

R. M. of Buchanan No. 304

FINANCIAL STATEMENTS

Year Ended December 31, 2020

R. M. of Buchanan No. 304

Buchanan, Saskatchewan

December 31, 2020

Table of Contents

	Page
Management's Responsibility	1
Independent Auditors' Report	2-3
Statement of Financial Position	4
Statement of Operations	5
Statement of Change in Net Financial Assets	6
Statement of Cash Flow	7
Notes to Financial Statements	8-14
Schedule of Taxes and Other Unconditional Revenue	15
Schedule of Operating and Capital Revenue by Function	16-17
Total Expenses by Function	18-19
Schedule of Segment Disclosure by Function	20-21
Schedule of Tangible Capital Assets by Object	22
Schedule of Tangible Capital Assets by Function	23
Schedule of Accumulated Surplus	24
Schedule of Mill Rates and Assessments	25
Schedule of Council Remuneration	26


Management's Responsibility

The municipality's management is responsible for the preparation and presentation of the accompanying financial statements in accordance with Canadian public sector accounting standards (PSAS). The preparation of the statements necessarily includes selecting appropriate accounting principles and methods, and making decisions affecting the measurement of transactions in which objective judgments and estimates by management is required.

In discharging its responsibilities for the integrity and fair presentation of the financial statements, management designs and maintains the necessary accounting, budget and other related internal controls to provide reasonable assurance that transactions are appropriately authorized and accurately recorded, that assets are properly accounted for and safeguarded, and that financial records are properly maintained to provide reliable information for the preparation of the financial statements.

The council is composed of elected officials who are not employees of the municipality. The council is responsible for overseeing management in the performance of its financial reporting responsibilities. The council fulfills these responsibilities by reviewing the financial information prepared by management and discussing relevant matters with external auditors. The council is also responsible for recommending the appointment of the municipality's external auditors.

Baker Tilly SK LLP, an independent firm of chartered professional accountants, is appointed by the council to audit the financial statements and report directly to them; their report follows. The external auditors have full and free access to, and meet periodically and separately with, both the council and management to discuss their audit findings.


Reeve


Administrator



Independent Auditors' Report

To the Council
R. M. of Buchanan No. 304

Opinion

We have audited the financial statements of R. M. of Buchanan No. 304, (the municipality), which comprise the Statement of Financial Position as at December 31, 2020 and the Statements of Operations, Changes in Net Financial Assets and Cash Flow for the year then ended, and notes to the financial statements, including a summary of significant accounting policies.

In our opinion, the accompanying financial statements present fairly, in all material respects, the financial position of the municipality as at December 31, 2020, and results of its operations and its cash flow for the year then ended in accordance with Canadian public sector accounting standards.

Basis for Opinion

We conducted our audit in accordance with Canadian generally accepted auditing standards. Our responsibilities under those standards are further described in the Auditor's Responsibilities for the Audit of the financial statements section of our report. We are independent of the municipality in accordance with the ethical requirements that are relevant to our audit of the financial statements in Canada, and we have fulfilled our other ethical responsibilities in accordance with these requirements. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

Responsibilities of Management and Those Charged with Governance for the Financial Statements

Management is responsible for the preparation and fair presentation of the financial statements in accordance with Canadian public sector accounting standards, and for such internal control as management determines is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, management is responsible for assessing the municipality's ability to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting unless management either intends to liquidate the municipality or to cease operations, or has no realistic alternative but to do so.

Council is responsible for overseeing the municipality's financial reporting process.



Auditors' Responsibilities for the Audit of the Financial Statements

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditors' report that includes our opinion. Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with Canadian generally accepted auditing standards will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of these financial statements.

As part of an audit in accordance with Canadian generally accepted auditing standards, we exercise professional judgment and maintain professional skepticism throughout the audit. We also:

- Identify and assess the risks of material misstatement of the financial statements, whether due to fraud or error, design and perform audit procedures responsive to those risks, and obtain audit evidence that is sufficient and appropriate to provide a basis for our opinion. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control.
- Obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the municipality's internal control.
- Evaluate the appropriateness of accounting policies used and the reasonableness of accounting estimates and related disclosures made by management.
- Conclude on the appropriateness of management's use of the going concern basis of accounting and, based on the audit evidence obtained, whether a material uncertainty exists related to events or conditions that may cast significant doubt on the municipality's ability to continue as a going concern. If we conclude that a material uncertainty exists, we are required to draw attention in our auditor's report to the related disclosures in the financial statements or, if such disclosures are inadequate, to modify our opinion. Our conclusions are based on the audit evidence obtained up to the date of our auditor's report. However, future events or conditions may cause the municipality to cease to continue as a going concern.
- Evaluate the overall presentation, structure and content of the financial statements, including the disclosures, and whether the financial statements represent the underlying transactions and events in a manner that achieves fair presentation.

We communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit and significant audit findings, including any significant deficiencies in internal control that we identify during our audit.

