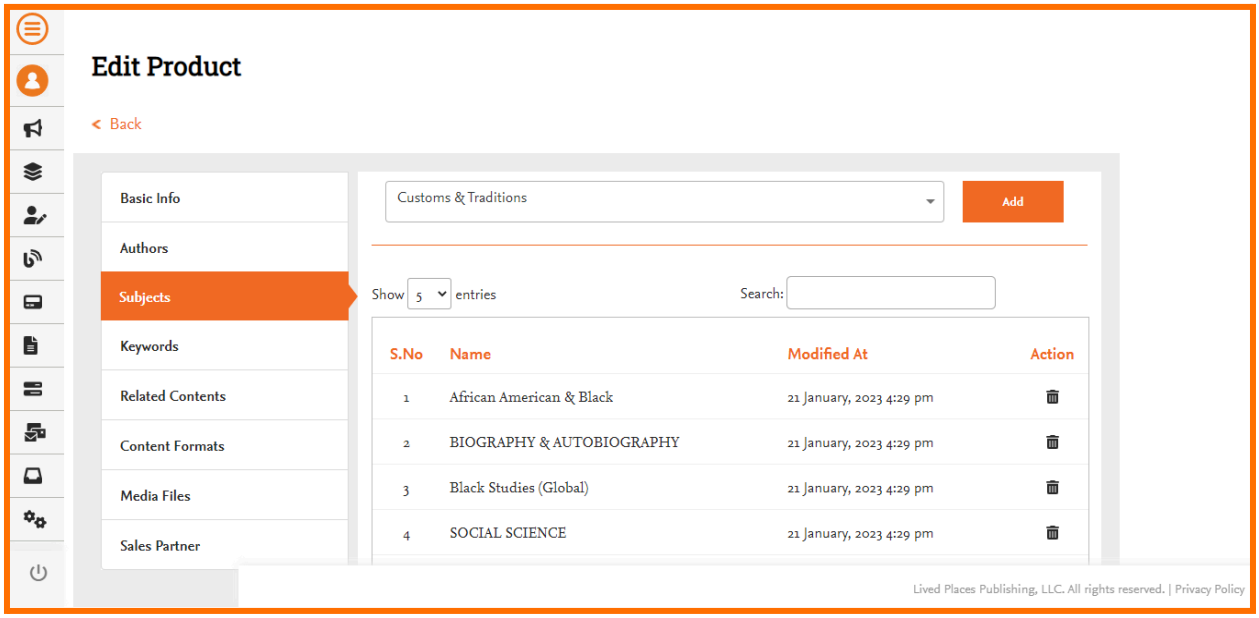
books which best describes the book to grab .



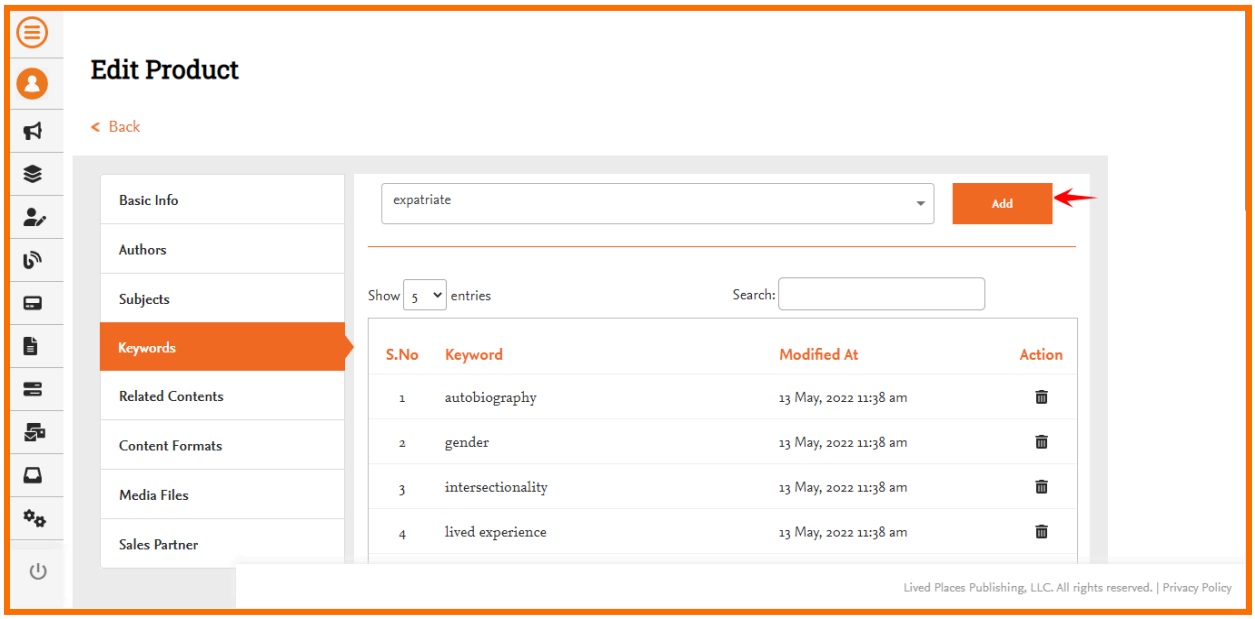
Authors - Here you can add contributors list for the book.



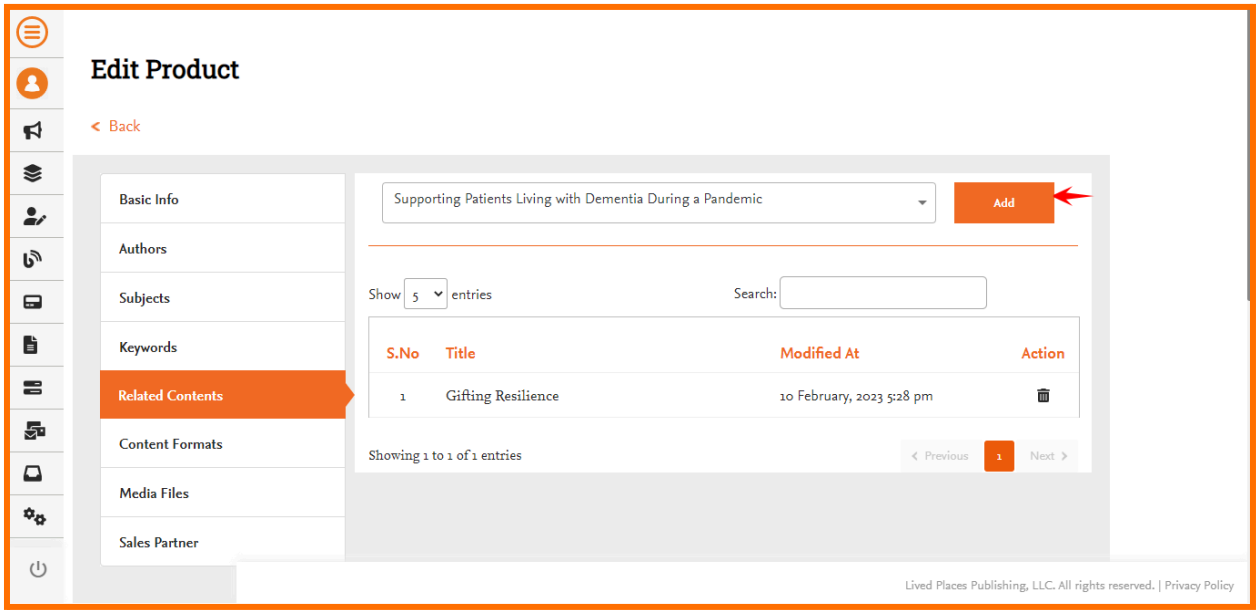
Subjects - You can add subjects for references. Here, you will find the list of subjects already added for content.



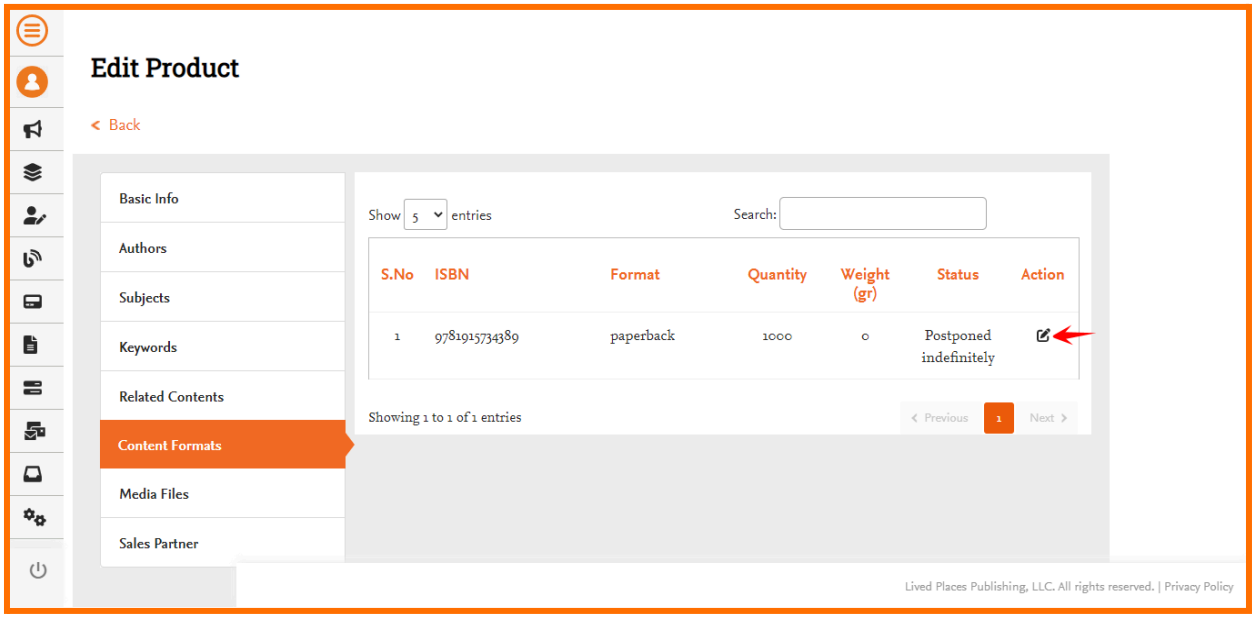
Keywords: You can add keywords for the book-specific content.



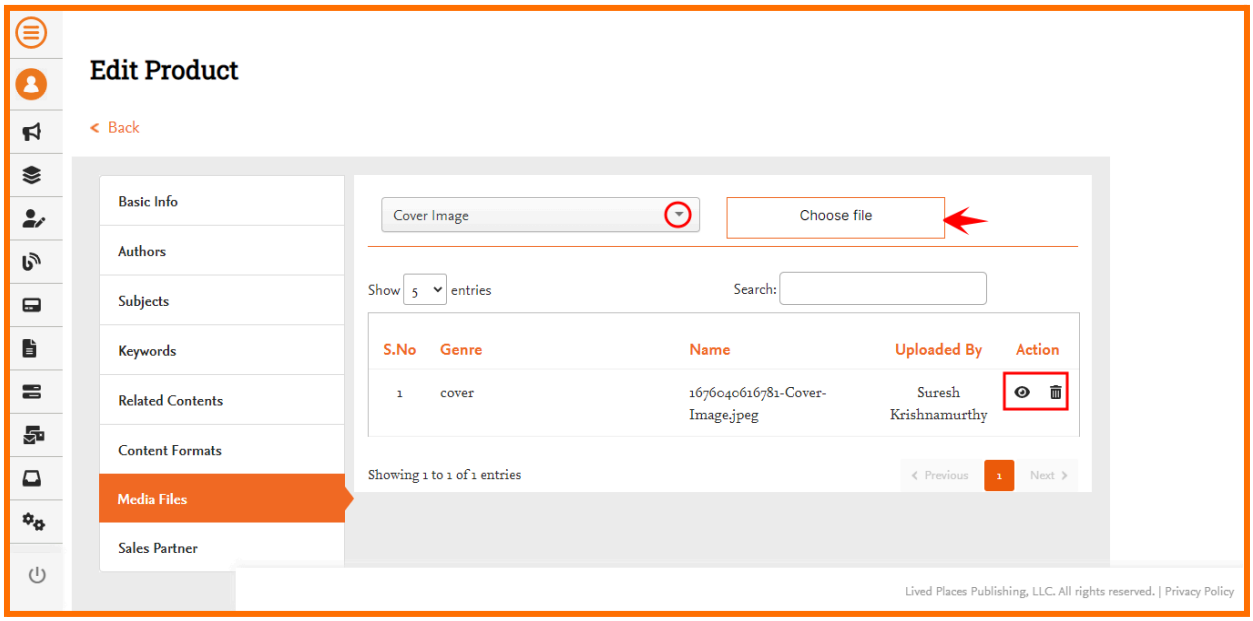
Related content: You can add related content to the published books if any.



Content Formats - You can edit the content formats available for the book such as ISBN, quantity, status etc. as shown below:



Media Files - From here you can upload cover, flyer and sample for the books to attract customers and to promote sales.



Note: You have the option to view the files uploaded and delete the unwanted media files from the action column.

There are times when publishers may want to upload large quantity of samples, flyers and coves into Nova. For example, Publishers wants to update the Cover of all the books if the imprint change. Please create the files as per the following naming convention, and upload them into the FTP

File Type	Name
Sample PDF	ISBN_sample.pdf, Eg., 9781915734051_sample.pdf
Cover	ISBN_cover.pdf, Eg., 9781915734051_cover.png
Flyer PDF	ISBN_flyer.pdf, Eg., 9781915734051_flyer.pdf

Caution: Please make sure to place the right file. If you upload files incorrectly, it may badly impact for the customers.

Upload sample: You can upload the book pdf sample to promote sales following the recommendation specified under package guidelines.

Pre-Publication Marketing (Free Book Samples / Flyer)

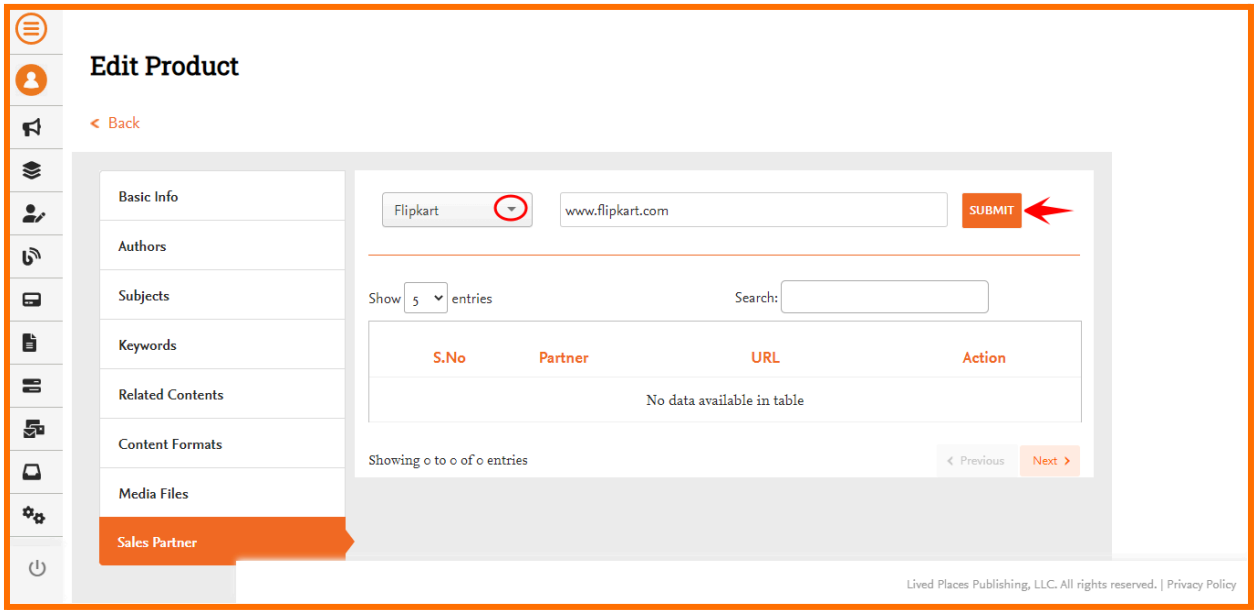
The concept of book samples as a promotional for book sales and its providing a free chapter , offering buyers to better evaluate purchasing decisions.

To do this, we need to copy the samples chapter along with the package.

The sample chapter PDF name should be "**sample.pdf**"

The flyer chapter PDF name should be "**flyer.pdf**"

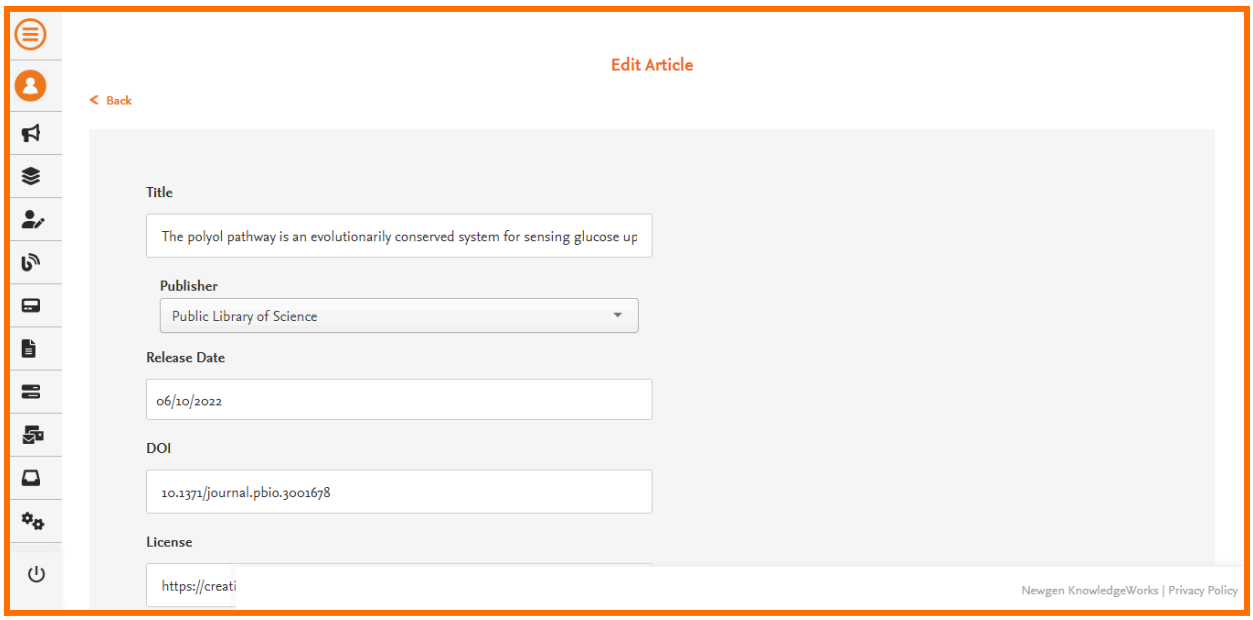
Sales Partner - Add your sales partner for marketing and distribution.



Articles

Here you find the total articles published on the website and display each article data by title name, created date, views, downloads, and rating. Under the **Action** column, you have options to **edit** the article information/**delete** the article from the site.

Edit Article - You can edit/add the article information like release date, license, cover image, access type, abstract, etc, and click the **submit** button to save the changes as shown below:

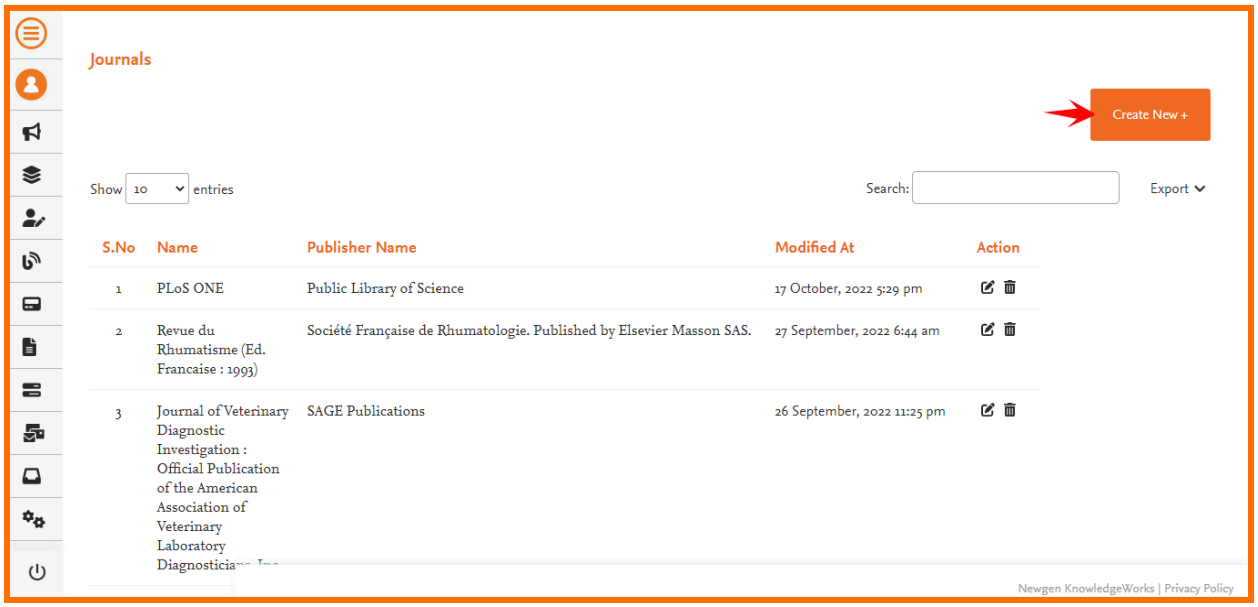


Note: Please refer to the **Books** section to add subjects, keywords, authors, and related

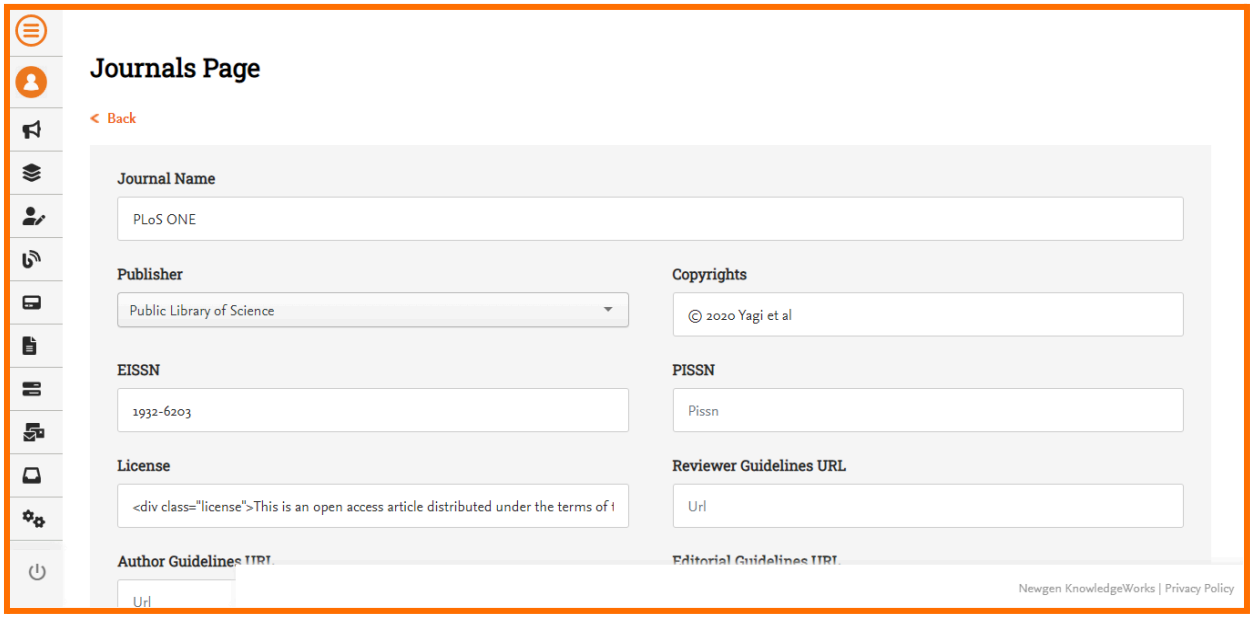
articles.

Journals

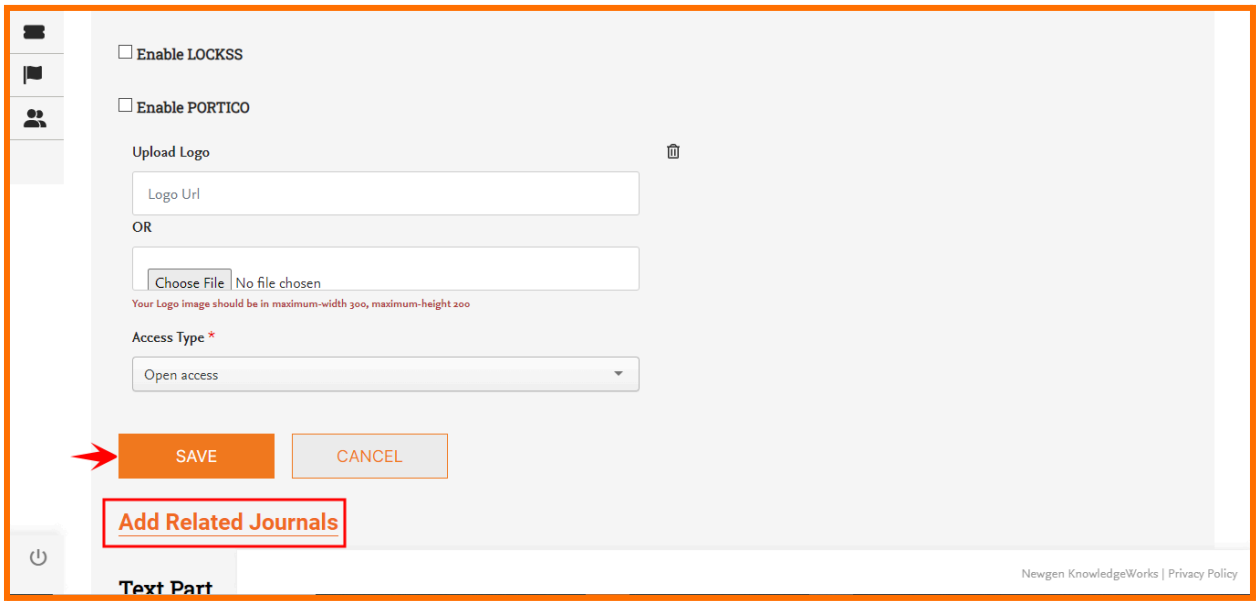
This page contains all the journals available on the website with publisher detail. To create a new journal click on the **Create New** button as shown below:



Now, fill in the journal details such as Journal name, description, Publisher, PISSN, EISSN, issues count, Editorial board, etc, and enable the required repository system (CLOCKSS/ LOCKSS/PORTICO) to preserve the content.



Next, click the **Save** button to add the journal to the list and you also have a provision to add related journals (if any).



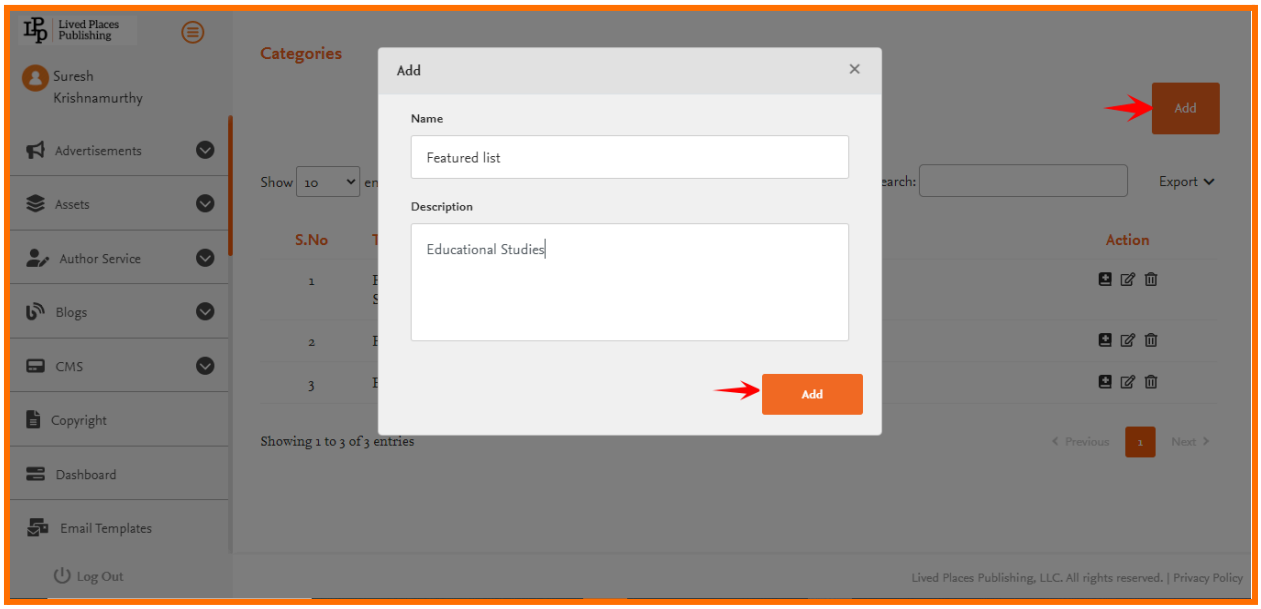
Note: **Edit/Delete** the journals using the icons from the Action column.

Basic Info

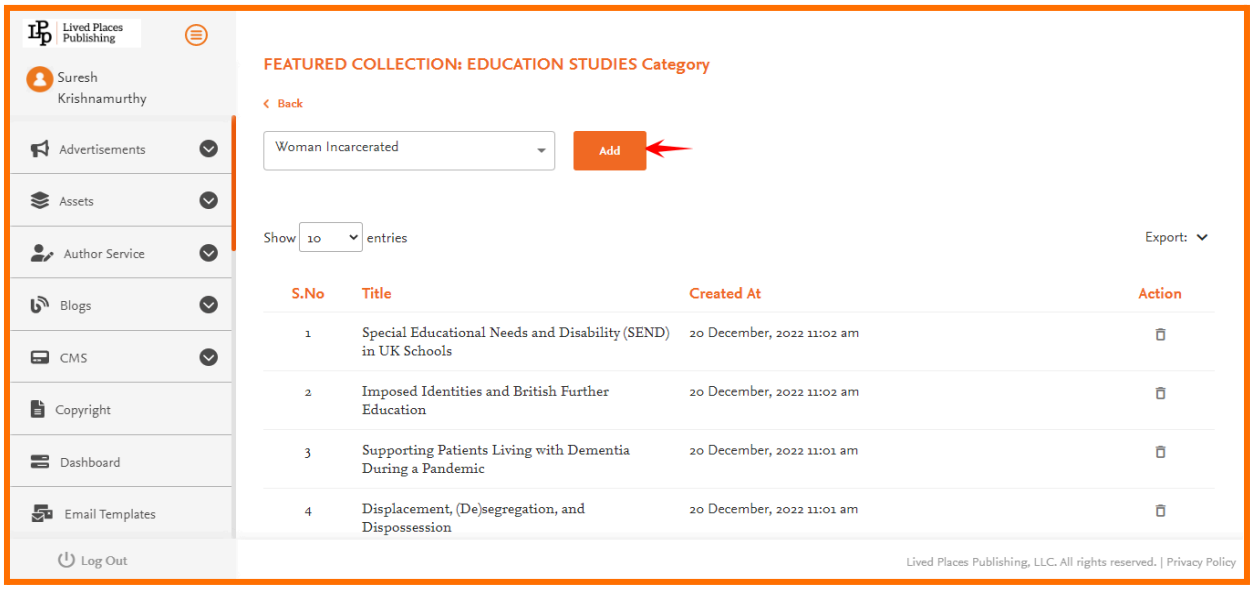
If the journal allows any supplementary data, “Supplementary Exist” option can be set to “Yes”. So that, if production team loads any supplementary files, Nova can accept them. If publisher decides to not accept any Supplementary content for any articles of the journals, it can be set to “No”.

Categories

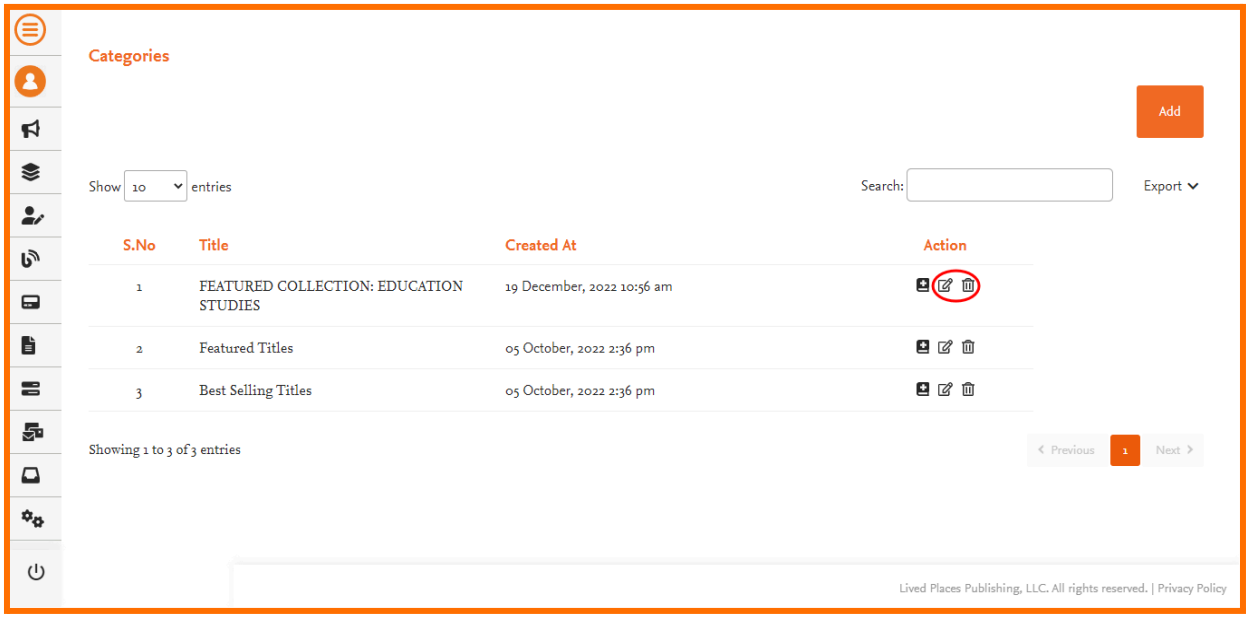
Here you can find the list of categories to display the content accordingly. Create a New category by clicking the **Add** button where you can fill in the name and description.



Once you added the category, now start to add the content by clicking the icon from the **Action** column:

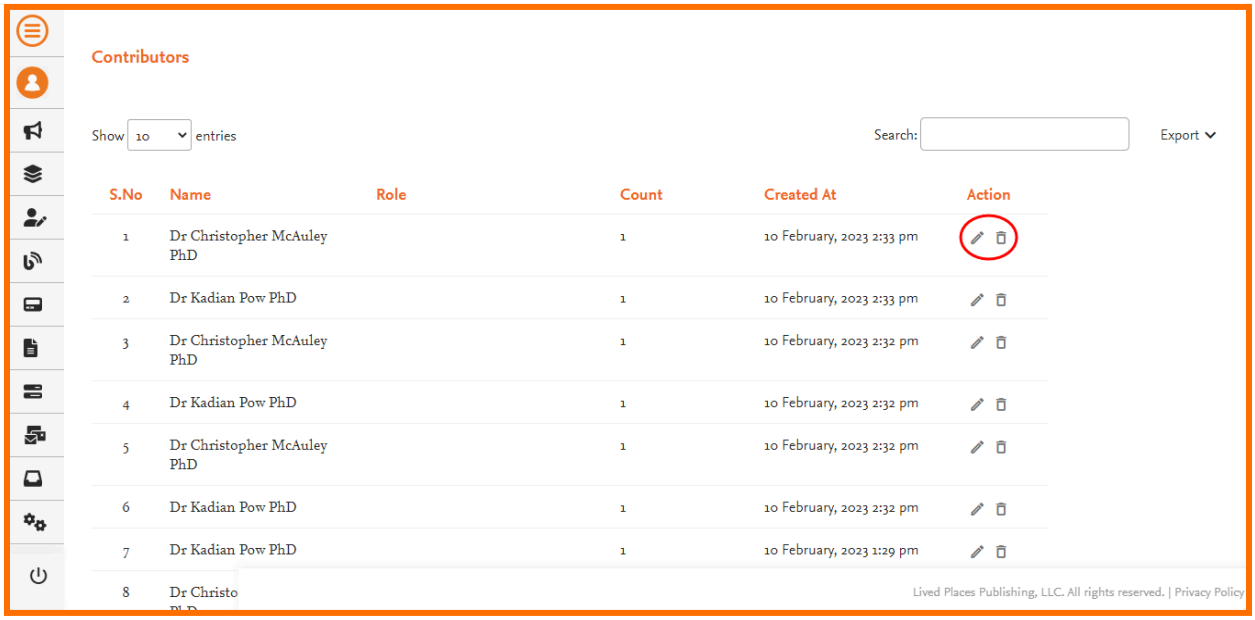


Note: You also have options to **edit/delete** the categories created.



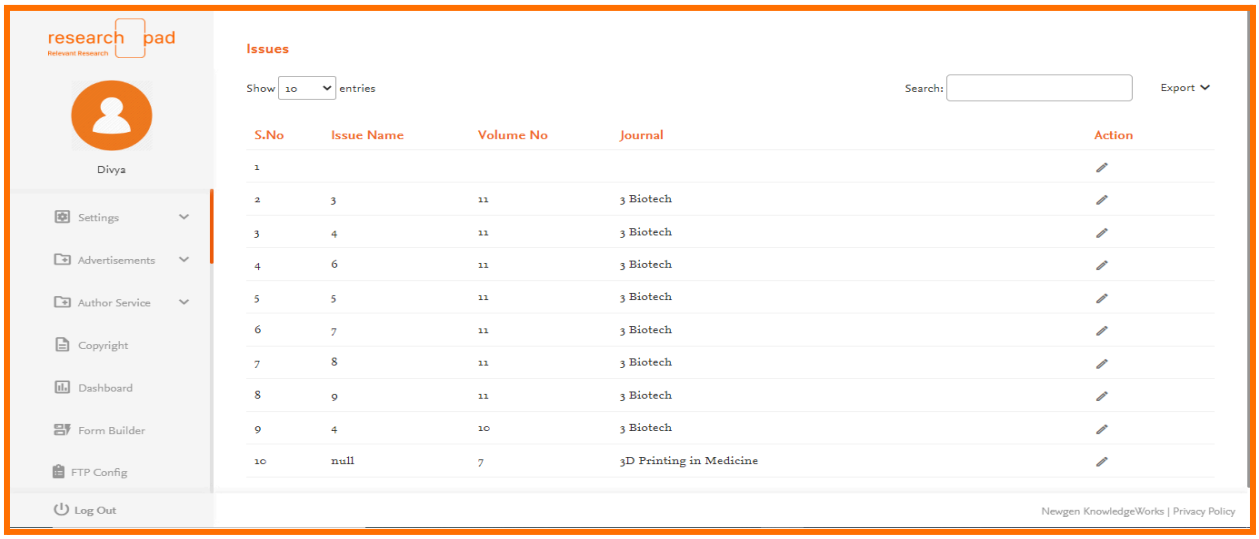
Contributors

Here, you will find the contributors list and their details for reference. From the **action** column, you have options to **edit** their profile/**delete** their names from the list:



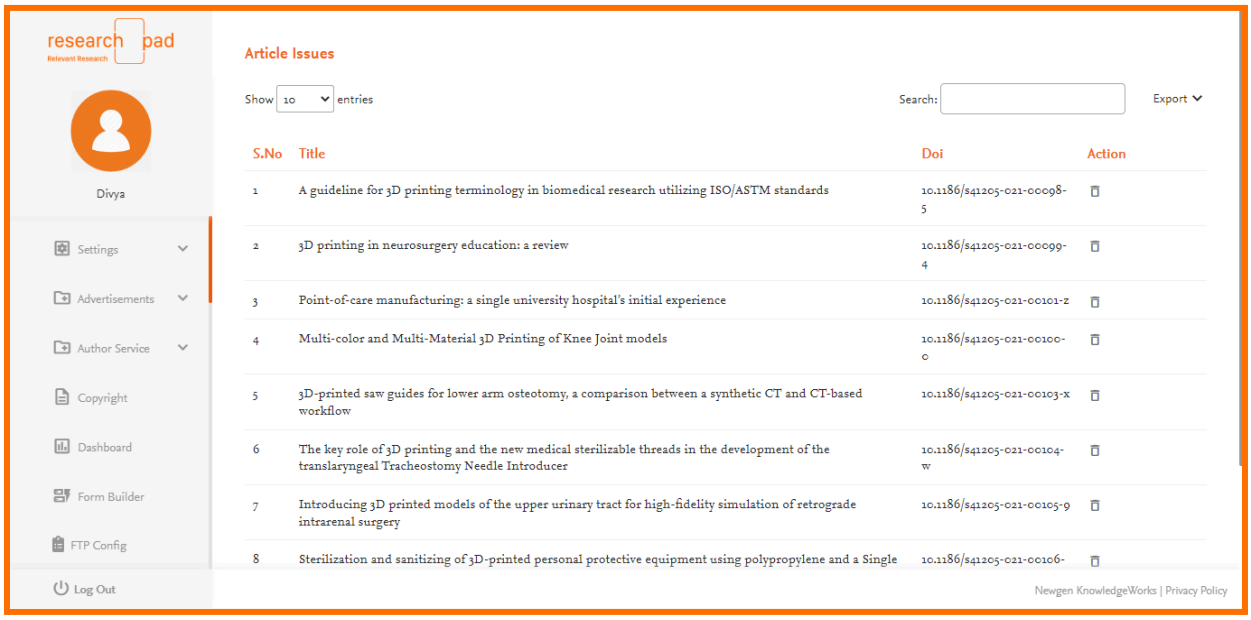
Issues

Here you find the list of issues published on the website with details containing the issue name, volume no, and journal name.



S.No	Issue Name	Volume No	Journal	Action
1				
2	3	11	3 Biotech	
3	4	11	3 Biotech	
4	6	11	3 Biotech	
5	5	11	3 Biotech	
6	7	11	3 Biotech	
7	8	11	3 Biotech	
8	9	11	3 Biotech	
9	4	10	3 Biotech	
10	null	7	3D Printing in Medicine	

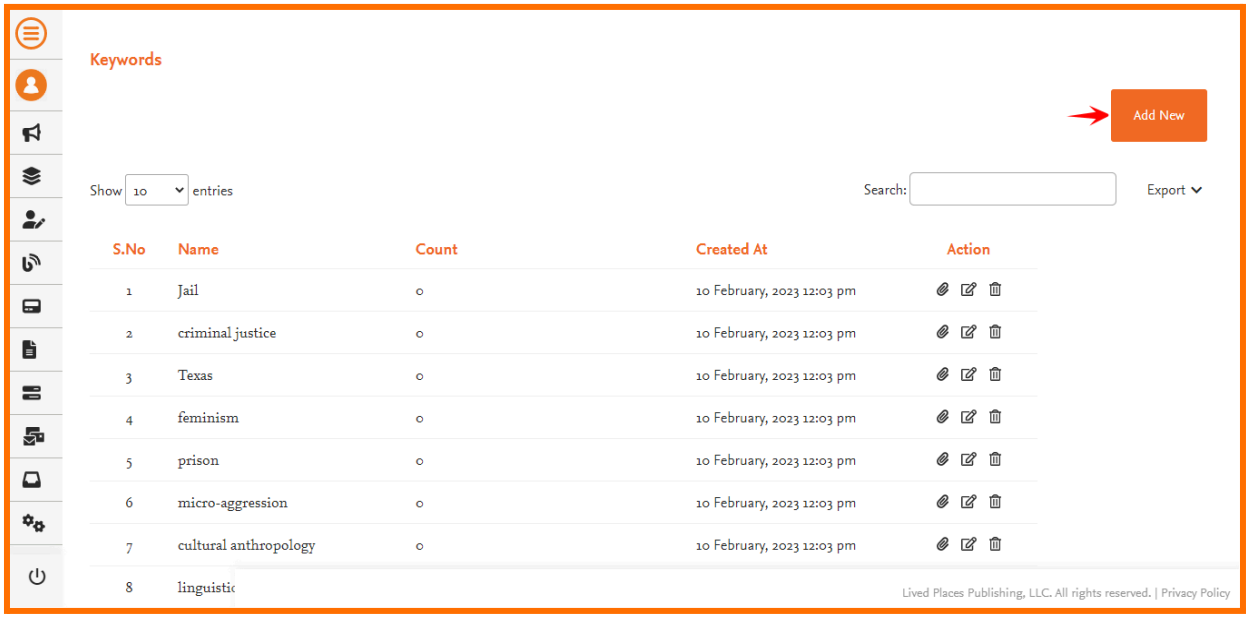
Note: Edit the issue to manage the issue articles and the DOI details.



S.No	Title	Doi	Action
1	A guideline for 3D printing terminology in biomedical research utilizing ISO/ASTM standards	10.1186/s41205-021-00098-5	
2	3D printing in neurosurgery education: a review	10.1186/s41205-021-00099-4	
3	Point-of-care manufacturing: a single university hospital's initial experience	10.1186/s41205-021-00101-z	
4	Multi-color and Multi-Material 3D Printing of Knee Joint models	10.1186/s41205-021-00100-0	
5	3D-printed saw guides for lower arm osteotomy, a comparison between a synthetic CT and CT-based workflow	10.1186/s41205-021-00103-x	
6	The key role of 3D printing and the new medical sterilizable threads in the development of the translaryngeal Tracheostomy Needle Introducer	10.1186/s41205-021-00104-w	
7	Introducing 3D printed models of the upper urinary tract for high-fidelity simulation of retrograde intrarenal surgery	10.1186/s41205-021-00105-9	
8	Sterilization and sanitizing of 3D-printed personal protective equipment using polypropylene and a Single	10.1186/s41205-021-00106-	

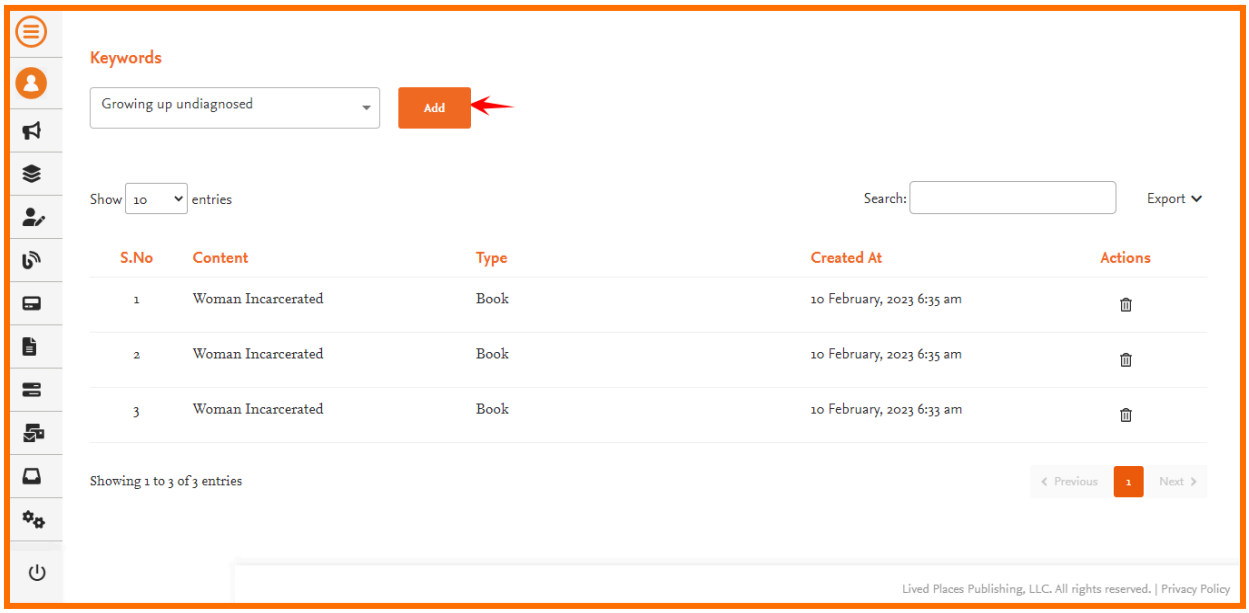
Keywords

The keywords for the content published on the website are maintained here. You can use those keywords for the relevant search. From here, you are allowed to add new keywords by clicking **Add New** button:



Under the action column, you have been provided with three options to manage the keywords:

- Here you will find the keyword contents or you have the option to add/delete the contents from the keyword list.

