

TOWN OF OUTLOOK

Auditor's Report

Financial Statements

December 31, 2020

MANAGEMENT'S RESPONSIBILITY

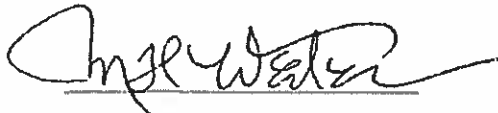
To the Ratepayers of
Town of Outlook:

Management is responsible for the preparation and presentation of the accompanying financial statements, including responsibility for significant accounting judgments and estimates in accordance with Canadian public sector accounting standards. The preparation of the statements necessarily includes selecting appropriate accounting principles and methods, and making decisions affecting the measurement of transactions in which objective judgments and estimates by management is required.

In discharging its responsibilities for the integrity and fair presentation of the financial statements, management designs and maintains the necessary accounting, budget and other related internal controls to provide reasonable assurance that transactions are appropriately authorized and accurately recorded, that assets are properly accounted for and safeguarded, and that financial records are properly maintained to provide reliable information for the preparation of the financial statements.

The Council is composed of elected officials who are not employees of the Town. The Council is responsible for overseeing management in the performance of its financial reporting responsibilities. The Council fulfils these responsibilities by reviewing the financial information prepared by the administration and discussing relevant matters with external auditors. The Council is also responsible for recommending the appointment of the Town's external auditors.

Jensen Stromberg Chartered Professional Accountants, an independent firm of Chartered Professional Accountants, is appointed by the Council to audit the financial statements and report directly to them; their report follows. The external auditors have full and free access to, and meet periodically and separately with, both the Council and administration to discuss their audit findings.



Mayor



Administrator



CHARTERED PROFESSIONAL ACCOUNTANTS

Bill Jensen, C.P.A. Prof. Corp.
Jeff Stromberg, C.P.A. Prof. Corp.

INDEPENDENT AUDITOR'S REPORT

To the **Mayor and Council of Town of Outlook**

Report on the Financial Statements

Opinion

We have audited the financial statements of **Town of Outlook**, which comprise the statement of financial position as at **December 31, 2020** and the statements of financial activities, changes in net financial assets, and changes in financial position for the year then ended, and notes to the financial statements, including a summary of significant accounting policies.

In our opinion, the accompanying financial statements, present fairly, in all material respects, the financial position of the Town as at **December 31, 2020** and its financial performance and cash flows for the year then ended in accordance with Canadian public sector accounting standards.

Basis for Opinion

We conducted our audit in accordance with Canadian generally accepted auditing standards. Our responsibilities under those standards are further described in the *Auditor's Responsibilities for the Audit of the Financial Statements* section of our report. We are independent of the Town in accordance with the ethical requirements that are relevant to our audit of the financial statements in Canada, and we have fulfilled our other ethical responsibilities in accordance with these requirements. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

Responsibilities of Management and Those Charged with Governance for the Financial Statements

Management is responsible for the preparation and fair presentation of these financial statements in accordance with Canadian public sector accounting standards, and for such internal control as management determines is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, management is responsible for assessing the Town's ability to continue as a going concern, disclosing, as applicable, matters related to going concern and the use of the going concern basis of accounting unless management either intends to liquidate the Town or cease operations, or has no realistic alternative but to do so.

Those charged with governance are responsible for overseeing the Town's financial reporting process.

Auditor's Responsibility for the Audit of the Financial Statements

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion. Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with Canadian generally accepted auditing standards will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of these financial statements.

As part of an audit in accordance with Canadian generally accepted auditing standards, we exercise professional judgment and maintain professional skepticism throughout the audit. We also:

- Identify and assess the risks of material misstatement of the financial statements, whether due to fraud or error, design and perform audit procedures responsive to those risks, and obtain audit evidence that is sufficient and appropriate to provide a basis for our opinion. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control.
- Obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the Town's internal control.
- Evaluate the appropriateness of accounting policies used and the reasonableness of accounting estimates and related disclosures made by management.
- Conclude on the appropriateness of management's use of the going concern basis of accounting and, based on the audit evidence obtained, whether a material uncertainty exists related to events or conditions that may cast significant doubt on the Town's ability to continue as a going concern. If we conclude that a material uncertainty exists, we are required to draw attention in our auditor's report to the related disclosures in the financial statements, or if such disclosures are inadequate, to modify our opinion. Our conclusions are based on the audit evidence obtained up to the date of our auditor's report. However, future events or conditions may cause the Town to cease to continue as a going concern.
- Evaluate the overall presentation, structure and content of the financial statements, including the disclosures, and whether the financial statements represent the underlying transactions and events in a manner that achieves fair presentation.

We communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit and significant audit findings, including any significant deficiencies in internal control that we identify during our audit.