Baker Tilly SK LLP

Baker Tilly SK LLP

Yorkton, SK
May 5, 2021

R. M. of Buchanan No. 304

Buchanan, Saskatchewan

Statement 1

Statement of Financial Position as at December 31, 2020

	2020	2019
Assets		
Financial Assets		
Cash and temporary investments - note 2	1,741,166	1,456,225
Taxes receivable - municipal - note 3	89,615	118,080
Other accounts receivable - note 4	33,058	15,982
Long-term investments - note 5	87,968	82,835
Total Financial Assets	<u>1,951,807</u>	<u>1,673,122</u>
Liabilities		
Accounts payable	19,798	2,045
Deferred revenue	72,384	8,023
Other liabilities	300	200
Total Liabilities	<u>92,482</u>	<u>10,268</u>
Net Financial Assets	<u>1,859,325</u>	<u>1,662,854</u>
Non-Financial Assets		
Tangible capital assets - schedules 6 and 7	1,558,586	1,348,679
Prepayments and deferred charges	5,829	971
Stock and supplies	27,324	27,618
Total Non-Financial Assets	<u>1,591,739</u>	<u>1,377,268</u>
Accumulated Surplus - schedule 8	<u>\$ 3,451,064</u>	<u>\$ 3,040,122</u>

Approved on behalf of the council:

Reeve

Councillor

*The notes to financial statements are an integral
part of these financial statements.*

R. M. of Buchanan No. 304
Statement of Operations
For the year ended December 31, 2020

Statement 2

	2020 Budget [Note 1(r)]	2020 Actual	2019 Actual
Revenues			
Taxes and other unconditional revenue			
- schedule 1	1,220,925	1,151,803	1,155,091
Fees and charges - schedules 4 and 5	77,125	78,557	102,811
Conditional grants - schedules 4 and 5	6,900	5,077	7,441
Tangible capital asset sales - gain			
- schedules 4 and 5		29,680	21,971
Investment income and commissions			
- schedules 4 and 5	8,000	21,138	15,514
Total Revenue	<u>1,312,950</u>	<u>1,286,255</u>	<u>1,302,828</u>
Expenses - schedule 3			
General government services	181,069	171,496	180,871
Protective services	21,500	15,030	14,687
Transportation services	984,700	844,625	934,084
Environmental and public health services	39,600	36,448	38,404
Planning and development services	18,000	12,219	10,355
Recreation and cultural services	6,000	5,613	5,473
Utilities services	12,575	17,120	10,711
Total Expenses	<u>1,263,444</u>	<u>1,102,551</u>	<u>1,194,585</u>
Surplus of Revenues over Expenses before Other Capital Contributions	49,506	183,704	108,243
Provincial/Federal Capital Grants and Contributions - schedules 4 and 5	<u>174,859</u>	<u>227,238</u>	<u>49,509</u>
Surplus of Revenue over Expenses	224,365	410,942	157,752
Accumulated Surplus, Beginning of Year	<u>3,040,122</u>	<u>3,040,122</u>	<u>2,882,370</u>
Accumulated Surplus, End of Year	<u>\$ 3,264,487</u>	<u>\$ 3,451,064</u>	<u>\$ 3,040,122</u>

*The notes to financial statements are an integral
part of these financial statements.*

R. M. of Buchanan No. 304
Statement of Change in Net Financial Assets
For the year ended December 31, 2020

Statement 3

	2020 Budget [Note 1(r)]	2020 Actual	2019 Actual
Surplus	<u>224,365</u>	<u>410,942</u>	<u>157,752</u>
(Acquisition) of tangible capital assets		(381,898)	(203,934)
Amortization of tangible capital assets		171,991	158,220
Proceeds on disposal of tangible capital assets		29,680	74,200
Loss (gain) on the disposal of tangible capital assets		<u>(29,680)</u>	<u>(21,971)</u>
Surplus (Deficit) of Capital Expenses over Expenditures	<u>0</u>	<u>(209,907)</u>	<u>6,515</u>
(Acquisition) of supplies inventories		(7,558)	(22,142)
(Acquisition) of prepaid expense		(5,829)	(542)
Consumption of supplies inventory		7,852	13,466
Use of prepaid expense		<u>971</u>	
Surplus (Deficit) of Expenses of Other Non-Financial over Expenditures	<u>0</u>	<u>(4,564)</u>	<u>(9,218)</u>
Increase in Net Financial Assets	224,365	196,471	155,049
Net Financial Assets, beginning of year	<u>1,662,854</u>	<u>1,662,854</u>	<u>1,507,805</u>
Net Financial Assets, End of Year	<u>\$ 1,887,219</u>	<u>\$ 1,859,325</u>	<u>\$ 1,662,854</u>

The notes to financial statements are an integral part of these financial statements.

R. M. of Buchanan No. 304
Statement of Cash Flow
For the year ended December 31, 2020

Statement 4

	2020	2019
Cash Provided by (used for) the Following Activities		
Operating:		
Surplus	410,942	157,752
Amortization	171,991	158,220
Loss (gain) on disposal of tangible capital assets	<u>(29,680)</u>	<u>(21,971)</u>
	553,253	294,001
Change in Assets/Liabilities		
Taxes receivable - municipal	28,465	7,529
Other receivables	<u>(17,076)</u>	<u>(6,420)</u>
Accounts payable	17,754	1,021
Deferred revenue	64,361	<u>(199)</u>
Other liabilities	100	100
Stock and supplies for use	294	<u>(8,676)</u>
Prepayments and deferred charges	<u>(4,858)</u>	<u>(542)</u>
Cash Provided by Operating Transactions	<u>642,293</u>	<u>286,814</u>
Capital:		
Acquisition of capital assets	<u>(381,898)</u>	<u>(203,934)</u>
Proceeds from the disposal of capital assets	29,680	74,200
Cash Applied to Capital Transactions	<u>(352,218)</u>	<u>(129,734)</u>
Investing:		
Additions to long-term investments	<u>(5,134)</u>	<u>(7,285)</u>
Change in Cash and Temporary Investments During the Year	284,941	149,795
Cash and temporary investments, beginning of year	<u>1,456,225</u>	<u>1,306,430</u>
Cash and Temporary Investments, End of Year	<u>\$ 1,741,166</u>	<u>\$ 1,456,225</u>