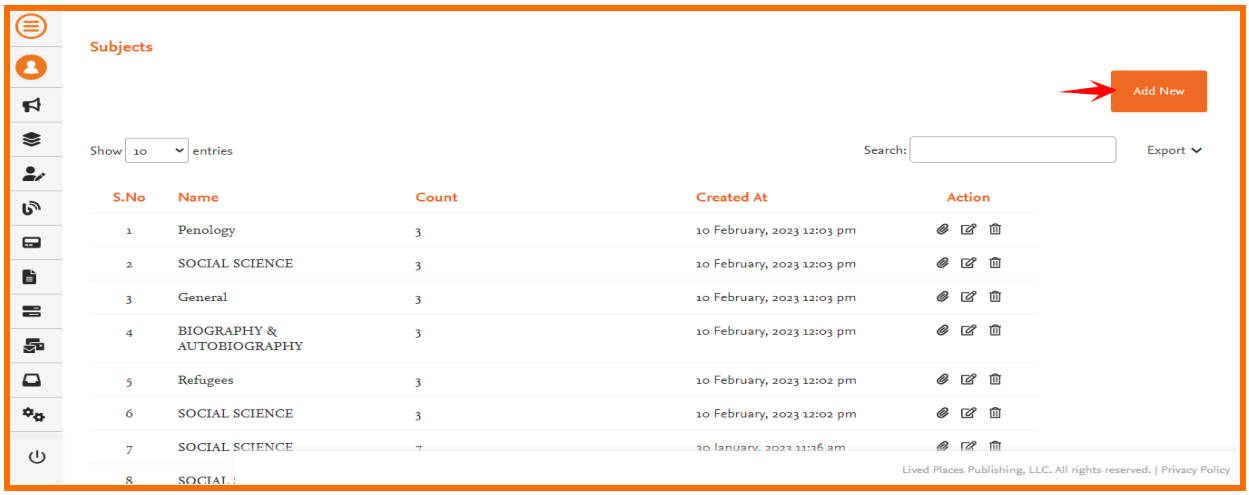


- Click to edit/modify the keyword name already created.

- Click to remove the keyword from the list.

Subjects

This section contains all the subjects for the content published on the website for relevant searches. To create a new subject, click the **Add new** button as shown below:



Once created, you can manage the subjects by using the actionable (view/edit/delete) items. Refer to the **Keyword** section for the description.

Series

Series is a group of products that are created multiple ways as mentioned below:

Option 1: Publishers can create Series using the Nova's Admin console.

Option 2: ONIX can carry the Series information to the Nova ingestion folder. Nova can read the ONIX content to create the Series automatically. Refer to the below XML snippet from Odnix.

```
<Collection>
   <CollectionType>10</CollectionType>
   <CollectionIdentifier>
      <CollectionIDType>01</CollectionIDType><IDTypeName>Peter Lang Group
AG</IDTypeName><IDValue>GPS</IDValue></CollectionIdentifier>

<CollectionIdentifier><CollectionIDType>02</CollectionIDType><IDValue>26248905</IDVa
lue></CollectionIdentifier>
   <TitleDetail>
      <TitleType>01</TitleType>
      <TitleElement>
         <SequenceNumber>1</SequenceNumber>
         <TitleElementLevel>02</TitleElementLevel>
         <PartNumber>10</PartNumber>
         <TitleText>Global Politics and Security</TitleText>
      </TitleElement>
      <TitleElement>
         <SequenceNumber>2</SequenceNumber>
         <TitleElementLevel>01</TitleElementLevel>
         <PartNumber>10</PartNumber>
      </TitleElement>
   </TitleDetail>
</Collection>
```

Please note that at <Collection> with <SequenceNumber> will be created as Series in the Nova. As it creates any Series, Nova will try to create a new Series with a unique identifier. The following criteria will decide the unique identifier.

1. If ONIX array <CollectionIdentifier> with <IDValue>, then Nova will assume

<IDValue> is the unique identifier defined by the publisher and then it will create a new Series if not already exist in the Nova with the same identifier.

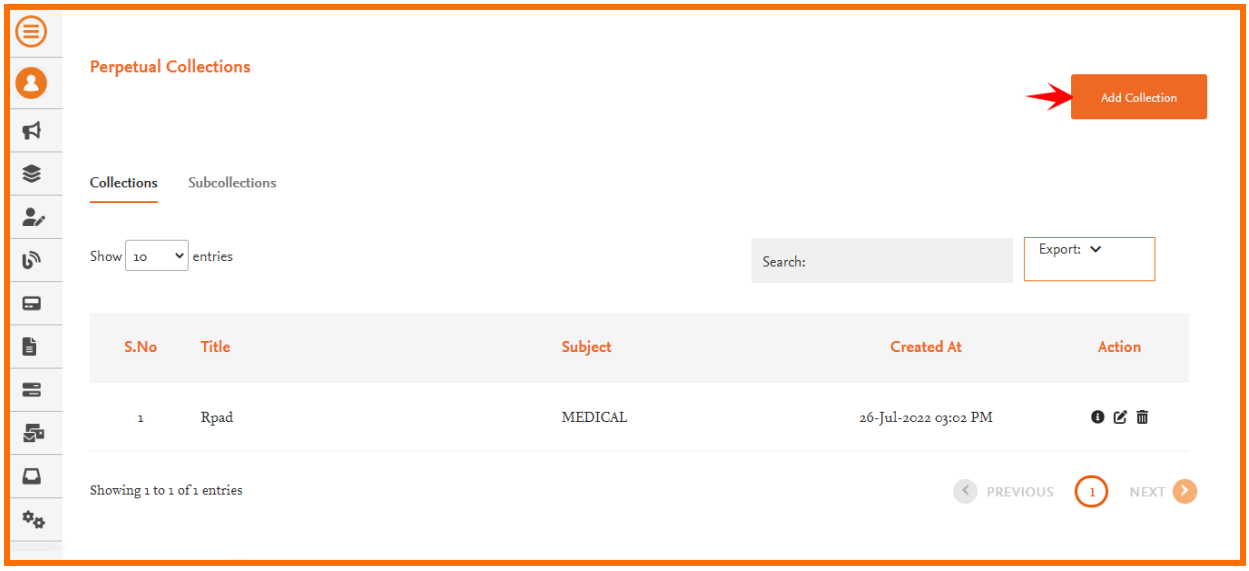
2. If no such <IDValue> then, Nova will create the Series using the name (<TitleText>) of the series as the unique identifier.
3. It is possible that the Publisher may assign <IDValue> later sometimes in the title management systems such as Klopotek, Stison, Consoance, etc., If the Publisher decide the <IDValue> later than the Series created in the Nova, it is very important the same <IDValue> is entered in the Nova to avoid duplicates.

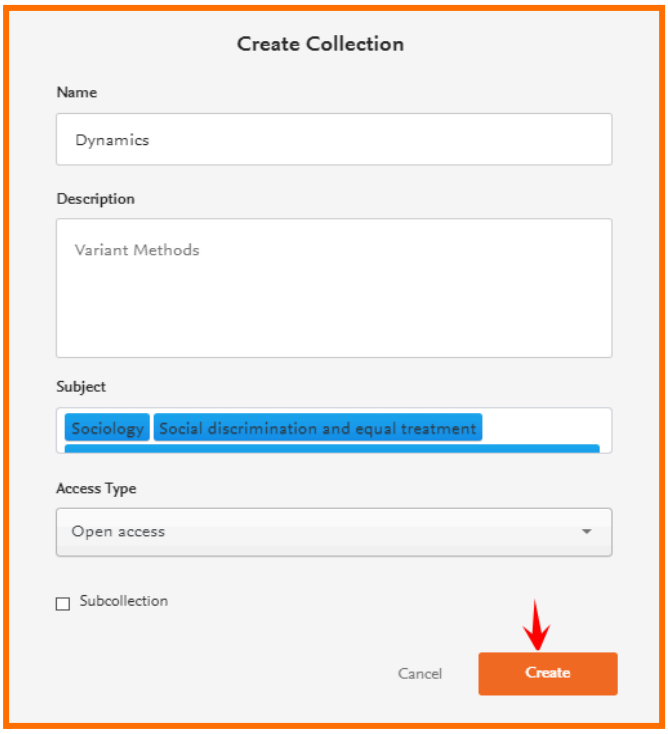
SKU

The Stock Keeping Unit (SKU) enables the creation and storing of perpetual collections/subcollections and subscription collections for books and journals to display in the catalogue. All the content prices and formats will be recorded and maintained here. Each one has been explained below in detail:

Perpetual collection

Here you can create and track the perpetual collections & subcollections related to subject matters. To create collections, click on the **Add Collection** button and enter the details as shown below:

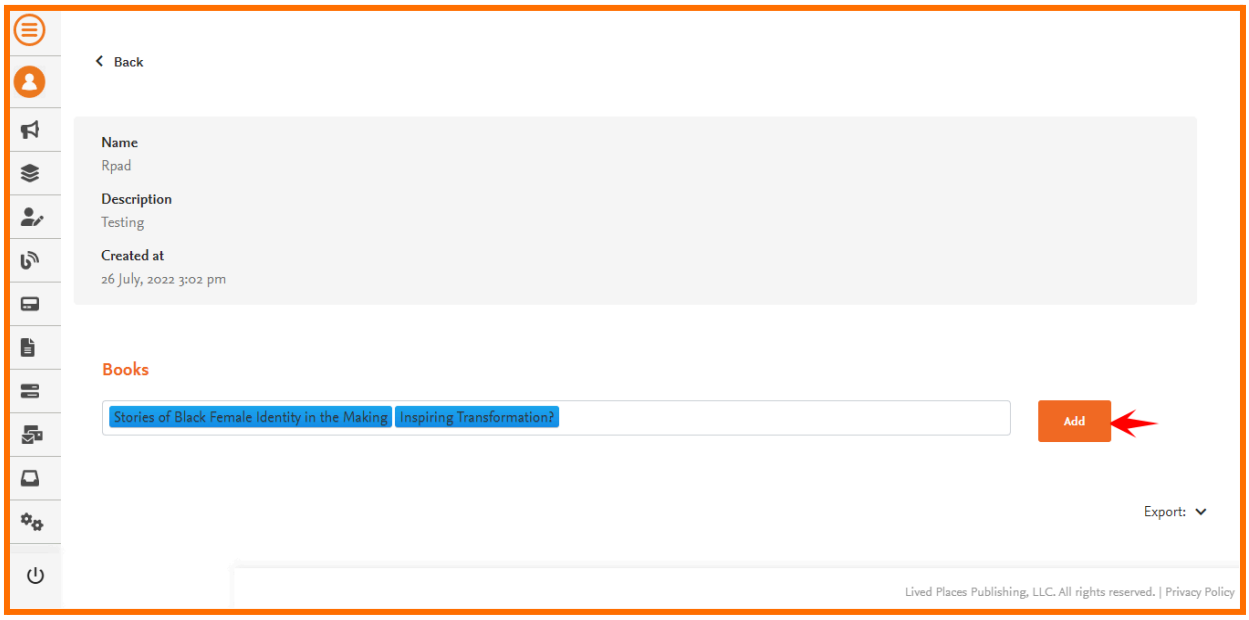




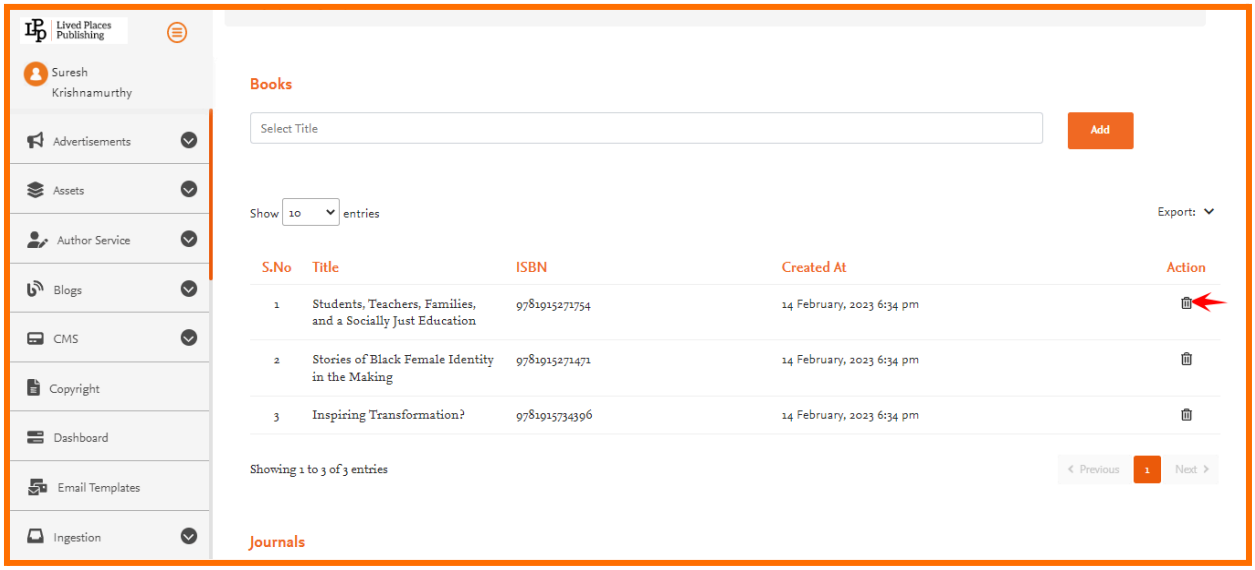
From the action column, you can manage the titles created for collection purposes:

- You can view the details and add content to the collection list. To **Add content**, follow the steps below:

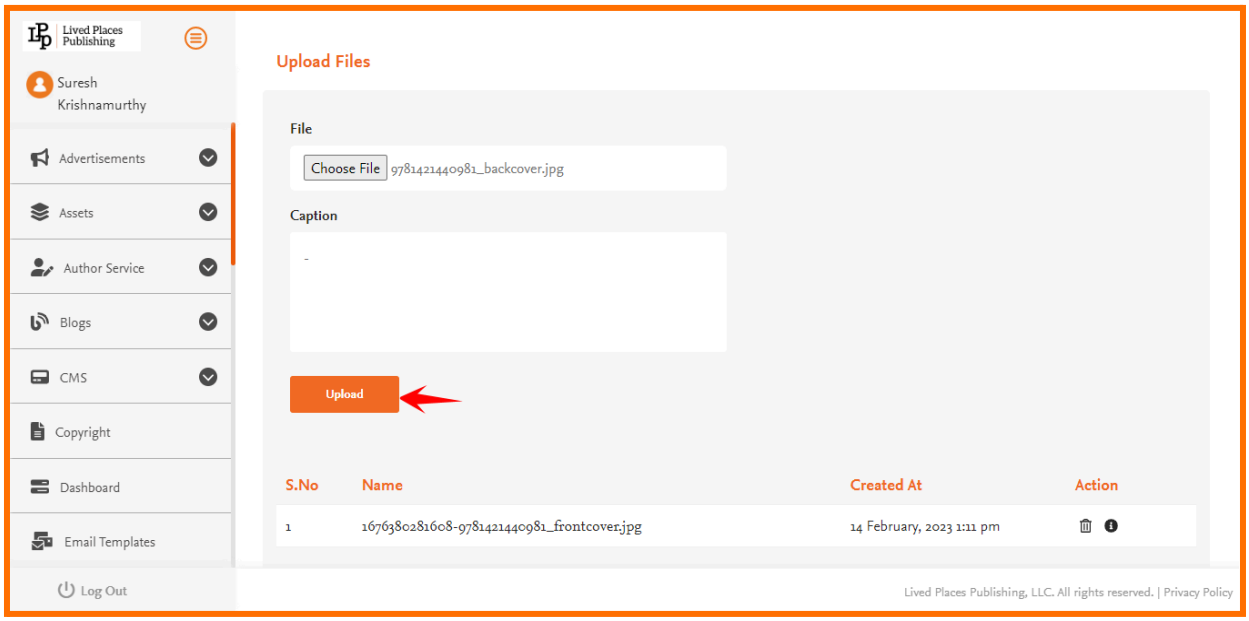
➔ You can add books/journals to the collection list searching by titles and click the add button to load the selected titles.



➔ Now, you can view all the books/journals added to the collection list. If you want to remove any content from the list, use the **delete** option as shown below:



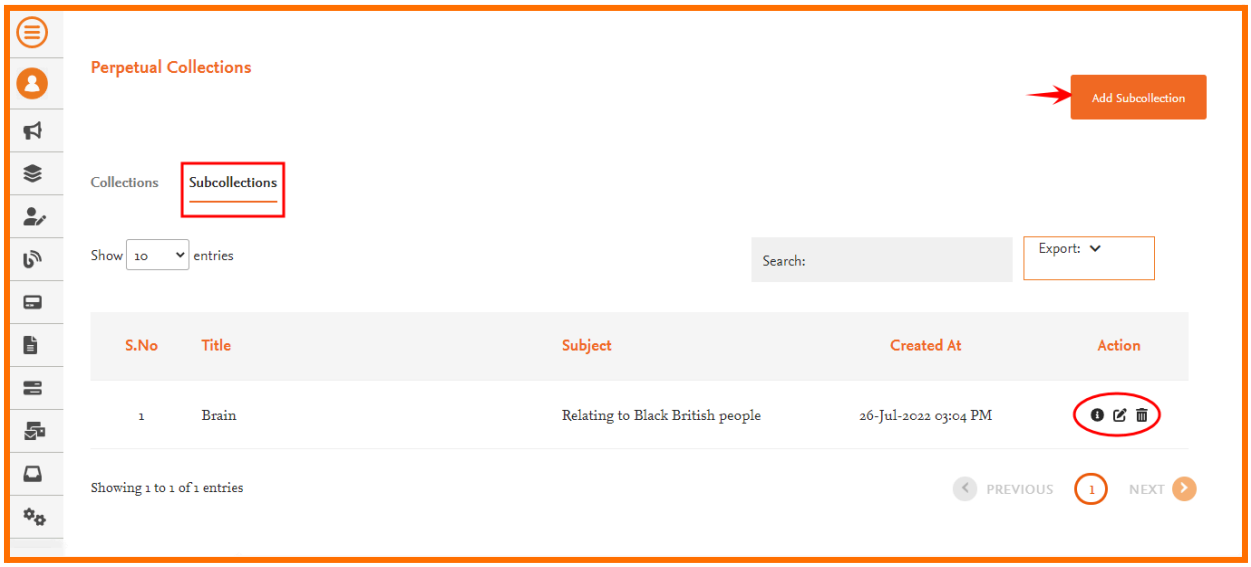
➔ Then, upload files and captions regarding collections (if any)



- From here you can edit/modify the details of perpetual collection.

- Helps to remove the collections available from the list.

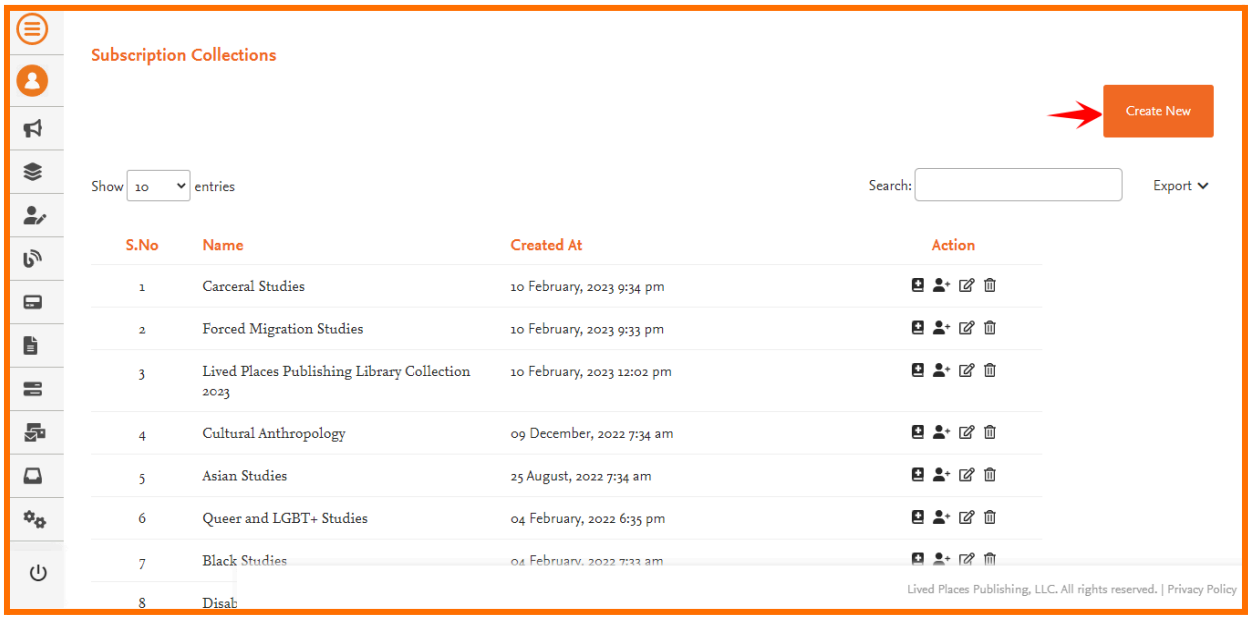
Subcollections - Like collections, you can create subcollections to categorize the collections from the subcollections tab, and those lists will be maintained and recorded as shown below:



Note: Refer to the **perpetual collection** for adding contents and uploading files.

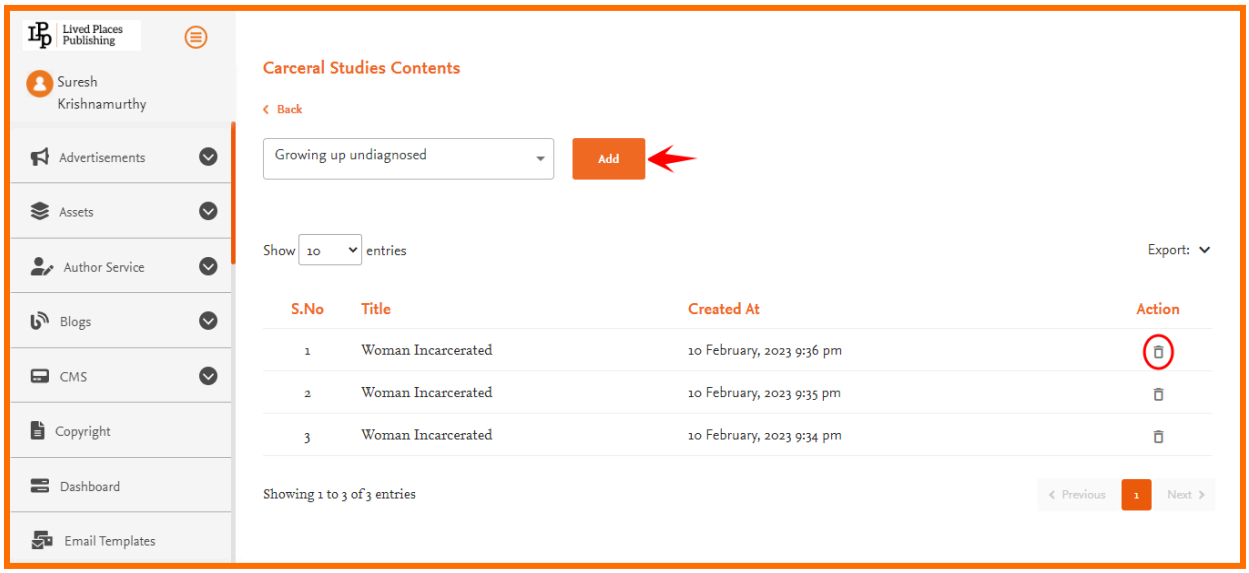
Subscription collection

This section helps to collect and manage the subscription list. To add a compendium, click on the **Create New** button from this page and add the name as shown below:

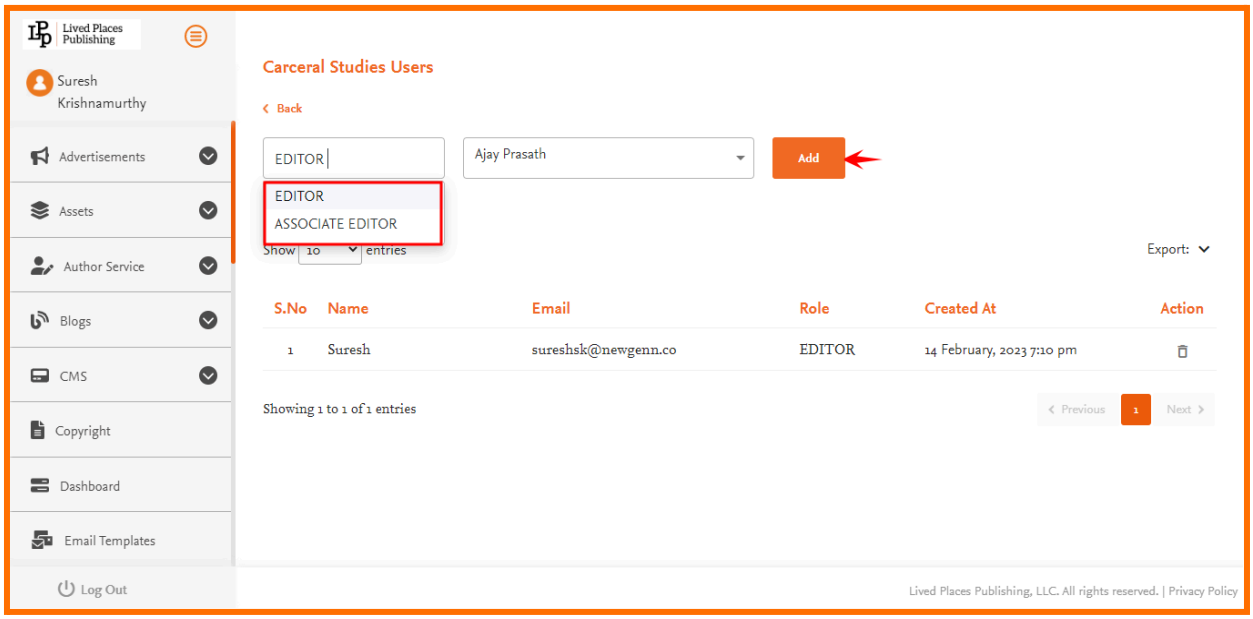


Once created, those lists are managed from the action column using the below options:

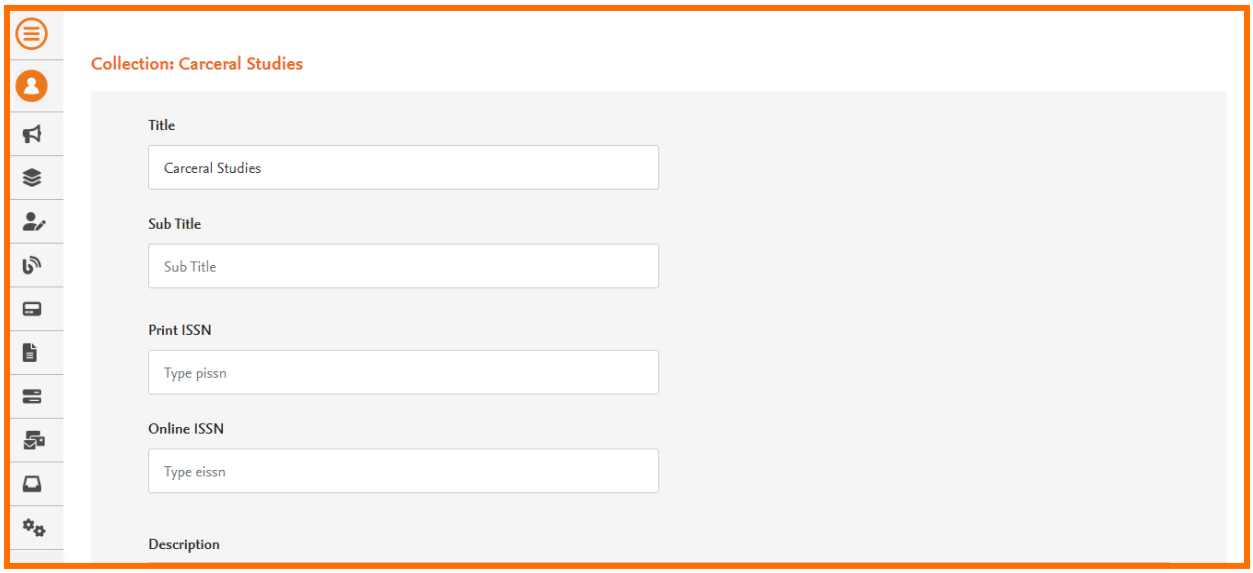
- Add/delete content to the subscription collection that has been created.



- Add Editor/Associate Editor for the content chosen.



- To edit/modify the details of collections.



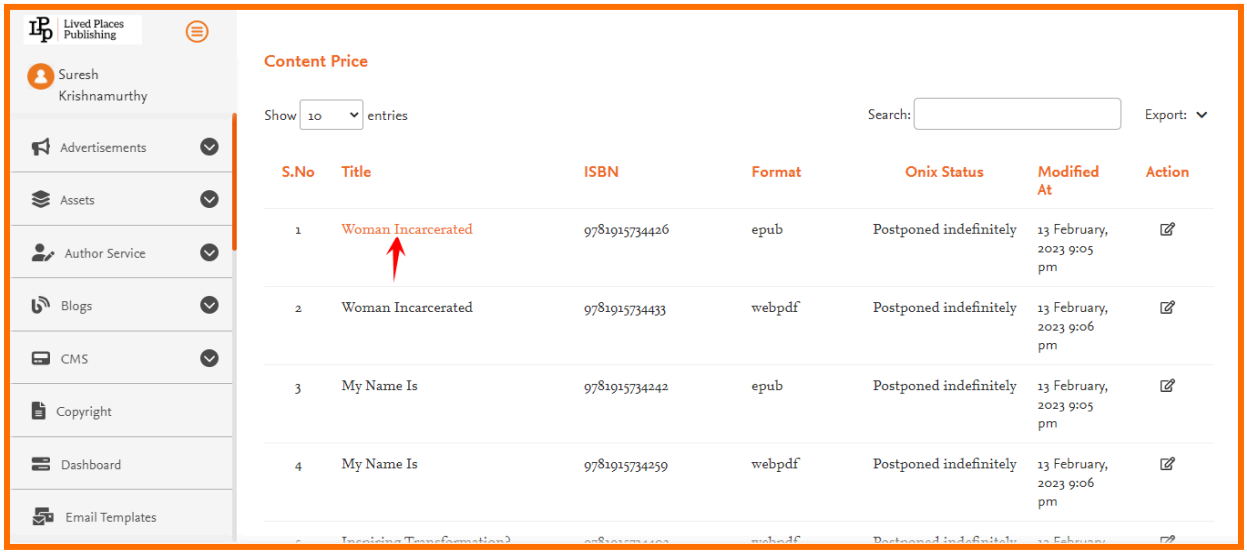
- Use to remove the collections from the list.

Content Price

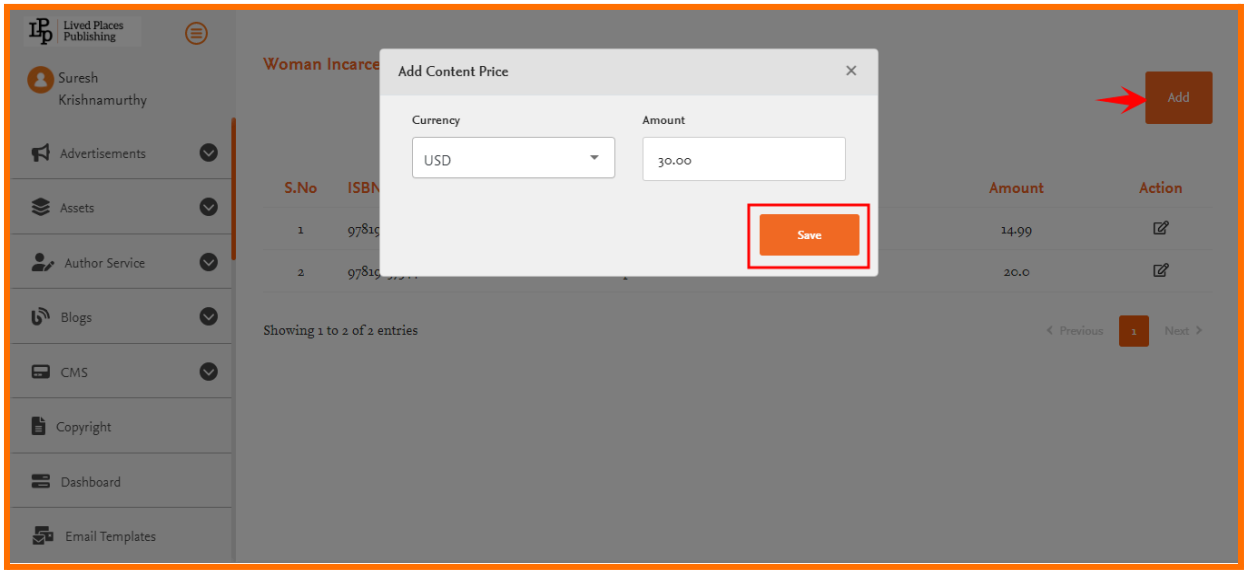
The price unit for the content is recorded on this page. The content price is listed separately for each format and currency basis. To modify the content price, follow the steps below without doing it from scratch (i.e., Ingestion process):

Please note that the product pricing details are loaded via ONIX for publishers who push the ONIX metadata for products. In case publishers without ONIX can push product details via NOVA manifest XML file or use the web console to update the pricing information.

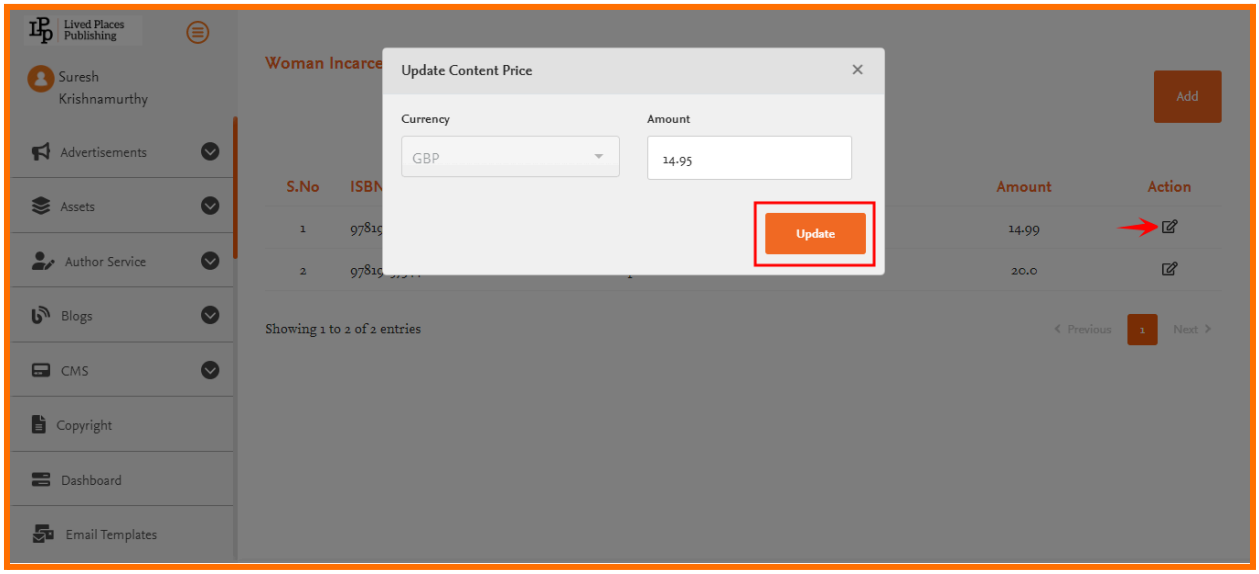
➔ Click the title of the content loaded to view the price info



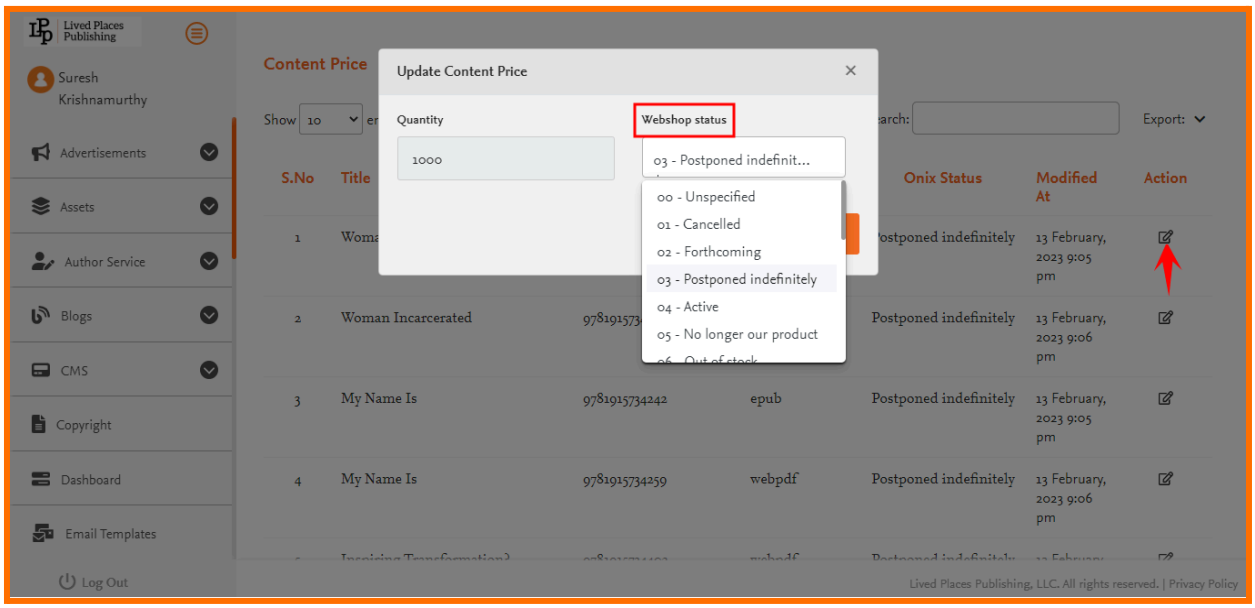
➔ You can add new content price info for the title by clicking on the **Add** button



➔ Or, continue editing the content price from the list using the **Edit** option



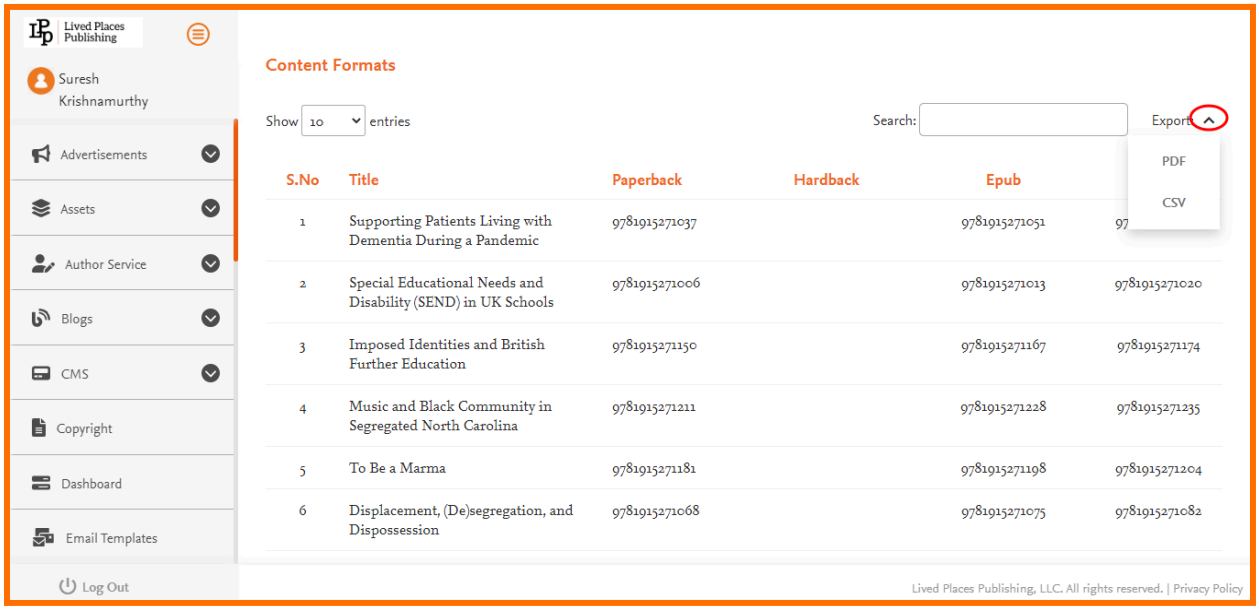
From the Content price page, Publishers can modify the ONIX status (webshop) for the content loaded using the **Edit** option for communicating a wide range of information on the product availability throughout the supply chain:



Content Format

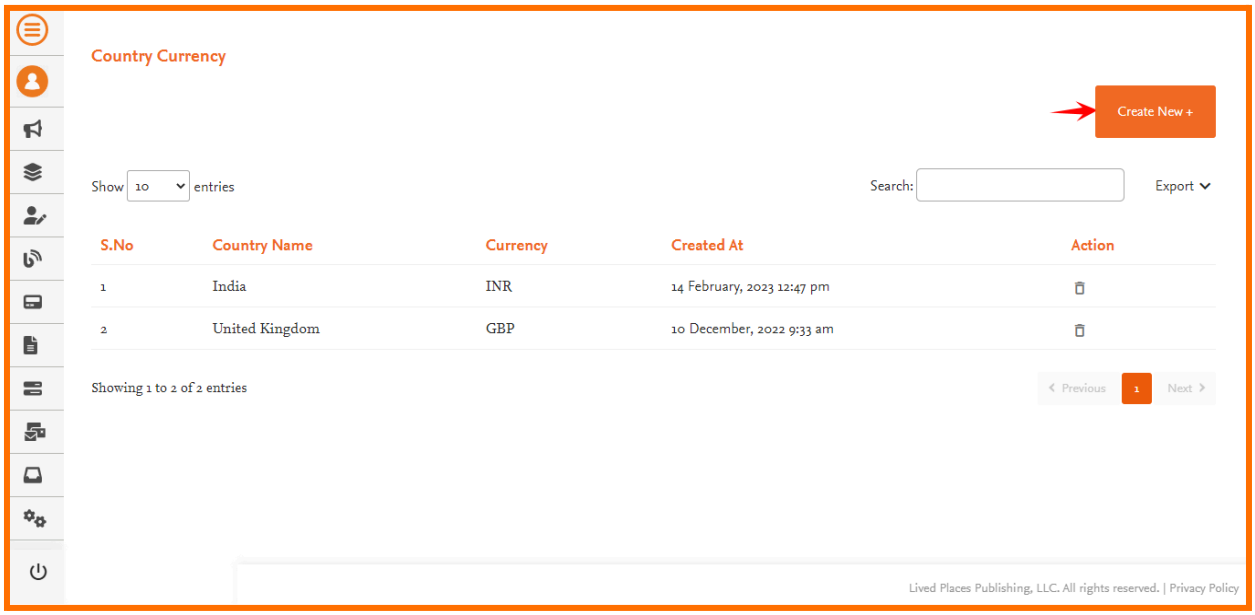
The ISBN list for each content and format is tracked and recorded in this section. You can

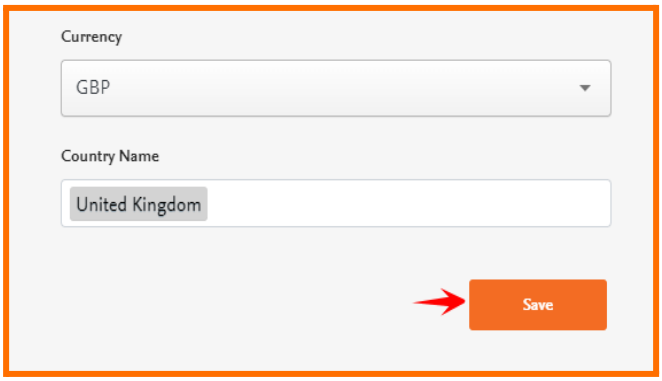
export the data for reference as shown below:



Country Currency

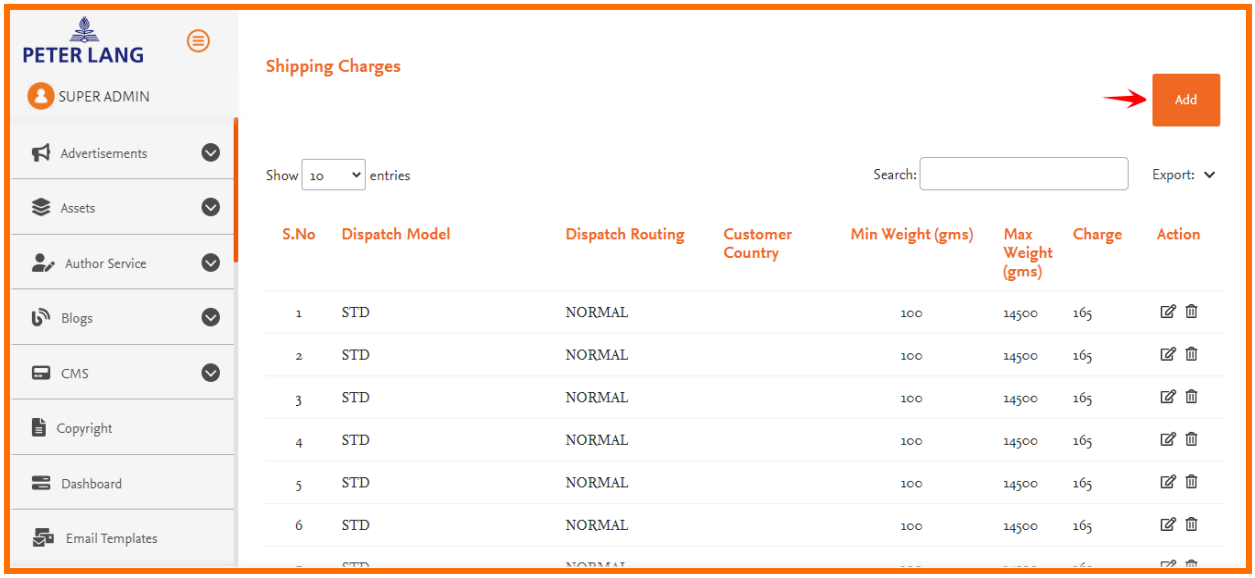
Here you can create country names and applicable currency denotation to define the rate based it.

