

# Design Document

<i>Business Purpose</i>	Lemon Fresh Home Cleaners prides itself on delivering a clean home to every client. New house cleaners haven't received formal training on the proper procedures to clean a home to the standards of the business and clients. This training introduces cleaning a bathroom in a client's home that will meet the expectations of the business and client.
<i>Target Audience</i>	Newly hired house cleaners for Lemon Fresh Home Cleaners
<i>Training Time</i>	20 minutes
<i>Training Recommendation</i>	The training recommendation is an eLearning course that introduces cleaning a bathroom in a client's home. This course is just one of many orientation eLearning modules that new house cleaners must complete before starting on-the-job training. eLearning is the recommendation because there are not enough new employees at any given time to recommend instructor-led training.
<i>Deliverables</i>	1 eLearning course developed in Articulate Rise
<i>Learning Objectives</i>	<p>When you are finished with this course you will be able to:</p> <ul style="list-style-type: none"><li>• Recognize the areas of a bathroom that need to be cleaned.</li><li>• Identify supplies and tools needed to clean a bathroom.</li><li>• Explain the process of cleaning parts of the bathroom.</li></ul>
<i>Training Outline</i>	<p><b>Introduction</b></p> <ul style="list-style-type: none"><li>• Learning Objectives</li></ul> <p><b>Topic One (Objective 1)</b></p> <ul style="list-style-type: none"><li>• Part of a Bathroom</li><li>• Knowledge Check</li></ul> <p><b>Topic Two (Objective 2)</b></p> <ul style="list-style-type: none"><li>• Cleaning Supplies and Tools</li><li>• Knowledge Check</li></ul> <p><b>Topic Three (Objective 3)</b></p> <ul style="list-style-type: none"><li>• How to Clean Part 1</li><li>• Mirror</li><li>• Vanity Counter and Sink</li><li>• Knowledge Check</li></ul> <p><b>Topic Four (Objective 3)</b></p> <ul style="list-style-type: none"><li>• How to Clean Part 2</li><li>• Bathtub and Shower Stall</li><li>• Cabinets</li><li>• Floor</li><li>• Knowledge Check</li></ul> <p><b>Quiz</b></p>

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	<b>Conclusion</b>
<i>Assessment Plan</i>	80% passing score on eLearning module assessment via five multiple answer and true/false questions. Unlimited attempts will be given. Questions 1 will assess objective 1, questions 2 and 3 will assess objective 2 and questions 4-5 will assess objective 3.