*The notes to financial statements are an integral
part of these financial statements.*

R. M. of Buchanan No. 304
Notes to Financial Statements
For the year ended December 31, 2020

1. Significant Accounting Policies

The financial statements of the municipality have been prepared by management in accordance with Canadian public accounting standards (PSAS) as recommended by the Chartered Professional Accountants of Canada (CPA Canada). Significant aspects of the accounting policies adopted by the municipality are as follows:

(a) Basis of accounting

The financial statements are prepared using the accrual basis of accounting. The accrual basis of accounting requires revenues to be recognized as they become available and measurable, and expenses are recognized as they are incurred and measurable as a result of the receipt of goods and services and the creation of a legal obligation to pay.

(b) Collection of funds for other authorities

Collection of funds by the municipality for the school board, municipal hail and conservation and development authorities are collected and remitted in accordance with relevant legislation. The amounts collected are disclosed in note 3.

(c) Government transfers

Government transfers are the transfer of assets from senior levels of government that are not the result of an exchange transaction, are not expected to be repaid in the future, or are the result of a direct financial return. Government transfers are recognized as revenue in the period that the events giving rise to the transfer occur, providing:

- (i) the transfers are authorized;
- (ii) any eligibility criteria have been met; and
- (iii) a reasonable estimate of the amount can be made.

Unearned government transfer amounts received will be recorded as deferred revenue.

Earned government transfer amounts not received will be recorded as an amount receivable.

(d) Deferred revenue - fees and charges

Certain user charges and fees are collected for which the related services have yet to be performed. Revenue is recognized in the period when the related expenses are incurred or services performed.

(e) Net financial assets

Net financial assets at the end of an accounting period are the net amount of financial assets less liabilities outstanding. Financial assets represent items such as cash and those other assets on hand which could provide resources to discharge existing liabilities or finance future operations. These include realizable assets which are convertible to cash and not intended for consumption in the normal course of operations.

(f) Non-financial assets

Tangible capital and other non-financial assets are accounted for as assets by the government because they can be used to provide government services in future periods. These assets do not normally provide resources to discharge the liabilities of the government unless they are sold.

R. M. of Buchanan No. 304
Notes to Financial Statements
For the year ended December 31, 2020

1. **Significant Accounting Policies** - continued

(g) Appropriated reserves

Reserves are established at the discretion of council to designate surplus for future operating and capital transactions. Amounts so designated are described on schedule 8.

(h) Investments

Portfolio investments are valued at the lower of cost, less any provisions for other than temporary impairment. Investments with maturity dates longer than one year from the date of the Statement of Financial Position have been classified as other long-term investments concurrent with the nature of the investment. The long-term investments in the Saskatchewan Association of Rural Municipalities Self-Insurance Fund are accounted for on the equity basis.

(i) Inventories

Inventories of materials and supplies expected to be used by the municipality are valued at the lower of cost or replacement cost. Inventories of land, materials and supplies held for resale are valued at the lower of cost or net realizable value. Cost is determined by the average cost method. Net realizable value is the estimated selling price in the ordinary course of business.

(j) Tangible capital assets

All tangible capital asset acquisitions or betterments made throughout the year are recorded at their acquisition cost. Initial costs for tangible capital assets that were acquired and developed prior to 2009 were obtained via historical cost information or using current fair market values discounted by a relevant inflation factor back to the point of acquisition. Donated tangible capital assets received are recorded at their fair market value at the date of contribution. The tangible capital assets that are recognized at a nominal value are disclosed in schedule 6. The cost of these tangible capital assets less any residual value are amortized over the asset's useful life using the straight-line method of amortization. The municipality's tangible capital asset useful lives are estimated as follows:

Assets	Useful Life
General Assets	
Land	indefinite
Land improvements	15 years
Buildings	40 years
Vehicles	10 years
Mobile equipment	10-15 years
Linear assets	40 years
Infrastructure Assets	
Paving, sidewalks and roadways	15-40 years

(k) Government contributions

Government contributions for the acquisition of capital assets are reported as capital revenue and do not reduce the cost of the related asset.

R. M. of Buchanan No. 304
Notes to Financial Statements
For the year ended December 31, 2020

1. **Significant Accounting Policies** - continued

(l) Capitalization of interest

The municipality does not capitalize interest incurred while a tangible capital asset is under construction.

(m) Leases

All leases are recorded on the financial statement as either a capital or operating lease. Any lease that transfers the majority of benefits and risk associated with the leased asset is classified as a capital lease. At the inception of a capital lease, an asset and a payment obligation are recorded at an amount equal to the lesser of the present value of the minimum lease payments and the asset's fair market value. Assets under capital leases are amortized on a straight-line basis over their estimated useful lives (lease term). Any other lease not meeting the before-mentioned criteria is classified as an operating lease and rental payments are expensed as incurred.

(n) Employee benefit plans

Contributions to the municipality's defined benefit plans are expensed when contributions are made. Under the defined benefit plan, the municipality's obligations are limited to their contributions.

(o) Revenue

Property tax revenue is based on assessments determined in accordance with Saskatchewan Legislation and the formulas, principles and rules in the Saskatchewan Assessment Manual. Tax mill rates are established annually by council following the guidance of the Government of Saskatchewan. Tax revenues are recognized when the tax has been authorized by bylaw and the taxable event has occurred. Requisitions operate as a flow through and are excluded from municipal revenue. Penalties on overdue taxes are recorded in the period levied.