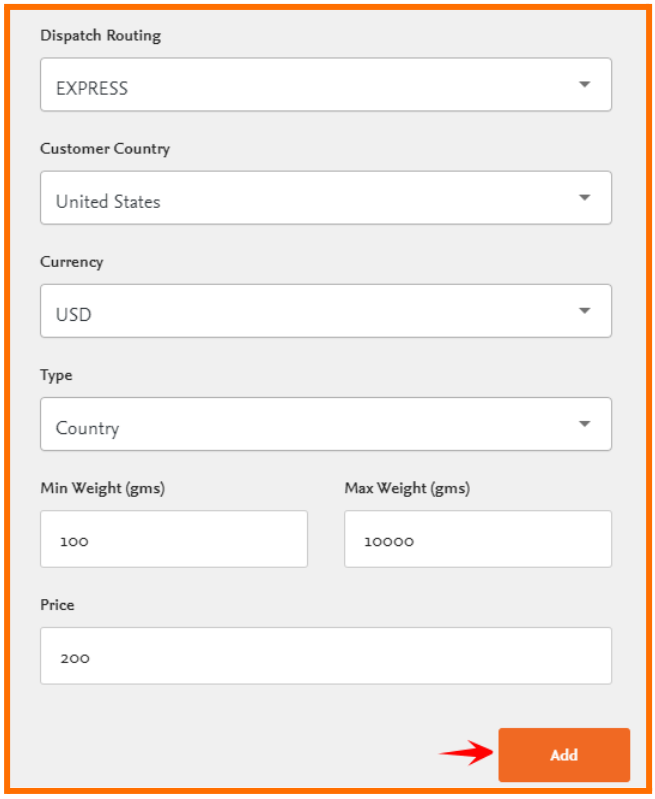




Shipping Charges

Here you can create and manage the shipping charges for various countries based on the route and weight to include these charges in the payment information /customer invoice. Click on the **Add** button to shipping cost by furnishing below details:

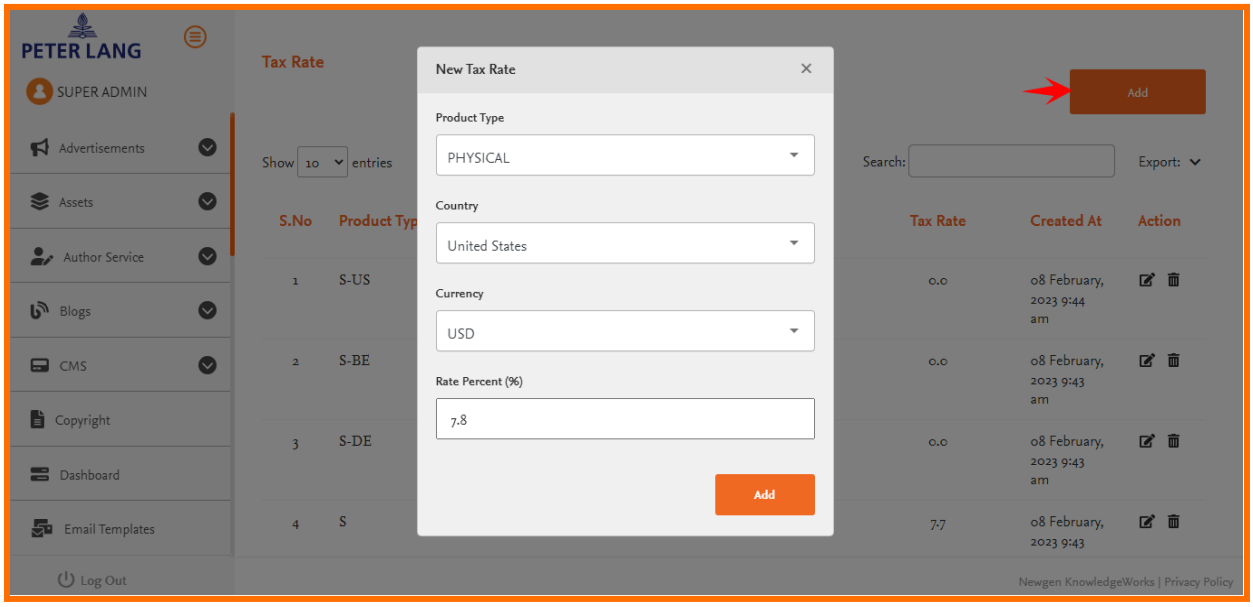




Note: You can edit/delete the shipping charges from the record on requirements.

Tax Rate

Here you can create and manage tax rates for various countries to impose on sales. These rates will be calculated while the remittance of payment by the users. Click on the **Add** button to include new tax rates for the available countries as shown below:



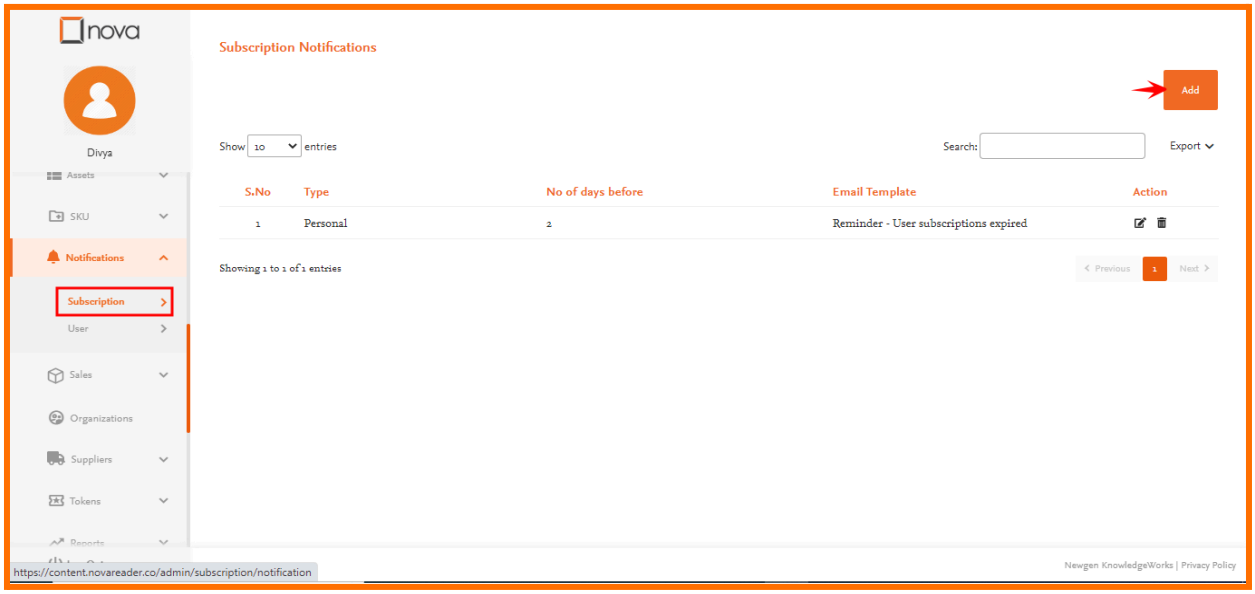
Note: You can edit/delete the Tax Rates from the record on requirements.

Notifications

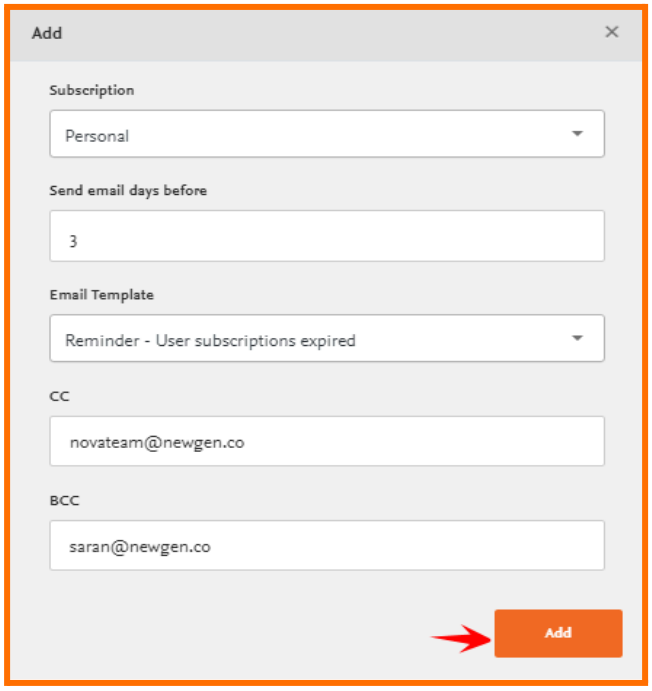
This section enables you to create and manage the notifications set for subscriptions and to send reminders to the users based on the period's expirations.

Subscription Notifications

Here you can view all the notifications set for subscriptions and the reminder durations.



To create new notifications, click on the **Add** button>>fill the details by choosing subscription from the predefined list>> reminder duration,>>select email templates from the configured list>> include CC, BCC to send notifications and click the add option to save the information:



Note: You have options to edit/delete the notification details from the action column.

Blogs

This section facilitates creating Blogs, categories, and tags for Blogs views on the website which helps to share your thoughts and opinions on specific topics to engage audiences and know the latest updates.

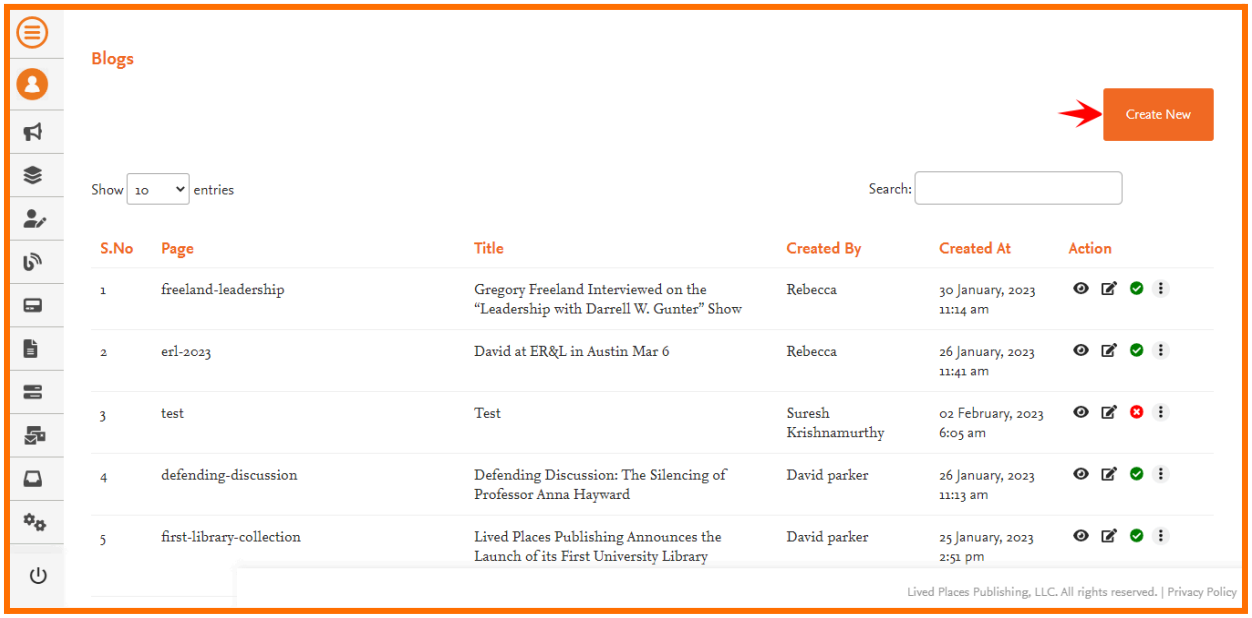
Publishers not only publish books, chapters and journals articles in Nova. Nova enables publishers to keep publishing blogs on demand within the system. The Blogs feature is something similar to how WordPress blogging, and bloggers can keep write and publish blogs. However, please note that Blogs must be approved by the Editor (by role) before it gets published. Every role in the system has certain permissions in the system.

Subscription

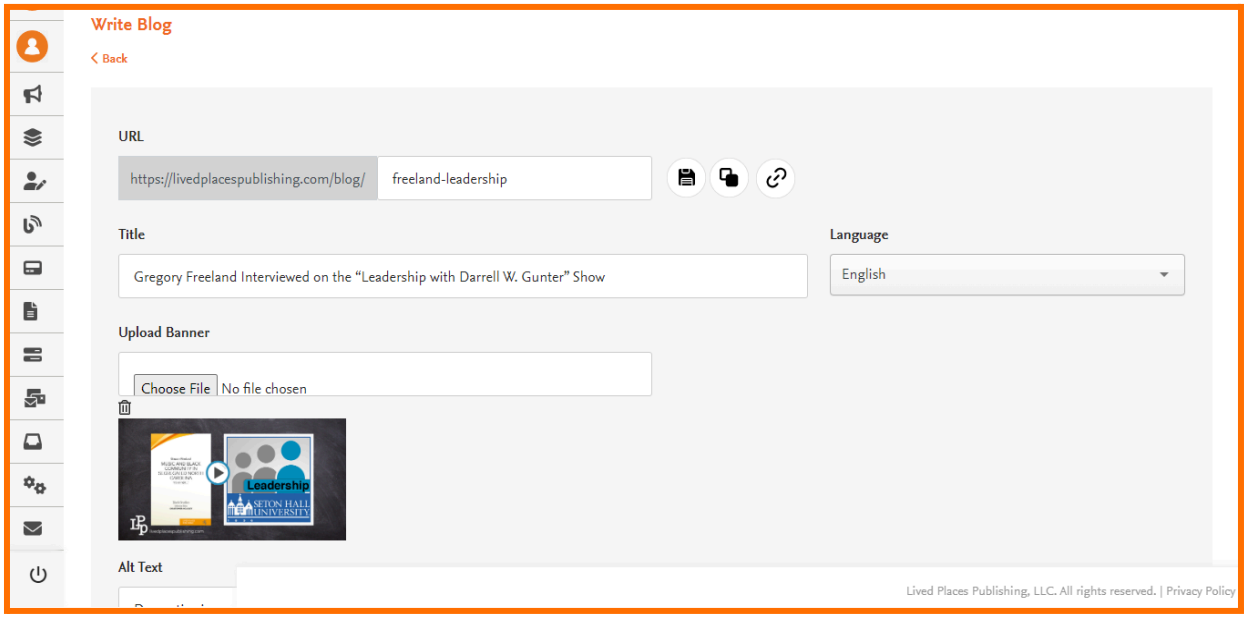
You can view all the blogs content created to post on the website and also have the option to create a new Blog as shown below:

Blog

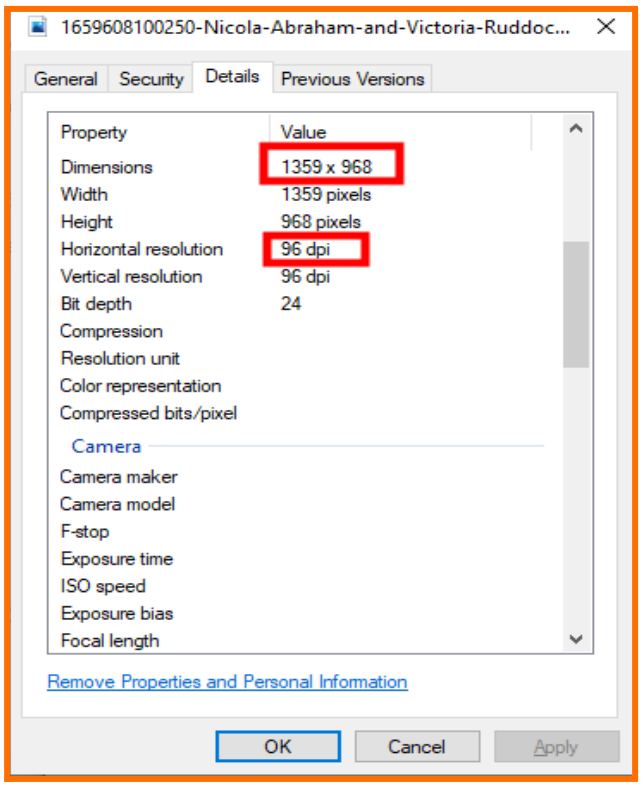
You can view all the blogs content created to post on the website and also have the option to create a new Blog as shown below:



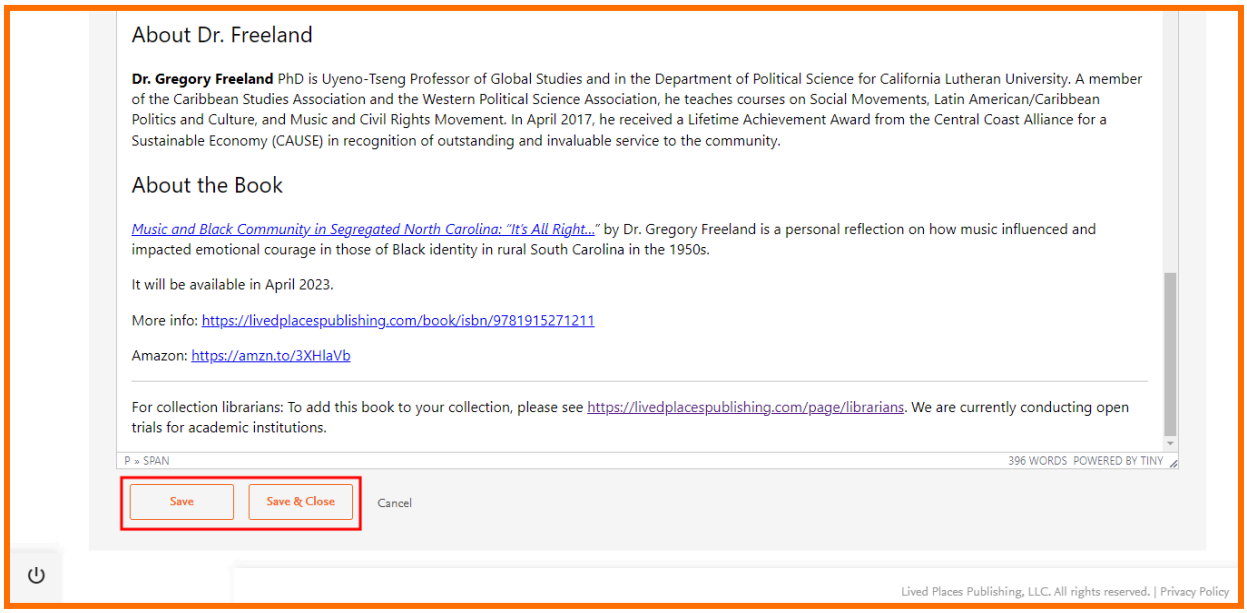
Create your website Blog by furnishing the information such as the title, uploading a banner for display, writing a short description, alt text, and description, selecting the author name for the content, and scheduling the date to publish the content as shown below:



Note: Please refer to the below resolution size for the banner image and match the specification before uploading the image to the website.



At end of the page, you can **save** Blog information or **save and close** to publish on the website as scheduled.

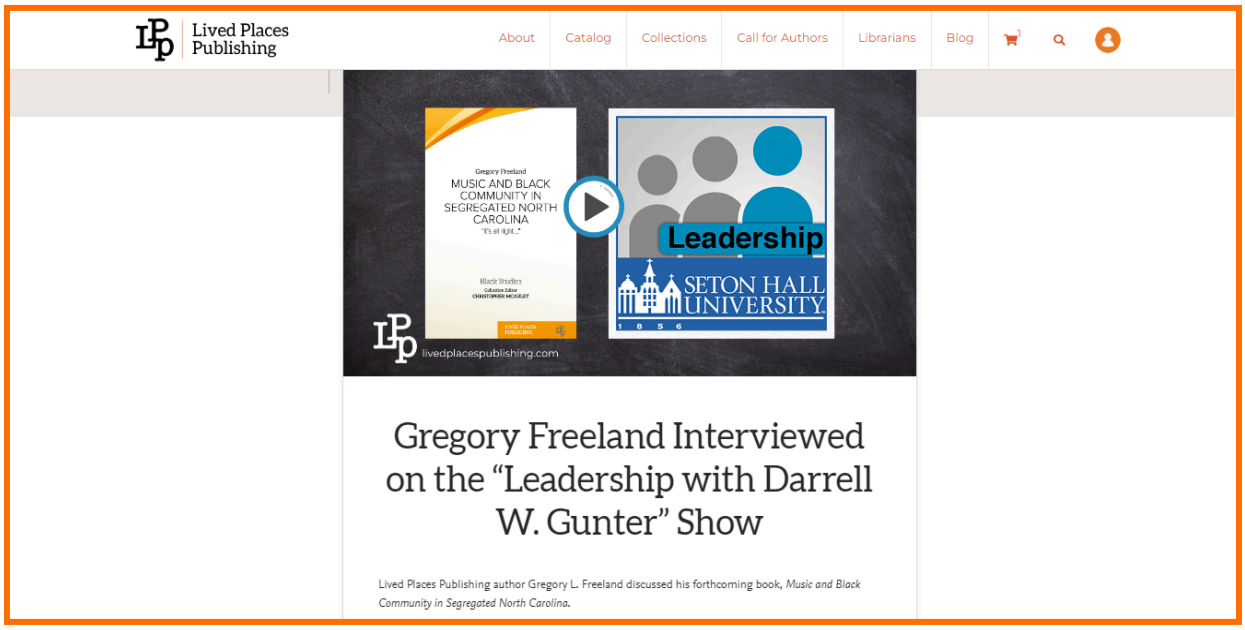


Now, you can manage the Blogs from the **Action** column. Each one is explained below:

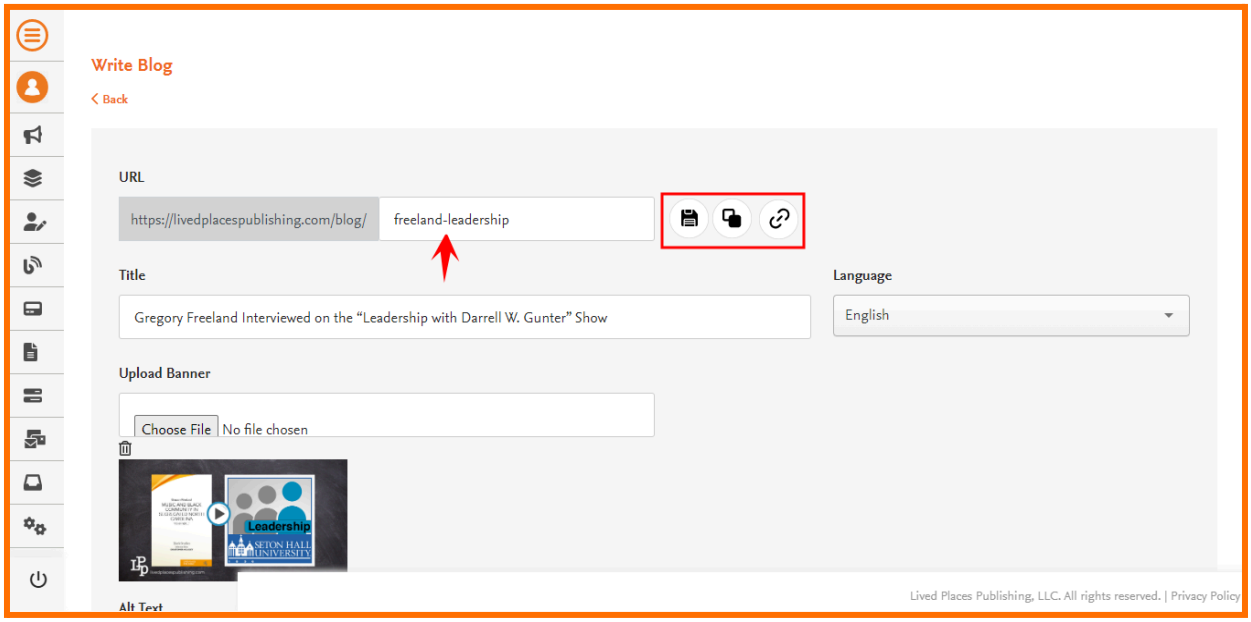
- The Blog created and published will be marked with this icon. Click the icon to unpublish the blog which will remove the post from the website.

- Use this option to repost the blog content already created on the website.

- You can preview the blog page using the option



- Click on the icon to edit the Blog information. From here you can edit the file name for the URL to avoid duplications. Once edited, **save** the link and check the changes by **previewing** the page. You can also **copy** the link to share /use for references.

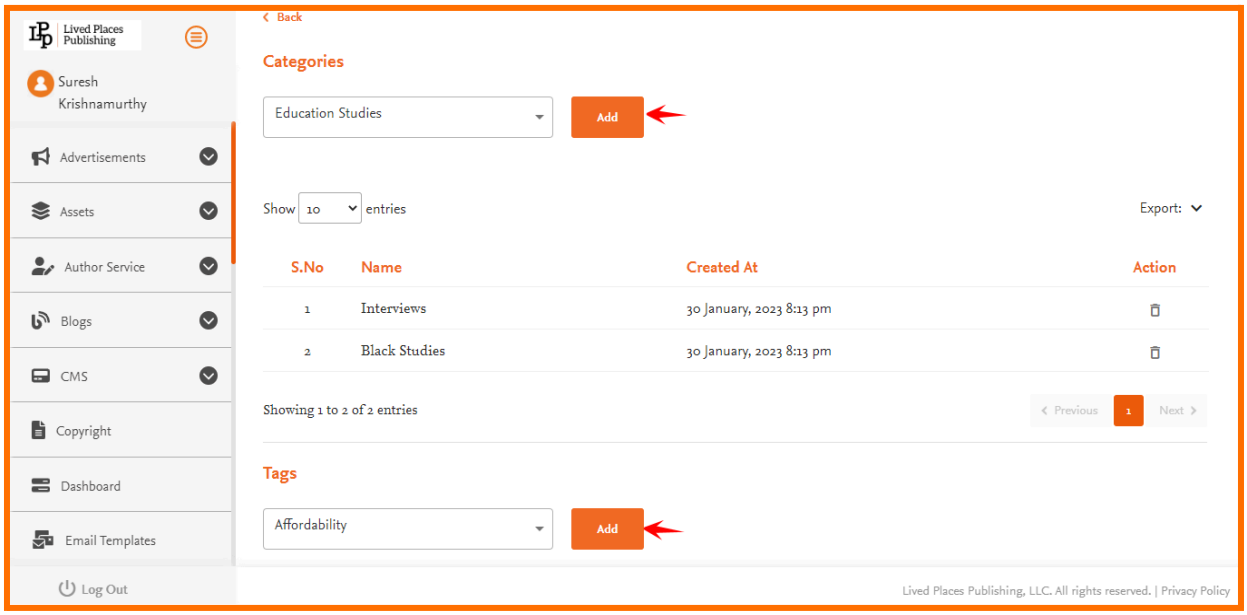


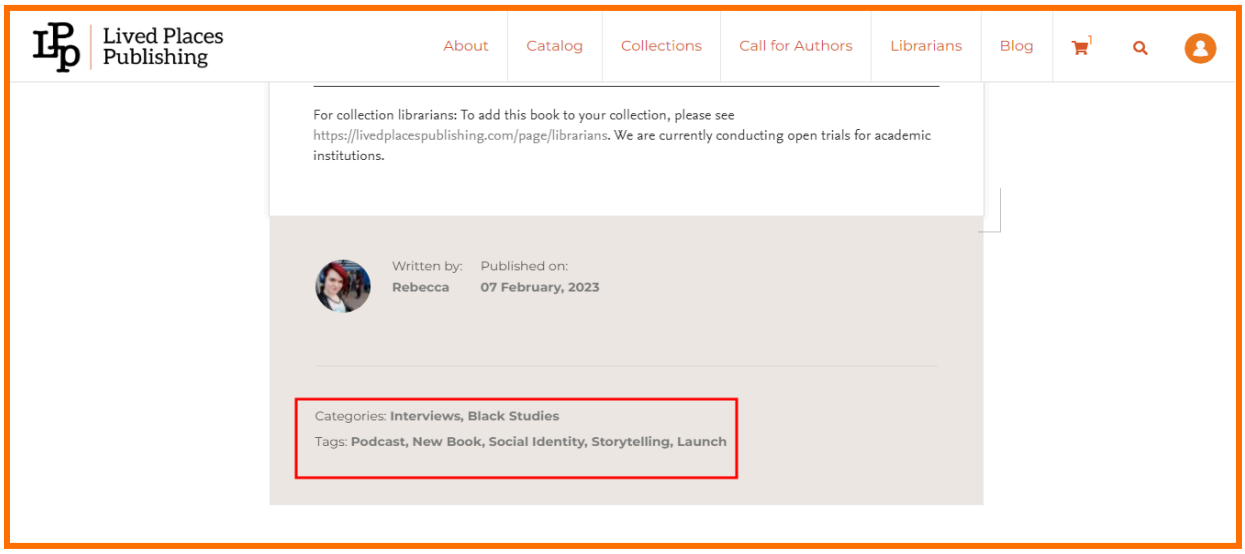
- For more options, click the ellipsis icon and access the below options:

➔ - Click here to view the Blog comments posted by the viewers.

➔ - Use to copy the blog URL to share the post on other social websites/colleagues.

➔ - Click the option to add categories and tags for the respective blog to be rendered as shown below:

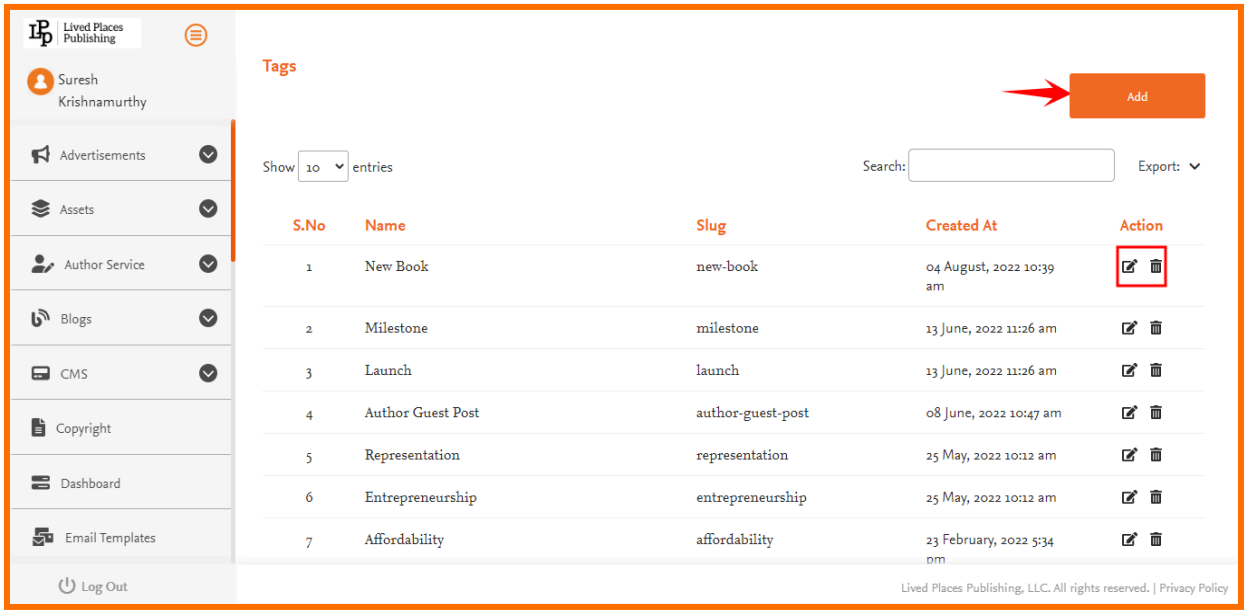




- ➔ - It helps to duplicate the title and edit the page to avoid creating a page from scratch.
- ➔ - Use to delete the blog created on the website from the database.
- ➔ - Use to create SEO tags for blogs posted on the website which are defined based on the type, key, and values. You have the option to **add** new meta tags for the page and **edit** to update the value of meta tags or **delete** the tag created.

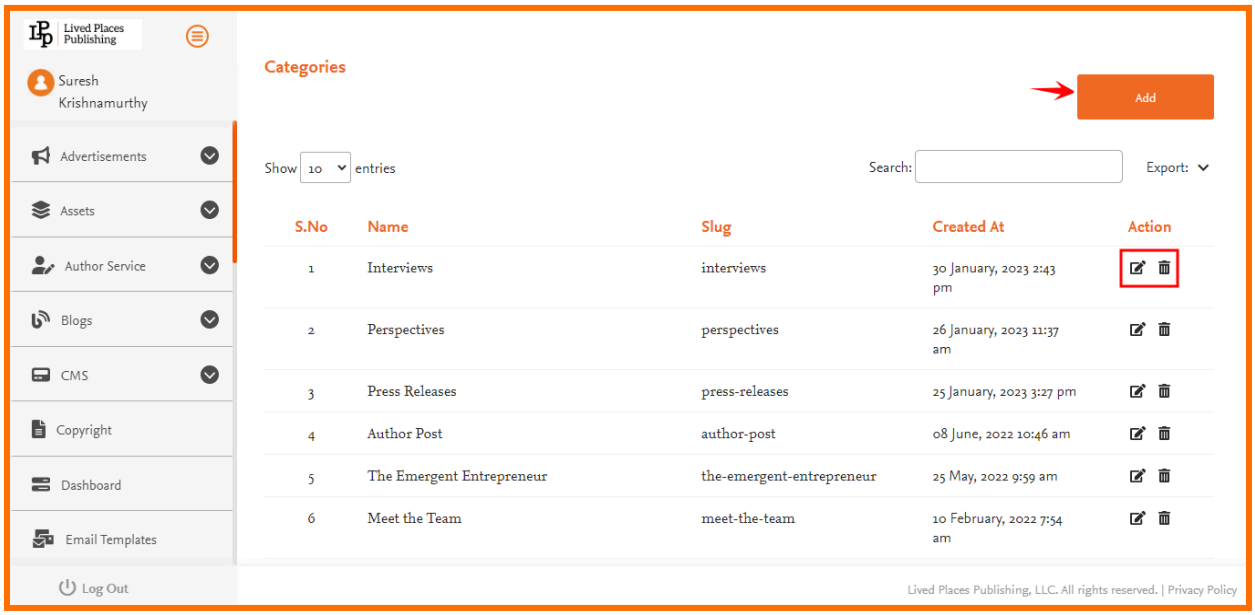
Tags

Here you can find the predefined tags available for the blog post. If the list doesn't contain the topic you look for you have the option to create a new tag using **Add** button. Later, you can **edit** the name and slug for the existing topics/ **delete** the unwanted topics on preferences.



Categories

This section contains the predefined categories for the blog content. You can also add a more specific genre to the list if required by using **Add** button. Later, it can be edited/deleted like tags.

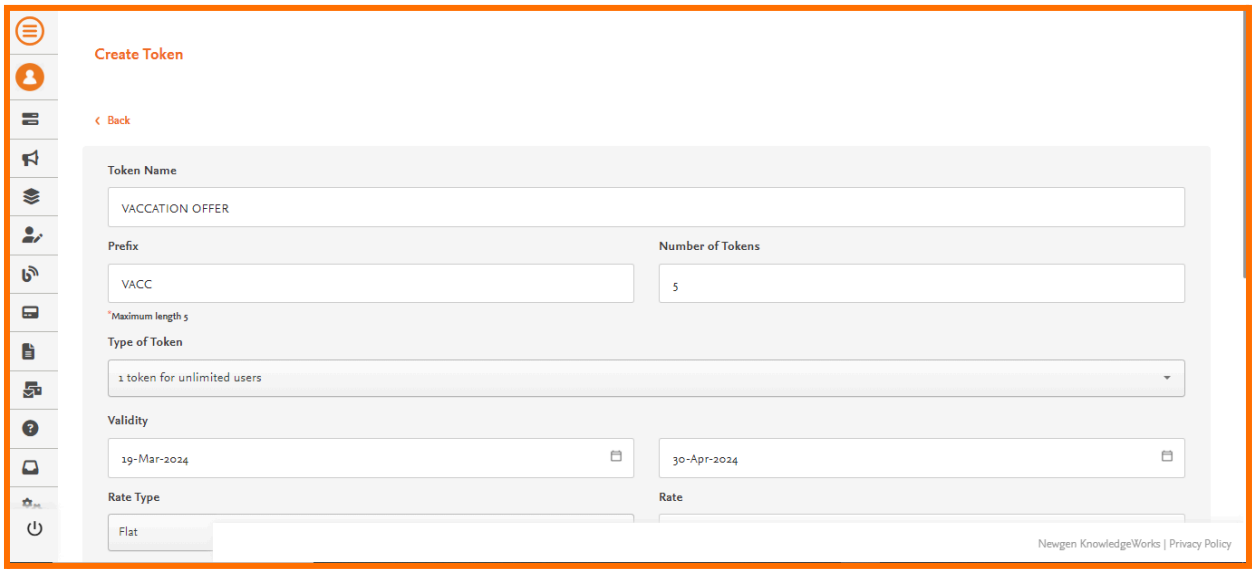


Tokens

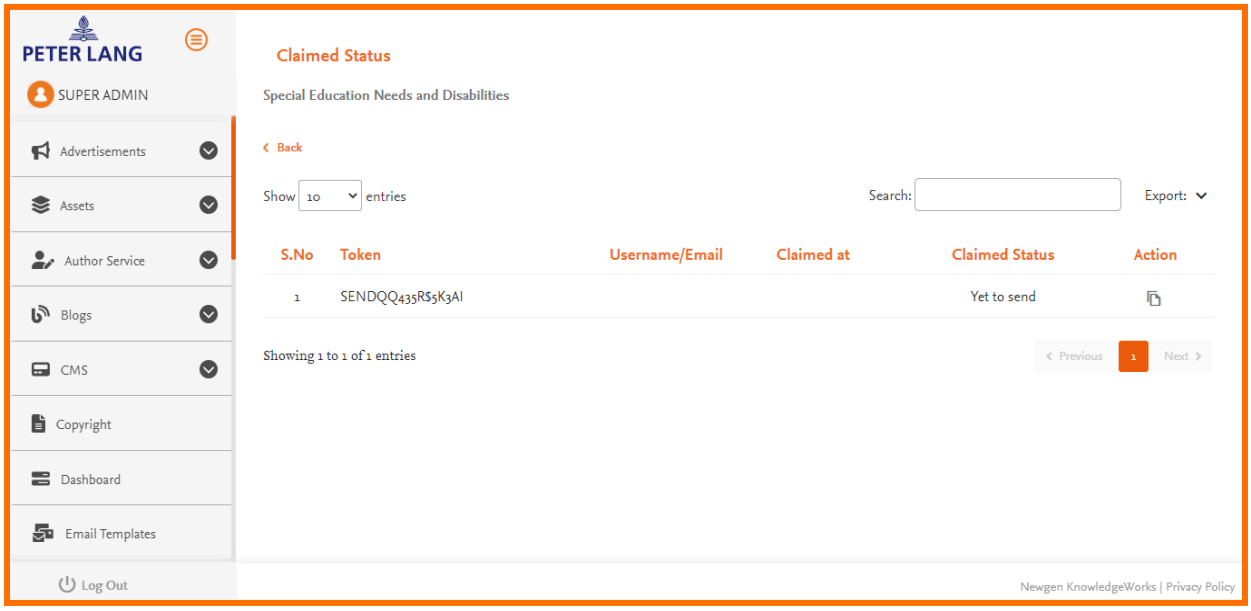
This section is specially meant for generating coupon codes, vouchers/offers and issued to users for claiming redemption on purchase/complementary to invite users for their published content which establishes sales promotion.

Discount Voucher

The "Vouchers & offers" tab helps create tokens to announce offers on purchases. To redeem offers, the users need to enter the specific code for particular offers before checkout from the cart. Click on **Create Token** button and enter the details regards to token name, prefix, no of tokens, token types (1 token for unlimited users/ 1 token for each user), validity (Start and End dates), rate type (flat/percentage) and discount rate. Finally, click on **create** button to generate tokens as shown below:



This page contains all the voucher details. You can **view** the claimed status using this icon and **copy** the token from the claimed status page to send to users.



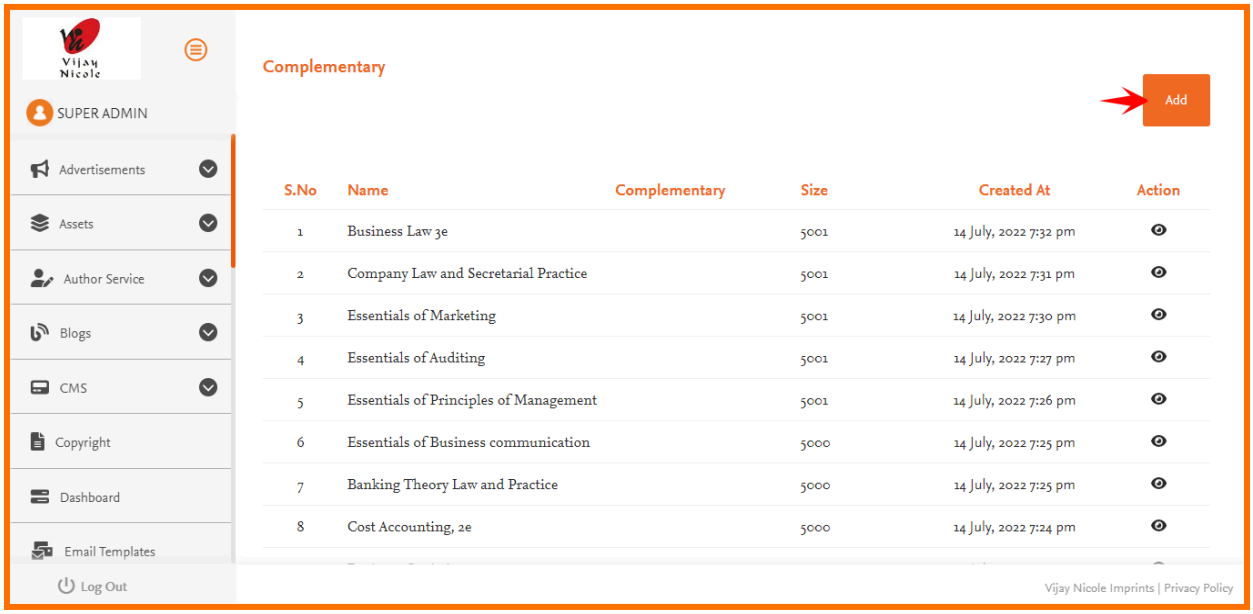
Under the **Action** column, you have the following options:

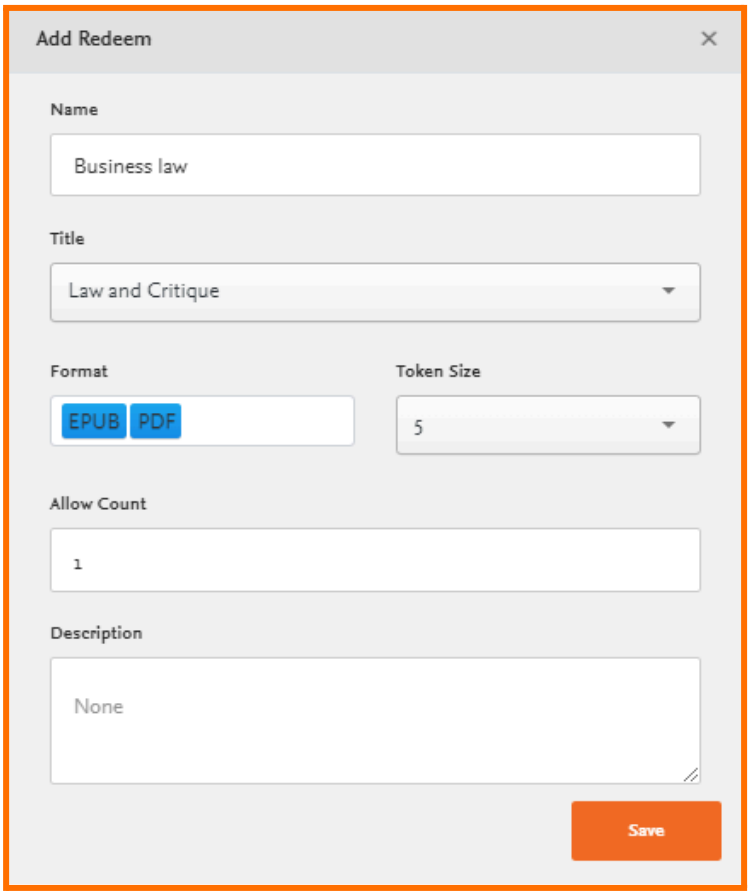
Edit - Use this option to edit the token details and click on submit to revalidate.

Delete - Use this option to delete the voucher created from the database.