Saskatoon, Saskatchewan
June 23, 2021


Chartered Professional Accountants

TOWN OF OUTLOOK

Statement 1

STATEMENT OF FINANCIAL POSITION

December 31, 2020
with comparative figures for 2019

	<u>2020</u>	<u>2019</u>
<u>ASSETS</u>		
Financial assets:		
Cash and temporary investments (Note 2)	\$ 4,383,799	3,559,821
Taxes Receivable - Municipal (Note 3)	131,671	236,409
Other accounts receivable (Note 4)	519,299	420,879
Land for re-sale (Note 5)	824,246	789,084
Long-term investments (Note 6)	500	500
Debt charges recoverable	-	-
Other	-	-
Total financial assets	5,859,515	5,006,693
<u>LIABILITIES</u>		
Bank indebtedness (Note 7)	-	-
Accounts payable	459,952	84,325
Accrued liabilities payable	-	-
Deposits	75,379	88,333
Deferred revenue	3,347	9,282
Accrued landfill costs (Note 8)	1,024,434	1,011,264
Liability for contaminated sites	-	-
Other liabilities	34,715	47,544
Long-term debt (Note 9)	947,639	1,307,660
Lease obligations (Note 10)	267,767	226,092
Total liabilities	2,813,233	2,774,500
NET FINANCIAL ASSETS (DEBT)	3,046,282	2,232,193
Non-financial assets:		
Tangible capital assets (Schedule 6, 7)	18,785,480	18,314,085
Prepaid and deferred charges	110,583	106,068
Stock and supplies	90,790	134,632
Total non-financial assets	18,986,853	18,554,785
Accumulated surplus (Schedule 8)	\$ 22,033,135	20,786,978

APPROVED ON BEHALF OF COUNCIL:

Mayor

Councillor

See accompanying notes to the financial statements.

TOWN OF OUTLOOK

Statement 2

STATEMENT OF FINANCIAL ACTIVITIES

Year ended December 31, 2020
with comparative figures for 2019

		<u>2020</u>	<u>2020</u>	<u>2019</u>
		<u>Budget</u>	<u>Actual</u>	<u>Actual</u>
Revenues:				
Taxes and other unconditional revenue	(Schedule 1)	\$ 3,034,761	3,164,294	2,996,923
Fees and charges	(Schedule 4, 5)	1,788,643	1,882,603	1,704,936
Conditional grants	(Schedule 4, 5)	49,903	130,876	64,638
Tangible capital asset sales - gain (loss)	(Schedule 4, 5)	-	(82,637)	2,147
Land sales - gain	(Schedule 4, 5)	150,000	23,885	164,640
Investment income and commissions	(Schedule 4, 5)	50,100	36,106	67,066
Restructurings	(Schedule 4, 5)	-	-	-
Other revenues	(Schedule 4, 5)	-	164	19,607
Total Revenues		<u>5,073,407</u>	<u>5,155,291</u>	<u>5,019,957</u>
Expenditures:				
General government services	(Schedule 3)	924,970	921,926	778,759
Protective services	(Schedule 3)	395,050	335,294	318,003
Transportation services	(Schedule 3)	1,087,290	906,075	747,565
Environmental and public health services	(Schedule 3)	508,906	476,441	813,764
Planning and development services	(Schedule 3)	64,800	85,956	39,215
Recreation and cultural services	(Schedule 3)	980,130	1,076,563	793,403
Utility services	(Schedule 3)	1,049,770	750,559	745,537
Restructurings	(Schedule 3)	-	-	-
Total Expenditures		<u>5,010,916</u>	<u>4,552,814</u>	<u>4,236,246</u>
Surplus (deficit) of revenues over expenditures before other capital contributions		<u>62,491</u>	<u>602,477</u>	<u>783,711</u>
Provincial/Federal capital grants and contributions	(Schedule 4, 5)	<u>370,000</u>	<u>643,680</u>	<u>544,095</u>
Surplus (deficit) of revenues over expenditures		432,491	1,246,157	1,327,806
Accumulated surplus (deficit), beginning of year		<u>20,786,978</u>	<u>20,786,978</u>	<u>19,459,172</u>
Accumulated surplus (deficit), end of year		<u>\$ 21,219,469</u>	<u>22,033,135</u>	<u>20,786,978</u>

See accompanying notes to the financial statements.