Utility revenue is recognized in the period in which the service has been provided.

All other revenue is recorded when received, or receivable, collection is likely, and the amount can be reasonably determined.

(p) Measurement uncertainty

The preparation of financial statements in conformity with Canadian Public Sector Accounting Standards requires management to make estimates and assumptions that affect the reported amount of assets and liabilities and disclosure of contingent assets and liabilities at the date of the financial statements, and the reported amounts of revenue and expenditures during the period. Accounts receivable are stated after evaluation as to their collectability and an appropriate allowance for doubtful accounts is provided where considered necessary.

The measurement of materials and supplies are based on estimates of volume and quality.

The opening asset costs of tangible capital assets have been estimated where actual costs were not available.

Amortization is based on the estimated useful lives of tangible capital assets.

These estimates and assumptions are reviewed periodically and, as adjustments become necessary, they are reported in earnings in the periods in which they become known.

R. M. of Buchanan No. 304
Notes to Financial Statements
For the year ended December 31, 2020

1. **Significant Accounting Policies** - continued

(q) Basis of segmentation/segment report

The municipality follows the Public Sector Accounting Board's recommendations requiring financial information to be provided on a segmented basis. Municipal services have been segmented by grouping activities that have similar service objectives (by function). Revenues that are directly related to the costs of the function have been attributed to each segment. Interest is allocated to functions based on the purpose of specific borrowings.

The segments (functions) are as follows:

General government: provides for the administration of the municipality.

Protective services: comprised of expenses for police and fire protection.

Transportation services: responsible for the delivery of public works services related to the development and maintenance of roadway systems and street lighting.

Environmental and public health: The environmental segment provides waste disposal and other environmental services. The public health segment provides for expenses related to public health services in the municipality.

Planning and development: provides for neighbourhood development and sustainability.

Recreation and culture: provides for community services through the provision of recreation and leisure services.

Utility services: provides for delivery of water, collecting and treating of wastewater, and providing collection and disposal of solid waste.

(r) Budget information

Budget information is presented on a basis consistent with that used for actual results. The budget was approved by Council on June 3, 2020.

(s) New standards and amendments to standards

Effective for fiscal years beginning on or after April 1, 2022:

PS 1201 Financial statement presentation, replaces PS 1200 with revised general reporting principles and standards of presentation and disclosure in government financial statements. Requires a new statement of remeasurement gains and losses separate from the statement of operations arising from the remeasurement of financial instruments and items denominated in foreign currencies, as well as the government's proportionate share of other comprehensive income that arises when a government includes the results of government business enterprises and partnerships. Effective in the period PS 3450 and PS 2601 are adopted.

PS 2601 Foreign currency translation, replaces PS 2600 with revised guidance on the recognition, presentation and disclosure of transactions that are denominated in a foreign currency. Requires that monetary assets and liabilities denominated in a foreign currency and non-monetary items included in the fair value category, denominated in a foreign currency, be adjusted to reflect the exchange rates in effect at the financial statement date. Unrealized gains and losses are to be presented in the statement of remeasurement gains and losses.

PS 3041 Portfolio investments, replaces PS 3040 with revised guidance on accounting for, and presentation and disclosure of, portfolio investments. Upon adoption of PS 3450 and PS 3041, PS 3030, Temporary Investments, will no longer apply. Effective in the period PS 3450, PS 2601 and PS 1201 are adopted.

R. M. of Buchanan No. 304
Notes to Financial Statements
For the year ended December 31, 2020

1. **Significant Accounting Policies** - continued

(s) New standards and amendments to standards - continued

PS 3450 Financial instruments, a new standard establishing guidance on the recognition, measurement, presentation and disclosure of financial instruments, including derivatives. The standard requires fair value measurement of derivatives and equity instrument that are quoted in an active market; all other financial instruments can be measured at cost/amortized cost or fair value at the election of the government. Unrealized gains and losses are presented in a new statement of remeasurement gains and losses. There is the requirement to disclose the nature and extent of risks arising from financial instruments, and clarification is given for the derecognition of financial liabilities.

PS 3280 Asset retirement obligations, a new standard establishing guidance on the accounting and reporting of legal obligations associated with the retirement of tangible capital assets controlled by a government or government organization. A liability for a retirement obligation can apply to tangible capital assets either in productive use or no longer in productive use. As this standard includes solid waste landfill sites active and post-closing obligations upon adoption of this new standard, existing solid waste landfill closure and post-closure liability section PS 3270 will be withdrawn.

Effective for fiscal years beginning on or after April 1, 2023:

PS 3400 Revenue, a new standard establishing guidance on how to account for and report on revenue. The standard provides a framework for recognizing, measuring and reporting revenues that arise from transactions that include performance obligations and transactions that do not have performance obligations. Performance obligations are enforceable promises to provide specific goods or services to a specific payer.

The extent of the impact on adoption of these future standards is not known at this time.

	2020	2019
2. Cash and Temporary Investments		
Cash	991,166	1,456,225
Temporary investments	<u>750,000</u>	<u> </u>
Total Cash and Temporary Investments	<u>\$ 1,741,166</u>	<u>\$ 1,456,225</u>

Cash and temporary investments include balances with banks, term deposits, marketable securities and short-term investments with maturities of three months or less.