Gift Voucher

This tab generates free coupon codes for content published on the websites to supply along with the paperback that allows users to access the content for free. To create the redeem code, click on the **Add** button and furnish the required details such as the name of the content, select the content format and token size (min 500 to max 5000). Finally, **save** the information to generate the code as shown below:


Vijay Nicole
SUPER ADMIN
Advertisements
Assets
Author Service
Blogs
CMS
Copyright
Dashboard
Email Templates
Log Out
Complementary
Add
S.No Name Complementary Size Created At Action
1 Business Law 3e 5001 14 July, 2022 7:32 pm
2 Company Law and Secretarial Practice 5001 14 July, 2022 7:31 pm
3 Essentials of Marketing 5001 14 July, 2022 7:30 pm
4 Essentials of Auditing 5001 14 July, 2022 7:27 pm
5 Essentials of Principles of Management 5001 14 July, 2022 7:26 pm
6 Essentials of Business communication 5000 14 July, 2022 7:25 pm
7 Banking Theory Law and Practice 5000 14 July, 2022 7:25 pm
8 Cost Accounting, 2e 5000 14 July, 2022 7:24 pm
Vijay Nicole Imprints | Privacy Policy


Add Redeem
Name
Business law
Title
Law and Critique
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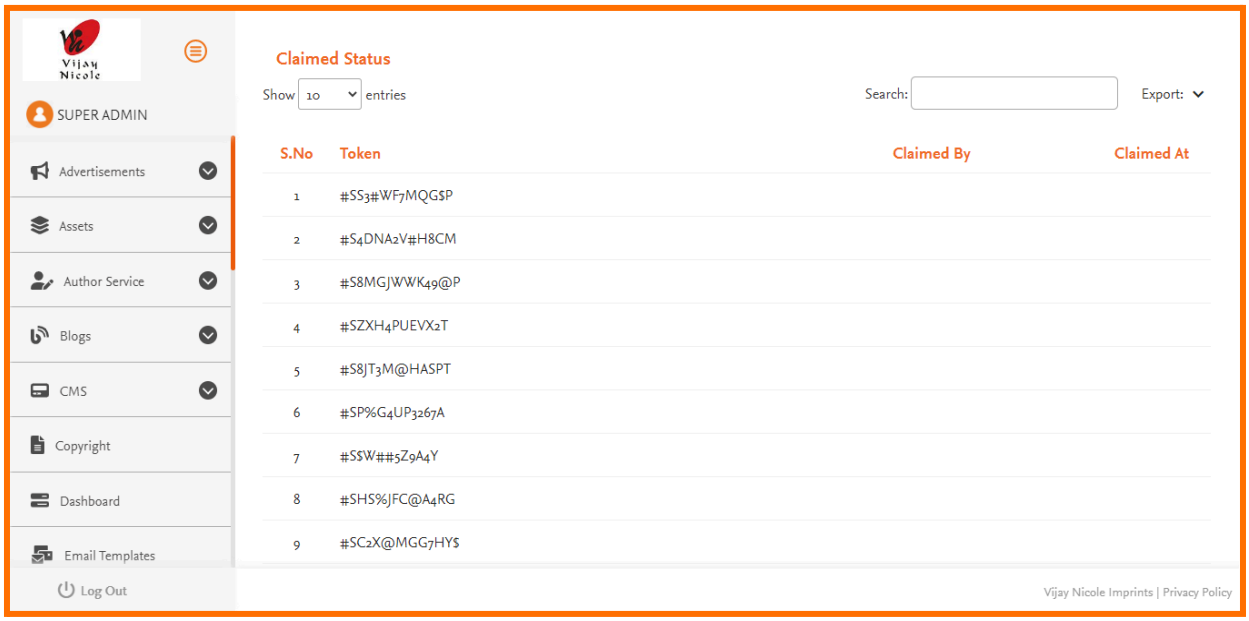
1
Description
None
Save

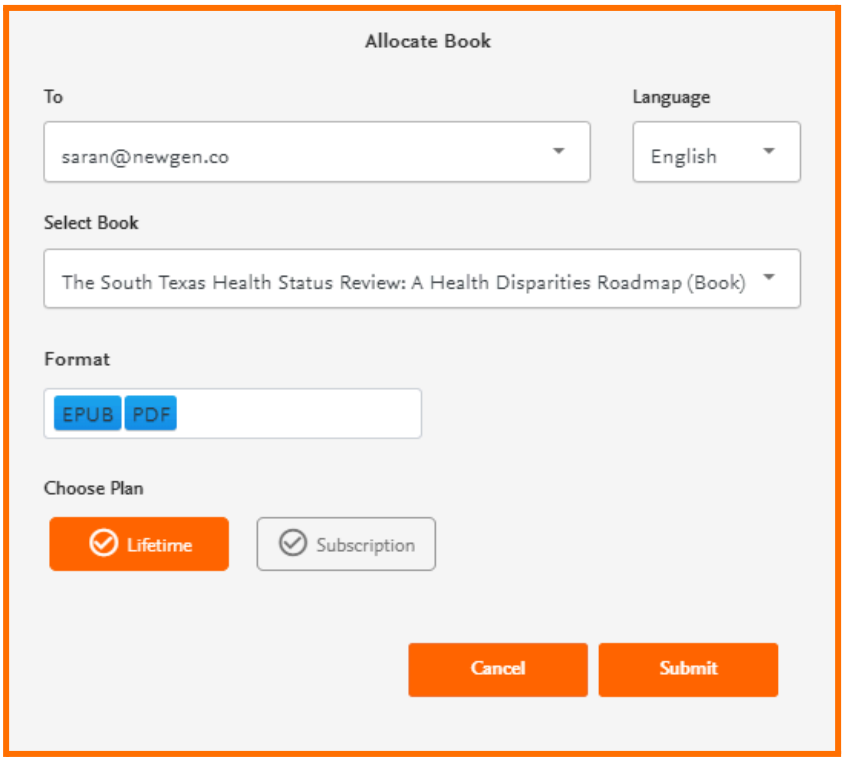
This page contains the complementary list created for the required contents. You can view the claimed status for coupons generated from the **Action** column:

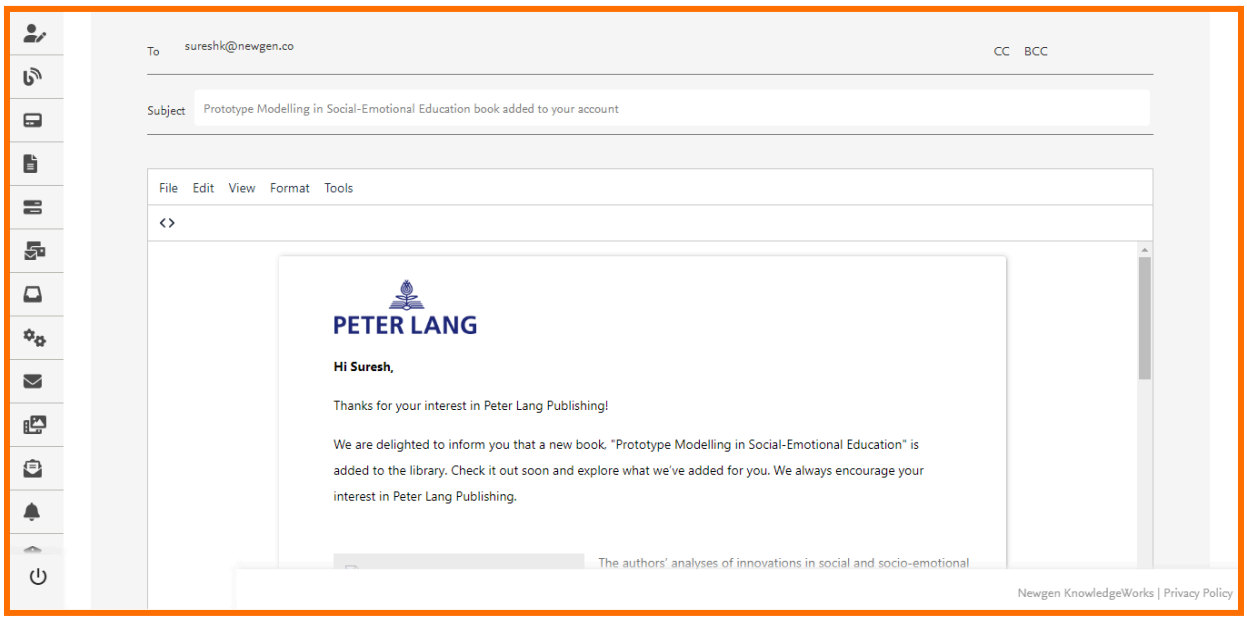


Share Product

To share the product, you can distribute vouchers via email by assigning the book to the user. Simply follow these steps:

1. Click the Gift dropdown to allocate the book.
2. Choose the user from the list.
3. Select the book for allocation.
4. Specify the format for accessing the voucher.
5. Choose the plan (lifetime/subscription).
6. Click "Submit" to load the template.





Note: You can customize the draft to include voucher details and send the email to the allocated user or schedule it for auto-send at a specific date and time.

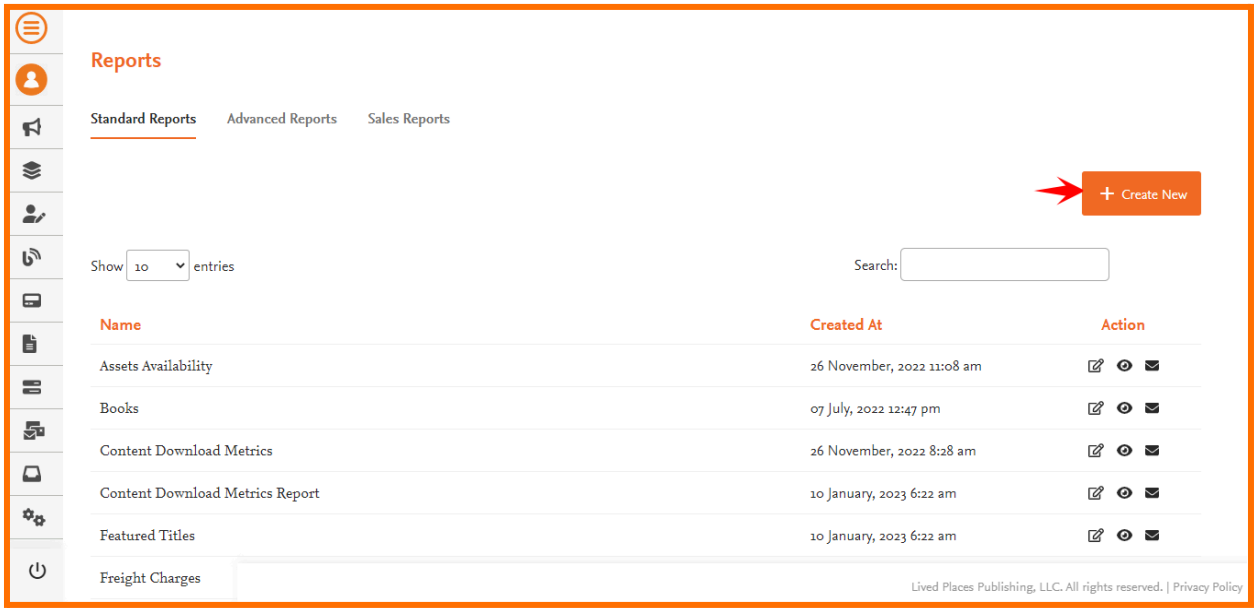
Reports

In this section, you have four categories to generate reports and those are explained below:

Standard Reports

The system provided the specific standard reports which are predefined and configured while installation. Apart from those you also have options to add new reports without technical support by knowing the Standard Query Language (SQL) to set data limits and XHTML view. Follow the steps to create new reports:

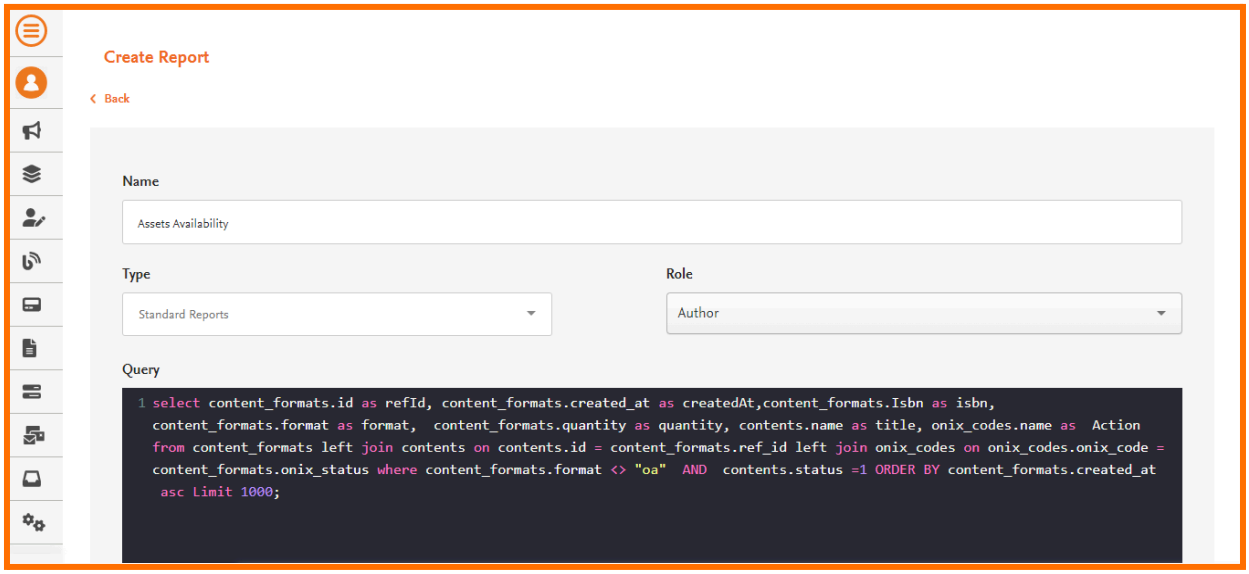
➔ First, click the **Create New** button



➔ Fill in the name of the report and select the type of report

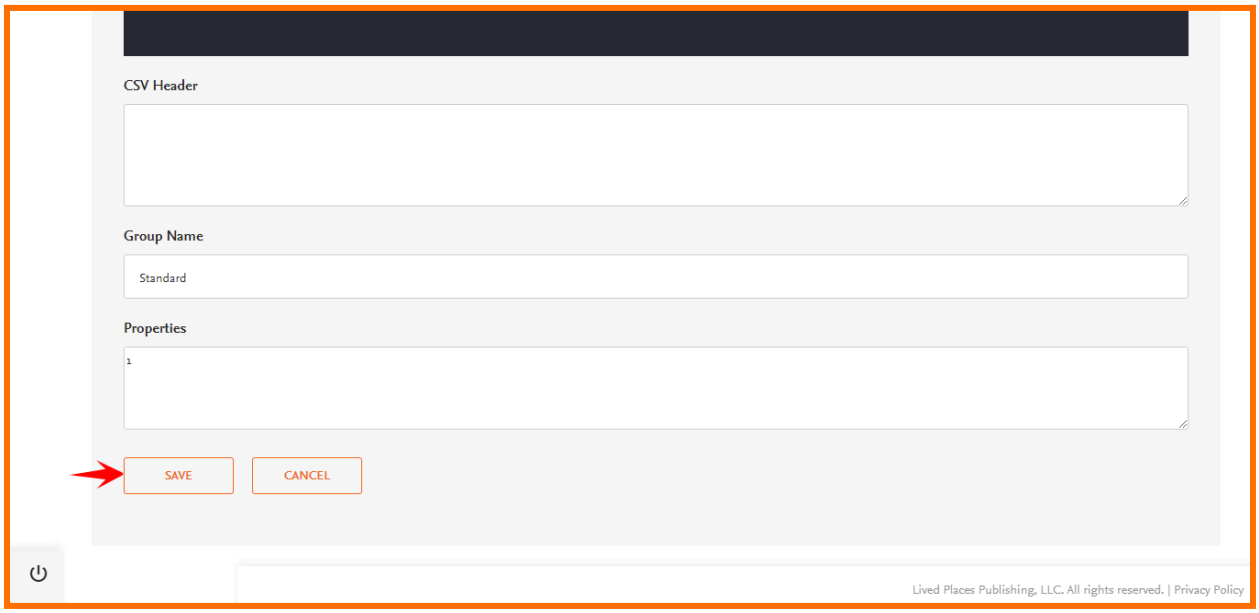
➔ Select the role to set access for the report

➔ Set query, XHTML, and XML tags for the report.



➔ Provide group names and properties for the report.

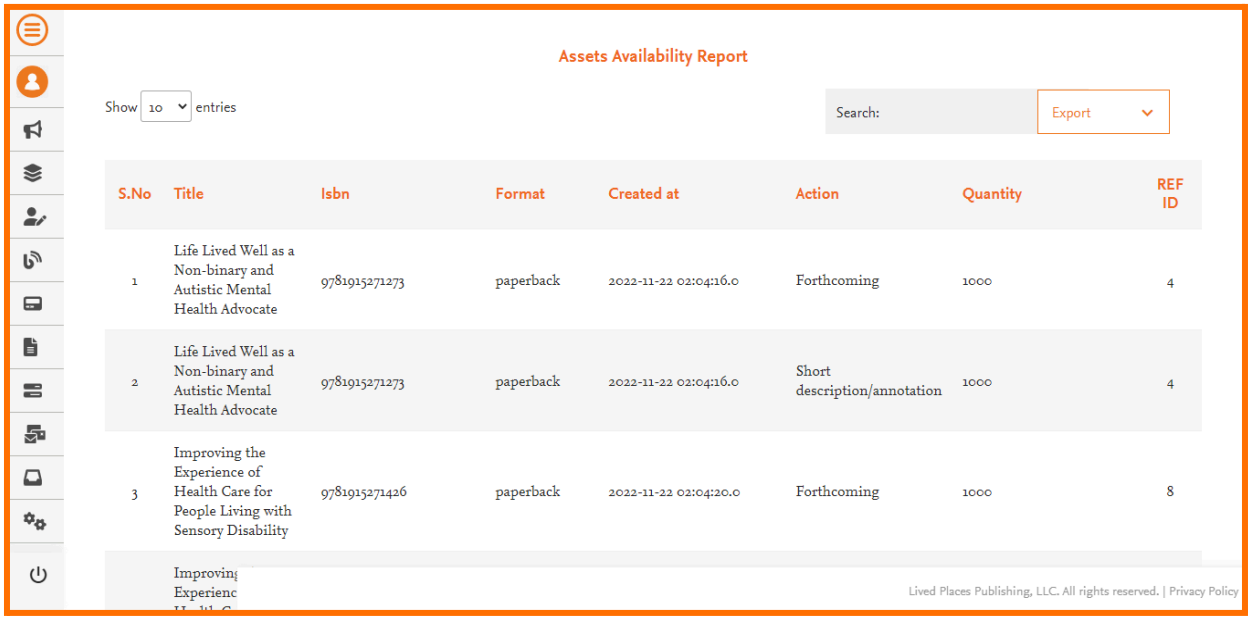
➔ Finally, click the **Save** button to create the report or **Cancel** to exit the window.



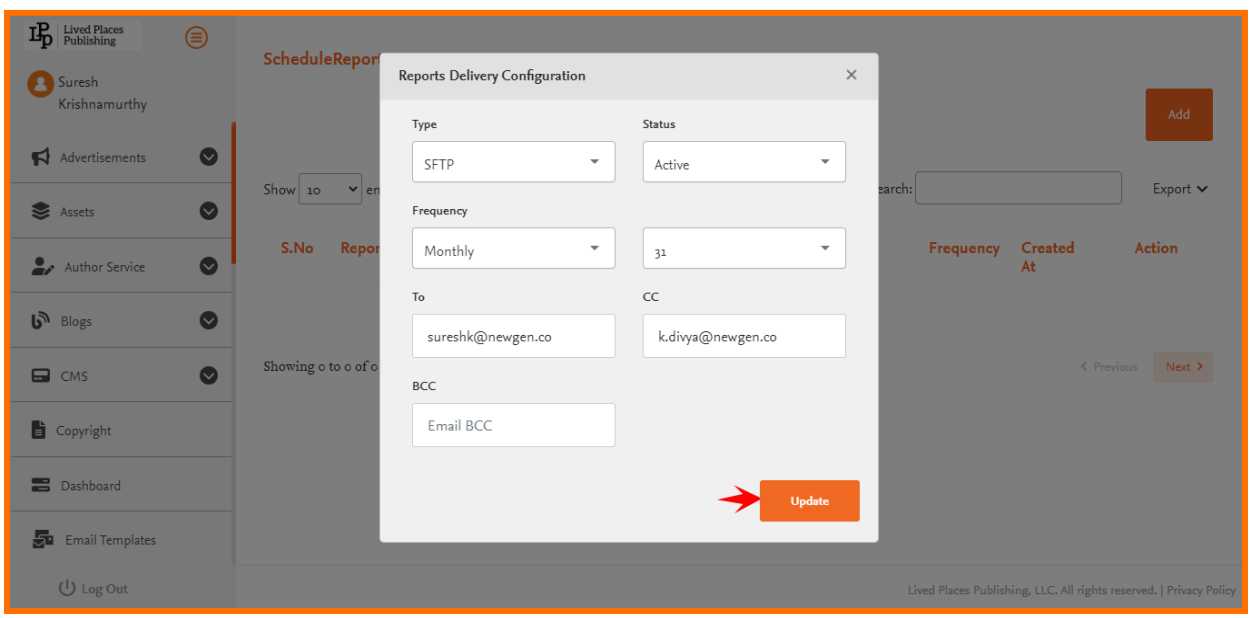
From the **Action** column, you can manage the reports using the following options:

- Use to edit/update the particular report details.

- Use to view the particular report



- Here you can set the configuration for reports delivery. For that you have to provide information by clicking the **Add** button as shown below:



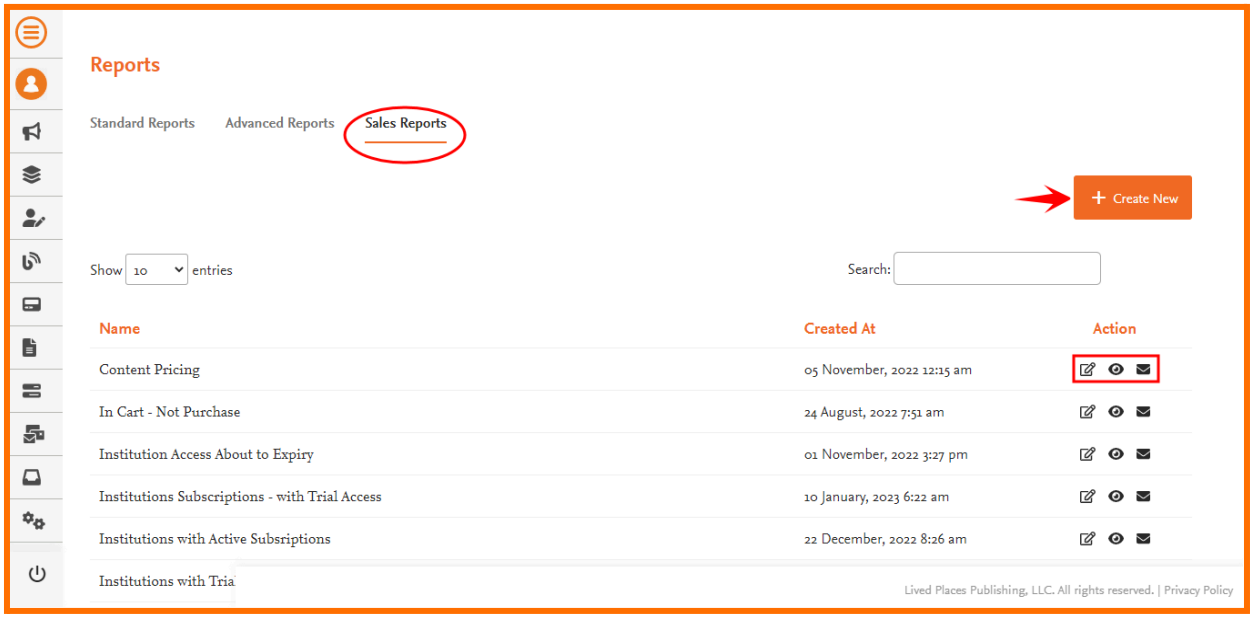
Based on the frequency set, the users will get the particular reports through mail.

Advanced Reports

In this tab, you will find the advanced reports list based on the type created. Like standard reports, you have options to create new reports from this tab.

Sales Reports

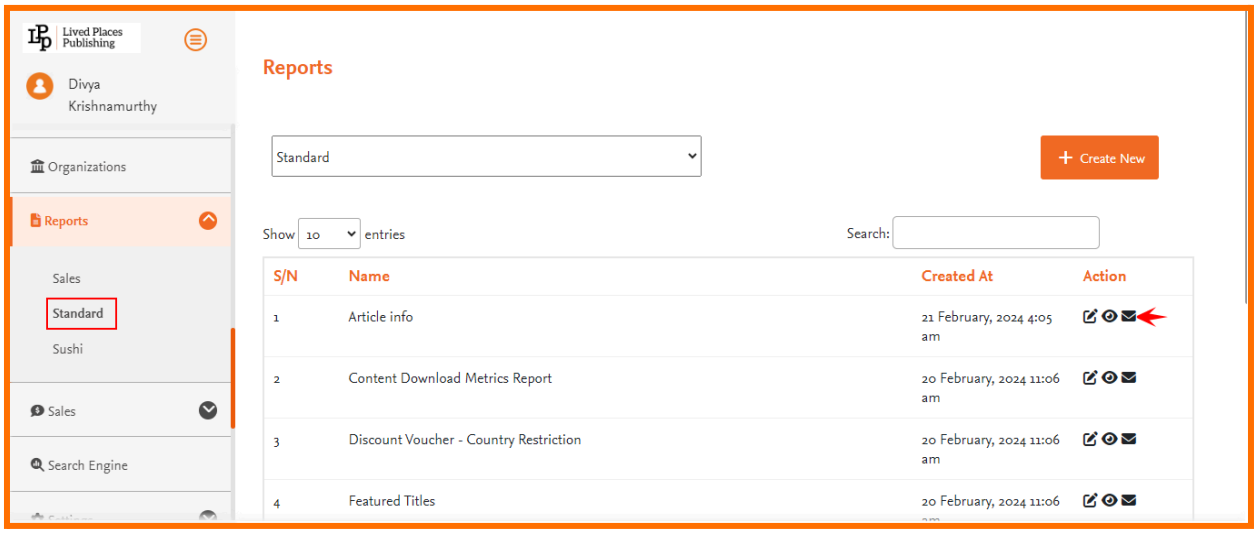
Here you can generate sales-related reports. You also have options to create new reports, edit and view the reports, and schedule reports as shown below:



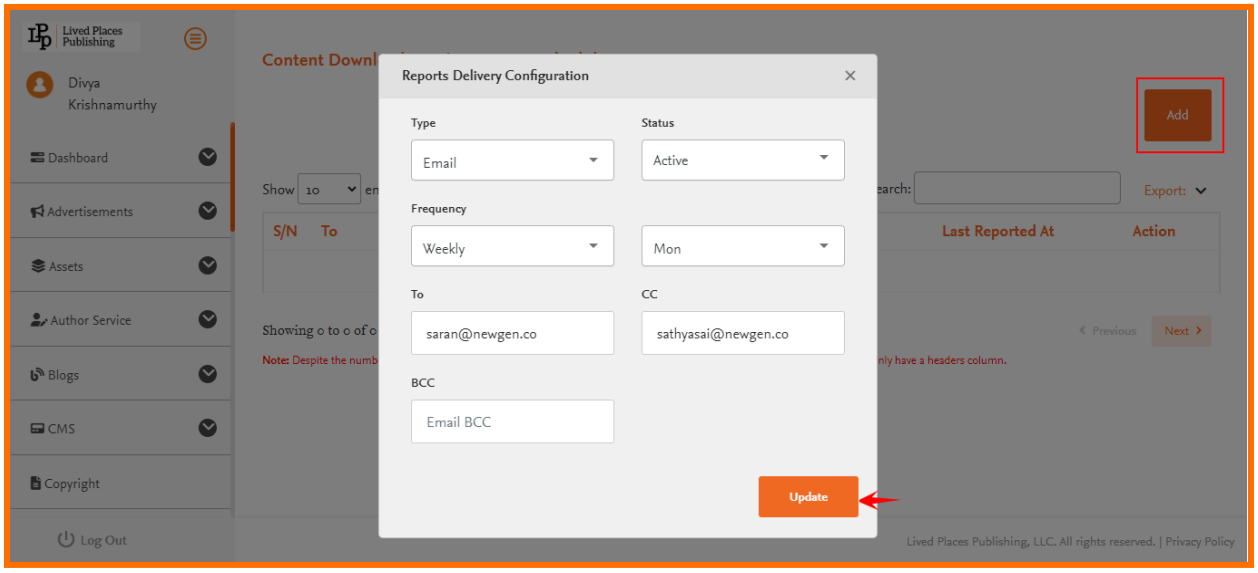
Scheduled Report configuration

To configure scheduled report delivery, you can set frequency for reports to be sent out. This ensures timely delivery of reports according to users requirements. Follow these steps to schedule report delivery:

1. Navigate to the report menu and select the desired report type.
2. Click the mail icon from the report list.



3. Click the "Add" button to open the "Reports Delivery Configuration" window.
4. Enter the required information such as type, status, frequency, user name, etc.
5. Click the "Update" button to schedule report delivery.



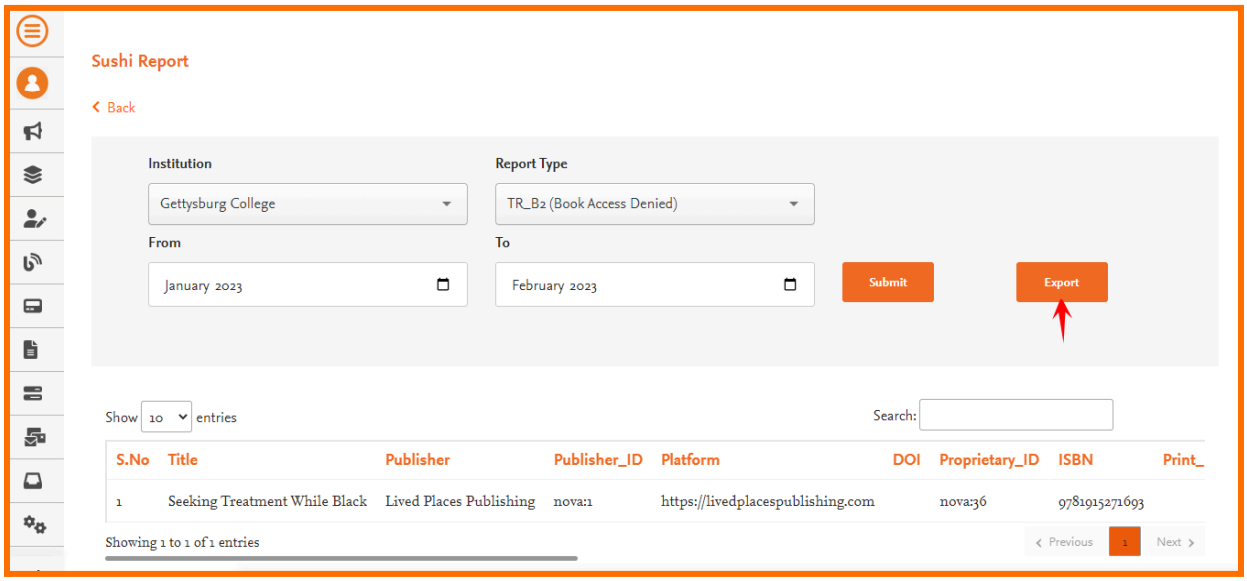
6. Once created, the item will be added to the schedule list for future delivery.

Sushi Reports

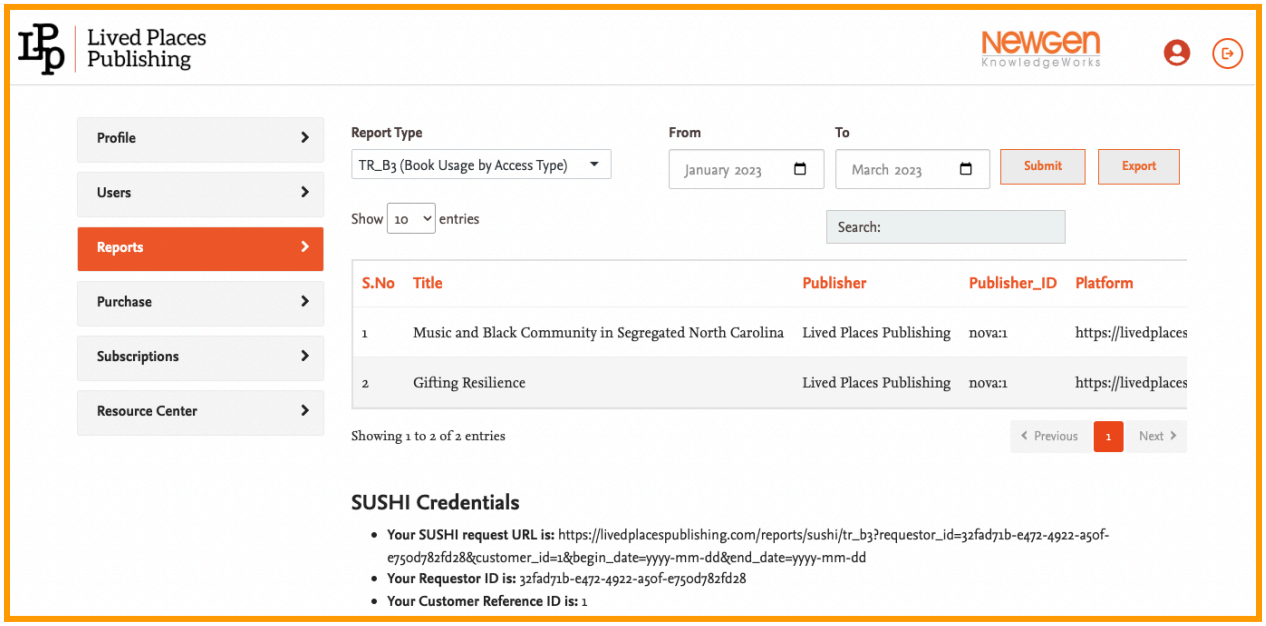
Nova supports SUSHI standard and COUNTER 5 and provides detailed reports to

librarians on web traffic analysis and failed search which is contemplated as a foremost facet in figuring out the failed strive of the users in finding contents within the product. Here you can view six types of reports, these two were frequently used reports: TR-B3 (Book Usage by Access Type) and TR-B2 (Book Access Denied). If the users have access to the content without logging in will be shown under the **Access** report whereas the users who aren't able to view the content page of the selected source will come under **Denied** reports. You have the option to view the report by filtering years and **exporting** the required report in the XLXS format.

- Title Master Report (TR)
- Book Requests (Excluding OA_Gold) (TR_B1)
- Book Access Denied (TR_B2)
- Book Usage by Access Type (TR_B3)
- Platform Master Report (PR)
- Platform Usage (PR_P1)



Publishers can pull the SUSHI reports by selecting any library and date range.



Institutional administrators (Librarians) can generate the SUSHI reports from the librarian dashboard, by selecting the specific report and the date range.

Also, there are many freeware SUSHI report tools available. Nova provides the Restful URL service which can be copied from the Nova to be able to use it in any 3rd party SUSHI report tools.

Key points to remember:

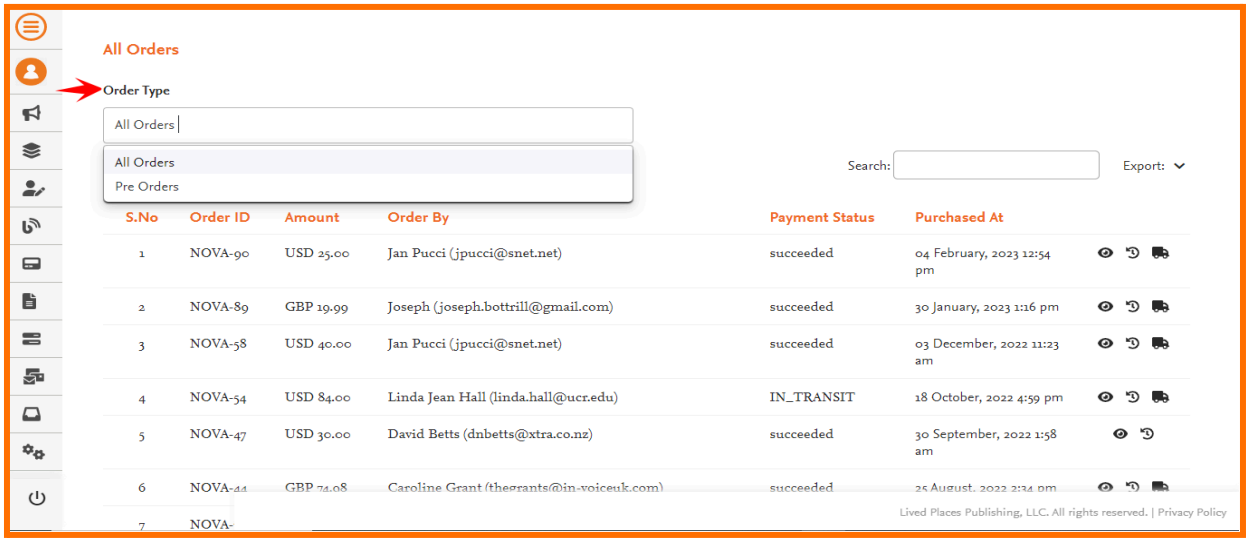
- Nova SUSHI reports are built based on the COUNTER compliance.
- The SHSHI API requires both requestor_id and customer_reference_id. This is available for the library administrators.
- Only librarians can the requestor_id. Super admin's (publisher) can't see the requestor_id.
- Nova super admins can see the SUSHI reports within Nova.

Sales

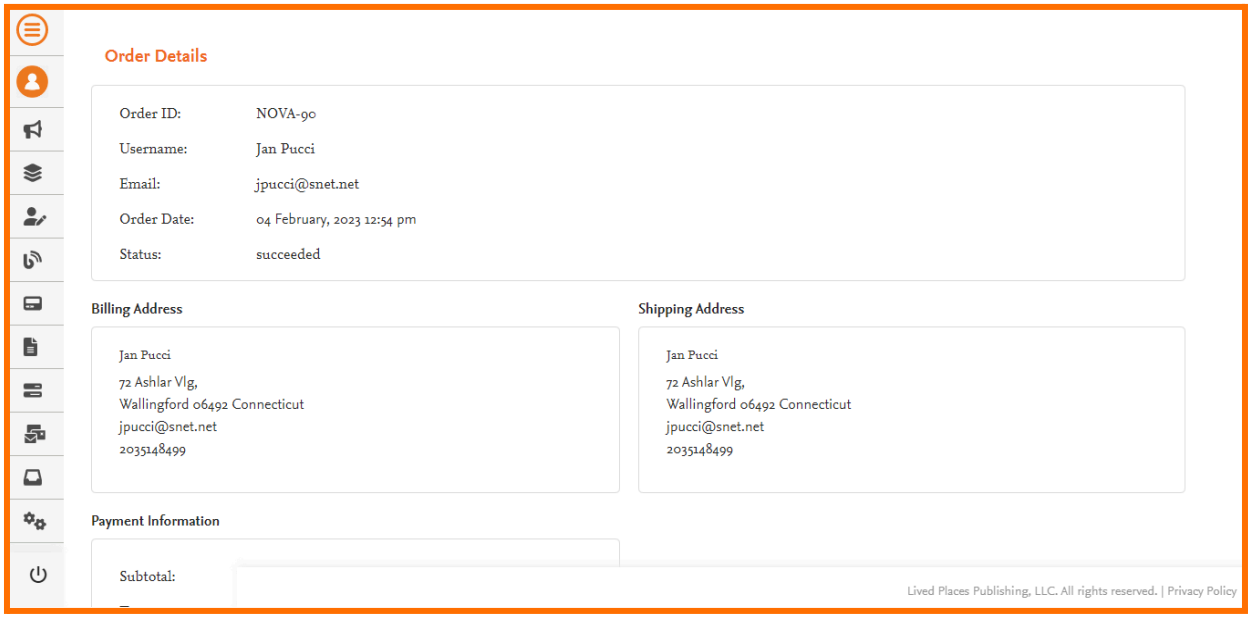
This section facilitates managing purchases and order deliveries online, offline, print on demand, etc, and helps to track order records and deliveries seamlessly.

Orders

It shows all the order records of the users furnished with details regards to Order ID, user name and email id, amount, and payment status. You can filter and view pre-orders as well.

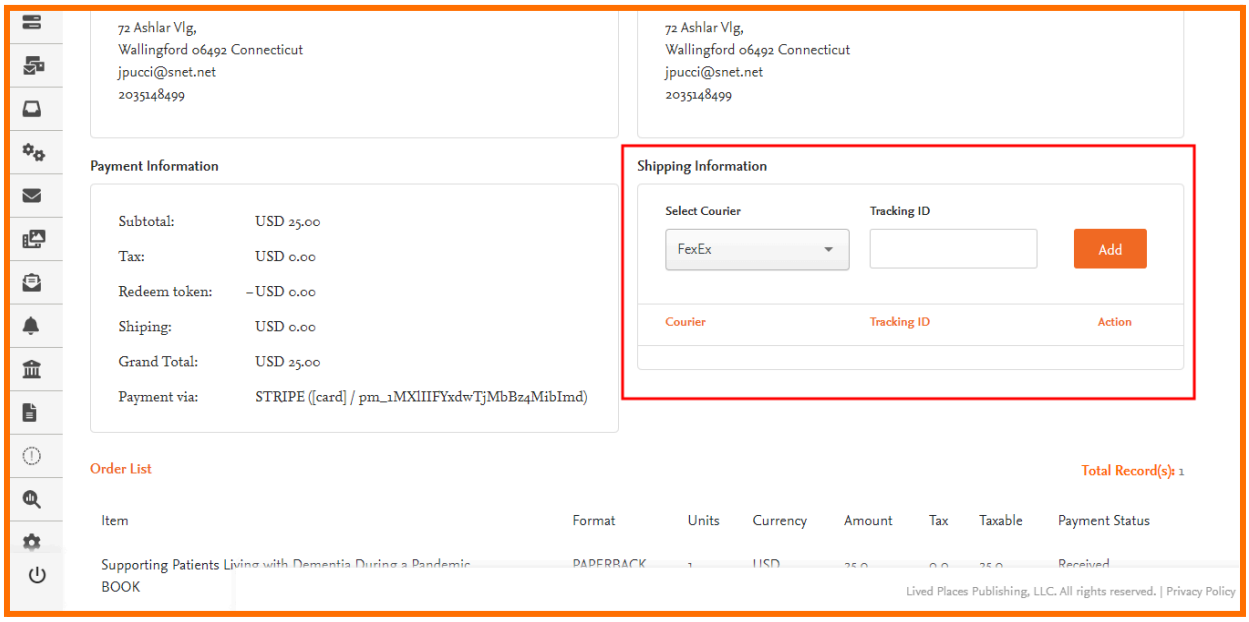


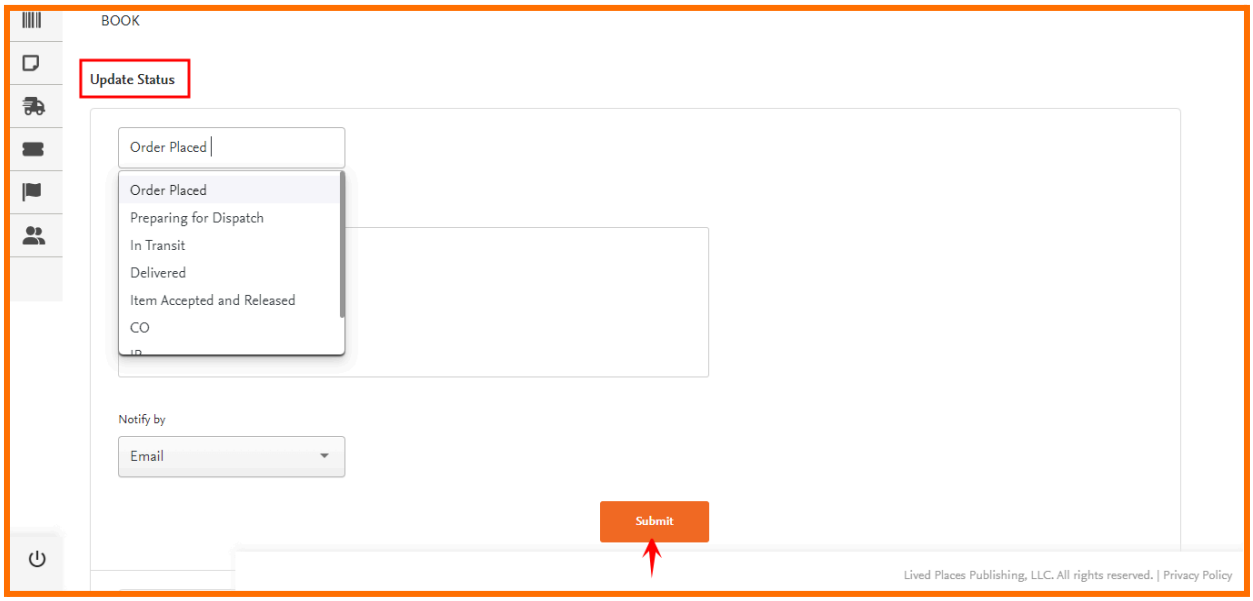
- here you can view the order details of a particular record which include billing and shipping information, payment details, and an order list that contains details about the format, amount, currency, tax paid by the user, and payment status of the items purchased.



- shows the user purchase history similar to the above copy.

- shows the order delivery details, which include the shipping details such as courier, tracking id for the items purchased by the user, and update status to the users on tracking orders.





Supported Payments Integrations

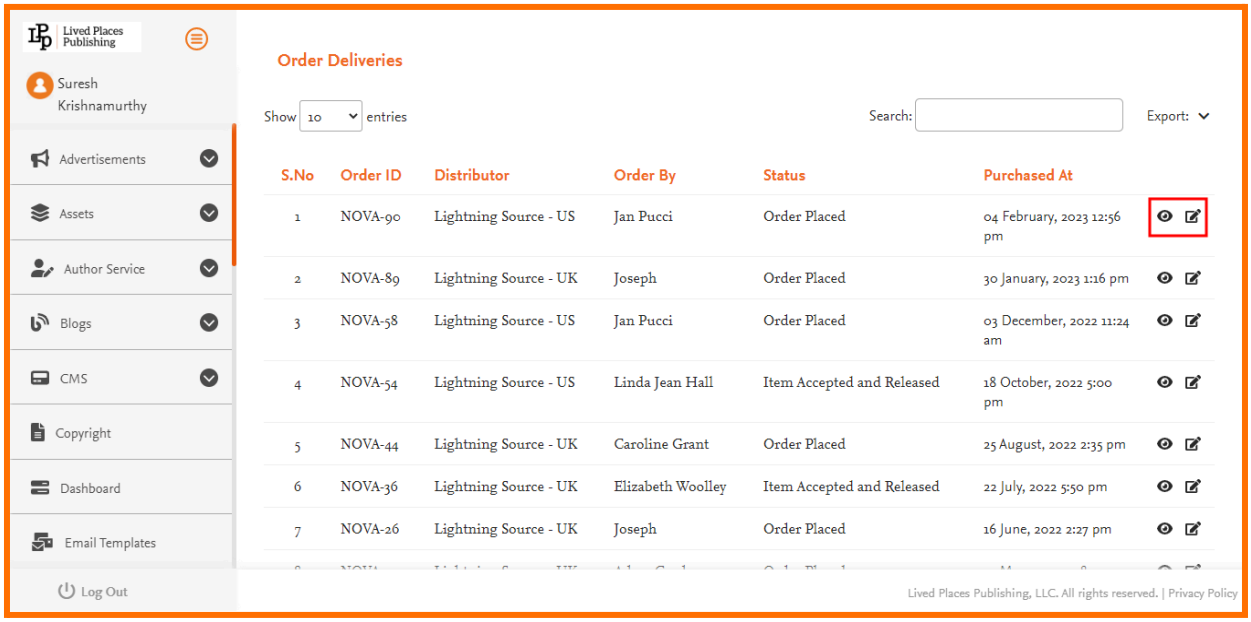
Nova integrated with the PayPal, PayU, Instamojo, Stripe, CCAvenue, RazorPay platforms. The payment platforms are designed to facilitate online transactions between businesses and customers. Nova seamlessly integrated with these to ease the payment processes. As users are redirected to the payment module, the payment module has variety of payment options such as PayTM, Google Pay, PhonePe, BharatPe, QR Scan Pay, and Wallet Payment, and many other options are available for effortless payment for customers.

Publishers can configure Publisher's own merchant account under Nova such all purchases will ensure the money transferred into the Publishe's account directly.

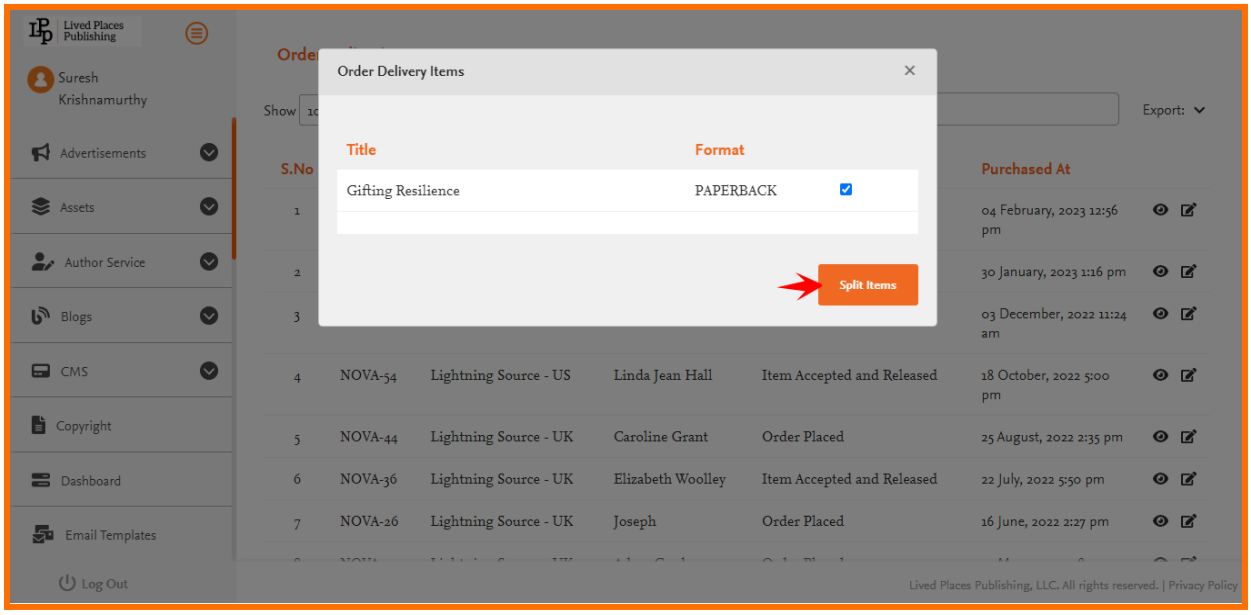
Nova is not supported Cash on delivery (COD), or Cash payments for now.

Order Deliveries (Shipping)

This tab helps to track the delivery status of the items purchased by the users. You can view and manage the order delivery details and split orders of the particular user as shown below.



- use to split orders by choosing the items.



Order Interrupted Transactions

In the event of a transaction interruption, certain orders may move into a pending category. This feature allows admin users to review and approve such orders to ensure their successful processing.

Steps to Approve an Interrupted Transaction Order

Identification of Pending Orders:

Navigate to the "Pending Orders" section in the system dashboard.

Locate the orders that have been marked due to transaction interruptions.

Reviewing the Order:

Click on the specific order to view its details.

/admin/sales/transaction-interrupted-orders

Verify the order information, including the products, quantities, and payment details.

Approval Process:

Once the order details have been verified, click on the "Approve" button.

Confirm the approval in the subsequent confirmation dialog.

Finalizing the Order:

Upon approval, the order status will change from "Pending" to "Approved."