R. M. of Buchanan No. 304
Notes to Financial Statements
For the year ended December 31, 2020

	2020	2019
3. Taxes and Grants In Lieu Receivable		
Municipal - current	43,194	62,031
Municipal - arrears	53,599	63,227
	96,793	125,258
Less: Allowance for uncollectibles	7,178	7,178
Total municipal taxes receivable	89,615	118,080
School - current	9,500	13,857
School - arrears	6,803	8,799
Total school taxes receivable	16,303	22,656
Other	27,339	35,086
Total taxes and grants in lieu receivable	133,257	175,822
Less: Taxes receivable to be collected on behalf of other organizations	43,642	57,742
Municipal and Grants In Lieu Taxes Receivable	\$ 89,615	\$ 118,080
4. Other Accounts Receivable		
Federal government	7,203	
Provincial government	2,100	2,100
Interest receivable	9,990	
Trade	2,864	179
Other	10,901	13,703
	33,058	15,982
Net Other Accounts Receivable	\$ 33,058	\$ 15,982
5. Long-Term Investments		
Sask. Assoc. of Rural Municipalities - Self-Insurance Fund	83,318	78,598
Other	4,650	4,237
	87,968	82,835
	\$ 87,968	\$ 82,835

The long-term investments in the Saskatchewan Association of Rural Municipalities - Self-Insurance Fund are accounted for on the equity basis.

6. Long-Term Debt

The debt limit of the municipality for 2021 is \$985,934. The debt limit for a municipality is the total amount of the municipality's own source revenues for the preceding year (*The Municipalities Act* Section 161).

R. M. of Buchanan No. 304
Notes to Financial Statements
For the year ended December 31, 2020

7. Employee Benefit Plans

The municipality participates in contributory defined benefit pension plan for all of its employees. For defined benefit plans considered to be multi-employer plans, contributions are expensed when they are due and payable. The municipality currently participates in the Municipal Employees Pension Plan.

The contributions by the participating employers are not segregated in separate accounts or restricted to provide benefits to the employees of a particular employer. The portion of the annual benefit costs and of the asset surpluses (deficits) that are attributable to the municipality cannot be easily determined.

Accordingly, the multi-employer plans are accounted for on the defined contribution basis. No portion of the asset (deficit) surplus of the plan is recognized in these financial statements. The benefit expense reflected in the financial statements is equal to the municipality's contributions for the year.

All contributions by employees are matched equally by the employer. The contribution rates were updated on July 1, 2018. Employee contribution rates in effect for the year are as follows:

	2020	2019
General members	9.00 %	9.00 %
Designated members	12.50 %	12.50 %

Contributions to the plan during the year were as follows:

Benefit expense	\$ 19,692	\$ 23,118
-----------------	-----------	-----------

As per the most recently audited financial statements dated December 31, 2019, the plan surplus is \$658,468,000.

8. Contingent Liabilities

The municipality is contingently liable under terms of the Saskatchewan Association of Rural Municipalities Self-Insurance Plan for its proportionate share of claims and future claims in excess of the Plan's reserve fund.

9. Commitments

The municipality has guaranteed a loan from the Crossroads Credit Union for the Parkland Regional Waste Management Authority for the construction of a second cell at the landfill. The municipality's share of the guarantee is \$15,074. This guarantee was released subsequent to year end.

As of year end, the municipality had committed to trading their 2016 John Deere 772G motor grader in on a new 2021 John Deere 772G motor grader at a cost of \$267,314 including tax with Brandt Tractor. The new grader was received by the municipality in February 2021.

R. M. of Buchanan No. 304Schedule of Taxes and Other Unconditional Revenue
For the year ended December 31, 2020

Schedule 1

	2020 Budget [Note 1(r)]	2020 Actual	2019 Actual
Taxes			
General municipal tax levy	927,568	929,267	927,568
Abatements and adjustments	(95)	(3,248)	(95)
Discount on current year taxes	(35,000)	(39,780)	(35,362)
Net municipal taxes	<u>892,473</u>	<u>886,239</u>	<u>892,111</u>
Penalties on tax arrears	<u>10,000</u>	<u>10,545</u>	<u>11,138</u>
Total Taxes	<u>902,473</u>	<u>896,784</u>	<u>903,249</u>
Unconditional Grants			
Equalization (revenue sharing)	245,671	227,715	243,098
Organized hamlet	8,543	8,543	7,939
Safe Restart Program	<u>63,433</u>	<u>17,956</u>	
Total Unconditional Grants	<u>317,647</u>	<u>254,214</u>	<u>251,037</u>
Grants In Lieu of Taxes			
Provincial			
S.P.C. electrical	805	805	
SaskTel			38
Sask Wildlife			<u>767</u>
Total Grants In Lieu of Taxes	<u>805</u>	<u>805</u>	<u>805</u>
Total Taxes and Other Unconditional Revenue	<u>\$ 1,220,925</u>	<u>\$ 1,151,803</u>	<u>\$ 1,155,091</u>

*The notes to financial statements are an integral
part of these financial statements.*

R. M. of Buchanan No. 304

Schedule of Operating and Capital Revenue by Function
For the year ended December 31, 2020

Schedule 2-1

	2020 Budget [Note 1(r)]	2020 Actual	2019 Actual
General Government Services			
Operating			
Other Segmented Revenue			
Fees and charges			
Sale of supplies	2,150	2,768	2,240
Rentals	1,025	1,025	1,025
Licenses and permits	600	589	778
Other	650	2,675	1,138
Total Fees and Charges	4,425	7,057	5,181
Investment income and commissions	8,000	21,138	15,514
Total Other Segmented Revenue	12,425	28,195	20,695
Total General Government Services	\$ 12,425	\$ 28,195	\$ 20,695
Transportation Services			
Operating			
Other Segmented Revenue			
Fees and charges			
Custom work	10,000	9,234	11,187
Sale of supplies	53,000	51,877	74,185
Other		65	
Road maintenance and restoration agreements	2,500	2,595	5,148
Total Fees and Charges	65,500	63,771	90,520
Tangible capital asset sales - gain (loss)		29,680	21,971
Total Other Segmented Revenue	65,500	93,451	112,491
Total Operating	65,500	93,451	112,491
Capital			
Conditional Grants			
Gas tax	25,000	5,901	47,409
Heavy haul	2,100	2,100	2,100
Transport Canada Rail Safety Improvement program	147,759	219,237	
Total Capital	174,859	227,238	49,509
Total Transportation Services	\$ 240,359	\$ 320,689	\$ 162,000

The notes to financial statements are an integral part of these financial statements.

R. M. of Buchanan No. 304Schedule of Operating and Capital Revenue by Function
For the year ended December 31, 2020

Schedule 2-2

	2020 Budget [Note 1(r)]	2020 Actual	2019 Actual
Environmental and Public Health Services			
Operating			
Other Segmented Revenue			
Fees and charges			
Sale of supplies	500	659	520
Total Other Segmented Revenue	<u>500</u>	<u>659</u>	<u>520</u>
Conditional Grants			
Sask. Water Corporation	500		982
Pest control	6,400	5,077	6,459
Total Conditional Grants	<u>6,900</u>	<u>5,077</u>	<u>7,441</u>
Total Environmental and Public Health Services	<u>\$ 7,400</u>	<u>\$ 5,736</u>	<u>\$ 7,961</u>
Utility Services			
Operating			
Other Segmented Revenue			
Fees and charges			
Water	6,700	7,070	6,590
Total Other Segmented Revenue	<u>6,700</u>	<u>7,070</u>	<u>6,590</u>
Total Utility Services	<u>\$ 6,700</u>	<u>\$ 7,070</u>	<u>\$ 6,590</u>
Total Operating and Capital Revenue by Function	<u>\$ 266,884</u>	<u>\$ 361,690</u>	<u>\$ 197,246</u>
Summary			
Total Other Segmented Revenue	85,125	129,375	140,296
Total Conditional Grants	6,900	5,077	7,441
Total Capital Grants and Contributions	<u>174,859</u>	<u>227,238</u>	<u>49,509</u>
Total Operating and Capital Revenue by Function	<u>\$ 266,884</u>	<u>\$ 361,690</u>	<u>\$ 197,246</u>

The notes to financial statements are an integral part of these financial statements.

R. M. of Buchanan No. 304
 Total Expenses by Function
 For the year ended December 31, 2020

Schedule 3-1

	2020 Budget [Note 1(r)]	2020 Actual	2019 Actual
General Government Services			
Council remuneration and travel	43,210	40,416	48,558
Wages and benefits	73,257	75,742	73,182
Professional/Contractual services	35,982	36,599	32,777
Utilities	4,900	4,710	4,439
Maintenance, materials and supplies	14,100	7,586	10,817
Grants and contributions - operating	300	300	300
Insurance	3,000	2,739	2,743
Other	<u>6,320</u>	<u>3,404</u>	<u>8,055</u>
Total General Government Services	<u>\$ 181,069</u>	<u>\$ 171,496</u>	<u>\$ 180,871</u>
Protective Services			
Police protection			
Professional/Contractual services	15,500	14,830	14,687
Fire protection			
Grants and contributions - operating	<u>6,000</u>	<u>200</u>	<u> </u>
Total Protective Services	<u>\$ 21,500</u>	<u>\$ 15,030</u>	<u>\$ 14,687</u>
Transportation Services			
Wages and benefits	235,000	204,559	229,998
Professional/Contractual services	11,600	18,437	22,814
Utilities	22,100	10,970	10,049
Maintenance, materials, and supplies	15,500	5,437	28,044
Gravel	275,000	304,779	305,757
Machinery costs/fuel/blades	415,500	121,913	165,736
Culverts/drainage	10,000	6,539	13,466
Amortization	<u> </u>	<u>171,991</u>	<u>158,220</u>
Total Transportation Services	<u>\$ 984,700</u>	<u>\$ 844,625</u>	<u>\$ 934,084</u>

*The notes to financial statements are an integral
 part of these financial statements.*

R. M. of Buchanan No. 304
 Total Expenses by Function
 For the year ended December 31, 2020

Schedule 3-2

	2020 Budget [Note 1(r)]	2020 Actual	2019 Actual
Environmental and Public Health Services			
Professional/Contractual services	15,500	12,716	13,232
Grants and contributions - operating	<u>24,100</u>	<u>23,732</u>	<u>25,172</u>
Total Environmental and Public Health Services	<u>\$ 39,600</u>	<u>\$ 36,448</u>	<u>\$ 38,404</u>
Planning and Development Services			
Professional/Contractual services	12,500	7,265	3,635
Other	<u>5,500</u>	<u>4,954</u>	<u>6,720</u>
Total Planning and Development Services	<u>\$ 18,000</u>	<u>\$ 12,219</u>	<u>\$ 10,355</u>
Recreation and Cultural Services			
Grants and contributions - operating	2,000	1,565	1,500
Libraries	<u>4,000</u>	<u>4,048</u>	<u>3,973</u>
Total Recreation and Cultural Services	<u>\$ 6,000</u>	<u>\$ 5,613</u>	<u>\$ 5,473</u>
Utility Services			
Professional/Contractual services	6,295	9,925	4,396
Utilities	4,500	4,769	4,826
Maintenance, materials and supplies	<u>1,780</u>	<u>2,426</u>	<u>1,489</u>
Total Utility Services	<u>\$ 12,575</u>	<u>\$ 17,120</u>	<u>\$ 10,711</u>
Total Expenses by Function	<u>\$ 1,263,444</u>	<u>\$ 1,102,551</u>	<u>\$ 1,194,585</u>

The notes to financial statements are an integral part of these financial statements.