The order will then proceed through the usual processing workflow.

Print on Demand

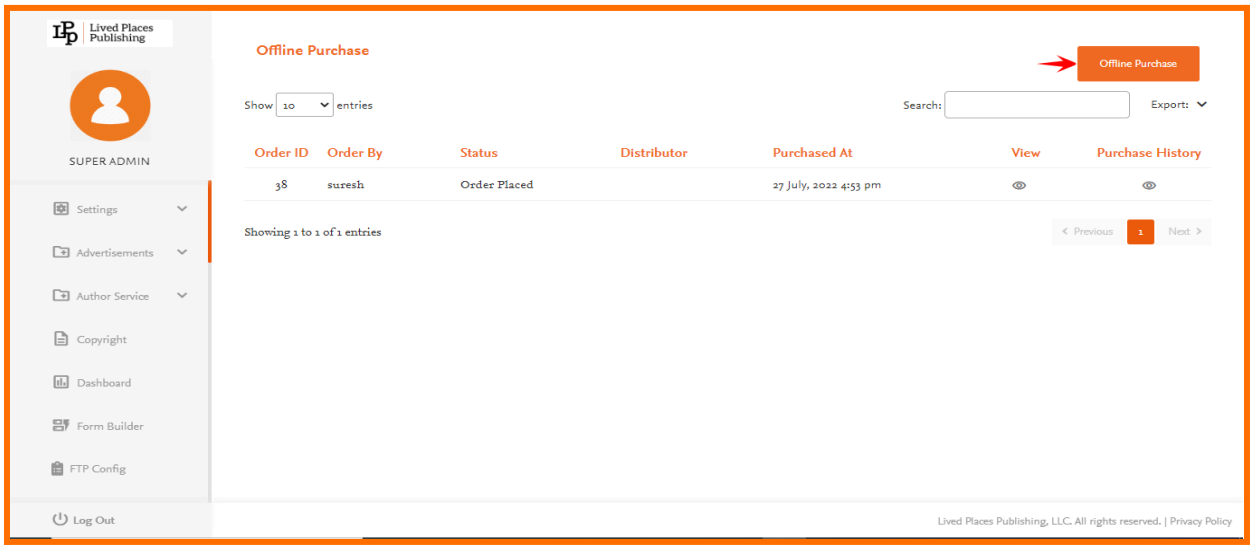
It shows the list of print-on-demand orders. On this page, you can view the order details and the purchase history of the users.

Offline Purchase

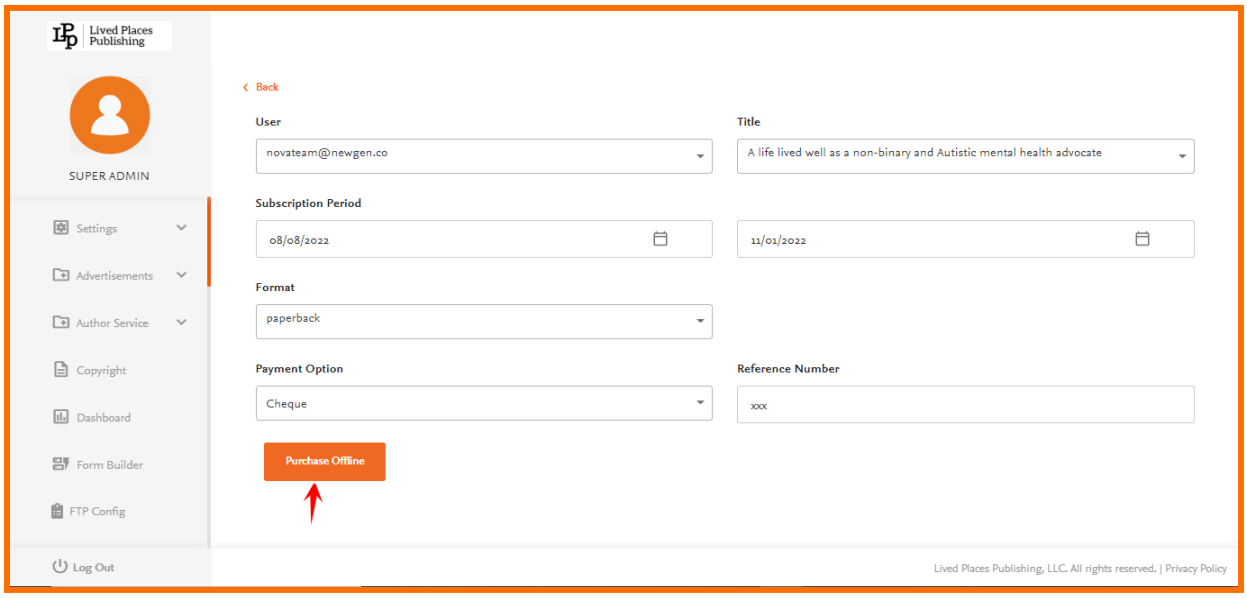
Nova offers offline purchase feature. There are cases where publishers wants to make the cart process on behalf of certain special customers by collecting the money through bank check, cash etc., On those special cases, publishers can place the order from the admin console. Any admin users with the OFFLINE_PURCHASE_MANAGER role can place such requests. All such request will pass through without the actual payment process. And Nova will take care of further logistics and fullment process by connecting the distribution partners. Ie., incase a paperback format order placed via offline, Nova will ensure the delivery partner print and deliver the paperback to the customer.

All offline purchases will have special column in the sales report to track the list of offline purchases.

This section stores details on offline purchases and has options to view the order details and purchase history of the customers.

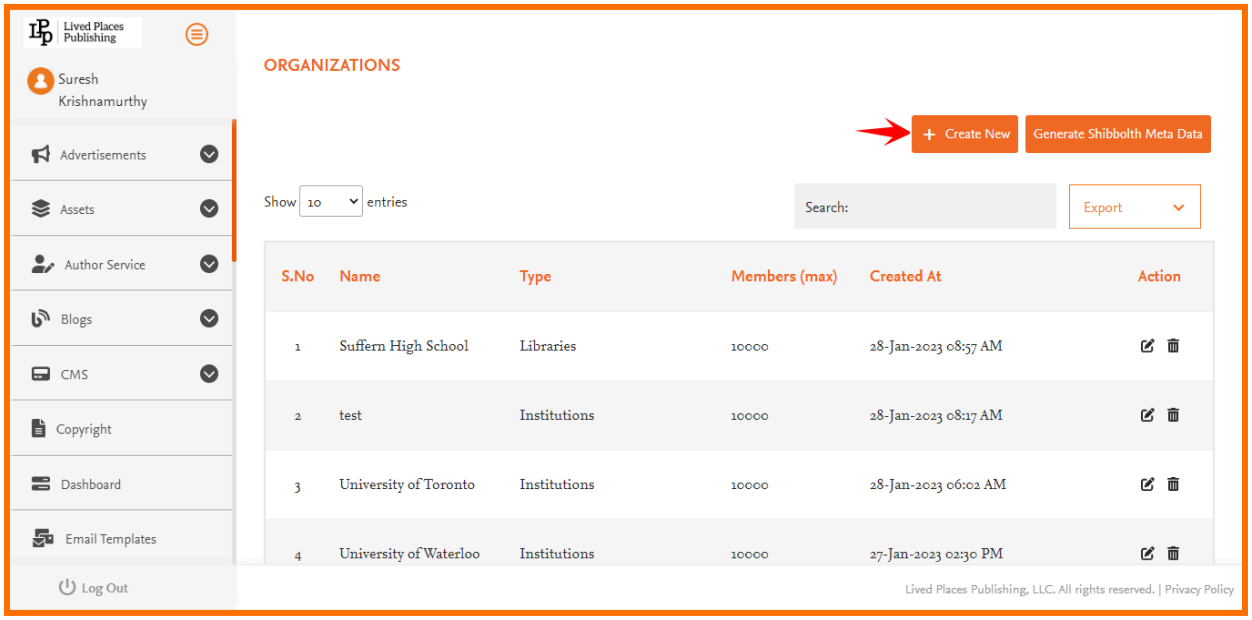


Click the offline purchase button to enter the details on contact users, the title of the content, subscription period, format, payment option, and reference number (if any) as shown below:

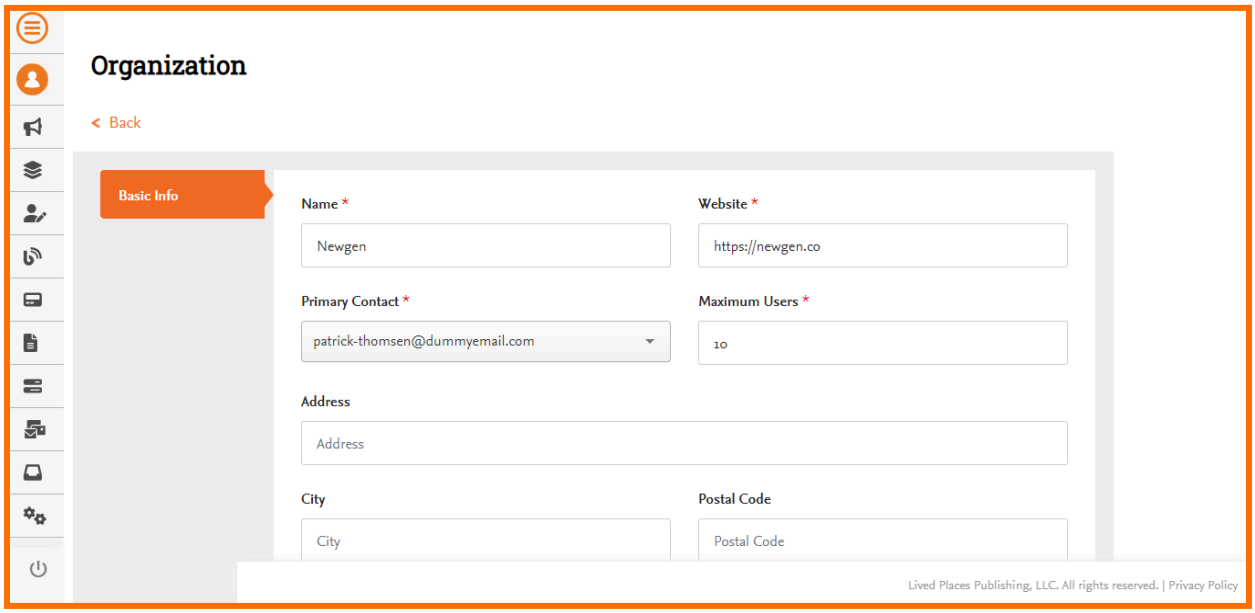


Organizations

This section helps build the organizations which enable access to the content for the bulk users. The organizations are categorized as Institutions, Libraries, and Corporates. Here, you can view the list of organizations already created.

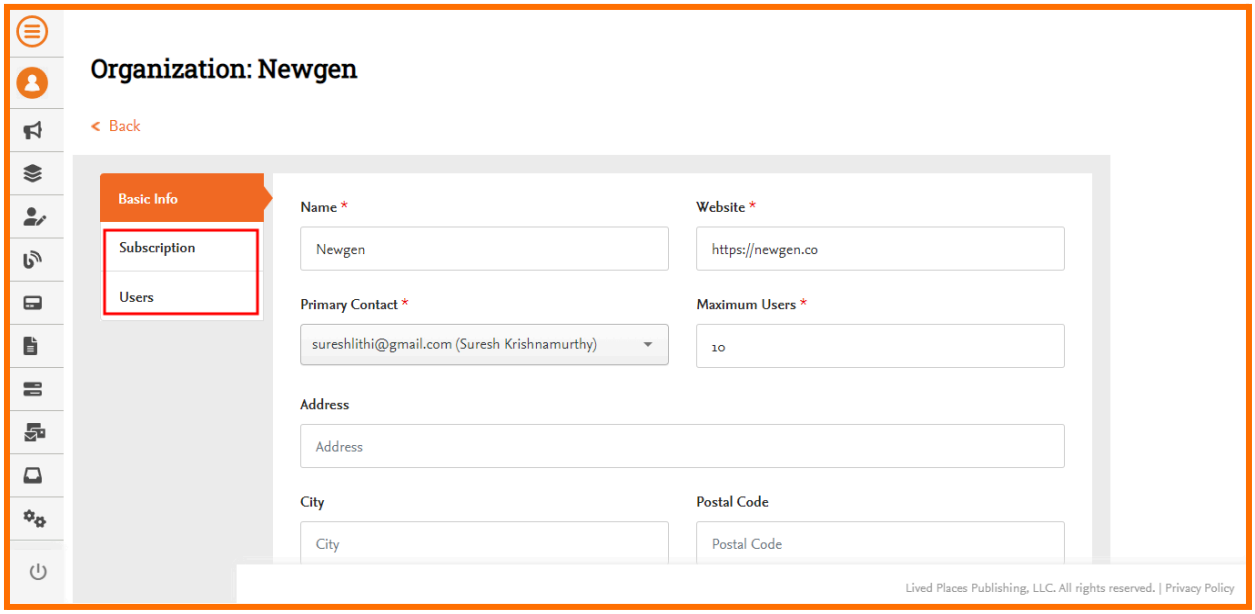


For the new one, click **Create New** option to fill in the organization details such as organization name, domain name, contact user, organization type, upload logo (if any), maximum users to provide access, IP addresses (separated by commas), and click on **submit** button to save the details as shown below:



Under the **Action** column, you have two options which are explained below:

- Use the edit option to modify any basic information about the organization, assign the subscription to the organization and link the individual users to the organization and assign the role of the member. (Please refer to sections 8.2 and 7.2.3)



Organization purchasers have access to purchase content for themselves or tied-up organizations whereas **Organization Members** have only access to read content and purchase for own.

🗑 - Use to delete the organization from the list.

Organization subscription reminder - As an organization nearing the expiry of subscriptjon, Nova will continue to send reindeer to the librarian or the primary contact of organization as per the orginzation contact details.

This notification is managed based on the following setup.

/admin/setting/properties/

Properity	Value
LIBRARY_SUBSCRIPTION_REMINDER_TYPE	PAID,TRIAL
LIBRARY_SUBSCRIPTION_REMINDER_DAYS	-30,-25,-20,-10,-5,0,5,10,20,25,30

Publisher may choose configure to send either PAID only, or TRAIL only, or both types of reminder.

The reminder will be sent based on the values set in the LIBRARY_SUBSCRIPTION_REMINDER_DAYS property. For example, -30 will send emails 30 days in advance before the expiry of the subscription. Similarly 25 will send 25 days later the expiration date. Nova deployment comes "`-30,-25,-20,-10,-5,0,5,10,20,25,30`" as default value. It means the reminder email will be sent continuously based on the days you configure.

Also, note that the email template can have placeholder to provide one click option for the librarian to not send further email notifications.

Lets take an email, Harvard University purchased a "French Language" collections. If the

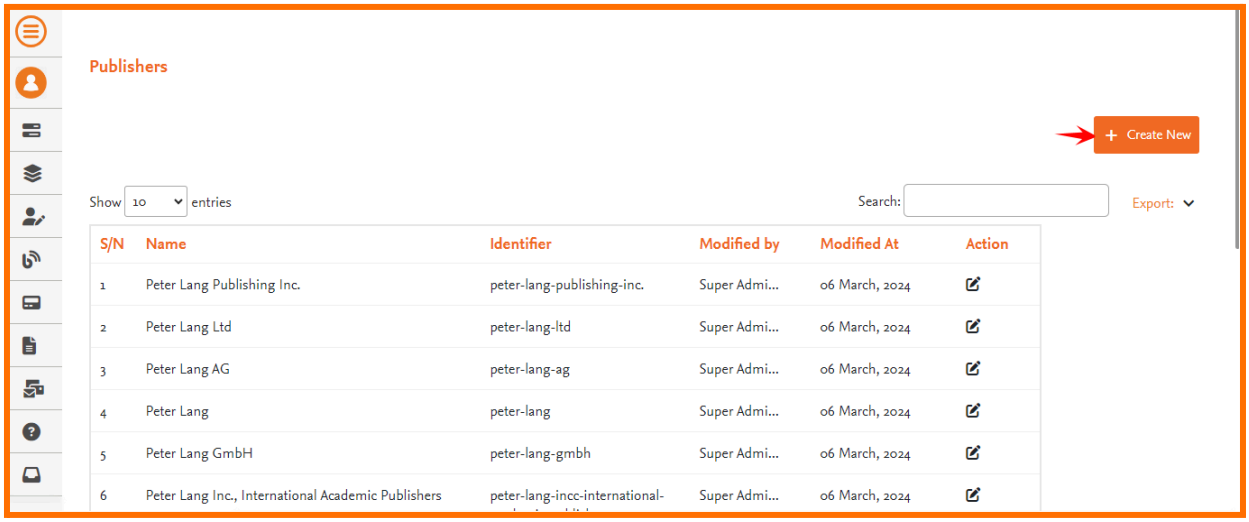
“French Language” collection expiry date is 30th June, then the reminder will be sent as follows.

Configuration	Actual Date
-30 (of 30th June)	30th May
-20 (of 30th June)	10th June
-10 (of 30th June)	20th June
0 (of 30th June)	30th June
15 (of 30th June)	15th July
25 (of 30th June)	25th July

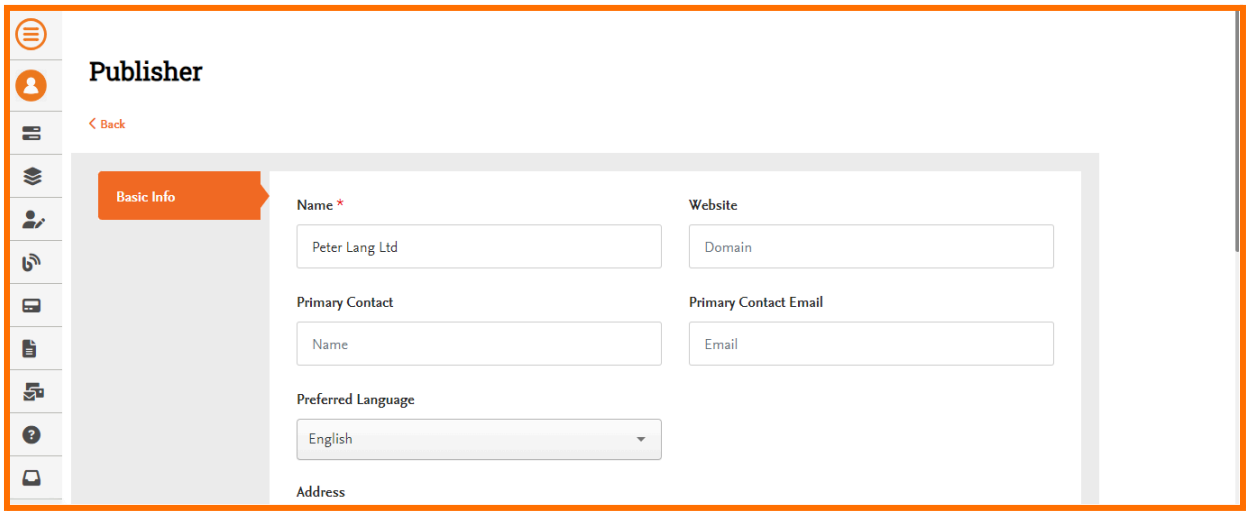
Also, Publisher can configure not to send notification for selective libraries.

Publisher

In the "Publisher" section, you can access the list of publishers whose content is published on the website. The "Super Admin" has the authority to add new publishers to the existing list or can modify the details of existing publishers.



To create a new publisher, click the "Create New" button, fill in the basic information, and submit to save the publisher details.

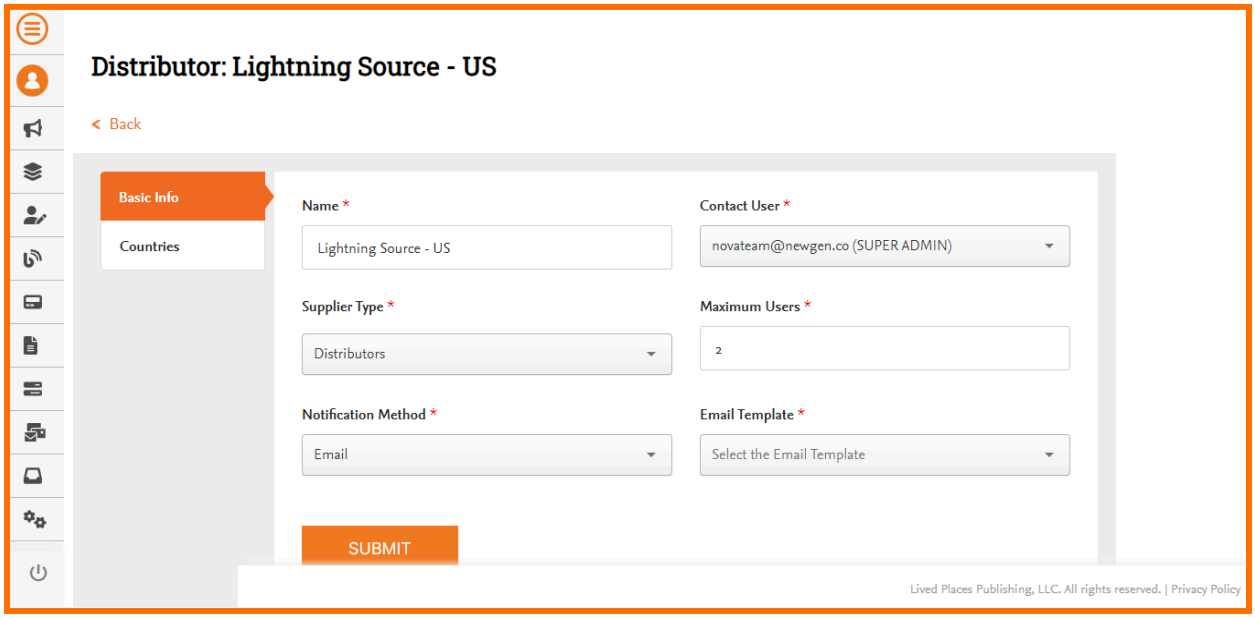


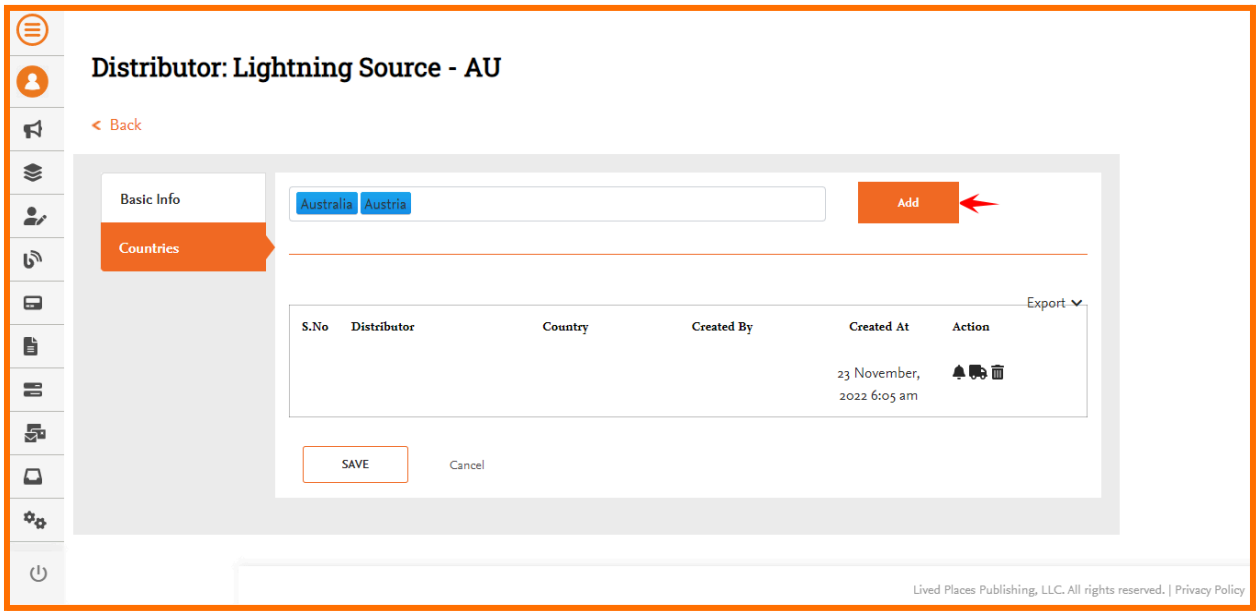
Suppliers

The suppliers play an important role in printing and delivering the order placement. This section enables to Add distributors list and manage them for order deliveries.

Distributors

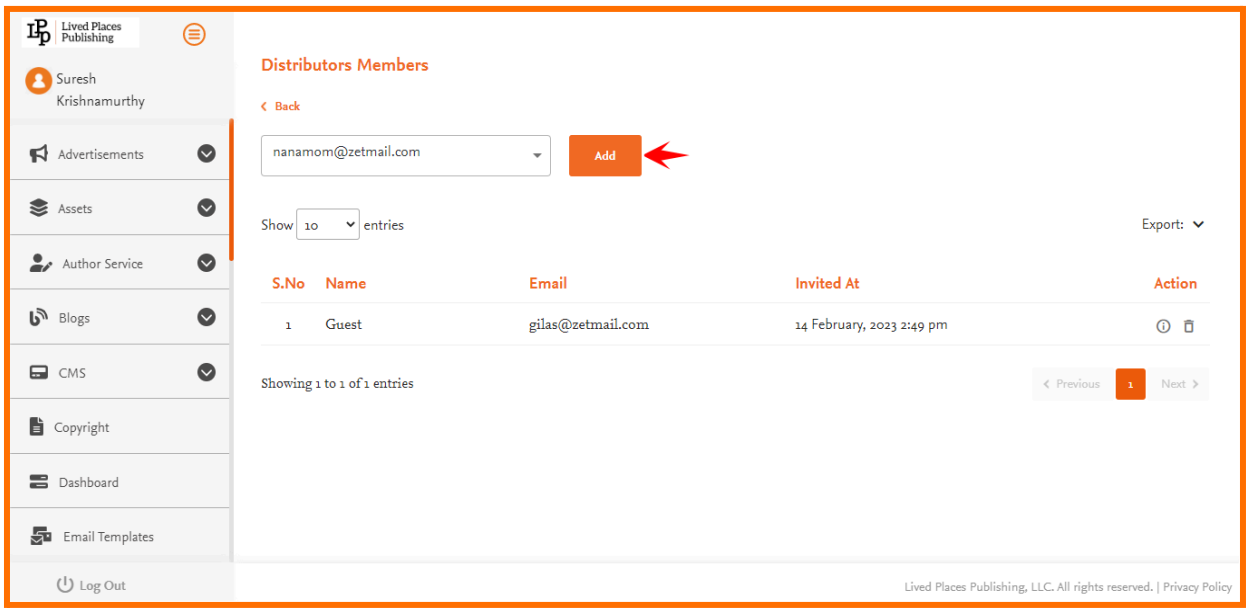
Here you can create and handle the distributor's list. Click the **Create New** button to enter the distributor's details such as name, contact person, supplier type, maximum member list to contact, etc, and map countries for distribution and **submit** the details.





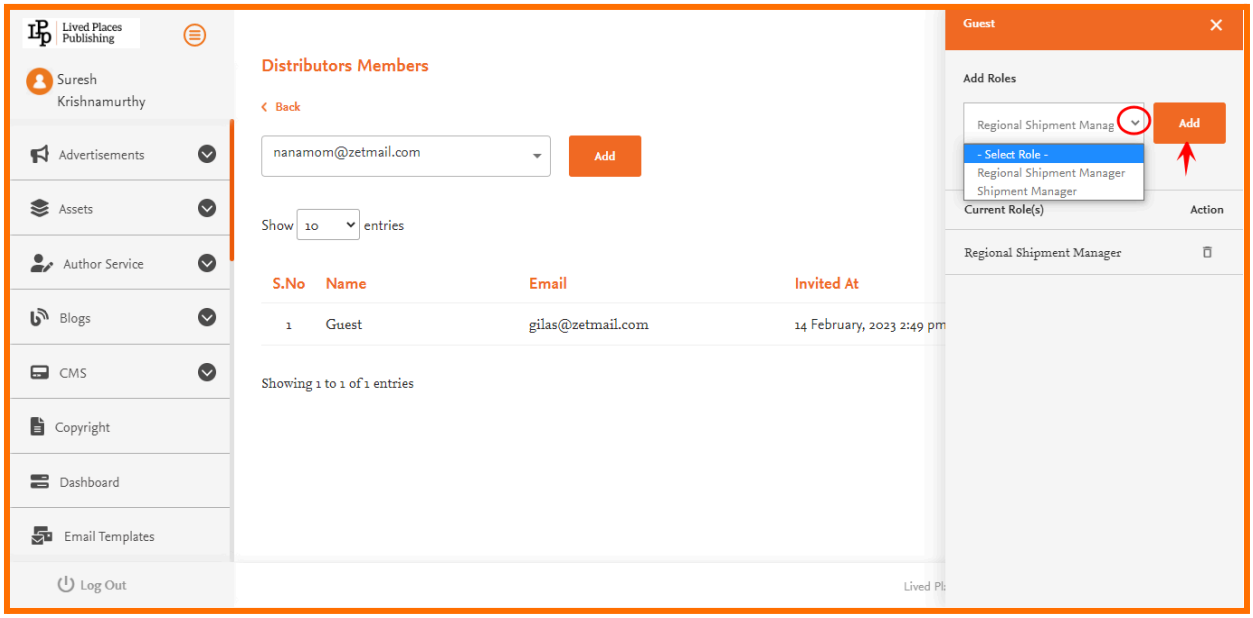
On the above, the distributor added to the list as shown below:

From the action column, you have the option to view and add the distributor members' details as shown below:



Next, click the icon to add a role (Regional Shipment Manager/Shipment Manager) to

the member list:

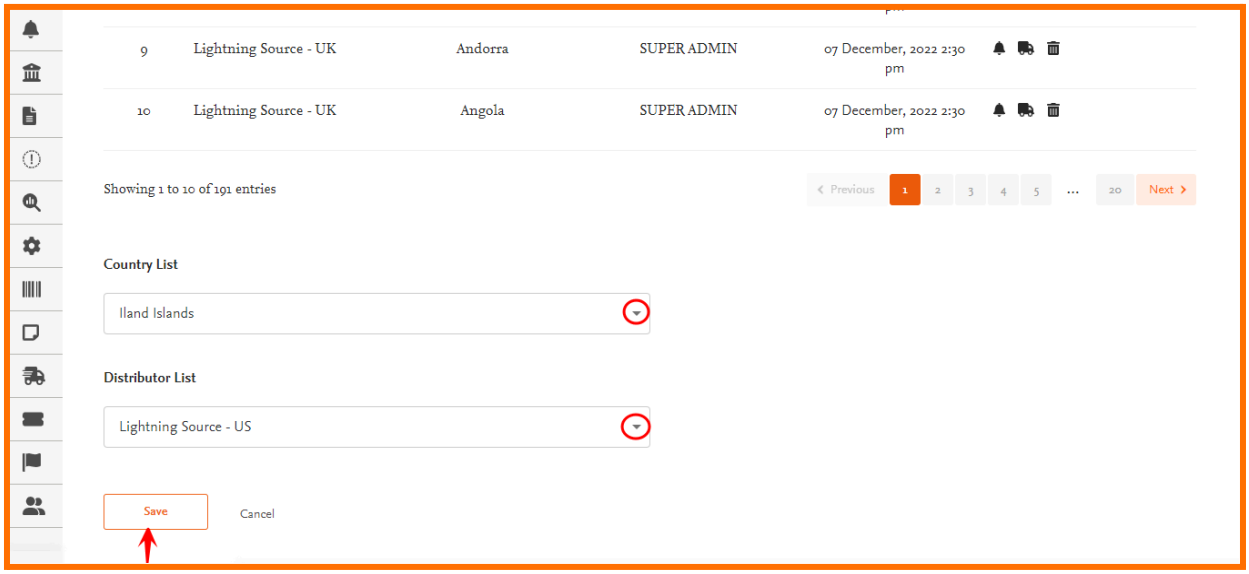


Note: You are provided with an edit/delete option to update the distributor's list and have the option

to add country for distributors from this page.

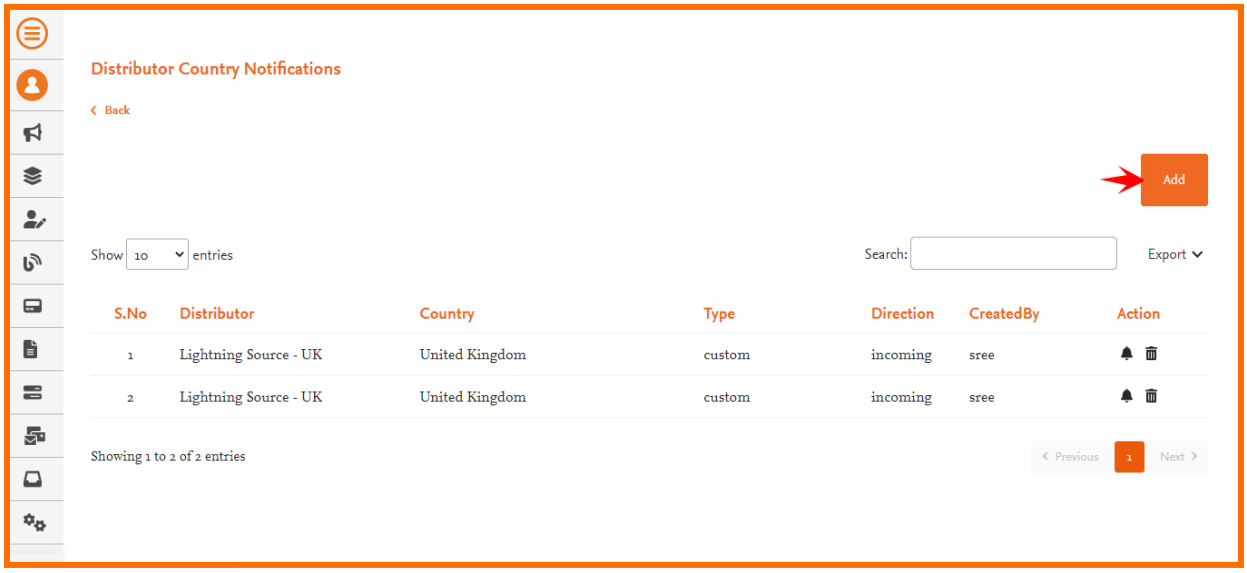
Distributor countries

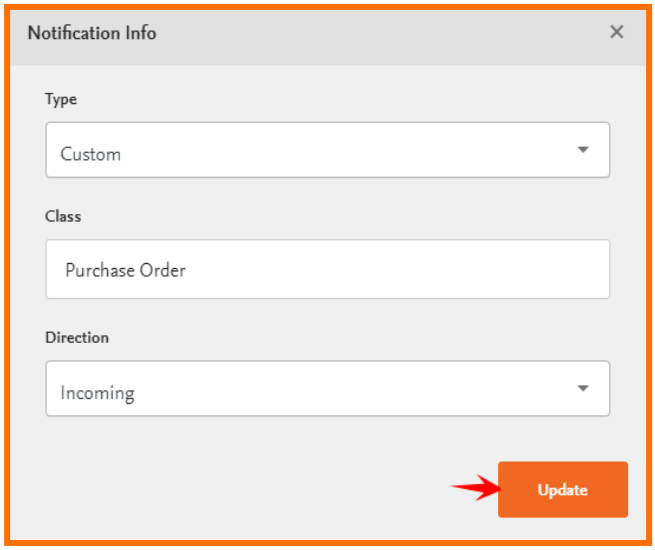
This section enables you to add the country and the distributor from the predefined list and save the details to record the list as shown below:



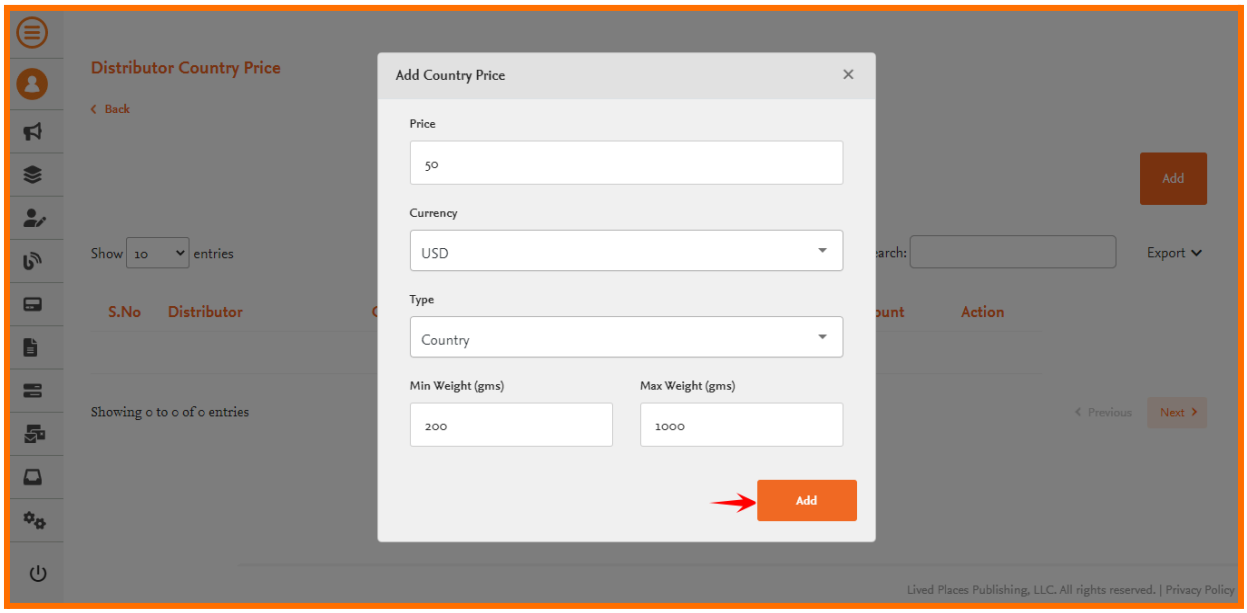
Under the action column, you have some options to manage the distributor's information:

- Use to add the notification info based on type (email/custom), class, and direction (incoming/outgoing).





- Use to handle various countries' shipment charges.



- You can delete the country from the distributor list.

Sub Distributors

Distributors will tie up with the sub-distributors to deliver products without delay. You can add sub-distributors from this page by furnishing basic information such as distributor

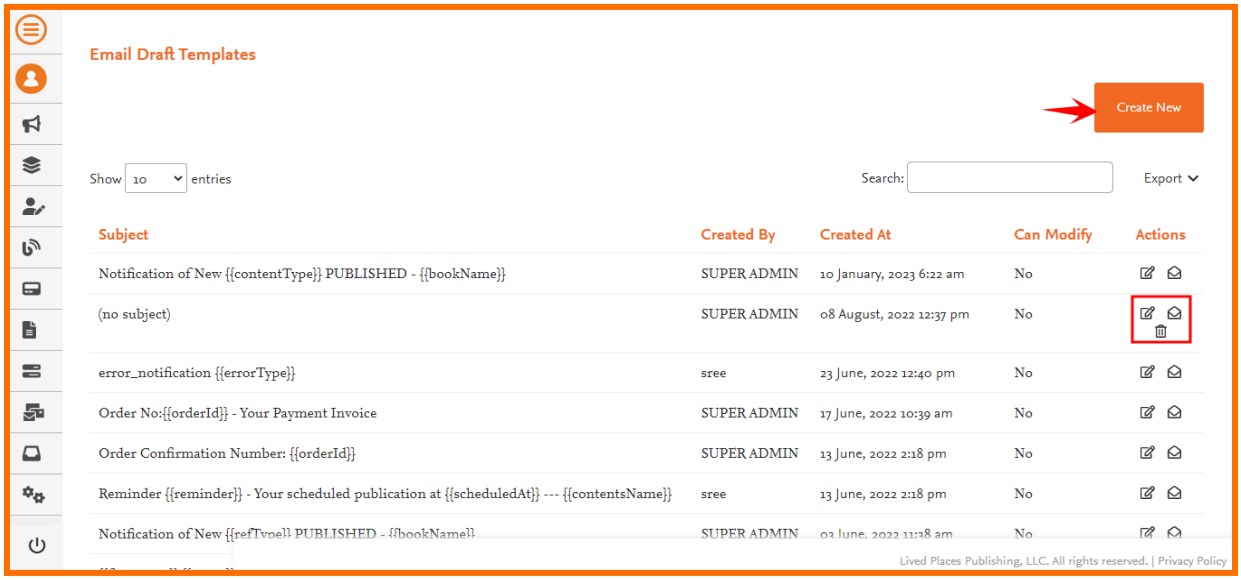
name, contact users, supplier type, address, etc as shown below:

Transporters

Here you will find the transporters list with details of courier services. You can add new transporters to the list and map with the distributors for carriage.

Email Templates

This section contains many predefined email templates related to subject matters with structured layouts which includes wrapper templates. You can use the available templates or create new templates by clicking the **Create New** button:



You can **edit** the templates to modify the email content/ delete the templates, if required, and click to use the template to send emails from the **Actions** column.

[Subject]: This variable represents the subject line of the email. You should specify the subject that accurately reflects the purpose or main topic of the email.

[Body]: This variable represents the body line of the email.

The following templates (language=EN) are loaded along with the Nova installation. And, these templates getting triggered automatically on certain actions.

Template Name	Customer	B2C or B2B?	Action
NEW_USER_ REGISTRATION	YES	B2C	Triggered at the time of new user self registration.
FORGOT_ PASSWORD	YES	B2C	Triggered at the time of user click the forgot password button.
PRE_ORDER_ PUBLISHING_ STATUS_ NOTIFICATION	YES	B2C	User who purchased a pre-sale product will receive notification when the product become available.
ADD_USER_ RIGHTS_ALERT	NO	B2C	User will get notification when new roles are added to the user. Caution: Please note that any user can have this role, when publisher add certain admin side of roles.
REMOVE_USER_ RIGHTS_ALERT	NO	B2C	User will get notification when new roles are removed to the user. Caution: Please note that any user can have this role, when publisher add certain admin side of roles.
EMAIL_ UNPUBLISHED_ CONTETNS_ MORE_THAN_ 7_DAYS_OLDER	NO	B2C	Publishing team will get an email notification in case contents are ingested but never published.
ORGANIZATION_M EMBER_ ADD_TEMPLATE	YES	B2B	If a user added to the organization as a member, will receive the notification.

INVITE_BOOK_ TO_USER	YES	B2C	Publisher can invite any users with a book link - This way publisher can gift a book and one click login for the recipient
INVOICE_ TEMPLATE	YES	B2C	The invoice template sent to the buyer at the time of purchase. Publishers can create language specific emails templates, such that users can receive email in the preferred language. The default fallback is English template.
LIBRARY_SUBSCRIP TION_REMINDER	YES	B2B	The Library contact will get an email notification before X days of subscription expiry.
FORUM_ RESPONSE_EMAIL	YES	B2C	As response added to the forum questions/discussions, the original post creator will get a notification.
NOTIFY_ REVIEW_ TO_AUTHOR	NO	B2C	Author will get a notification when a review is added to the product.
SHIPMENT_ HISTORY_ TEMPLATE	YES	B2C	Nova can sent various shipment statuses (ORDERED, INPACKAGE, INTRANSIT, DELIVERED, etc)
7_DAYS_ BEFORE_ SCHEDULED_ CONTENT	NO	B2C	If a Product is scheduled for a publication, Nova just sends a reminder to the Ingestion manager.
ORDER_ CONFIRMATION	NO	B2C	Fulfilment team (Distributor) will receive email upon the new purchase happens.
INPRESS_ EMAIL_ TEMPLATE	YES	B2C	If user raised an interest of forthcoming product, the email will be sent tot he users when the book is available for

			purchase.
ERROR_ NOTIFICATION	NO	B2C	In case of any programming exception, Nova will send email.
ORDER_STATUS_N OTIFICATION		B2C	INACTIVE
CLEAN_UP_ TO_DELETE	NO	B2C	INACTIVE
INGESTION_ EMAIL_TEMPLATE	NO	B2C	Ingestion manager will receive an email if ingestion package has error.
ORDER_ CANCEL_ NOTIFICATION	YES	B2C	The purchased users will get a confirmation notification when the order is cancelled.
NOTIFY_ USER_ WELCOME_EMAIL	YES	B2C	This is an alternative to the user signu. If a publisher create a new users account from the Pubisher console, the email will trigger to the newly registered users with the credentials.
NOTIFY_ ORGANIZATION_W ELCOME _EMAIL	YES	B2B	As we create a new library, the library's primary contact user will get a new email notification.
USER_ INTEREST_ TEMPLATE	YES	B2C	Users can subscribe various interests from the platform. This email will get trigger with list of users interests.
CITATION_ ALERT_ TEMPLATE	YES	B2C	When a new product published with citation of earlier products and if the earlier product is under a user's Citation alert, email will be notified.
GENERAL_ MASTER_REPORT	NO	BOTH	Nova can send a periodic emails with various reports. This is the template of such reports.

ORGANIZATION_MEMBER_ADD_TEMPLATE		B2B	As publisher add any users into the organization, the user will get email notification

GLOBAL VARIABLES

For all template, the following global variable will be available in addition to the template specific variables.