R. M. of Buchanan No. 304
Schedule of Segment Disclosure by Function
For the year ended December 31, 2020

Schedule 4

	General Government	Protective Services	Transport. Services	Environ. & Public Health	Planning & Develop.	Rec. & Culture	Utilities Services	Total
Revenues - schedule 2								
Fees and charges	7,057		63,771	659			7,070	78,557
Tangible capital asset sales - gain			29,680					29,680
Investment income and commissions	21,138							21,138
Grants - conditional				5,077				5,077
Grants - capital			227,238					227,238
Total Revenues	<u>28,195</u>	<u>0</u>	<u>320,689</u>	<u>5,736</u>	<u>0</u>	<u>0</u>	<u>7,070</u>	<u>361,690</u>
Expenses - schedule 3								
Wages and benefits	75,742		204,559					280,301
Professional/contractual services	77,015	14,830	18,437	12,716	7,265		9,925	140,188
Utilities	4,710		10,970				4,769	20,449
Maintenance materials and supplies	7,586		310,216				2,426	320,228
Machinery costs/fuel/blades			121,913					121,913
Culverts/drainage			6,539					6,539
Grants and contributions	300	200		23,732		1,565		25,797
Amortization			171,991					171,991
Insurance	2,739							2,739
Libraries						4,048		4,048
Other	3,404				4,954			8,358
Total Expenses	<u>171,496</u>	<u>15,030</u>	<u>844,625</u>	<u>36,448</u>	<u>12,219</u>	<u>5,613</u>	<u>17,120</u>	<u>1,102,551</u>
Surplus (Deficit) by Function	<u>\$ (143,301)</u>	<u>\$ (15,030)</u>	<u>\$ (523,936)</u>	<u>\$ (30,712)</u>	<u>\$ (12,219)</u>	<u>\$ (5,613)</u>	<u>\$ (10,050)</u>	<u>(740,861)</u>
Taxation and other unconditional revenue - schedule 1								<u>1,151,803</u>
Net Surplus								<u>\$ 410,942</u>

*The notes to financial statements are an integral
part of these financial statements.*

R. M. of Buchanan No. 304
 Schedule of Segment Disclosure by Function
 For the year ended December 31, 2019

Schedule 5

	General Government	Protective Services	Transport. Services	Environ. & Public Health	Planning & Develop.	Rec. & Culture	Utilities Services	Total
Revenues - schedule 2								
Fees and charges	5,181		90,520	520			6,590	102,811
Tangible capital asset sales - gain			21,971					21,971
Investment income and commissions	15,514							15,514
Grants - conditional				7,441				7,441
Grants - capital			49,509					49,509
Total Revenues	<u>20,695</u>	<u>0</u>	<u>162,000</u>	<u>7,961</u>	<u>0</u>	<u>0</u>	<u>6,590</u>	<u>197,246</u>
Expenses - schedule 3								
Wages and benefits	73,182		229,998					303,180
Professional/contractual services	81,335	14,687	22,814	13,232	3,635		4,396	140,099
Utilities	4,439		10,049				4,826	19,314
Maintenance materials and supplies	10,817		333,801				1,489	346,107
Machinery costs/fuel/blades			165,736					165,736
Culverts/drainage			13,466					13,466
Grants and contributions	300			25,172		1,500		26,972
Amortization			158,220					158,220
Insurance	2,743							2,743
Libraries						3,973		3,973
Other	8,055				6,720			14,775
Total Expenses	<u>180,871</u>	<u>14,687</u>	<u>934,084</u>	<u>38,404</u>	<u>10,355</u>	<u>5,473</u>	<u>10,711</u>	<u>1,194,585</u>
Surplus (Deficit) by Function	<u>\$ (160,176)</u>	<u>\$ (14,687)</u>	<u>\$ (772,084)</u>	<u>\$ (30,443)</u>	<u>\$ (10,355)</u>	<u>\$ (5,473)</u>	<u>\$ (4,121)</u>	<u>(997,339)</u>
Taxation and other unconditional revenue - schedule 1								<u>1,155,091</u>
Net Surplus								<u>\$ 157,752</u>

*The notes to financial statements are an integral
part of these financial statements.*