Purchase order fulfillment Email template variable and description

Template Variable	Template Variable Description
props	{"EBOOK_DOWNLOAD_URL_VALIDITY_DAYS"}
downloadUrl	This variable represents download URL
sender	This variable represents
id	This variable represents the unique identification number for the purchase order
oldId	This variable represents user
displayName	This variable represents user displayname
gender	This variable represents user gender
salutation	This variable represents user saluation
firstName	This variable represents user firstName
middleName	This variable represents user middlename
lastName	This variable represents user lastname
email	This variable represents user email
userName	This variable represents user username
password	This variable represents user password

coverUrl	This variable represents coverUrl
type	
fuzzyId	
emailVerified	
identityProvider	
identityProviderId	
accessType	
identityProviderUrl	
auto	
active	
apiKey	
planCancel	
pos	
sessions	
twofaKey	
twofaAt	
createdAt	This variable represents created Atdate
updatedAt	This variable represents created Atdate
userId	This variable represents userId
groupId	
lang	
dateFormat	This variable represents date format
organizationUser	This variable represents organizationUser

role	This variable represents user role
generatePassword	
notifyUser	
cpassword	
name	
mobile	
address	
city	
pincode	
state	
country	
addressFuzzyId	
receiver	
id	
oldId	
displayName	
gender	
salutation	
firstName	
middleName	
lastName	
email	
userName	

password	
coverUrl	
type	
fuzzyId	
emailVerified	
identityProvider	
identityProviderId	
accessType	
identityProviderUrl	
auto	
active	
apiKey	
planCancel	
pos	
sessions	
twofaKey	
twofaAt	
createdAt	
updatedAt	
userId	
groupId	
lang	
dateFormat	

organizationUser	
role	
generatePassword	
notifyUser	
cpassword	
name	
mobile	
address	
city	
pincode	
state	
country	
addressFuzzyId	
order_details	
id	
orderId	
displayOrderId	
organizationId	
contentAuthorId	
voucherTokenId	
invoiceAddressId	
shipmentAddressId	
transporterId	

shipmentCountryId	
active	
amount	
discount	
taxAmount	
netAmount	
shipmentAmount	
currency	
status	
shipmentStatusId	
contact	
email	
paymentId	
paymentType	
userId	
fuzzyId	
paymentOptions	
paymentSubscriptionId	
paymentRequestId	
loginType	
createdAt	
updatedAt	
intStatus	

deliveryChoice	
orderDate	
invoice_addresses	
type	
title	
firstName	
lastName	
company	
vatId	
isVat	
email	
mobile	
address	
city	
pincode	
state	
stateId	
country	
countryId	
userId	
oldId	
fuzzyId	
active	

deletedBy	
deletedAt	
createdAt	
updatedAt	
groupId	
name	
gender	
countryName	
userFuzzyId	
id	
shipment_addresses	
type	
title	
firstName	
lastName	
company	
vatId	
isVat	
email	
mobile	
address	
city	

pincode	
state	
stateId	
country	
countryId	
userId	
oldId	
fuzzyId	
active	
deletedBy	
deletedAt	
createdAt	
updatedAt	
groupId	
name	
gender	
countryName	
userFuzzyId	
id	

order_items	
orderId	
displayName	

isbn	
contentTypeId	
contentId	
type	
cover	
createdAt	
fuzzyId	
statusName	
onixStatus	
currency	
id	
elasticId	
contentType	
taxableAmount	
identifier	
amount	
cover_url	
quantity	
format	
active	
displayFormat	
userId	
contentName	

userSubscriptionFuzzyId	
form	
taxAmount	
ebook_download_url_validity_days	As user purchases products from the webshop, Nova emails can use this variable to display the validity of the link. This variable can be defined in the Admin/Props.
ebook_download_url_validity_hours	As user purchases products from the webshop, Nova emails can use this variable to display the validity of the link. This variable value=(ebook_download_url_validity_days*24)

LIBRARY_SUBSCRIPTION_REMINDER

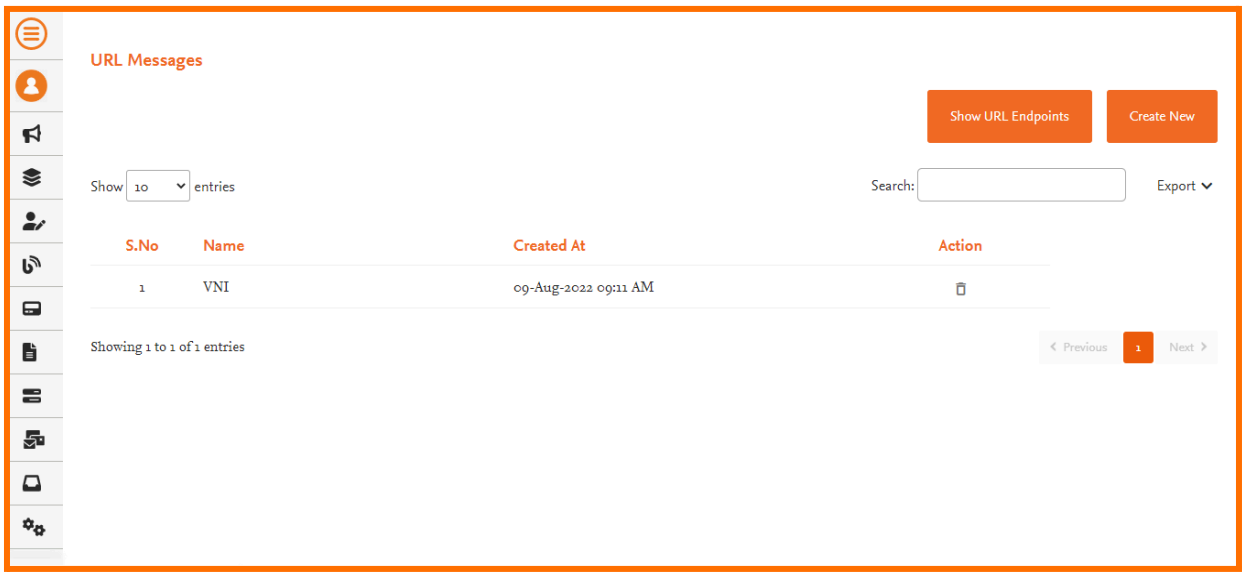
Variable	Description
expired_already	{{#expired_already}}Your subscription has been expired {{number_days}} ago {{/expired_already}}
expire_today	{{#expired_already}}Your subscription is expired today. ... {{/expired_already}}
expire_soon	{{#expired_already}}Your subscription will expire in {{number_days}} days {{/expired_already}}
number_days	

Feel free to customize the template and adapt it to your specific needs.

Make sure to adjust the template according to your specific requirements and any formatting guidelines followed by your organization.

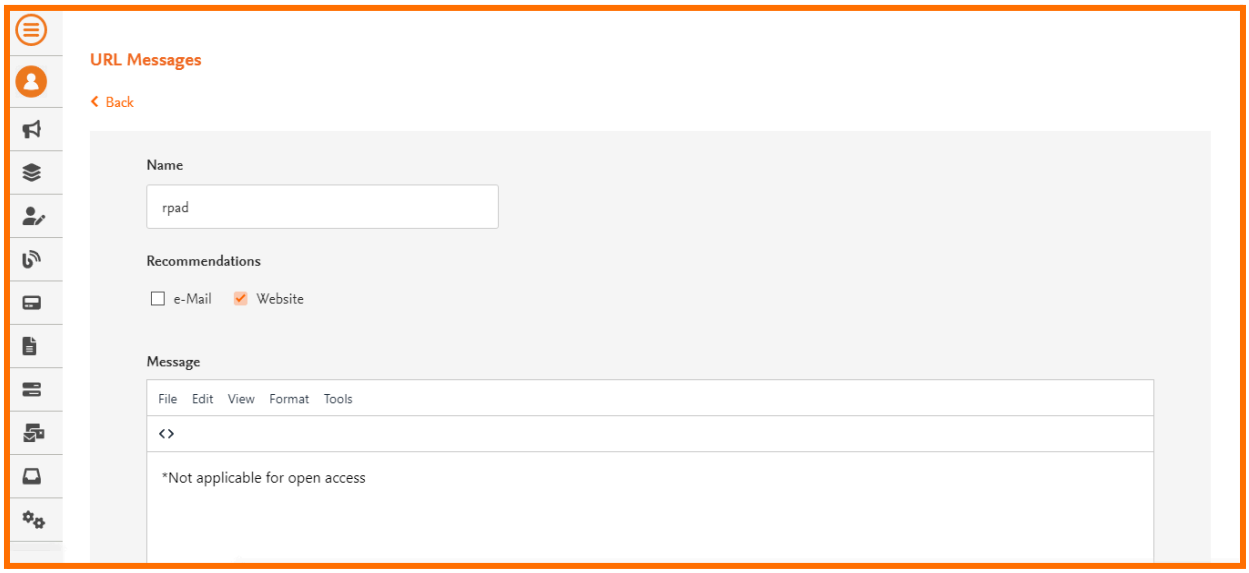
URL Messages

This section helps to create and manage the URL messages and their endpoints. The existing messages will be listed with the details of the message name and created on the show URL messages option:

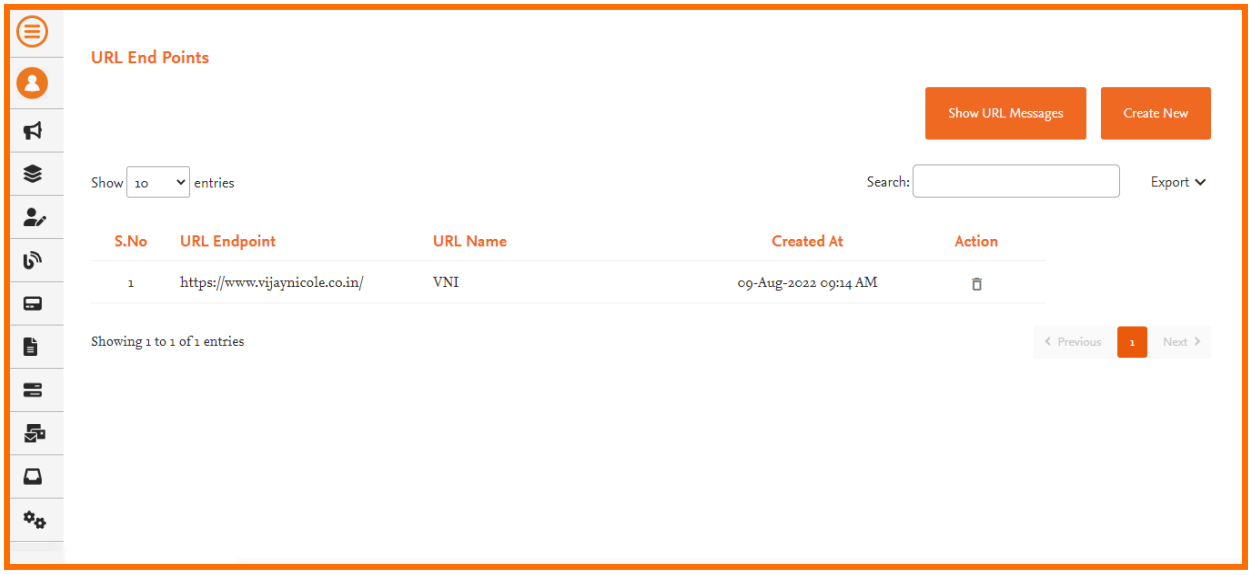


Create New Message:

Click on the **Create New** button from the URL Messages page and enter the details regarding the message name, recommendations to display a message on the Website or send the URL message through an e-Mail, and the description of a message as shown below:



Once saved the details, click the **Show URL Messages** to know the URL Endpoint where the messages are displayed.

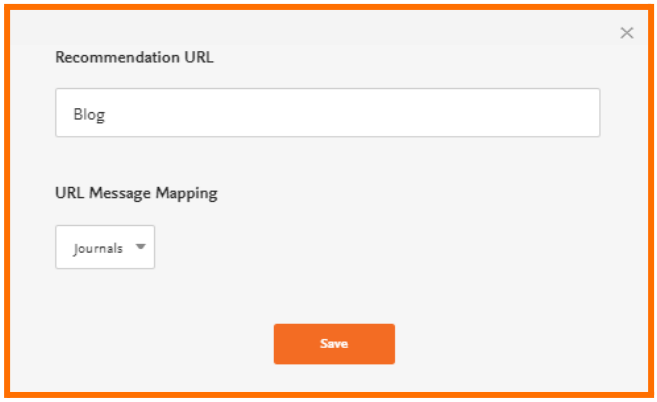


Note: You can delete the messages if required using the icon from the action column.

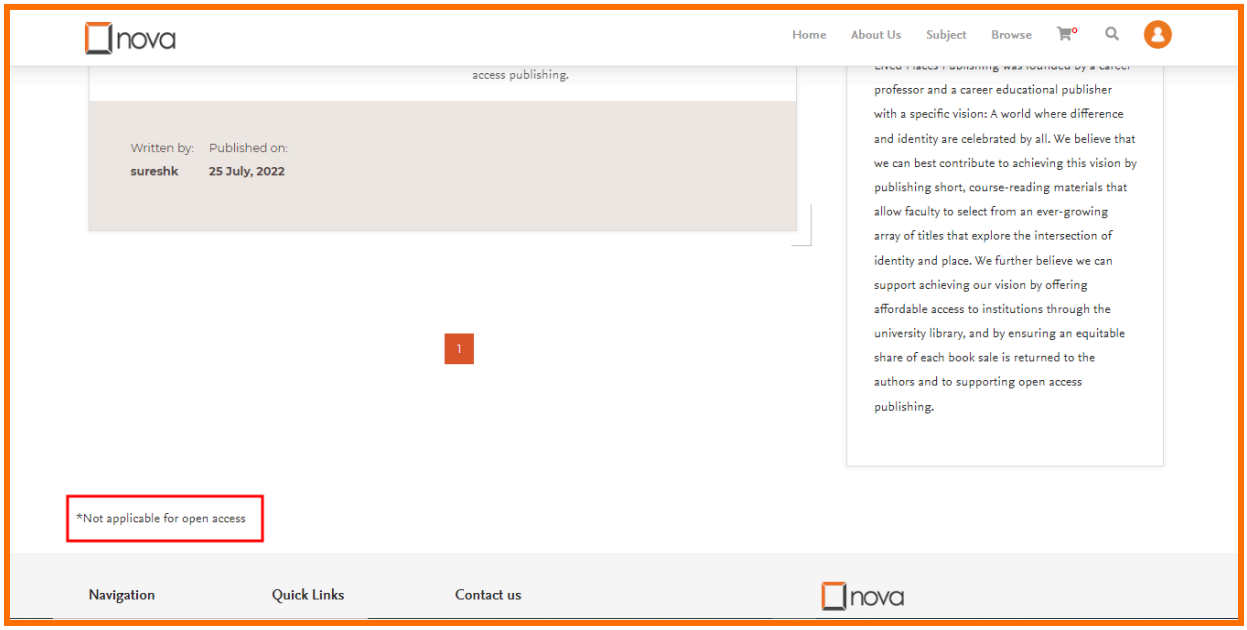
Create New URL Endpoints:

Click the **Create New** button from the URL Endpoints page to map the messages created

as shown below:

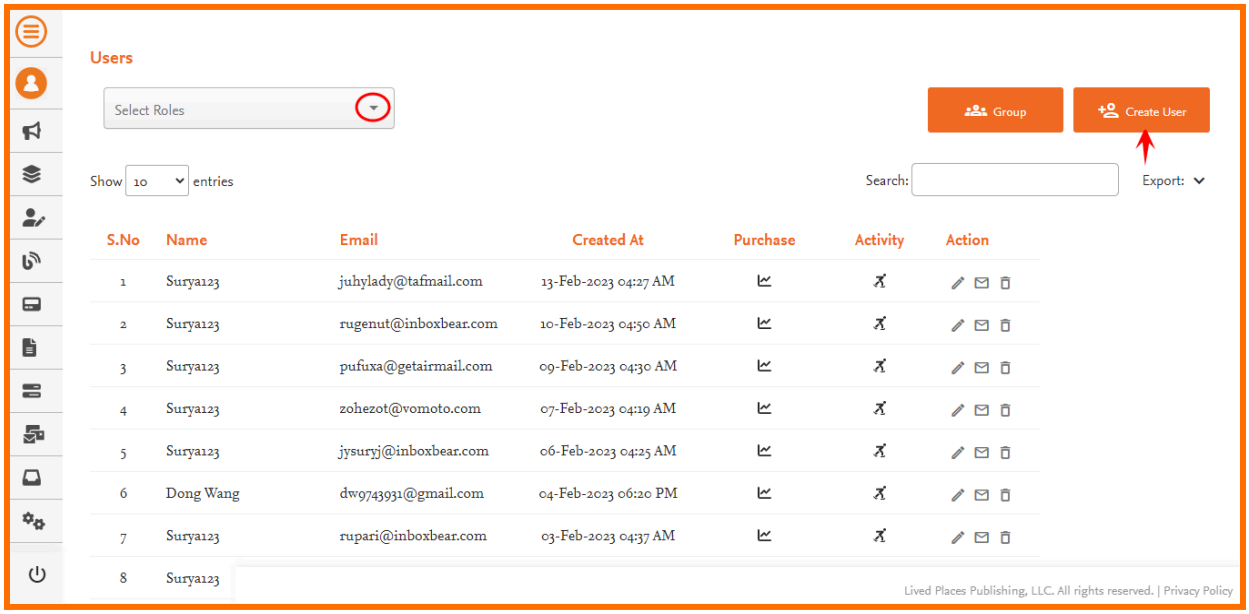


Now, you can view the message mapped to the URL Endpoint as shown below:



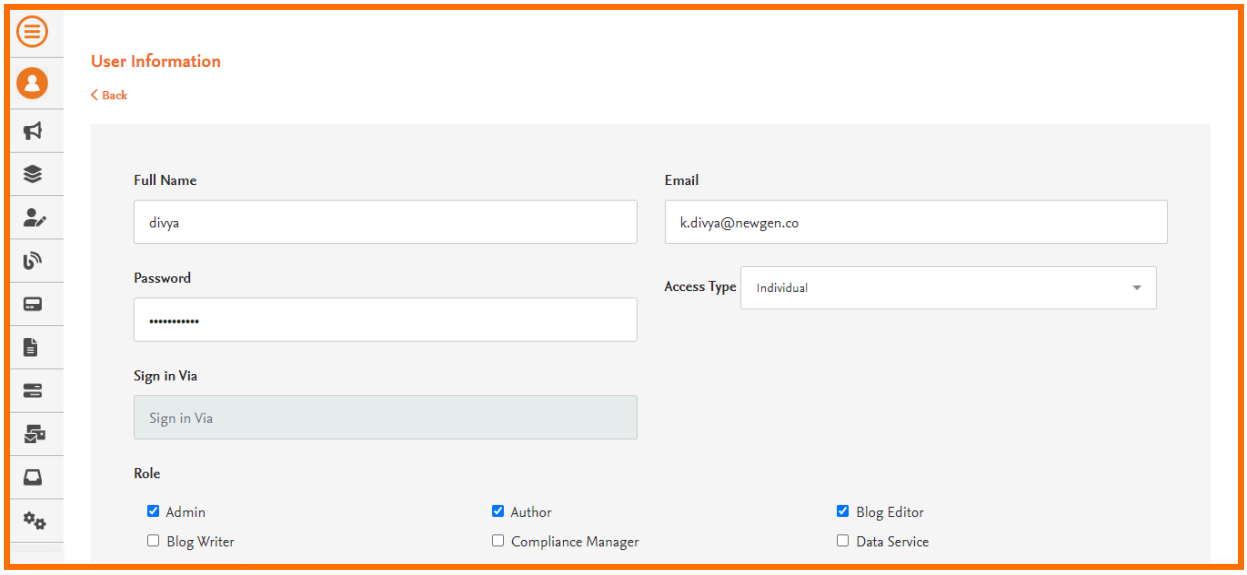
Users

The users registered to the website will be tracked on this page. You can even create new users and manage their roles according to the requirements by clicking the **Create User** button:



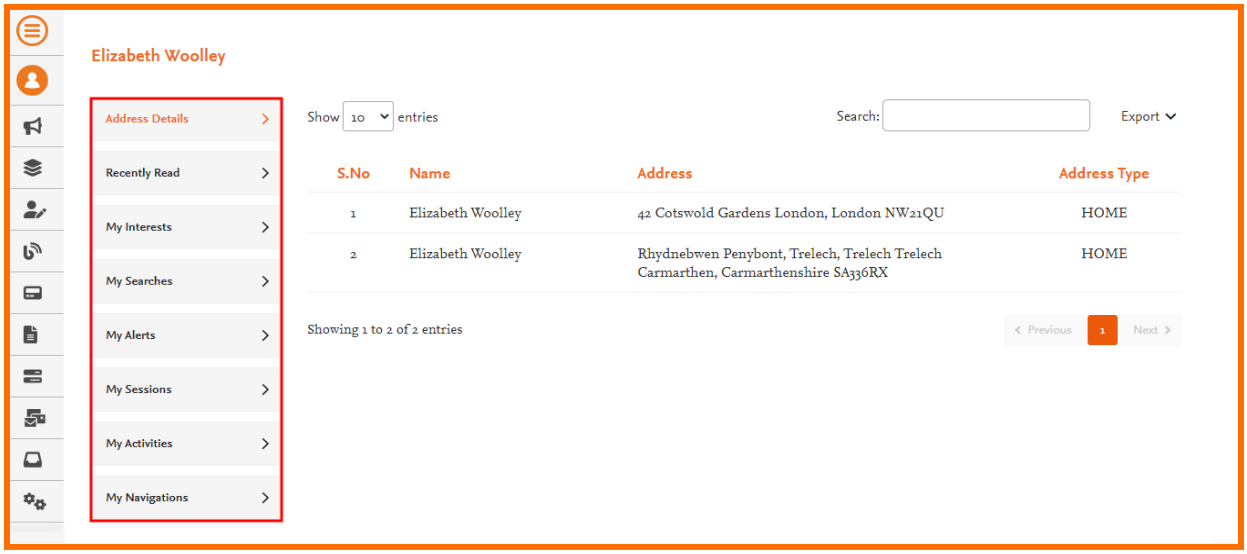
Note: You can filter users by roles by **Select Roles** option from the users page.

Now, fill in the user details, Access type (Individual/Organization), select the appropriate role from the predefined list, and **submit** to create a user.



From the user's page, you can track the purchase transactions and activity of a particular user with help of these icons / . Refer to the activity page of a user below that is

captured based on the defined categories:

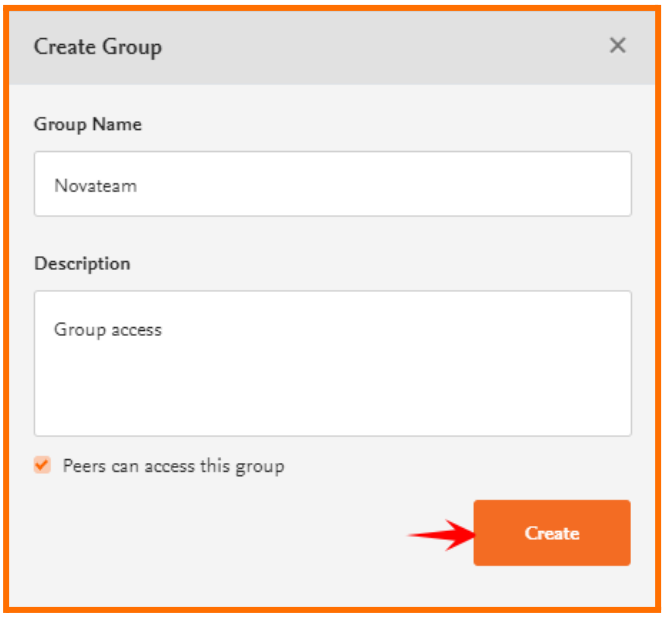


Note: Click the > arrow to locate each activity history.

Apart from the above, you have options to **edit** the user details, send an **email** to a particular user on any notifications and **delete** the user from the list.

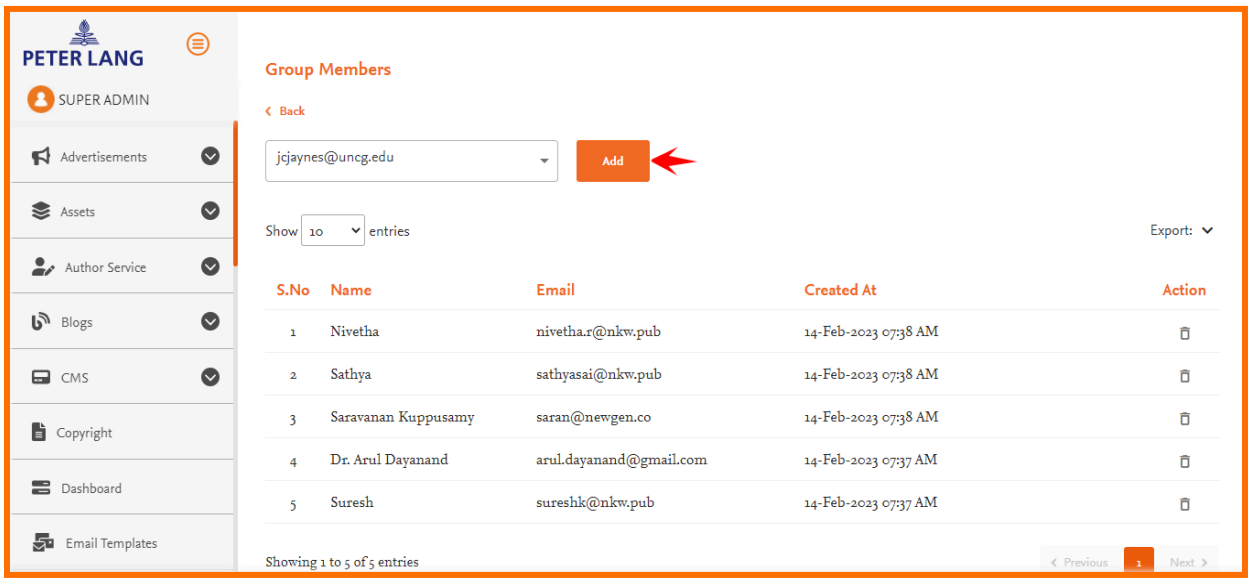
User Groups

We have option to create a user groups for specific purpose and provide access to peers or limit to group admin. Click **Group** option from the user page to create new group as shown below:



Under action column, you have options to manage group users:

- Here you can add members to the group



- Use to edit the group details

- delete the user group from the list.

Roles

Nova has the following roles. Each role has its privileges.

S.No	Roles	Description
1	Admin	Admin can assign roles to other users.
2	Author	The authors registered on the website can view their titles history and status of content shared, share count limit, and maximum download counts by accessing the **I Authored** page.
3	Blog Writer	**Blog Writers** can only write blogs and review the content of the blog. But **Blog Editors** have the authority to publish Blogs. **Note: Blog Writers** are not permitted to publish the blogs by themselves.
4	Blog Editor	**Blog Editors** have the authority to write and publish blogs on the website but are not limited to self-blogs. They can publish other writers' blogs too.
5	Compliance Manager	Otherwise known as Report Manager, has rights to manage, view, and generate all types of reports such as standard, advanced, sales, and Sushi reports.
6	Data Service	These users can access the Rest API with the authenticated token to connect to the server to view/read the JSON output of the content and allows to track the status of the content uploaded
7	Guest	These users are very generic with limited access and not allowed to operate on the workspace.
8	Individual	An individual user refers to a single user, not a group or an organization. Those are generic users with limited access to the website where they can view plans, check collections, Add favorites, purchase content, and track their activities and history.

9	Ingestion Manager	He has the right to manage the ingestion process: ● Package upload to the FTP/SFTP server ● Track package status ● Check and fix the error on the ingestion process ● Publish/ Unpublish the content on the website. ● Move unwanted files to the trash. ● Able to download the file assets
10	Librarian	A librarian has access to set up the organization, create organization users and assign admin/ point of contact for those users to manage the organization activities.
11	Metadata Manager	These users have rights to create and manage the metadata information of the content such as add subject, keywords, DOI, related content, etc.
12	News Manager	He has rights to create and manage the news to be published on the websites.
13	Organization Administrator	He has the rights to do the following: ● Adding and Blocking organization users ● Manage organization user role ● Editing Organization Details, such as logo, address, etc., ● See the list of subscriptions ● Sushi Report Generation
14	Organization User	They are referred to as members of organization/Institutions and has privileges towards the organization and are controlled by the organization admin.
15	Pricing Manager	Who actively participates in determining the schemes and pricing plans: ● Fix price for the paid content. ● Handles the pricing details and update/revise the content prices according to market trends.

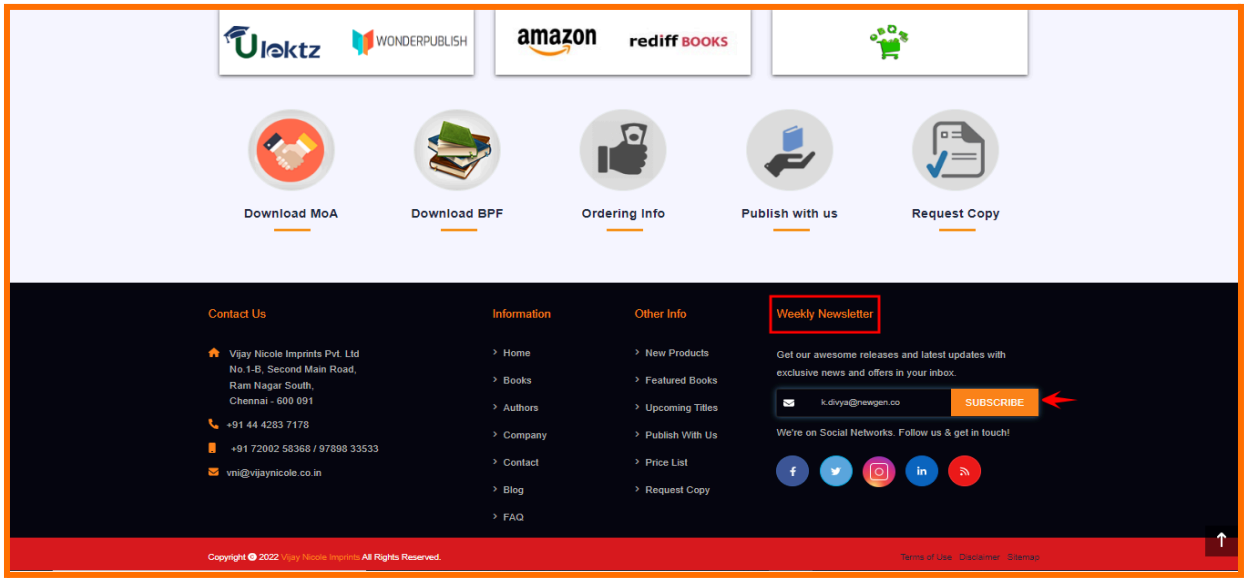
		• Create and manage the currency list accepted for purchases such as USD, GBP, INR, etc. • Determines the shipment charges. • Plan schemes and offers for purchases. • Check accuracy on pricing revisions and levied tax rates for countries. • Track the pricing history of the published content.
16	Publishing Manager	Who has the authority to publish or unpublish the contents posted on the website. It includes Blogs, News, Newsletters, offers, vouchers, etc.
17	QA Manager	He has the right to check the overall quality of the products before publishing them on the websites. All the contents should be published after the approval of the QA Manager.
18	Regional Shipment Manager	He is responsible for deliveries and shipment activities but is limited to the assigned region. He can create and manage the distributors, sub-distributors, and transporters lists for the particular region and track the status of shipments and deliveries individually.
19	Shipment Manager	He has control over all the regions on shipment and deliveries and ensures safe deliveries to the customers by tracking and managing the shipment process.
20	Site Administrator	He has the right to change the look and feel of the site, actively participate in site settings, and create and manage the locale, static pages, meta tags, etc.
21	Site Owner	He has rights to setting up the site and responsible for the web contents and allocates site administrator to manage the site.
22	Super Admin	He has overall access to the entire website, including network and operations. He is responsible for user creation and settings.

23	User	
24	Digital Content Viewer	Any users with this role can see the eProducts from the admin console or the reference URL. The eProducts can be seen by licking the view icon at Admin => Assets => Books => (x) => Product Variants

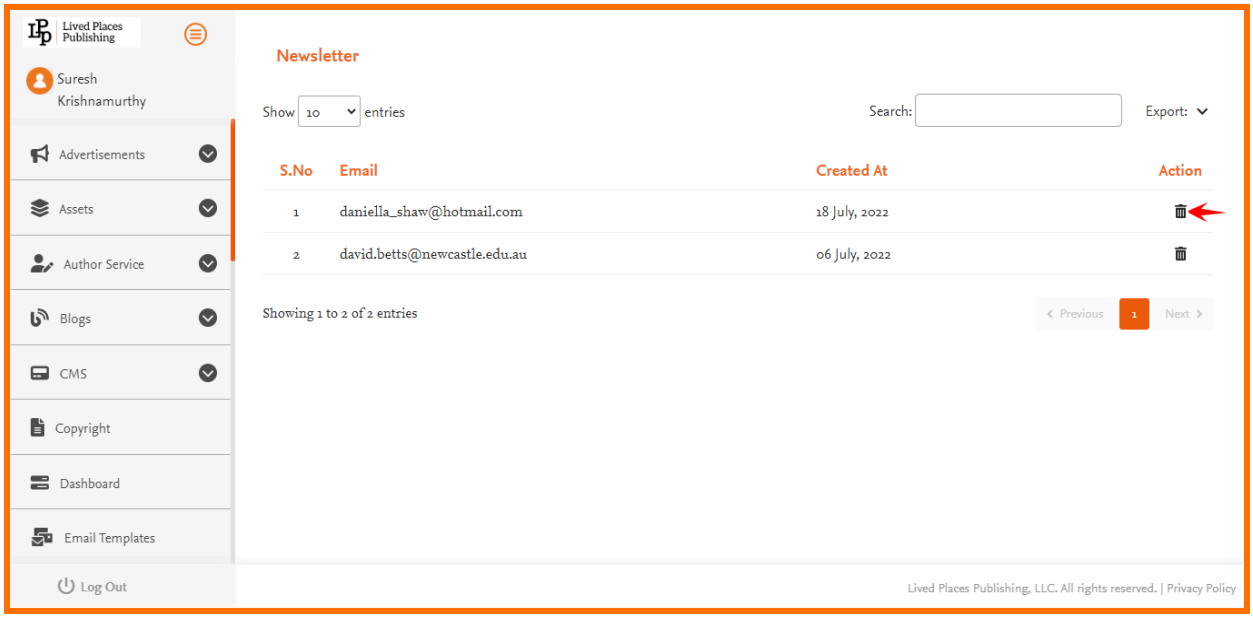
One user credentials can have multiple roles in the system. Every role has special capabilities and features. But one exception here is any publisher side of role can't have Library roles together because most of the library roles are associated with either IP or Library authentication mechanisms, especially with different headers and footers. Library roles are allowed to see only Library subscribed contents and related features, thus, no Library roles can have any publisher aspect of facilities.

Newsletter

This section will record the users subscribed to the newsletter to know the latest updates with exclusive news and offers from the website page as shown below:



From this page, you can remove the entry for invalid users by deleting it.



Tickets

If you need technical support or assistance, please reach out to us by raising a ticket to report an issue you encounter. Here are some common categories:

1. Development
2. Bugs
3. Enhancements
4. Support, etc.

To raise a ticket, follow these steps:

1. Click the "Ticket" menu from the Admin panel, which will direct you to our internal "Support Help Desk" page.
2. Select the project from the "All Projects" dropdown menu at the top-right corner.
3. Click on the "Report Issue" menu.
4. Fill out the form.

5. Submit the issue.

Upon creating the issue, the system will generate an Issue Number specific to that particular issue for tracking purposes.

Authentication

Individuals

Nova supports multiple authentications. Nova recommends users use social authentication, also known as social sign-in or social login, is a method of authentication that allows users to log into nova website in addition to creating a new username and password based on the user's email address.

Nova supports the following authentications.

1. **Facebook Login:** Allows users to log into the website using their Facebook account credentials.
2. **Google Sign-In:** Allows users to log into the website using their Google account credentials.
3. **Username and Password:** Allows users to self-register and log into the website.
4. **Shibboleth Login:** Shibboleth is an open-source, most widely adopted, standards-based software for providing single sign-on (SSO) access to web-based applications and services across organizational boundaries. It is commonly used in academic and research communities to provide secure and seamless access to electronic resources and services, such as library databases and e-journals.

   Two step process for configuration:

   Step 1: If Library manage IDP using self hosted Shbboleth, all they need to add Nova metadata in their IDP, and then able to login by visiting

{website}/institutions/login

Step 2: Publishers must configure the Library IDP URL under

{website}/admin/organizations/{organization}

5. **EZProxy Login:** EZProxy is a software that allows users to access electronic resources, such as online journals and databases, from off-campus locations. It provides a secure connection between the user and the subscribed resource, enabling remote access to restricted content. It is commonly used by libraries, universities, and other organizations to manage access to licensed electronic resources. EZProxy acts as a proxy server, authenticating the user and redirecting the request to the desired resource, thereby allowing the user to access content that would otherwise be unavailable due to geographical restrictions.
6. **Microsoft ADFS Login:** Microsoft ADFS login allow organizations allow users to login to Nova without any registration process.
7. **SAML:** Any SAML based authentication can be quickly configured with Nova.
8. **IP Based Authentication:** IP-based authentication is typically used by organizations such as libraries, universities, and corporations, to provide access to restricted resources and services to authorized users. This is one of the most simplest form of authentication for users. Users from the registered IP range can access the organization subscribed contents without any registration process.
9. OpenAthens: Nova is integrated with the OpenAuthen IdP provider.

User's Onboarding Process

Individuals

Any layman interested to read content online or e-purchasing can **Signup** through their Email, Facebook, ORCID, Gmail, or Apple Login, etc., from the Nova website and contact

the Administrator to assign the role as per the act of the individual users. Refer to the User section for more details.

Institutional Users

Institutional users can access the publisher's website in three ways. Those have been outlined below in order of preference:

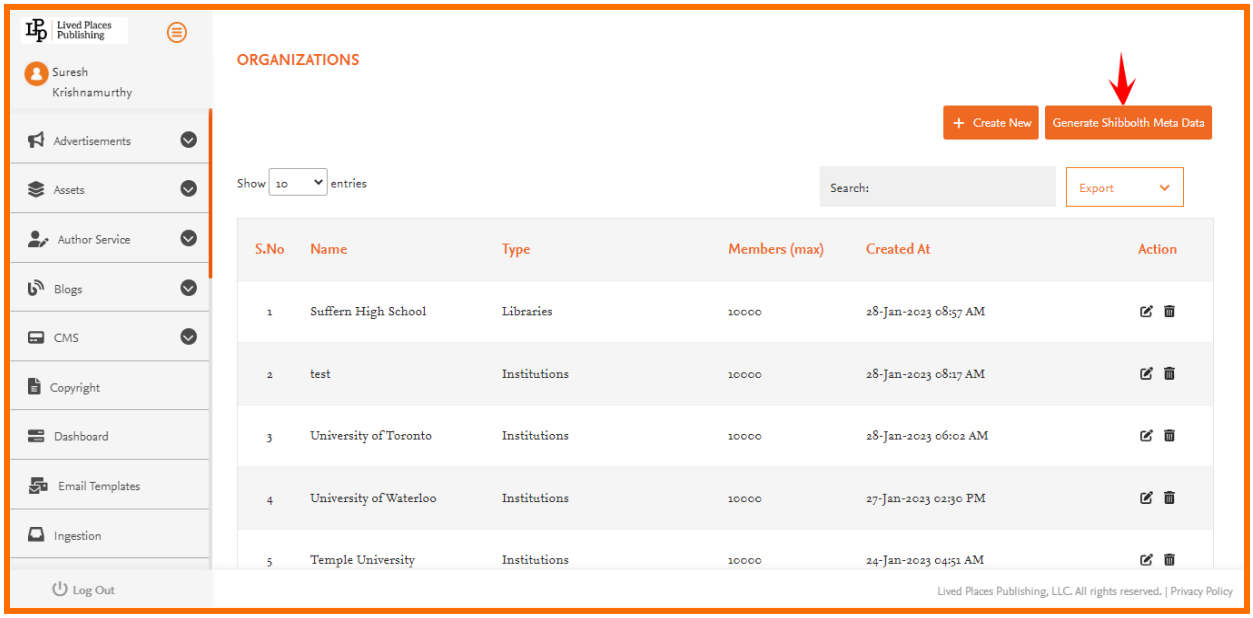
Institution Identity Platforms (Option1)

Institutions may have Identity platforms such as Shibboleth, OpenAthen, or SAML-based applications (Example: https://www.shibboleth.net/). Please connect to the Institutional IT team to integrate the sample URL below to enable Institutional users to log in directly using the Institutional website login page.

URL: {Nova Website}/shibboleth/Metadata

Example: {website}/shibboleth/Metadata

Generate sample Metadata from the website and update according to your needs from the organization page:

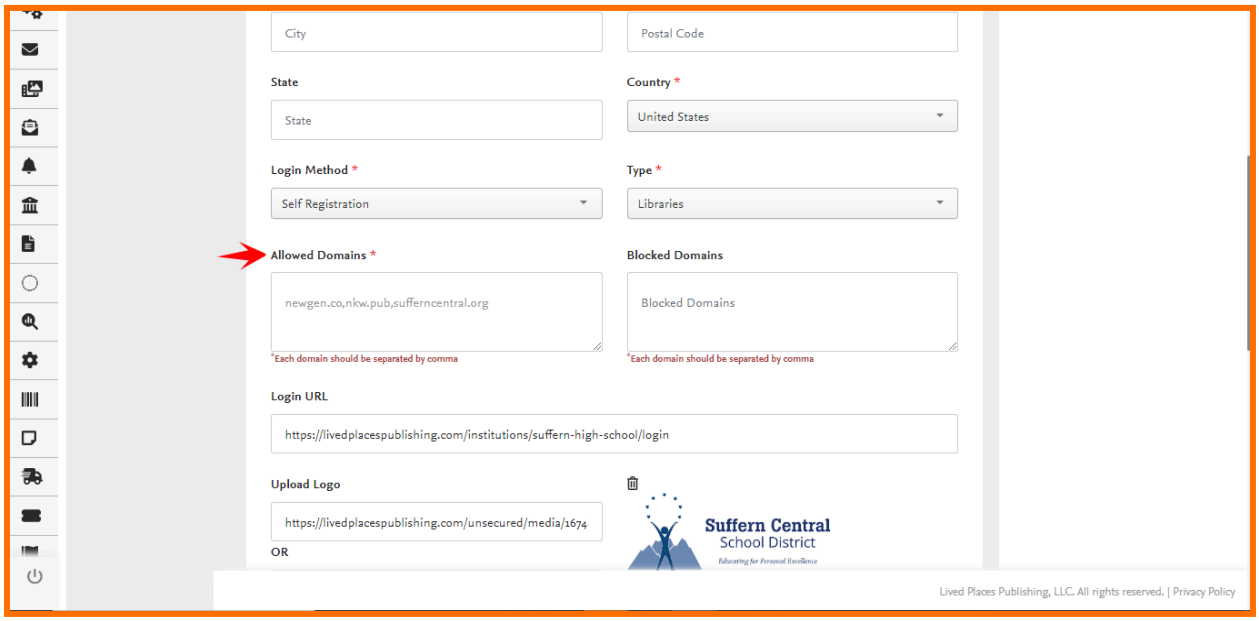


Note: If the Institution doesn't have any Identity Platform, then go with the second option.

Allowed Domains via Institution Emails (Option 2)

The Institutional users have the second best choice to onboard the publisher website using

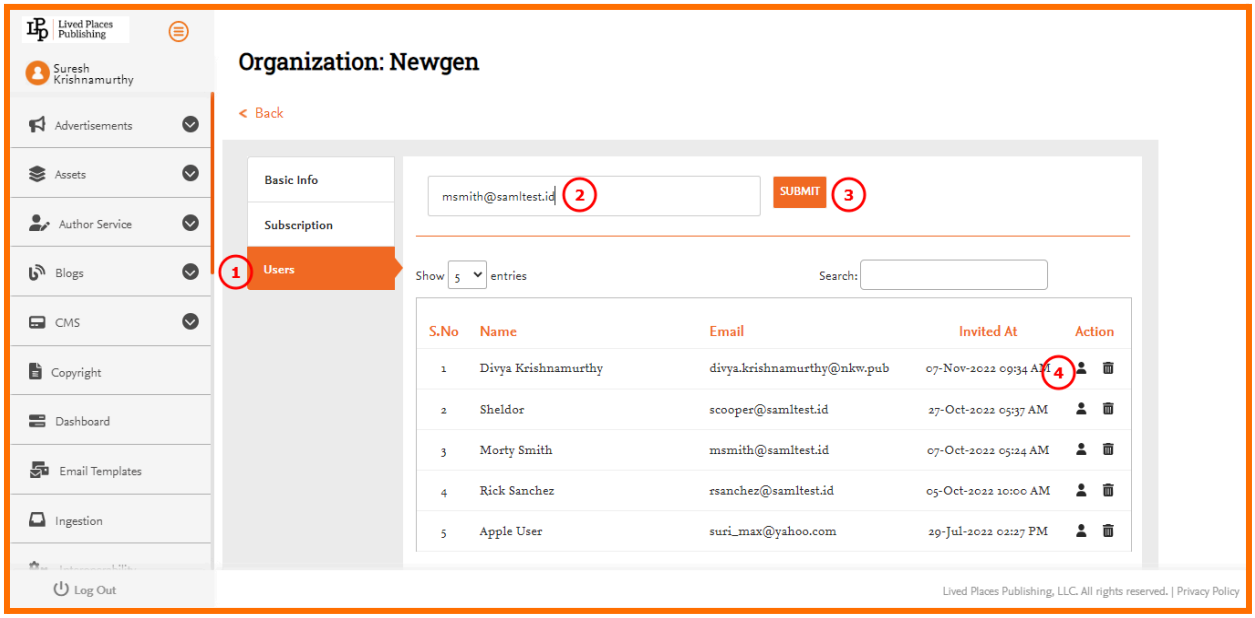
the **Allowed Domains** option from the Organization configuration page. The **Admin** can add the Allowed domains (E.g., university.edu.gmail.com) details for the users to register with the respective email account to be a member of an institution. Refer to the below screenshot for adding a domain list in the organization details by using the option from the Organization page:

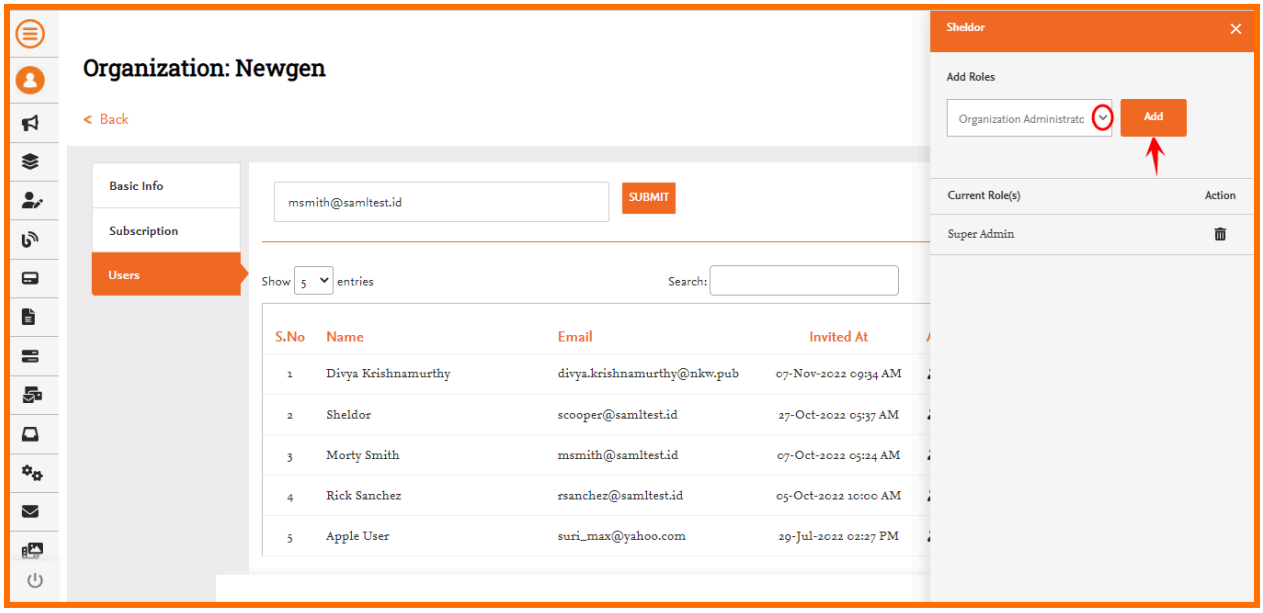


Note: If the Institution doesn't contain a separate email domain or account can go with the third option.