R. M. of Buchanan No. 304
 Schedule of Tangible Capital Assets by Object
 For the year ended December 31, 2020

Schedule 6

	2020							2019	
	General Assets					Infrastruct. Assets	General/ Infrastruct. Assets under Constr.	Total	Total
	Land	Land Improve.	Buildings	Vehicles	Machinery & Equipment	Linear Assets	Total		
Asset Cost									
Opening Asset Cost	88,478	0	146,730	0	1,293,737	4,382,944	0	5,911,889	5,812,413
Additions during the year					129,850	252,048		381,898	203,934
Disposals and write-down during the year					(91,357)			(91,357)	(104,458)
Closing Asset Costs	88,478	0	146,730	0	1,332,230	4,634,992	0	6,202,430	5,911,889
Accumulated Amortization Cost									
Opening Accumulated									
Amortization Costs	0	0	99,511	0	441,478	4,022,221	0	4,563,210	4,457,219
Add: Amortization taken			5,950		112,750	53,291		171,991	158,220
Less: Accumulated amortization on disposals					91,357			91,357	52,229
Closing Accumulated Amortization Costs	0	0	105,461	0	462,871	4,075,512	0	4,643,844	4,563,210
Net Book Value	\$ 88,478	\$ 0	\$ 41,269	\$ 0	\$ 869,359	\$ 559,480	\$ 0	\$ 1,558,586	\$ 1,348,679

*The notes to financial statements are an integral
part of these financial statements.*

R. M. of Buchanan No. 304
 Schedule of Tangible Capital Assets by Function
 For the year ended December 31, 2020

Schedule 7

	2020							2019	
	General Government	Protective Services	Transport. Services	Environ. & Public Health	Planning & Develop.	Rec. & Culture	Water & Sewer	Total	Total
Asset Cost									
Opening Asset Cost	0	0	5,911,889	0	0	0	0	5,911,889	5,812,413
Additions during the year			381,898					381,898	203,934
Disposals and write-down during the year			(91,357)					(91,357)	(104,458)
Closing Asset Costs	<u>0</u>	<u>0</u>	<u>6,202,430</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>6,202,430</u>	<u>5,911,889</u>
Accumulated Amortization Cost									
Opening Accumulated Amortization Costs	0	0	4,563,210	0	0	0	0	4,563,210	4,457,219
Add: Amortization taken			171,991					171,991	158,220
Less: Accumulated amortization on disposals			91,357					91,357	52,229
Closing Accumulated Amortization Costs	<u>0</u>	<u>0</u>	<u>4,643,844</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>4,643,844</u>	<u>4,563,210</u>
Net Book Value	<u>\$ 0</u>	<u>\$ 0</u>	<u>\$ 1,558,586</u>	<u>\$ 0</u>	<u>\$ 0</u>	<u>\$ 0</u>	<u>\$ 0</u>	<u>\$ 1,558,586</u>	<u>\$ 1,348,679</u>

*The notes to financial statements are an integral
part of these financial statements.*

R. M. of Buchanan No. 304
 Schedule of Accumulated Surplus
 For the year ended December 31, 2020

Schedule 8

	2019	Changes	2020
Unappropriated Surplus	<u>1,521,556</u>	<u>197,468</u>	<u>1,719,024</u>
Appropriated Surplus			
Machinery and equipment			
Machinery and equipment	<u>40,000</u>	<u>0</u>	<u>40,000</u>
Other			
SARM liability insurance	63,586	2,984	66,570
Reserves - SARM property insurance	15,012	1,737	16,749
Reserves - community share grant	<u>17,320</u>		<u>17,320</u>
	<u>95,918</u>	<u>4,721</u>	<u>100,639</u>
Total Appropriated	<u>135,918</u>	<u>4,721</u>	<u>140,639</u>
Hamlet of Amsterdam	17,606	197	17,803
Hamlet of Tadmore	<u>16,363</u>	<u>(1,351)</u>	<u>15,012</u>
Total Hamlets	<u>33,969</u>	<u>(1,154)</u>	<u>32,815</u>
Net Investments in Tangible Capital Assets			
Tangible capital assets - schedule 6	<u>1,348,679</u>	<u>209,907</u>	<u>1,558,586</u>
Net Investment in Tangible Capital Assets	<u>1,348,679</u>	<u>209,907</u>	<u>1,558,586</u>
Total Accumulated Surplus	<u>\$ 3,040,122</u>	<u>\$ 410,942</u>	<u>\$ 3,451,064</u>

*The notes to financial statements are an integral
 part of these financial statements.*

R. M. of Buchanan No. 304
 Schedule of Mill Rates and Assessments
 For the year ended December 31, 2020

Schedule 9

	<u>Property Class</u>					Total
	Agriculture	Residential	Residential Condominium	Seasonal Residential	Commercial & Industrial	
Taxable Assessment	31,388,460	4,549,435			4,860,100	40,797,995
Regional Park Assessment						
Total Assessment						40,797,995
Mill Rate Factor(s)	1.0000	1.0000			1.0000	
Total Municipal Tax Levy (include base and/or minimum tax and special levies)	867,164	30,026			32,077	929,267
Mill Rates:						
Average Municipal*	6.6000					
Average School*	1.6840					
Potash Mill Rate						
Uniform Municipal Mill Rate	6.6000					

*Average Mill Rates (multiply the total tax levy for each taxing authority by 1,000 and divide by the total assessment for the taxing authority).

R. M. of Buchanan No. 304
Schedule of Council Remuneration
For the year ended December 31, 2020

Schedule 10

Name	Remuneration	Reimbursed Costs	Total
Don Skoretz	4,329	893	5,222
Wally Slobozian	6,475	2,458	8,933
Myron Kopec	4,661	544	5,205
Sean Wilson	2,375	435	2,810
Justin DeVries	3,044	269	3,313
Brian Brodziak	2,750	545	3,295
Brent Pelechaty	3,804	1,526	5,330
	<u>3,804</u>	<u>1,526</u>	<u>5,330</u>
	<u>\$ 27,438</u>	<u>\$ 6,670</u>	<u>\$ 34,108</u>

Transactions with these related parties are in the normal course of operations and are settled on normal trade terms.