Link individual users to Organization (Option 3)

Individual users who have logged in to the Nova website using their Email, Facebook, ORCID, Gmail, or Apple Login, etc., can be added as a member of the Institutions by the Organization admin from the "Organization" page. Click the **Users** option to add a member for Institution>> Select users from the registered list and add members for organization>>Finally, set the role for the selected user as shown below:



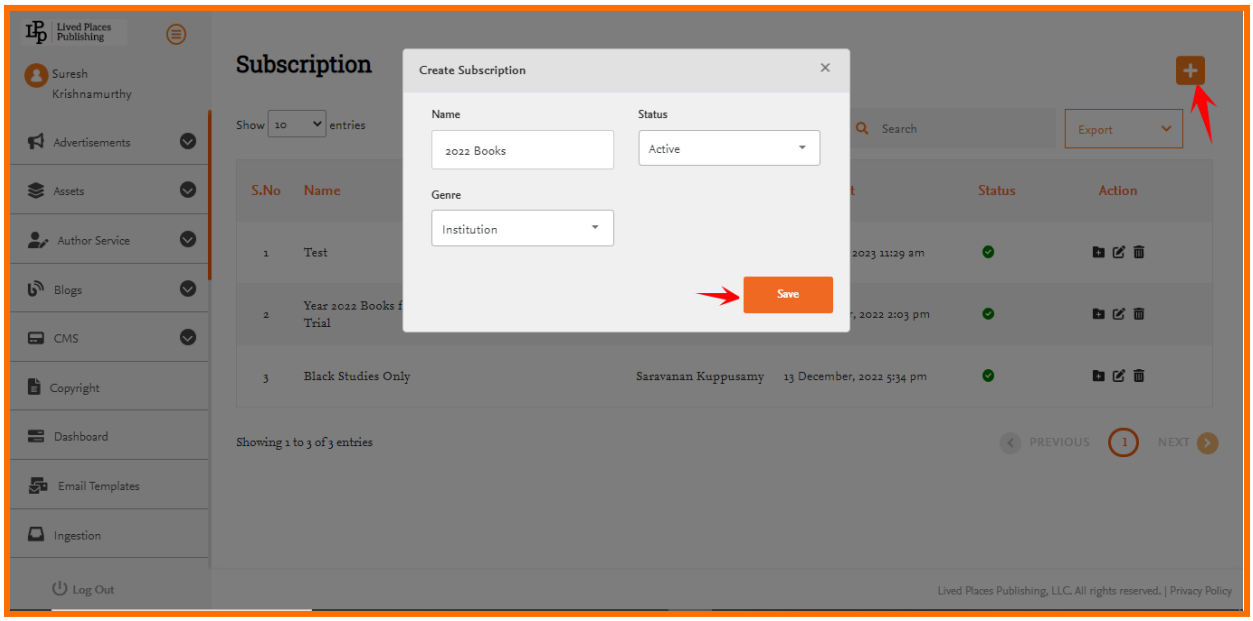


Library Subscription Management

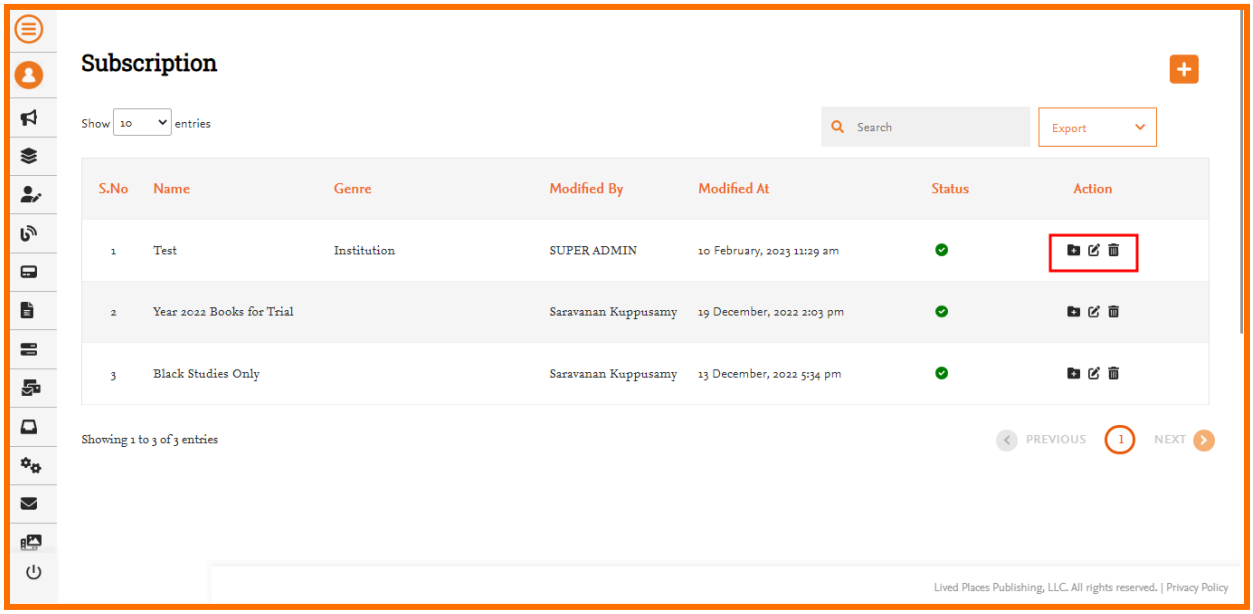
There are two important steps to be done to allow Libraries to onboard, leaving the commercial aside.

Create Subscriptions

Publishers can create subscriptions just by entering any names. The names can be Silver, Gold, Bronze, 2022 Books, Black Studies, etc., that best match the Publisher's jargon. To add a subscription click on the icon + to create a name, status (Active/Inactive), and genre for a subscription (Individual, Institution, Corporate, Perpetual) as shown below:



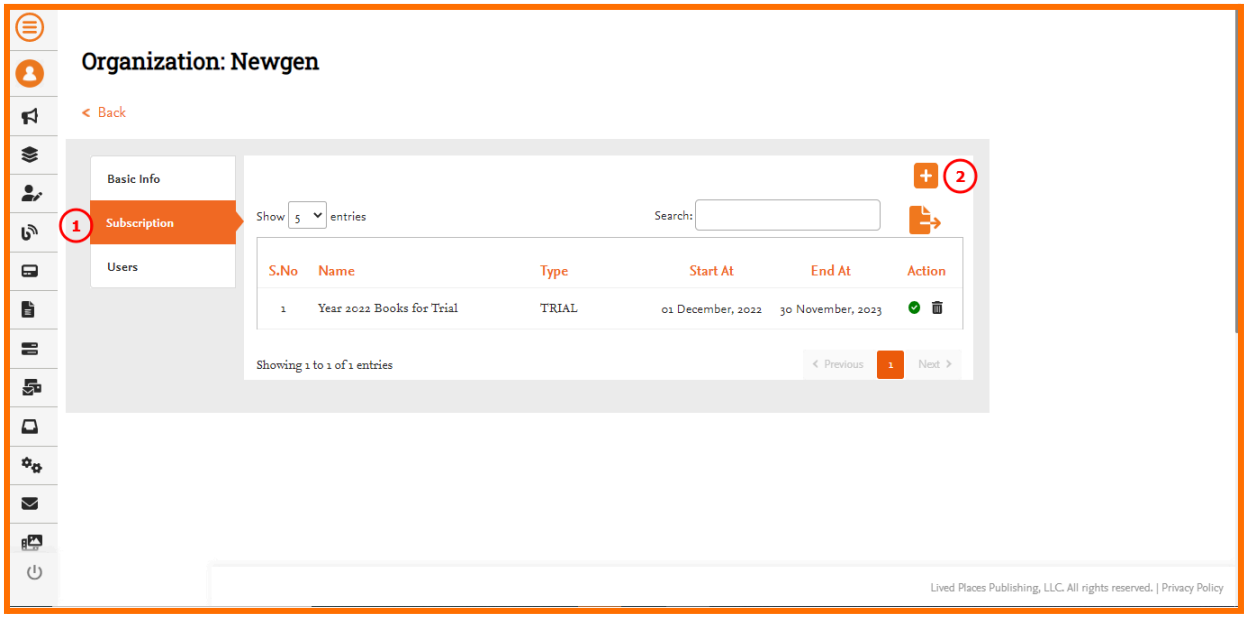
Now you can view the list of subscriptions created and manage them using the action column:

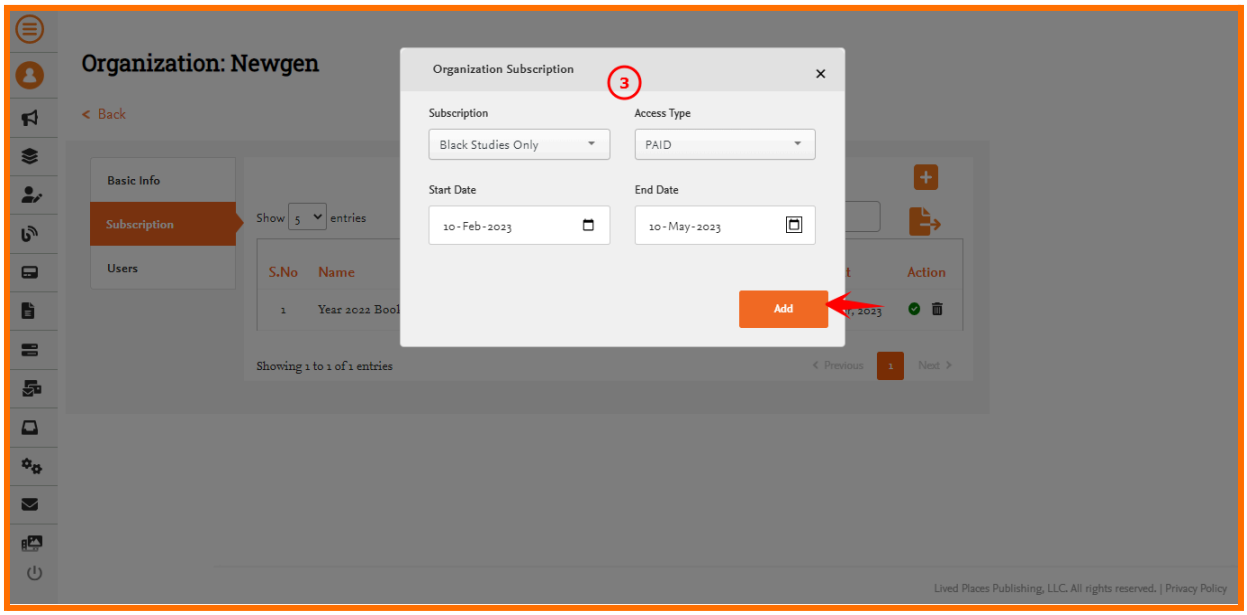


Note: Options are provided to edit or delete the subscription created based on the publisher's preference.

Assigning the Subscriptions to Libraries

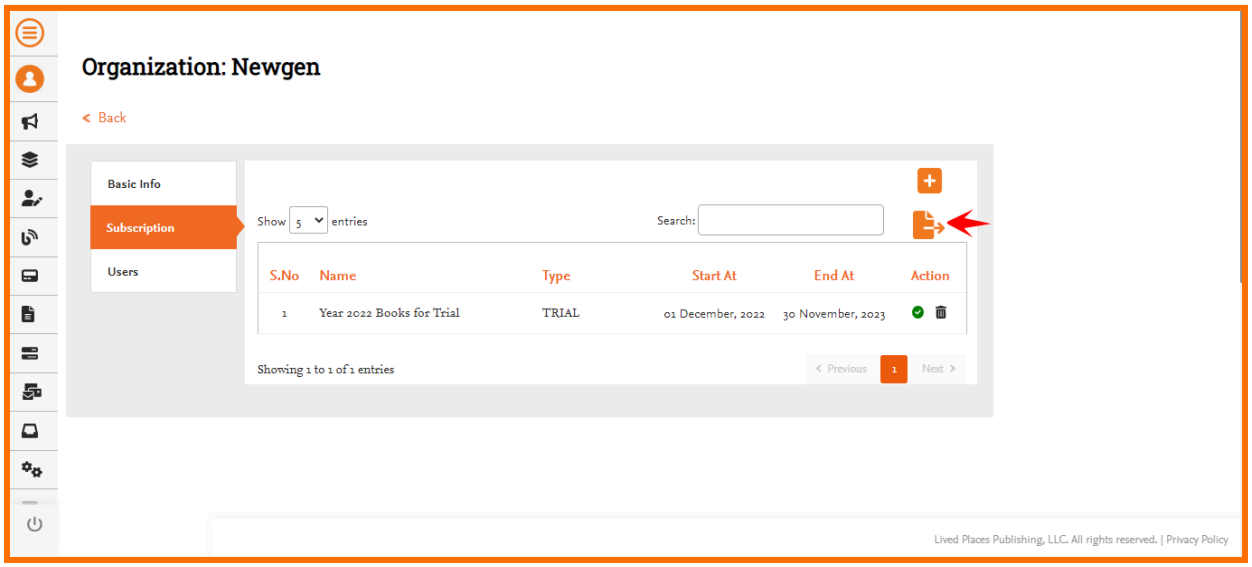
The Library must have been created before assigning any subscriptions to it. Kindly refer to the "Organization" section to know how to create an organization. To assign the subscription to the organization, go to the **Subscription** option and click the icon to select the subscription, and access type (Paid, Perpetual, Trial) and include the period of subscription as shown below:





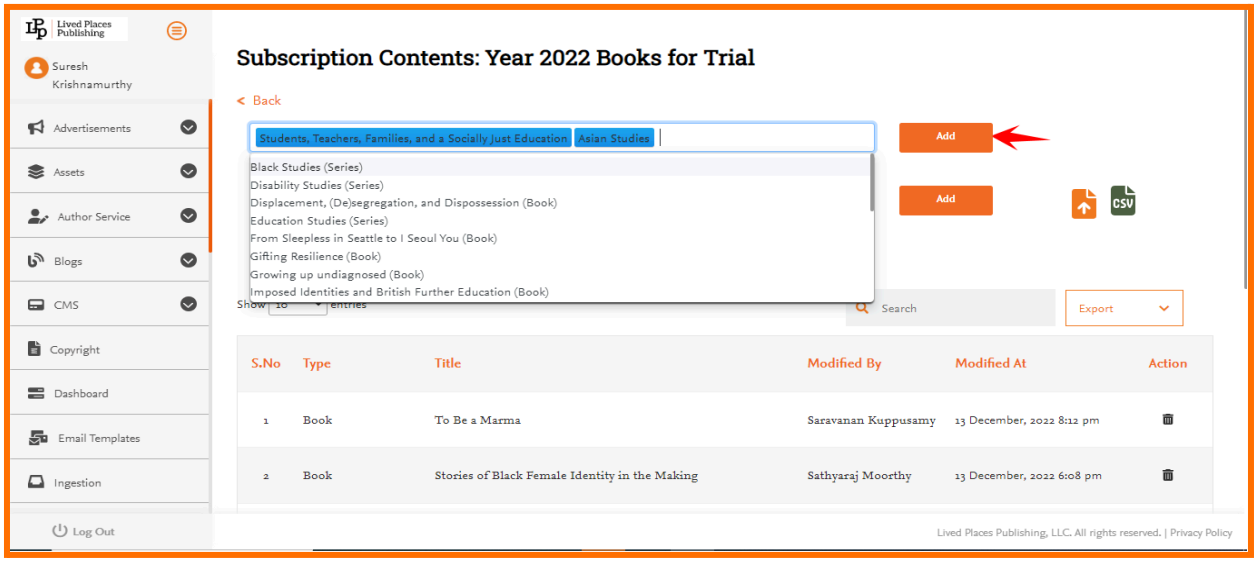
Once the organization is created, publishers can assign any subscriptions to the organization. Organization users can access the Organization's subscribed contents either through varieties of the method, which includes the (a) Registered IP, (b) Registered Users under the Organization, (c) the Organization's own identity management programs which include SAML, Active Directory, Shibboleth.

You have the option to download and view the subscription report for the particular organization:

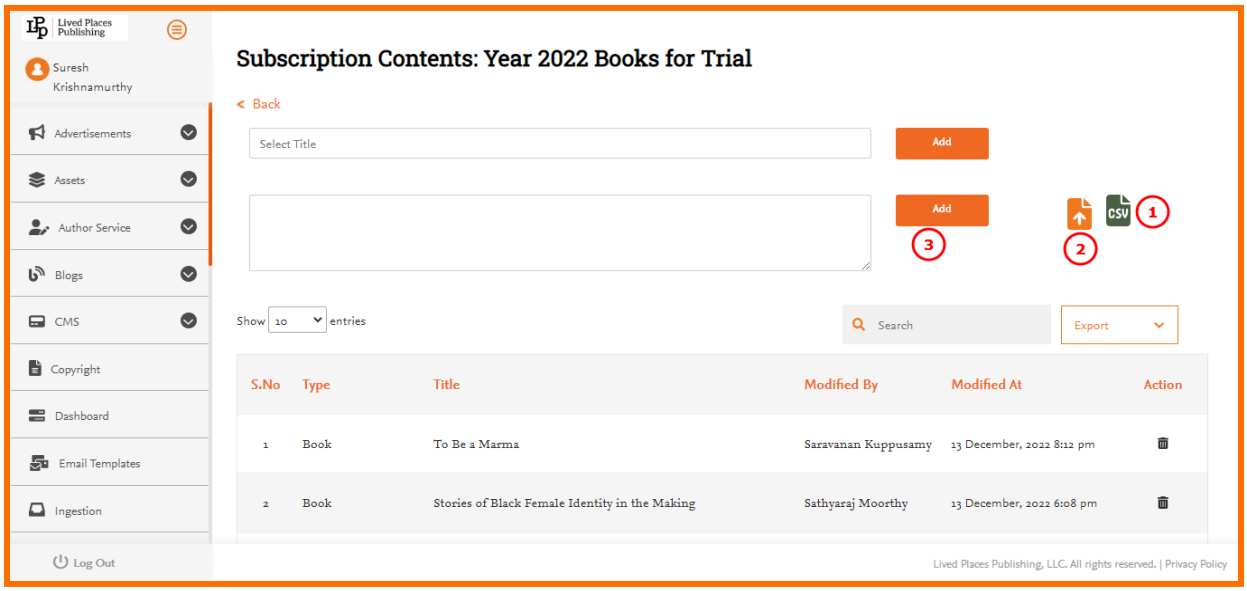


Assigning content to the subscriptions

One last and most important aspect is that every subscription must have associated appropriate content, content includes Books, Series, Journals, etc., Click the icon to add subscription content. You have the option to add content by selecting each title:



Or upload the CSV file to load the list of titles for the subscription by referring to the sample provided.

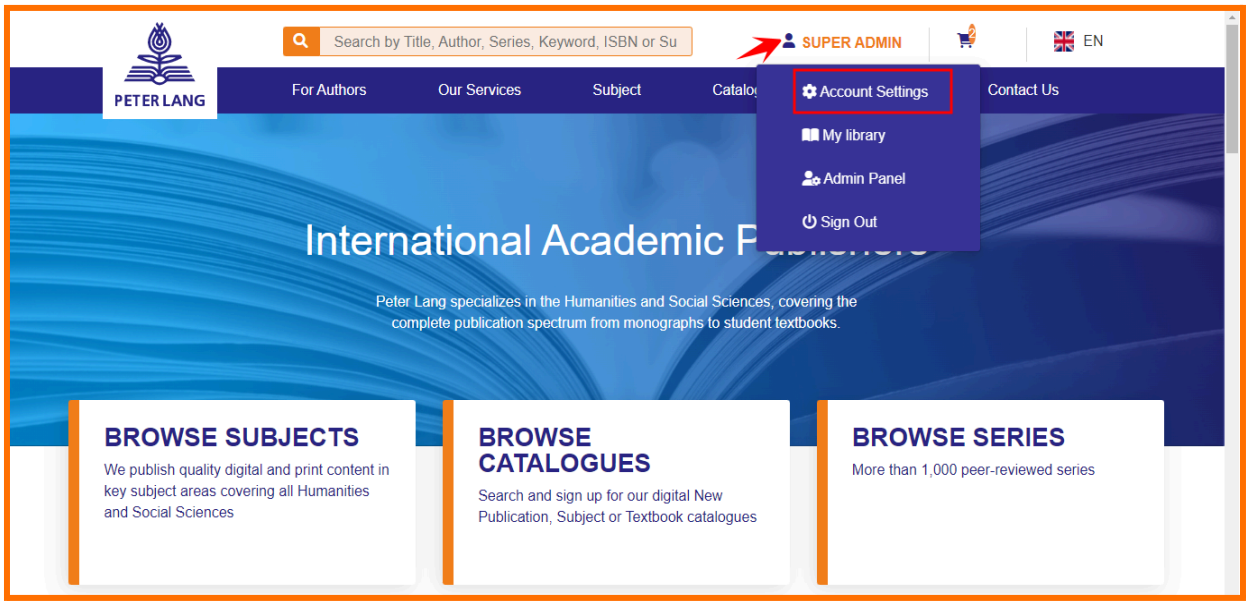


You can also delete the content/title added to the list.

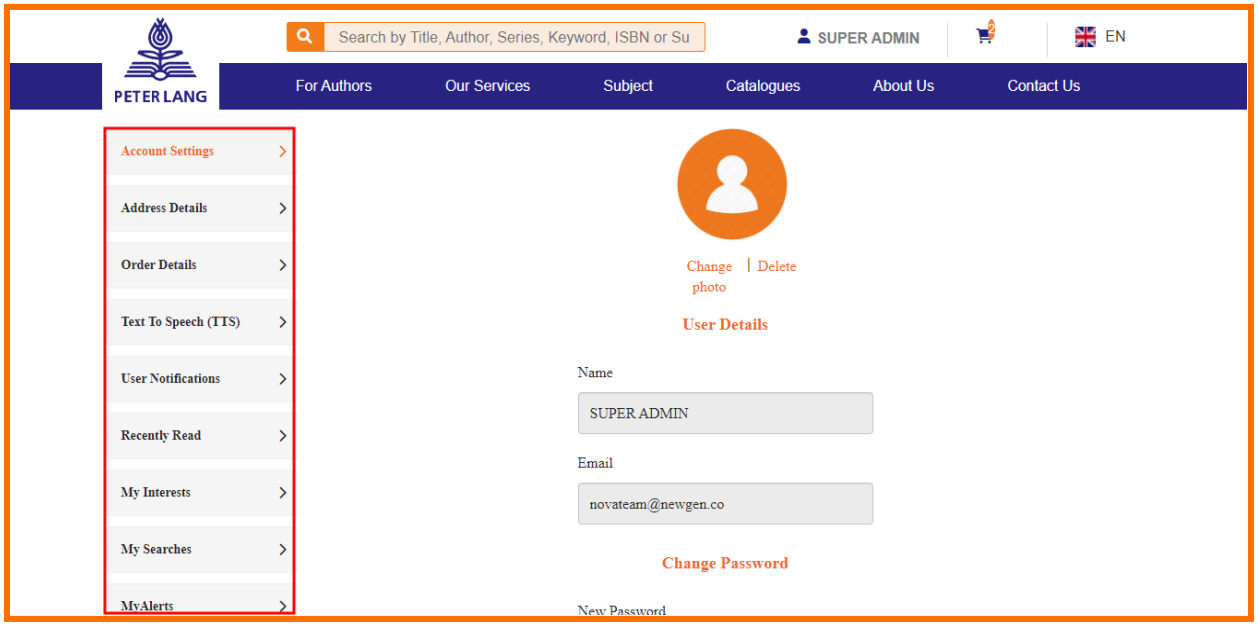
Account Settings

Once Log in to the website, you will find the profile icon displayed with your role of access

to the website. Now click the icon to view the **Account settings** option to set your profile:



Now the page contains more options, which are explained below:



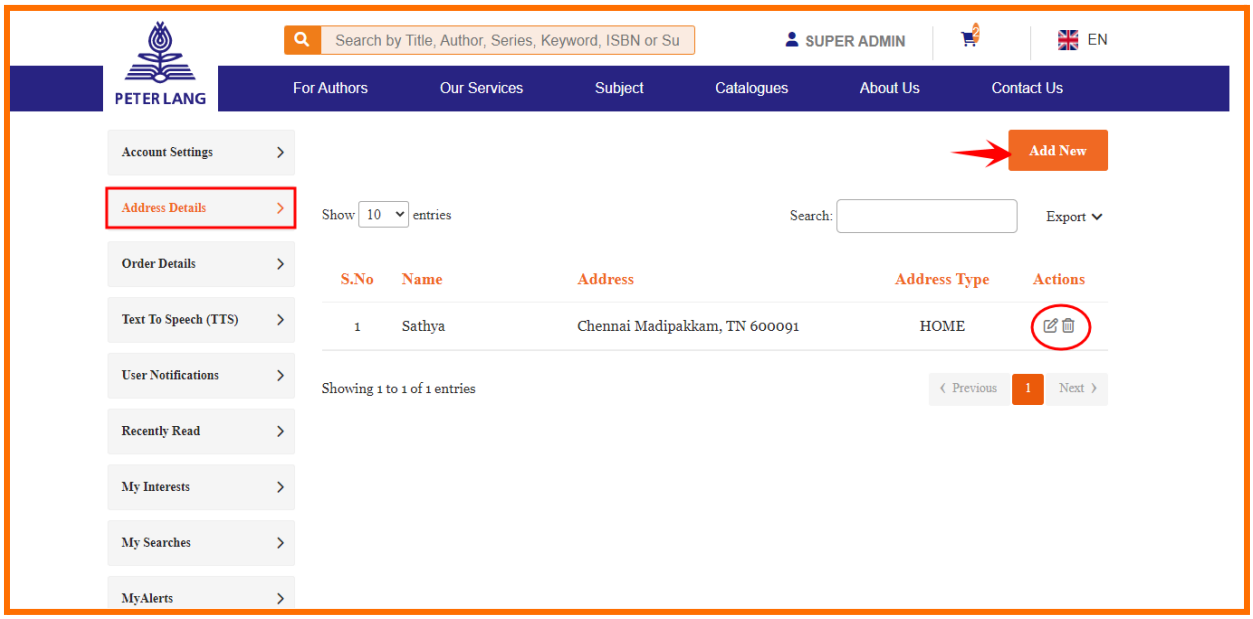
Account settings

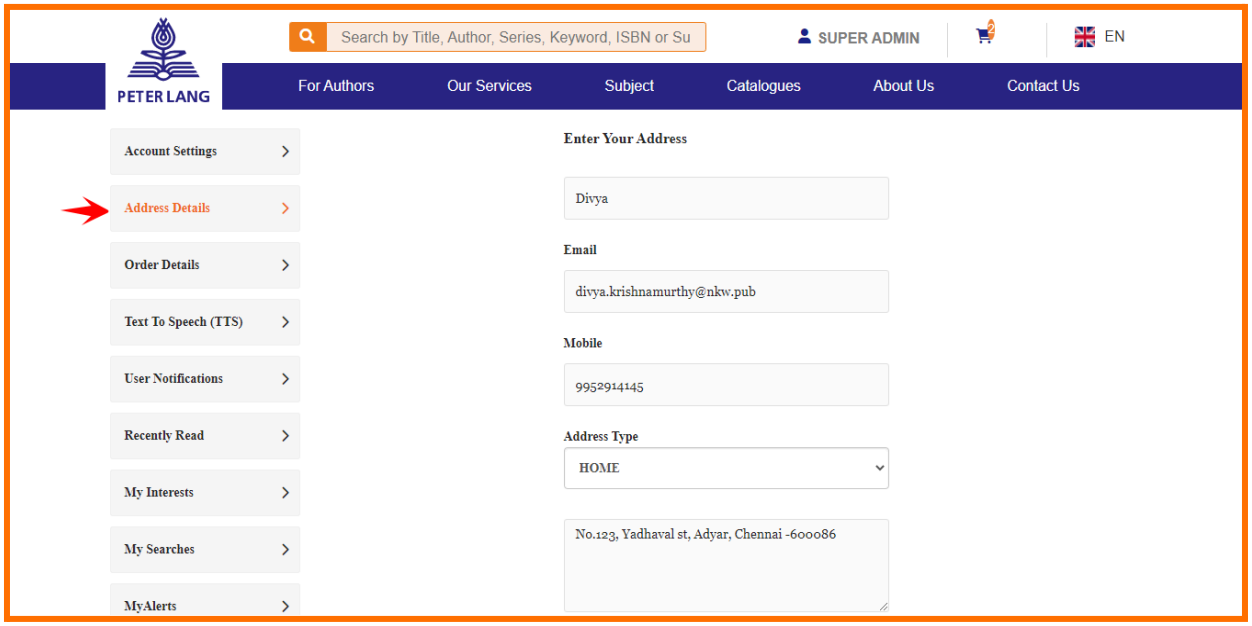
Here you can set your profile. You have the following options on this screen:

- You can upload your recent photo using the **change photo** option or retain the existing one/remove the image using the delete option.
- Next, you will find the user details which are not editable.
- You also have the option to change the password for your account. Enter the details and click the **change** option to apply changes.
- Option to enable two-factor authentication for device pairing.
- Finally you can rate us and write reviews and **submit** for our improvements.

Address Details

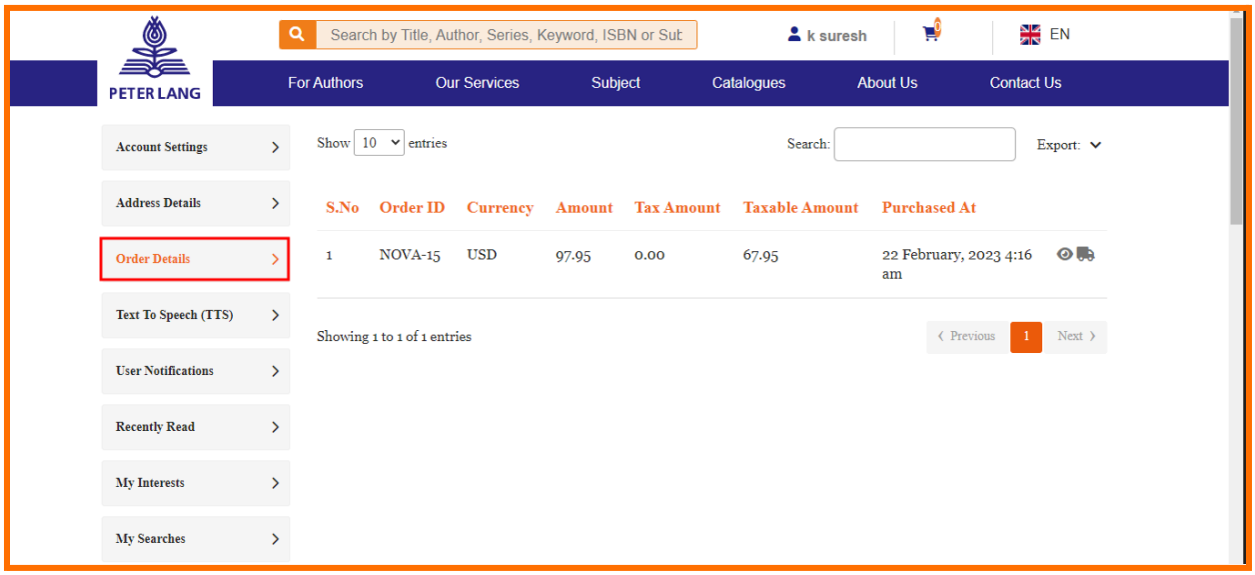
Here you will find your registered address in which you reside. You can edit/delete the existing address or you can add a new address.





Order Details

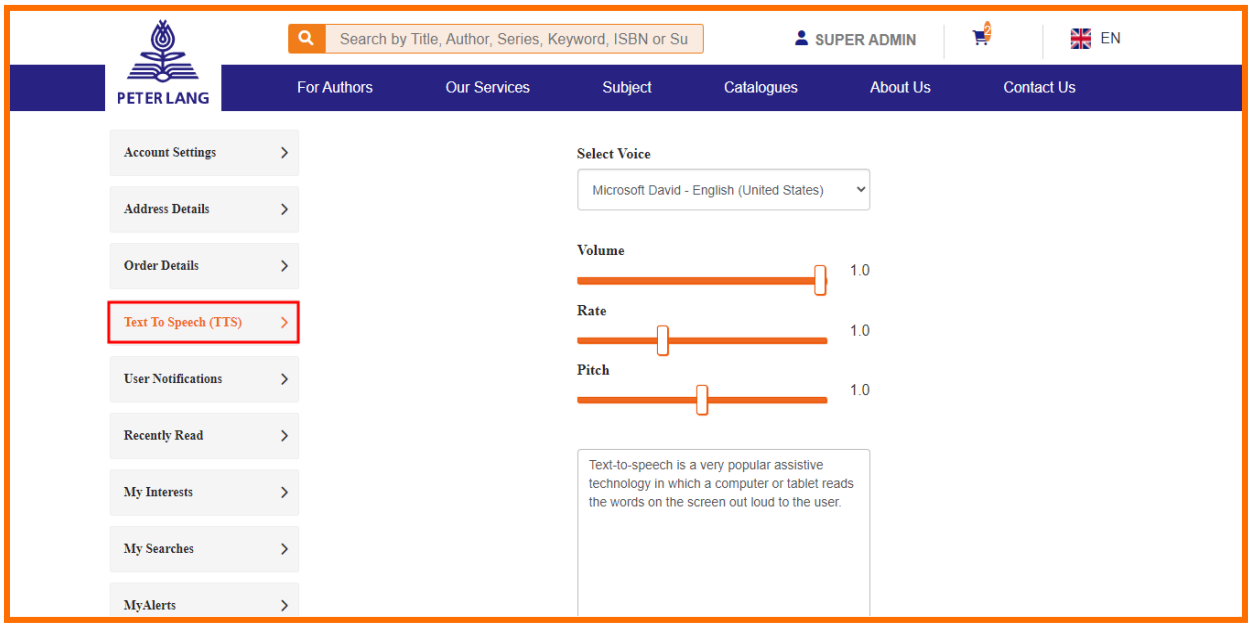
This tab shows your ordered list displayed with the below details for your reference.



Text To Speech (TTS)

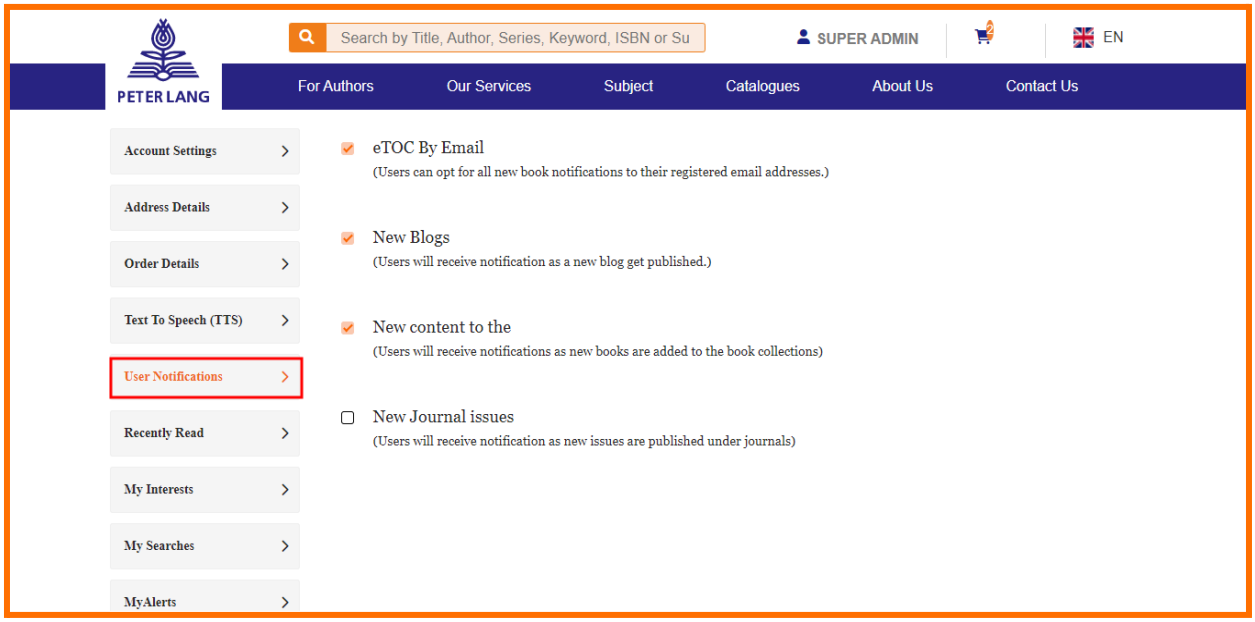
It is a very popular assistive technology in which a computer or tablet reads the words on

the screen out loud to the user. You can select the voice and set the frequency (Volume, rate, and pitch) according to your needs and play the sample voice before saving the changes.



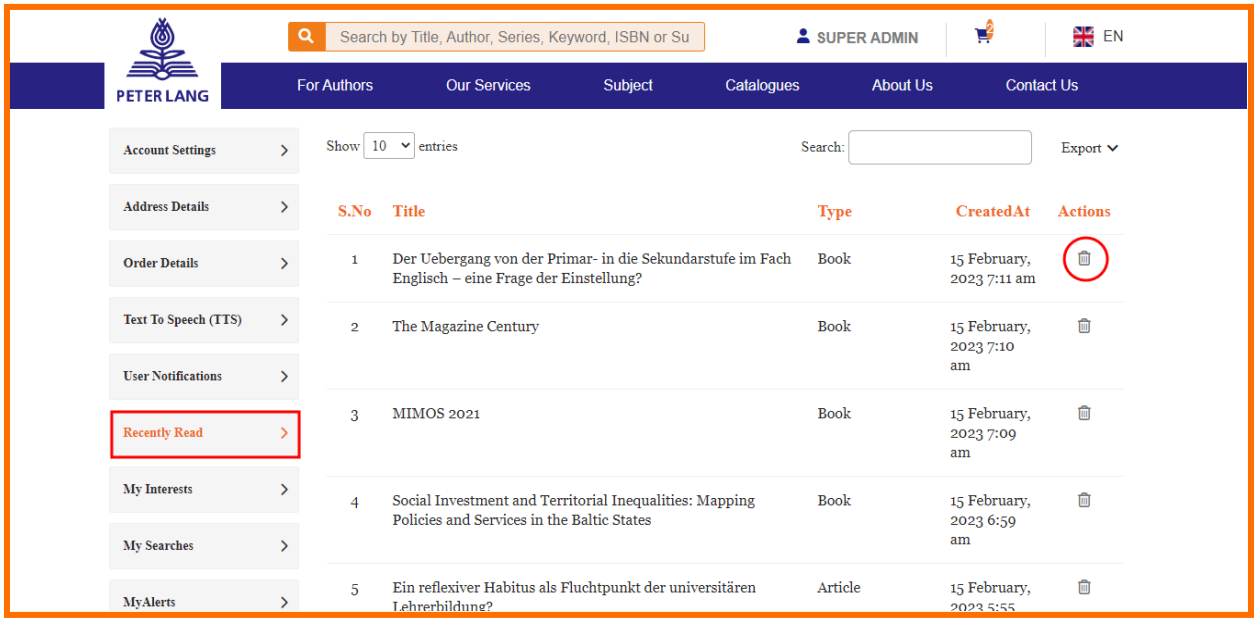
User Notifications

You can set the notifications that you require to know on website updates.



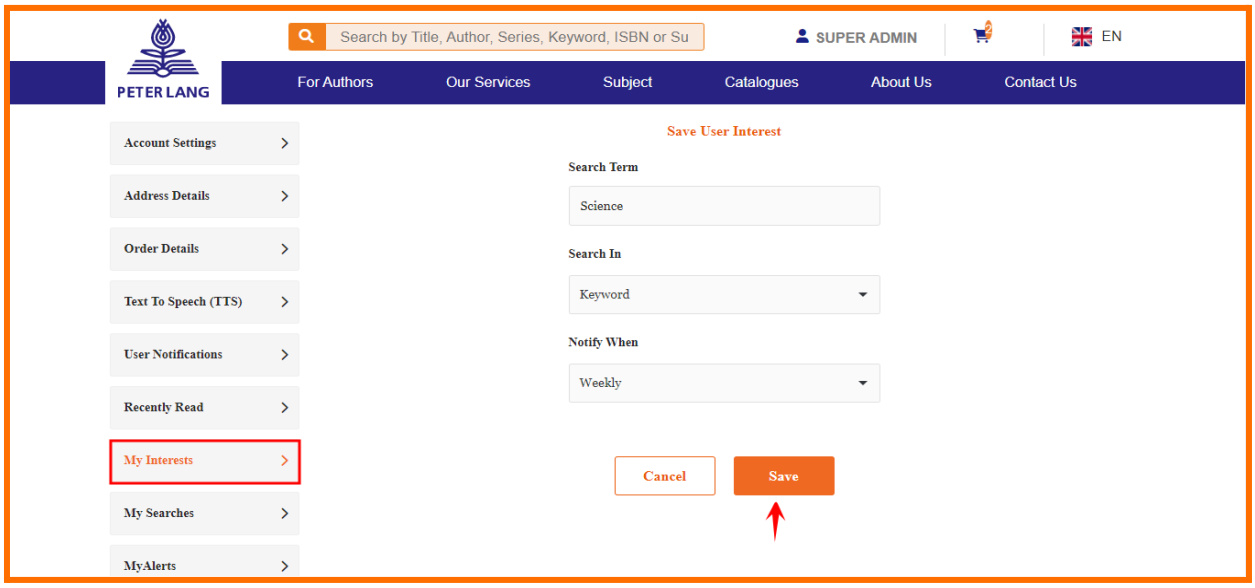
Recently Read

You can track the recently read content with the below details and can remove the title using the delete option.



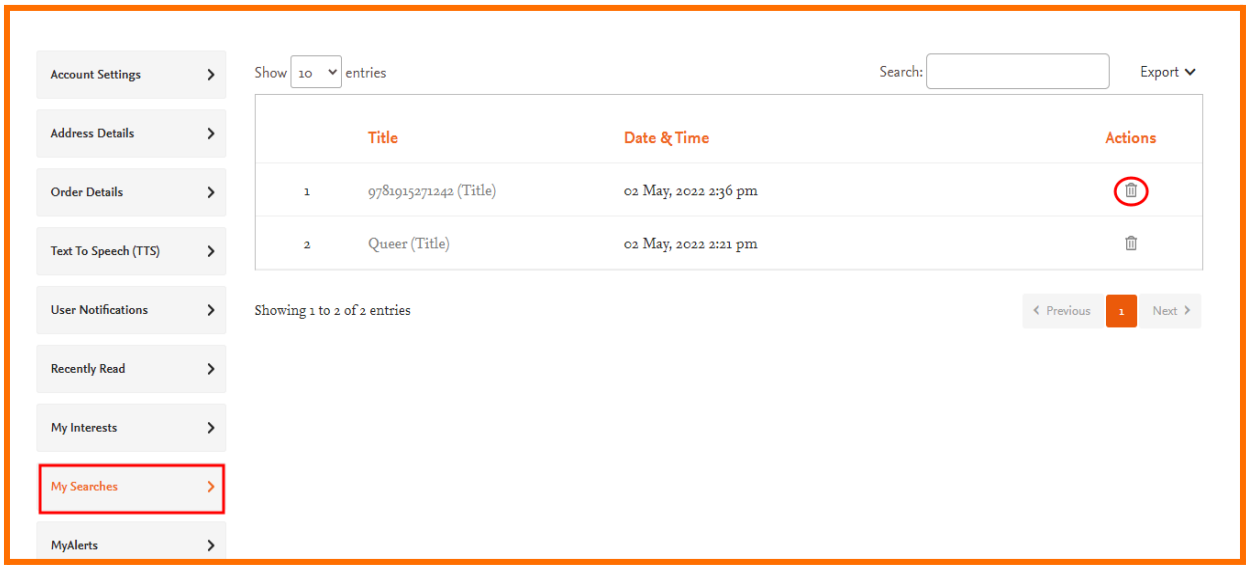
My Interests

Here you can save your interest for the content you looking for and pick the duration the system should notify you.



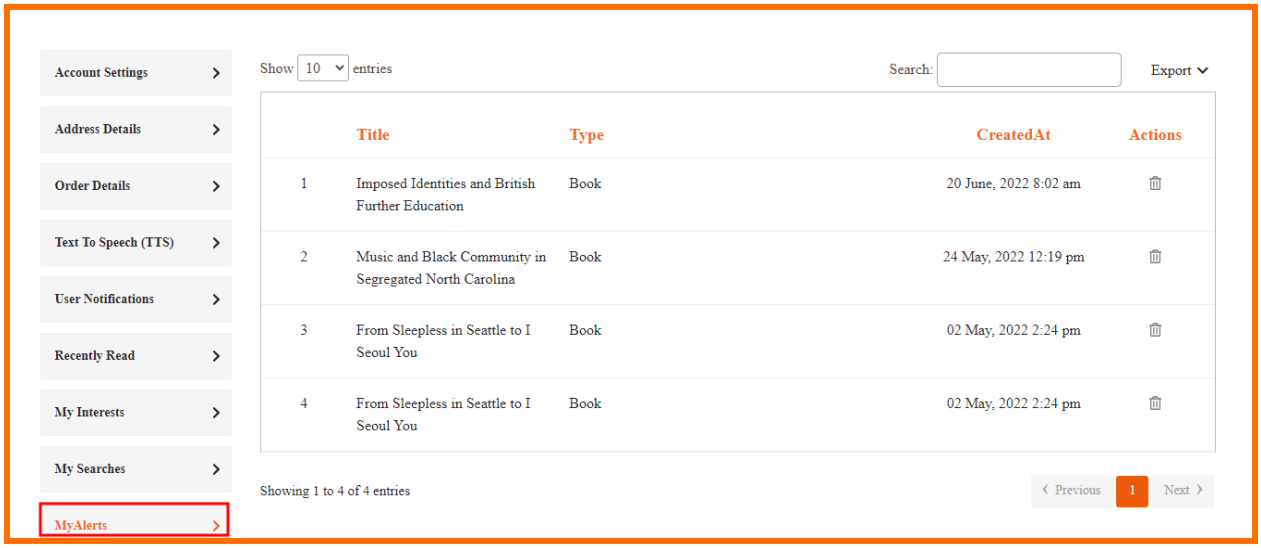
My searches

You can track your content searches by detailing the below and you also have the option to delete the titles from the list.



Citation Alerts

You can see your citation alerts/reminders on events for the content available on the website.



Users can click the "citation-alert" icon from the books or article page. For example, if a users clicked the "citation-alert" icon on the "Harry Potter" book page, then any new books published and cited with the "Harry Potter" book, then the user will get a notification

template. This feature is let user know that there is a new book/article citing one of your "citation-alert" books.

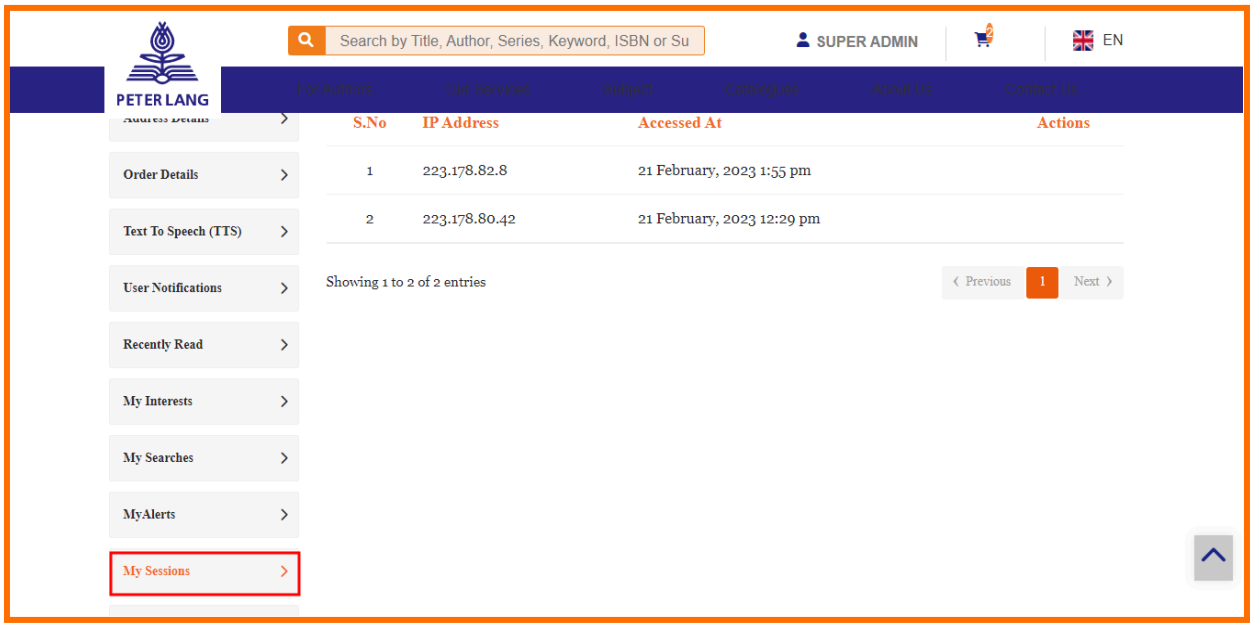
Please note that this feature will work only when full text XML uploaded in the ingestion. More specifically, the full-text XML must have captured with the ISBN and DOI values as per the JATS/BITS guidelines for journals and books respectively.

```
<ref id="CIT0001">
      <label>1.</label>
      <mixed-citation publication-type="journal">
            <collab>International Nursing Association for Clinical Simulation
and Learning (INACSL) Standards Committee</collab>,
            <person-group person-group-type="author">
                  <string-name>
                        <surname>Watts</surname>
                        <given-names>PI</given-names>
                  </string-name>,
                  <string-name>
                        <surname>McDermott</surname>
                        <given-names>DS</given-names>
                  </string-name>,
                  <etal>et al.</etal>
            </person-group>
            <article-title>Healthcare Simulation Standards of Best Practice
simulation design</article-title>.
            <source>Clinical Simulation in Nursing</source>.
            <year>2021</year>;
            <volume>58</volume>:
            <fpage>14</fpage>-
            <lpage>21</lpage>. doi:
            <ext-link ext-link-type="doi"
xlink:href="https://doi.org/10.1016/j.ecns.2021.08.009">10.1016/j.ecns.2021.08
.009</ext-link>
      </mixed-citation>
</ref>
<ref id="CIT0002">
      <label>2.</label>
      <mixed-citation publication-type="book">
            <collab>INACSL Standards Committee</collab>,
            <person-group person-group-type="author">
                  <string-name>
                        <surname>Miller</surname>
                        <given-names>C</given-names>
                  </string-name>,
                  <string-name>
                        <surname>Deckers</surname>
```

```
                        <given-names>C</given-names>
                  </string-name>,
                  <etal>et al</etal>
            </person-group>
            <chapter-title>Healthcare simulation standards of best practice
outcomes and objectives</chapter-title>.
            <source>Clinical Simulation in Nursing</source>.
            <year>2021</year>;
            <volume>58</volume>:
            <fpage>40</fpage>-
            <lpage>44</lpage>. ISBN:
            <isbn>9781915734051</isbn>
      </mixed-citation>
</ref>
```

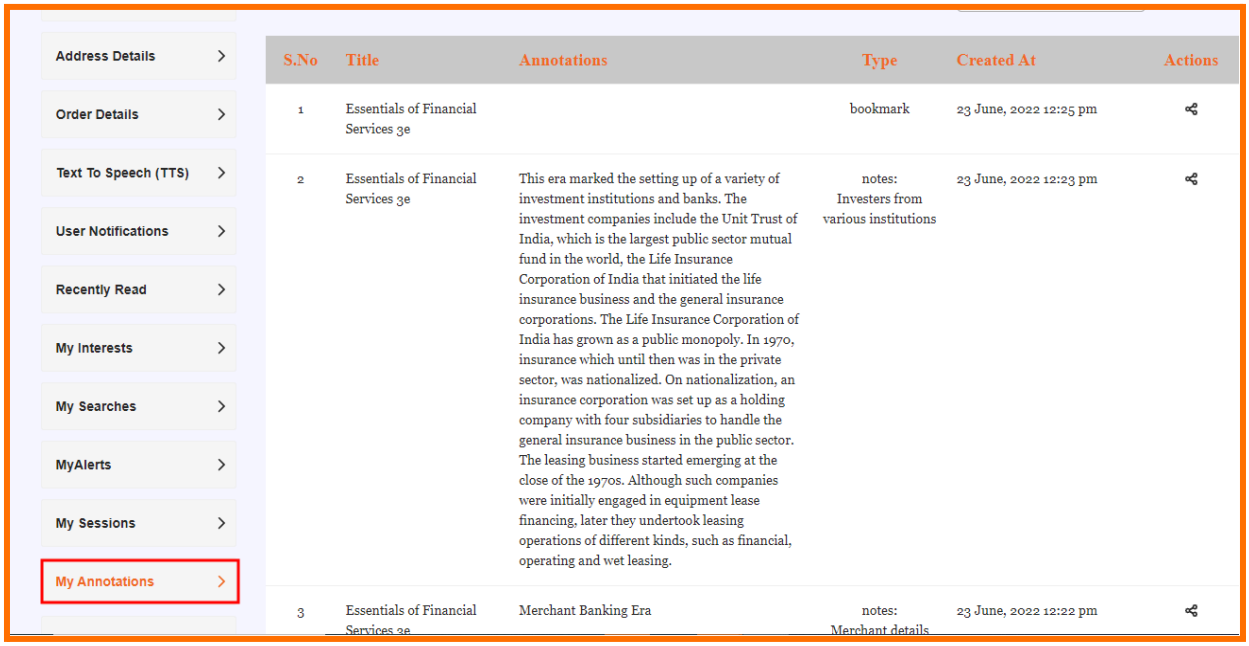

My Sessions

You can view the session information that you created for accessing the websites by a group of users.



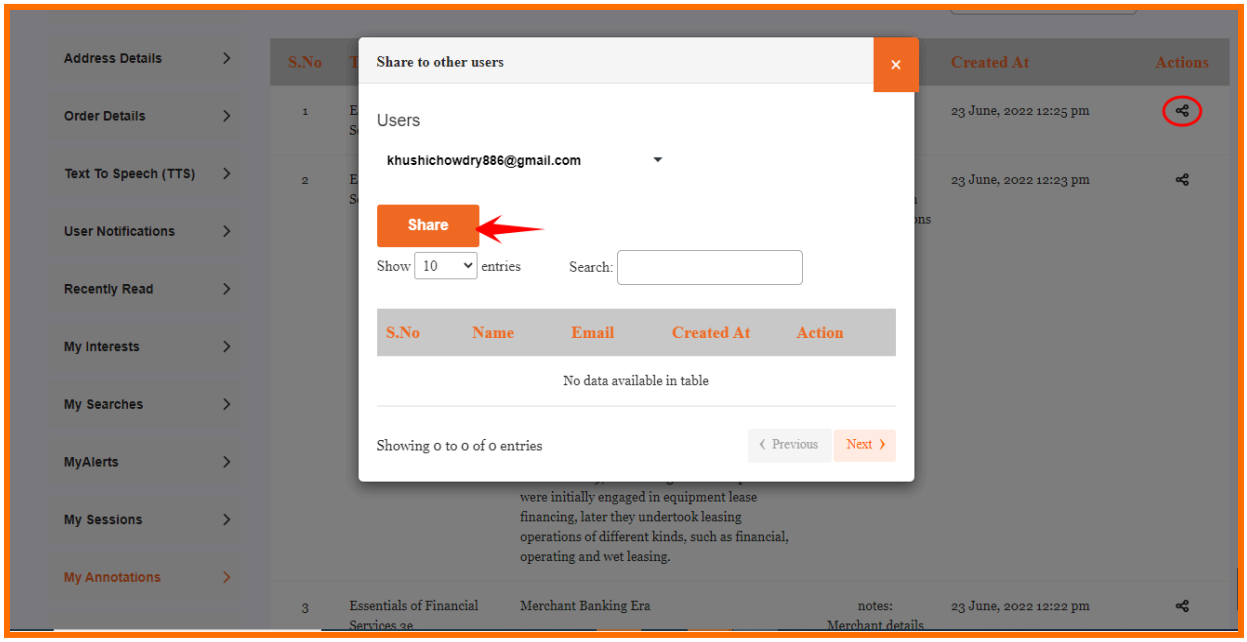
My Annotations

You can view your annotations for the titles posted and share them with other users.



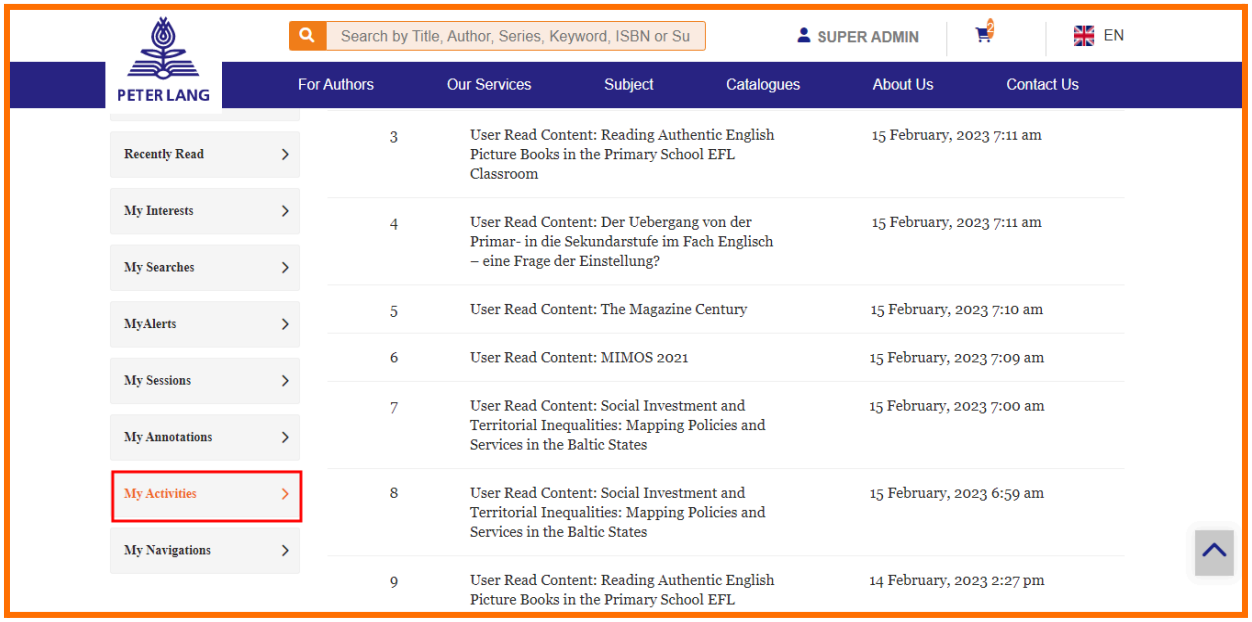
User can select a portion of a contents from book/articles to annotate. All annotations will be saved in the users area. Users can export all their annotation as Word document or share it with others too.

Click the share icon to share the content with the other users as shown below:



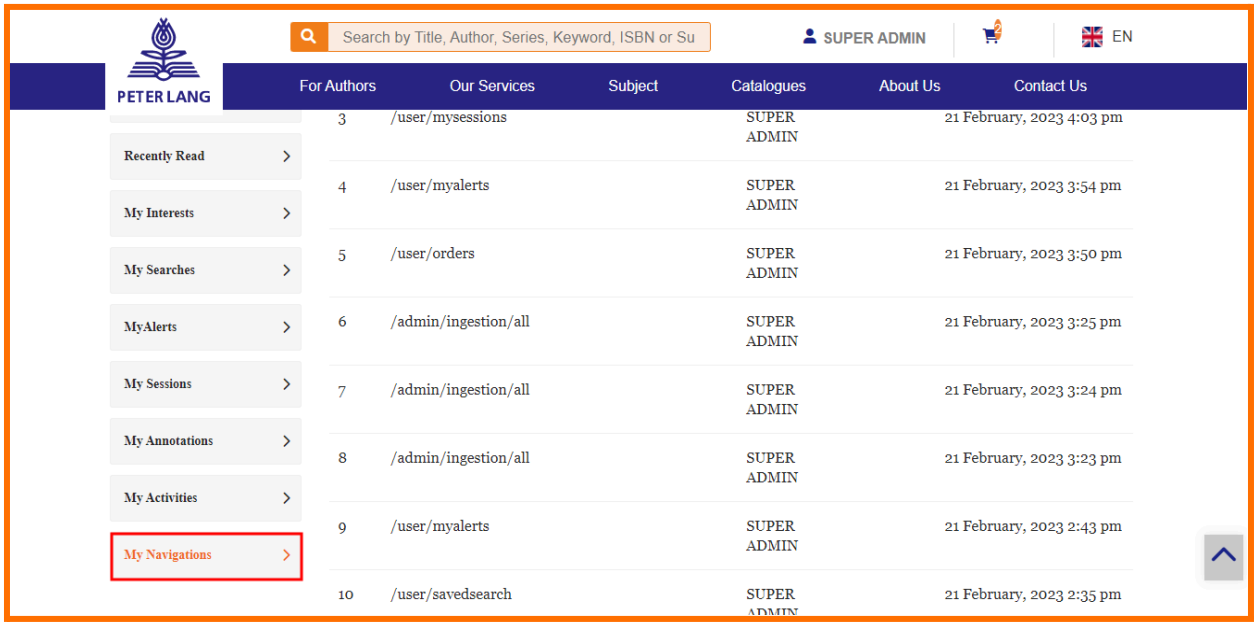
My Activities

You can view all your activities on the websites recorded with Date & Time.



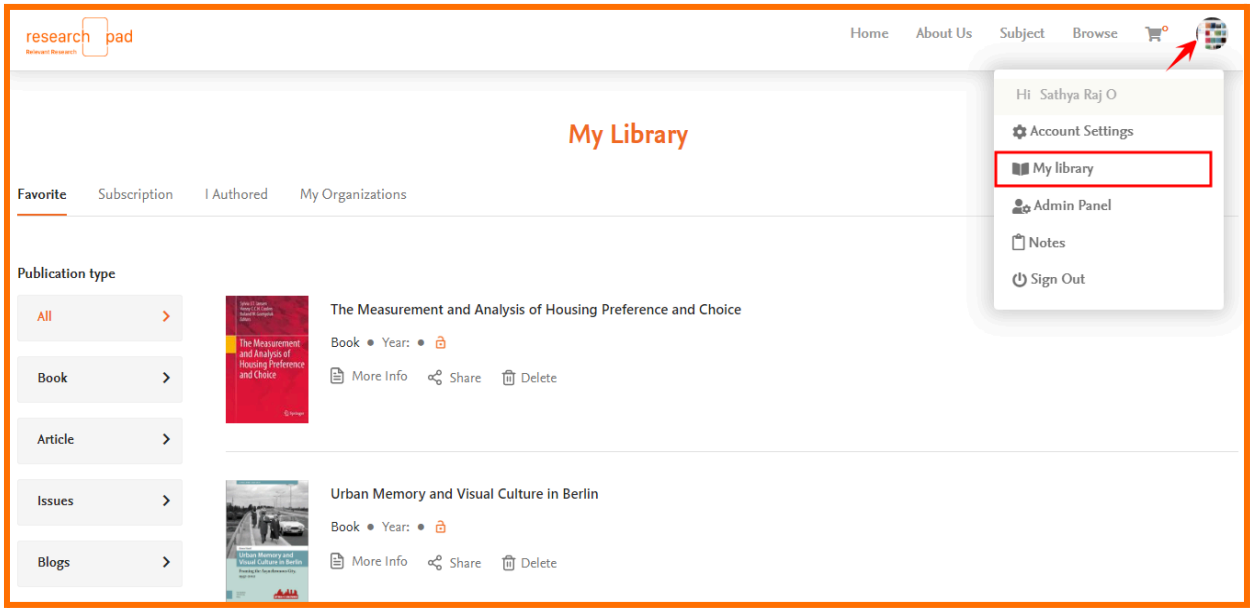
My Navigations

You can find your site navigation recorded with the below details:



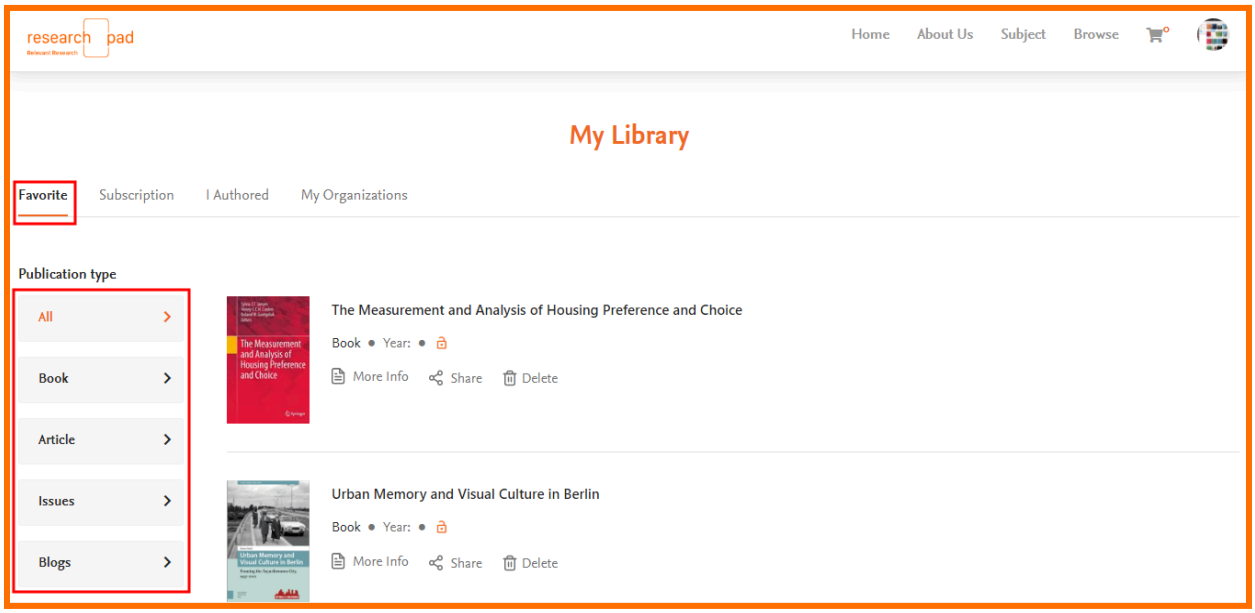
My Library

This menu contains a list of collections that you can access for use. My Library is segregated into **four** sections which are as follows:



Favourite

This section lists the contents which you like most and saves them as your favourites. You can navigate through publication types for specific searches such as Books, Articles, Issues, and Blogs as shown below:

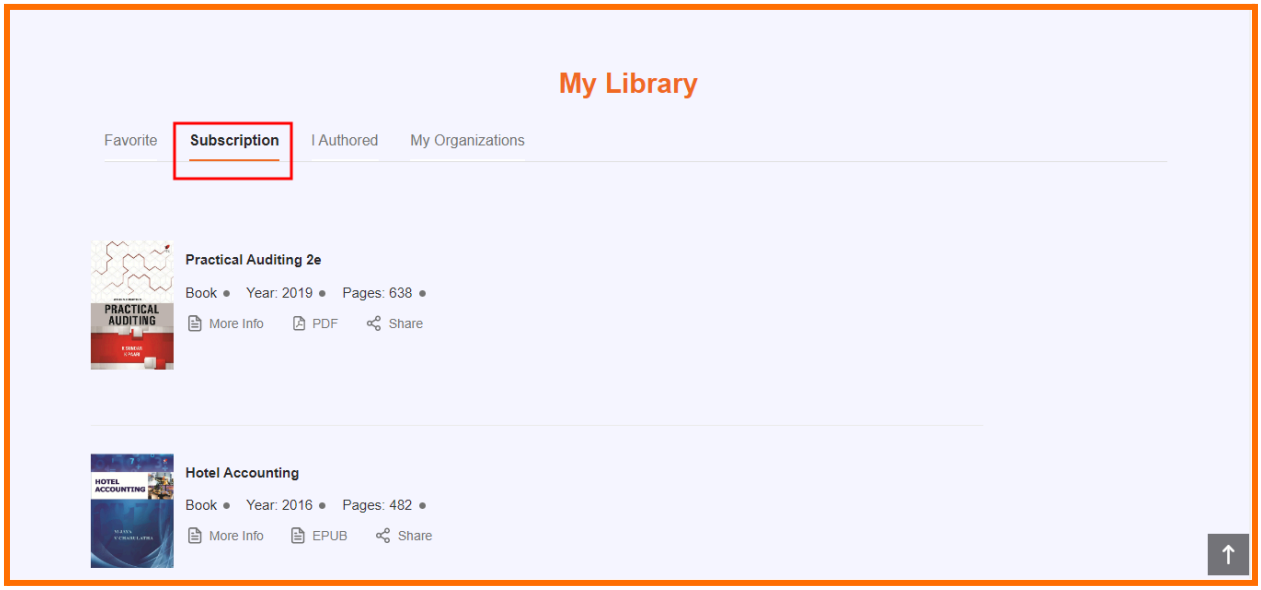


Subscription

This tab contains a list of contents bought or subscribed by the users in the EPUB and PDF formats. The subscribed contents are separated by publication type for easy filtering.

Users can open the contents from here. (This page is optional for publishers to configure.)

This listing will be applicable only for perpetual license or valid subscription only.



I Authored

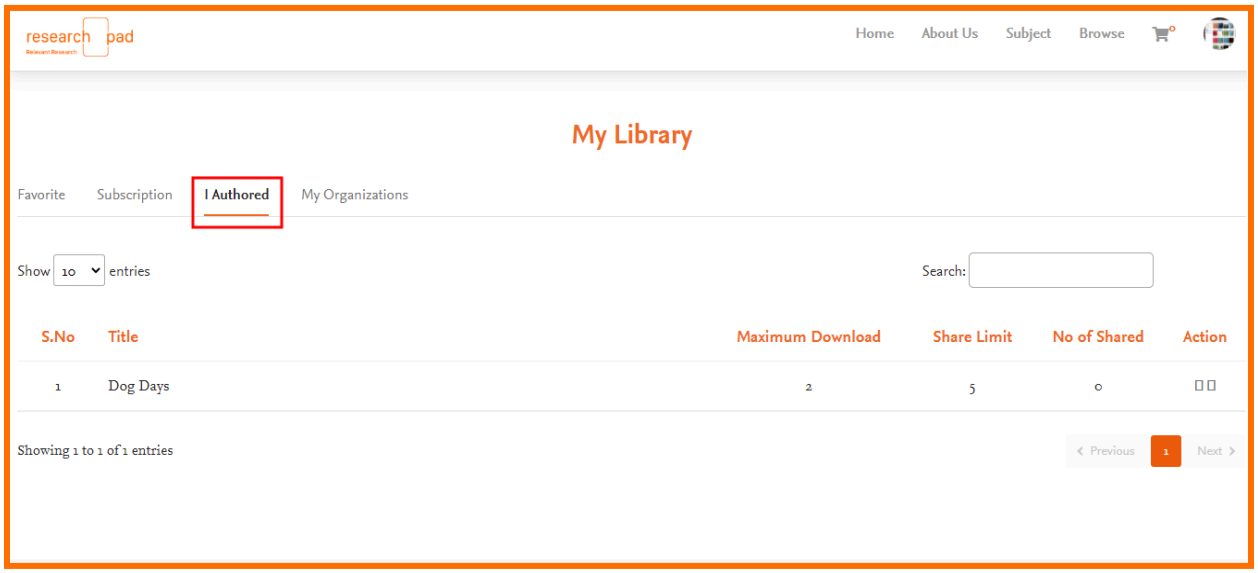
This page is useful only for authors who published contents in this website. Assume you are an author and published a book. This tab lists your contents here. Publishers shall offer free electronic copies to the authors. Authors can share the free copies to her/his friends and peers. This page can show maximum free count and how many of them are already redeemed.

Please note that this is fully controlled by the Publishers wheter the free copy to be given to the author or not. Also, this page will be visible to the authors only if Publisher gift any free-copies only.

Maximum Download: The number of free copied gifted by the publisher to the author.

Max Free Copied: The number of free copied gifted by the publisher to the author.

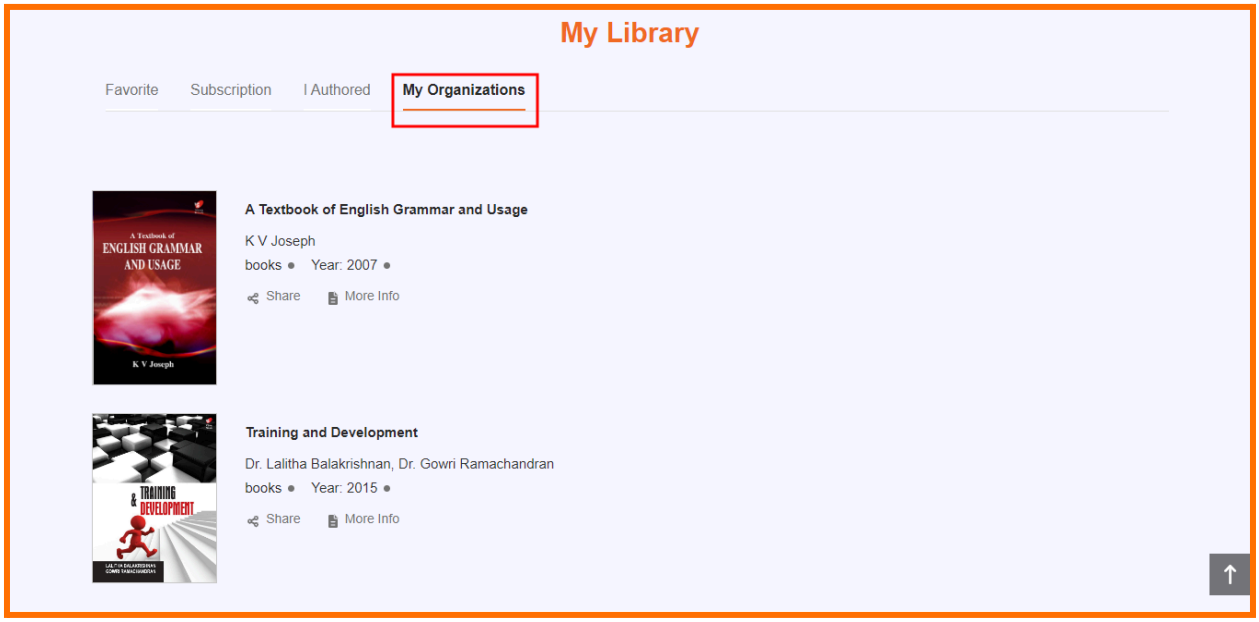
Already Shared: The number of copies that are already shared by the author to her/his friends or peers or relatives.



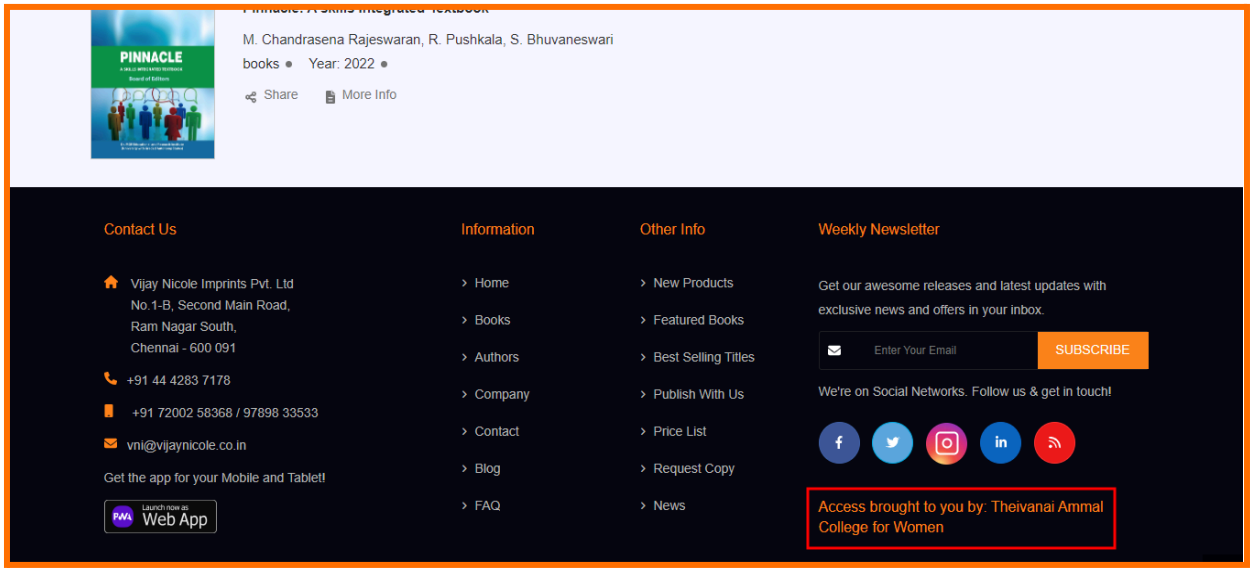
My Organization

The current logged in users, may be part of library(ies). This page will list all the subscription of the library that the user belongs to. This page will be visible only if the user has part of library and and the library has active subscriptions.

Users can access the books as like as the book they purchased as self.



You can view the organization name beneath the website page.



B2C Pages

Search Results

Filters

Most relevant

This filter will list the contents that are visited by the current session users. Nova tracks the contents visited by the users based on the session. This data is used to filter the Most Relevant for the users.

Most Read

Nova tracks the most read titles by all users on the platform. Based on the cumulative count of each product is factored to find the top list.

Alphabetic: A-Z

This is nothing but A-Z sorting by the product title.

Alphabetic: Z-A

This is nothing but Z-A sorting by the product title.

Price: Low to High

This is nothing but the products are sorted by Low to High. Please note that each product may have different format and different currencies. Nova finds the current user Country and looks up the country's preferred currency to display and current to sort. For example, if someone searches from India, and USD is the preferred currency in India for the publisher. Then Nova looks for the products and ssortsthem by USD.

Price: High to Low

This is nothing but the products are sorted by High to Low

Best Seller

Nova has a Category something similar to the collection in which contents are associated under various categories.

[1] For example, "Best Selling Titles" is the category in which various products can be associated with by the Publisher manually.

[2] Also, Nova has a schedule (once a month) to find the top-most (10%) products that are sold and those products will be associated with the "Best Selling Titles" category.

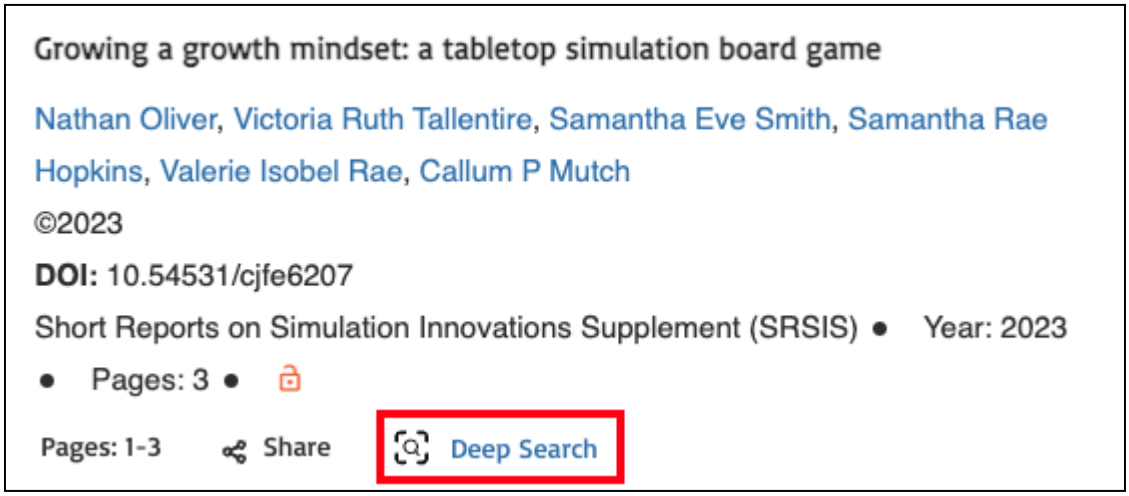
Old to Recent

This is nothing other than sorting the contents by the published_at column.

Recent to Old

This is nothing other than sorting the contents by the published_at column.

Deep Search



This is one of the features of Nova in which Users can search keywords or any text inside of the products. This search not only lists the front matter or metadata of products, but it also shows the limited text (say, 5 lines) from each occurrence of finding. For example, if someone searches "TROGLITAZONE" words in the platform, the search result will show the contents that talk about TROGLITAZONE by listing. If users are interested in seeing the context inside of the content, the "Deep Search" can help. Please note that is this an options feature from Nova, and Publisher may opt.

Securing the PDF files

1. PDF files are encrypted and can be opened on the Nova platform only.
2. Contents from the PDF cannot be copied to shared unless the contents are classified as Open Access by License.

Personalization

Make notes, select & highlight text researched

Nova is integrated with the Hypothesis Annotation tool. Nova users can annotate and highlight any content in Nova by using their favorite Hypothesis Annotation with anyone, anywhere.

Use Hypothesis to annotate anything online with classmates, colleagues, or friends. Create a free personal account and use it with Nova. So, you can take notes of your research from multiple sources.

Browse your Reading History

Nova provides users with a convenient way to revisit content they have previously engaged with, track their reading habits over time, and discover new content based on their past interests. It enhances the user experience by offering personalized recommendations and making it easier to find and revisit favorite articles, books, or other materials.

Set Custom alerts for notifications

Users can add the Notify Me feature. The Notify Me option provides various filters for the content along with the frequency of notifications.

Export citations to your favorite citation manager.

Nova on click solution offers citations to be exported into various citation styles, including AMA, APA, Chicago, Vancouver, MLA, RIS, BibTex, etc., It also allow users to copy to the clipboard to be pasted anywher at the users preferences.

In addition to that Users can also create Citation Sets and contents can be associated with the Citation Sets. Users can export multiple citations as one document at any point in time and in any citation styles.

User's onboarding

1. We can send an invite to users who can log in and open the book on any computer.
2. Mobile device users can log in using the credentials shared in the invitation email.

Features of Nova

1. Nova provides a secure way to distribute content online, both in PDF and EPUB formats, in an encrypted format.
2. Publishers can control the number of devices on which the users can have access to the files. Nova currently allows two devices per user.
3. The content is secure. Users are not allowed to share the content to other users
4. Computer users can access the content through any modern browser of their choice.
5. Mobile and tablet users can use Android and iOS apps from the app stores.
6. Nova allows users to take notes and bookmarks.
7. Nova presents the PDF as is. It is the replica of the physical book.
8. The search functionality allows full-text search in the app.
9. The link-based table of contents facilitates easy navigation to the user.
10. Nova can be white labelled to suit customer requirements.
11. Administrative Features:

12. Administrators (publishers/librarians) can share the books with readers using custom-templated emails
13. Administrators have the right to allow or deny access to any book to their readers
14. Administrators have access to various reports from Nova

Advantages

Discoverability

1. Enhanced Discoverability through varied search options
2. Search on Title Names, Subject & Authors
3. Full-Text Search across the Library for Research Activities
4. Content Linked from TOC
5. Search content based on your personalization

Convenience

1. All the content in one place - Books, Journals, Articles
2. Customized and relevant content
3. Accessible across gadgets, anytime, anywhere
4. Offline reading on desktop, mobile, and tablets
5. Easy subscriptions and secured payments

Personalization

1. Make notes, select & highlight text researched
2. Browse your Reading History
3. Set Custom alerts for notifications
4. Synchronization across platforms
5. Export citations to your favorite citation manager.

Administrative Features

1. Administrators (publishers/librarians) can share the books with readers using the custom-templated emails
2. Administrators have the right to allow or deny access to any books to the readers
3. Administrators have access to various reports from Nova

Caution

1. Please note that by "securing" a file we mean that one cannot share the file to others or can make a copy for sharing. However, this will not prevent users from taking page-by-page screenshots or taking snapshots of the content displayed on the screen with the help of a camera.

Frequently Asked Questions

What are the file formats Nova can ingest for books?

Nova can ingest multiple file formats such as PDF, EPUB, BITS XML, and ONIX files. All files are optional except ONIX. Nova needs ONIX files to take all the metadata of the book for the webshop and the subscription. For those who don't have ONIX, the front-matter XML is only enough to load. Because either ONIX or front-matter XML is required for all metadata.

If you neither have ONIX nor Front-matter XML, it is still possible to load books using our web console by entering a few book details in a form.

Publishers can also load one PDF, EPUB, BITS XML or a combination of all 3. Please note that certain features may vary based on the files you load. For example, full-text HTML preview is possible only when you load the BITS XML.

At this point Nova supports only JATS and BITS DTDs. We don't support DocBook DTD.

How do I change the Publishing status?

For book customers, ONIX is the fine-grained way to update the product status in the Nova. Please refer to the Publishing status at https://onix-codelists.io/codelist/64

By referring to the below table, one product can have multiple formats. Each format can have its Publishing status. For each status, a publisher can configure whether the product format is to be displayed or not and whether the product format can have a sell icon or not.

ONIX CODE	Description	Notes	Can Display ?	Can Sell (cart icon)?
00	Unspecified	Status is not specified (as distinct from unknown): the default if the <PublishingStatus> element is not sent. Also to be used in applications where the element is considered mandatory, but the sender of the ONIX message chooses not to pass on status information	YES	NO
01	Cancelled	The product was announced, and subsequently abandoned; the <PublicationDate> element in ONIX 2.1 or its equivalent in <PublishingDate> in ONIX 3.0 must not be sent	YES	NO
02	Forthcoming	Not yet published; must be accompanied by the expected date in <PublicationDate> in ONIX 2.1, or its equivalent in the <PublishingDate> composite in ONIX 3.0	YES	YES

03	Postponed indefinitely	The product was announced, and subsequently postponed with no expected publication date; the <PublicationDate> element in ONIX 2.1, or its equivalent as a <PublishingDate> composite in ONIX 3.0, must not be sent	YES	NO
04	Active	The product was published, and is still active in the sense that the publisher will accept orders for it, though it may or may not be immediately available, for which see <SupplyDetail>	YES	YES
05	No longer our product	Ownership of the product has been transferred to another publisher (with details of acquiring publisher if possible in PR.19 (ONIX 2.1) OR P.19 (ONIX 3.0))	YES	NO
06	Out of stock indefinitely	The product was active, but is now inactive in the sense that (a) the publisher cannot fulfill orders for it, though stock may still be available elsewhere in the supply chain, and (b) there are no current plans to bring it back into stock. Use this code for 'reprint under consideration'. Code 06 does not specifically imply that returns are or are not still accepted	YES	NO
07	Out of print	The product was active, but is now permanently inactive in the sense that (a) the publisher will not accept orders for it, though stock may still be available elsewhere in the supply chain, and (b) the product will not be made available again under the same ISBN. Code 07 normally implies that the publisher will not accept returns beyond a specified date	YES	NO

08	Inactive	The product was active, but is now permanently or indefinitely inactive in the sense that the publisher will not accept orders for it, though stock may still be available elsewhere in the supply chain. Code 08 covers both of codes 06 and 07, and may be used where the distinction between those values is either unnecessary or meaningless	YES	NO
09	Unknown	The sender of the ONIX record does not know the current publishing status	YES	NO
10	Remaindered	The product is no longer available from the current publisher, under the current ISBN, at the current price. It may be available to be traded through another channel. A Publishing Status code 10 'Remaindered' usually but not always means that the publisher has decided to sell off excess inventory of the book. Copies of books that are remaindered are often made available in the supply chain at a reduced price. However, such remainders are often sold under a product identifier that differs from the ISBN on the full-priced copy of the book. A Publishing Status code 10 'Remaindered' on a given product record may or may not be followed by a Publishing Status code 06 'Out of Stock Indefinitely' or 07 'Out of Print': the practise varies from one publisher to another. Some publishers may revert to a Publishing Status code 04 'Active' if a desired inventory level on the product in question has subsequently been reached. No change in rights should ever be inferred from this (or any other) Publishing Status code value	YES	NO

11	Withdrawn from sale	Withdrawn, typically for legal reasons or to avoid giving offence	YES	NO
12	Recalled	Recalled for reasons of consumer safety. Deprecated, use code 15 instead	YES	NO
13	Active, but not sold separately	The product is published and active but, as a publishing decision, its constituent parts are not sold separately – only in an assembly or as part of a pack, eg with Product composition code 01. Also use with Product composition codes 30, 31 where depending on product composition and pricing, items in the pack may or may not be saleable separately at retail	YES	NO
15	Recalled	Recalled for reasons of consumer safety	YES	NO
16	Temporarily withdrawn from sale	Withdrawn temporarily, typically for quality or technical reasons. In ONIX 3.0, must be accompanied by expected availability date coded '22' within the <PublishingDate> composite, except in exceptional circumstances where no date is known	YES	NO
17	Permanently withdrawn from sale	Withdrawn permanently from sale in all markets. Effectively synonymous with 'Out of print' (code 07), but specific to downloadable and online digital products (where no 'stock' would remain in the supply chain)	YES	NO
18	Active, but not sold as set	The various constituent parts of a product are published and active but, as a publishing decision, they are not sold together as a single product – eg with Product composition code 11 – and are only available as a number of individual items. For use on ONIX 3.0 only	YES	NO

Please note that publishers prefer different choices on what to display for B2B and B2C sites. In Nova, Publishers can configuration which are the status codes to be displayed for B2C and B2C.

```
Table: onix_codes
Column: active=1 will show for B2C
Column: show_organization:true will show for B2B
```

How to add a watermark to PDF and EPUB?

To add a watermark to PDF and EPUB files downloaded from Nova, follow these steps:

1. **User Permission:** Ensure that the publisher permits users to download EPUB and PDF files for offline reading.
2. **Watermark Configuration:** Nova has the ability to add watermarks to downloaded content. These watermarks can include details such as the username, user email ID, order details, ISBN, and IP from the downloaded server for reference purposes.
3. **Customization:** Nova allows customization of the watermark to make it personal and friendly. The watermark text can be configured based on the application property.

Sample Watermark Configuration:


```
{
  "updated_at": "2024-01-22T10:49:43.000+00:00",
  "prop_value": "{\"watermark\":\"Purchased by:
{{#user.email}}{{user.email}}{{/user.email}}, {{user.firstName}}
{{user.lastName}}, {{orderDate}} and {{isbn}}\"}",
  "user_id": 1,
  "name": "ADD_WATERMARK_TEXT_EPUB",
  "active": 1,
  "created_at": "2024-01-22T10:34:49.000+00:00",
  "id": 132834,
  "fuzzy_id": "dece2c94-b911-11ee-b02b-0a794e6c6a64"
}
```

How can I enable pre-sales?

All products with status of Publishing status:02 will appear for pre-sales. As title under forth-comming (status:04), but publisher wanted to enable pre-sale, please send the below ONIX to accept pre-orders from the date mentioned.

```
<PublishingDate>
      <PublishingDateRole>27</PublishingDateRole>
      <Date dateformat="00">20231022</Date>
</PublishingDate>
```

Can I sell chapters in Nova?

Yes; Publishers can load Chapter wise assets to sell.

How Related Products are captured?

The following rules are applied as in order in order to mark the related-products.

1. For book publishers, Nova read the ONIX and if any other products are captured as <RelatedProduct> tag, then those products, if part of Nova, it will be associated.
2. Nova takes the list of the current product contributors and search for the same contributor written or contributed products to associate.
3. Nova takes the subject from the product and search for other products holding similar subjects.
4. Nova takes the keyword of the current product, and associates other products holding similar keywords.
5. The last and manual process: if publisher wish to associate products, using the Nova console it can also be done. However, we recommend publishing using the ONIX to manage this.

What are the image file formats are accepted?

Please note that all images part of the content especially to be displayed on the website must be in the web accessible formats such as JPEG, JPG, PNG, or GIF.

Can I send custom information in ONX?

Yes; ONIX allow you to send a custom data, but as per the guideline. Please read more at https://onix-codelists.io/codelist/34

Publisher shall use the below tag

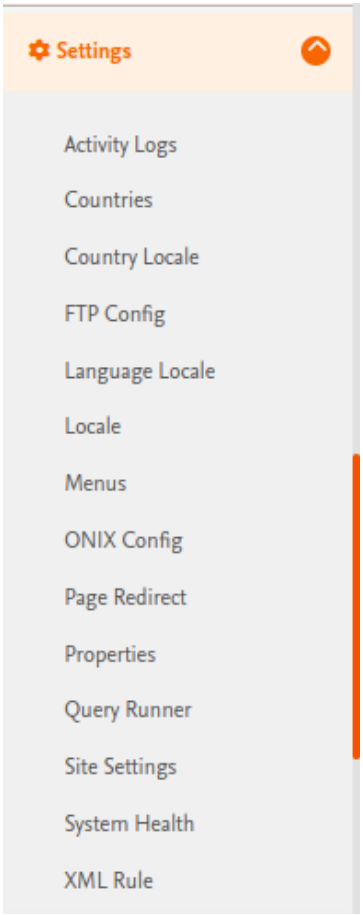
```
<TextContent>
      <TextType>01</TextType>
      <Text textformat='03' language='ger'>
      </Text>
</TextContent>
```

The following text is possible. But, note that Nova will not do anything with this data. We need to discuss the custom development scope.

```
<TextContent>
     <TextType>01</TextType>
     <Text textformat='03' language='ger'>
      &lt;contents>&lt;content code="PRP">Edit - Peer review process
https://www.peterlang.com/series/mh&lt;/content>&lt;content
code="OAM">test - Ownership and management&lt;/content>&lt;content
code="GB">Test - Governing body&lt;/content>&lt;content
code="EDTCONTINF">Test - Editorial team/contact
information&lt;/content>&lt;content code="COPLIC">Test - Copyright
and Licensing&lt;/content>&lt;content code="AUTFEE">test - Author
fees&lt;/content>&lt;content code="PRIDALRM">Test - Process for
identification of and dealing with allegations of research
misconduct&lt;/content>&lt;content code="PUBETH">Test - Publication
Ethics&lt;/content>&lt;content code="PUBSCH">Test - Publishing
schedule&lt;/content>&lt;content code="REVSOU">Test - Revenue
sources&lt;/content>&lt;/contents></Text>
</TextContent>
```

To be added

1. ~~Include payment gateways~~
2. Admin menu customization
3. Scheduled Report configuration
4. Share Product
5. Query Runner
6. Publisher menu
7. In ingestion menu Include Priority option
8. Under settings some menus are missed(ex `Activity Logs, Countries, Country Locale an etc)`



9. Ticket menu missing
10. Currently, the token under submenus name rechanged as Discount voucher and Gift voucher. Need to update in previous pages(**Complementary name changed)**
11. In the Tax menu page we added some additional information. need to include in that documentation

Show 10 entries Search: Export:

S/N	Product Type	Supplier Country	Customer Country	Vat Book	Tax Rate	Modified By	Modified At	Action
1	PHYSICAL	Switzerland	Germany	Master VAT Book	7.0	Daniel Comerma	28 February, 2024 11:23 am	
2	DIGITAL	Switzerland	Germany	Master VAT Book	7.0	Daniel Comerma	28 February, 2024 11:23 am	
3	DIGITAL	Switzerland	Finland	Master VAT Book	10.0	Daniel Comerma	22 January, 2024 8:15 am	
4	PHYSICAL	Switzerland	Finland	Master VAT Book	10.0	Daniel Comerma	22 January, 2024 8:14 am	
5	DIGITAL	Switzerland	Ireland	Master VAT Book	0.0	Daniel Comerma	09 January, 2024 7:58 am	
6	PHYSICAL	Switzerland	Czech Republic	Master VAT Book	0.0	Daniel Comerma	09 January, 2024 7:57 am	
7	DIGITAL	Switzerland	Czech Republic	Master VAT Book	0.0	Daniel Comerma	09 January, 2024 7:57 am	
8	DIGITAL	Switzerland	Italy	Master VAT Book	4.0	Nivetha Rethinavel	09 January, 2024 4:56 am	
9	PHYSICAL	Switzerland	Switzerland	Master VAT Book	2.6	Daniel Comerma	08 January, 2024 10:46 am	
10	DIGITAL	Switzerland	Switzerland	Master VAT Book	2.6	Daniel Comerma	08 January, 2024 10:45 am	

Showing 1 to 10 of 59 entries Previous 1 2 3 4 5 6 Next

Additional Information:

- 0% will be applied for all physical products if the Customer Country is not specified.
- 0% will be used for all digital products if the Customer Country is not specified.

12. Sent mail menu under mail
13. ~~Iteration to force and process the assets~~
14. ~~ASSET_UPLOAD To copy the assets in to download folder, if its Yes its will copy the the same from nova_props~~
15. STAGING_REQUIRED_FOR_PACKAGE to enable the auto publish mode
16. ADD_WATERMARK_TEXT_EPUB To add the water mark based on this property
17. ARTICLE_ASSIGN_DOI_IF_NOT_EXISTS To assing the doi based on this condition

18. BOOK_ASSIGN_DOI_IF_NOT_EXISTS
19. CHAPTER_ASSIGN_DOI_IF_NOT_EXISTS
20. DOI_DEPOSIT_WITH_CROSS_REF
21. Ipregistry_key
22. LIBRARY_SUBSCRIPTION_REMINDER_DAYS
23. LIBRARY_SUBSCRIPTION_REMINDER_TYPE
24. ONIX_COLLECTION_IDENTIFIER
25. OPEN_LICENSE_TYPES
26. SAMPLE_PAGE_COUNT
27. STAGING_REQUIRED_FOR_ONIX

Enable Scheduler to send Citations interest notification

Enable Scheduler to send Subscription Notifications

Enable Scheduler to send user interest notification

Enable Scheduler to Synchronize the IPRegistry IP Addresses

Enable Scheduler to update the Exchange Rates

Enable Schedulers to Send Reports