TOWN OF OUTLOOK

Statement 3

STATEMENT OF CHANGES IN NET FINANCIAL ASSETS

Year ended December 31, 2020
with comparative figures for 2019

	<u>2020</u> <u>Budget</u>	<u>2020</u> <u>Actual</u>	<u>2019</u> <u>Actual</u>
Surplus (deficit)	\$ <u>432,491</u>	<u>1,246,157</u>	<u>1,327,806</u>
(Acquisition) of tangible capital assets	(4,283,500)	(1,412,628)	(532,745)
Amortization of tangible capital assets	619,570	735,781	632,016
Proceeds on disposal of tangible capital assets	-	122,815	4,157
Loss (gain) on disposal of tangible capital assets	-	82,637	(2,147)
Transfer of assets/liabilities in restructuring transactions	<u>-</u>	<u>-</u>	<u>-</u>
Surplus (deficit) of capital expenses over expenditures	<u>(3,663,930)</u>	<u>(471,395)</u>	<u>101,281</u>
(Acquisition) of supplies inventories	-	(4,982)	(108,856)
(Acquisition) of prepaid expenses	-	(110,583)	(106,068)
Consumption of supplies inventories	-	48,825	-
Use of prepaid expenses	<u>-</u>	<u>106,067</u>	<u>-</u>
Surplus (deficit) of expenses of other non-financial over expenditures	<u>(3,663,930)</u>	<u>39,327</u>	<u>(214,924)</u>
Increase (decrease) in Net Financial Assets	(6,895,369)	814,089	1,214,163
Net Financial Assets (Debt) - Beginning of the year	<u>2,232,193</u>	<u>2,232,193</u>	<u>1,018,030</u>
Net Financial Assets (Debt)- End of year	\$ <u>(4,663,176)</u>	<u>3,046,282</u>	<u>2,232,193</u>

See accompanying notes to the financial statements.

TOWN OF OUTLOOK

Statement 4

STATEMENT OF CHANGES IN FINANCIAL POSITION

Year ended December 31, 2020
with comparative figures for 2019

Cash provided by (used in) the following activities:	<u>2020</u>	<u>2019</u>
Operating:		
Surplus (deficit)	\$ 1,246,157	1,327,806
Amortization	735,781	632,016
Loss (gain) on disposal of tangible capital assets	<u>82,637</u>	<u>(2,147)</u>
	2,064,575	1,957,675
Change in assets/liabilities		
Taxes receivable - Municipal	104,738	(69,753)
Other accounts receivable	(98,420)	98,936
Land for re-sale	(35,163)	(23,228)
Other financial assets	-	-
Accounts and accrued liabilities payable	375,631	(173,705)
Deposits	(12,955)	12,453
Deferred revenue	(5,935)	6,482
Accrued landfill costs	13,169	11,264
Liability for contaminated sites	-	-
Other liabilities	(12,830)	(13,000)
Stock and supplies	43,842	(108,856)
Prepayments and deferred charges	(4,515)	(106,068)
Other	<u>-</u>	<u>-</u>
Net cash from operations	<u>2,432,137</u>	<u>1,592,200</u>
Capital:		
Acquisition of capital assets	(1,412,628)	(532,745)
Proceeds from the disposal of capital assets	122,815	4,157
Other capital	<u>-</u>	<u>-</u>
Net cash used for capital	<u>(1,289,813)</u>	<u>(528,588)</u>
Investing:		
Long-term investments	-	-
Other investments	<u>-</u>	<u>-</u>
Net cash from investing	<u>-</u>	<u>-</u>
Financing activities:		
Debt charges recovered	-	-
Long-term debt issued	-	-
Long-term debt repaid	(360,021)	(352,783)
Capital leases	<u>41,675</u>	<u>198,950</u>
Net cash used for financing	<u>(318,346)</u>	<u>(153,833)</u>
Increase (decrease) in cash resources	823,978	909,779
Cash and temporary investments, beginning of year	<u>3,559,821</u>	<u>2,650,042</u>
Cash and temporary investments, end of year (Note 2)	<u>\$ 4,383,799</u>	<u>3,559,821</u>

See accompanying notes to the financial statements.

TOWN OF OUTLOOK
NOTES TO THE FINANCIAL STATEMENTS
December 31, 2020

1. SIGNIFICANT ACCOUNTING POLICIES

The financial statements of the municipality are prepared by management in accordance with Canadian public sector accounting standards, as recommended by the Chartered Professional Accountants of Canada. Significant aspects of the accounting policies are as follows:

(a) Basis of Accounting

The financial statements are prepared using the accrual basis of accounting. The accrual basis of accounting recognizes revenues as they become available and measurable; expenses are recognized as they are incurred and measurable as a result of the receipt of goods and services and the creation of a legal obligation to pay.

(b) Reporting Entity

The financial statements consolidate the assets, liabilities and flow of resources of the Town. The entity is comprised of all organizations owned or controlled by the Town and are, therefore, accountable to the Council for the administration of their financial affairs and resources.

(c) Collection of funds for other authorities

Collection of funds by the municipality for the school board and conservation and development authorities are collected and remitted in accordance with the relevant legislation. The amounts collected are disclosed in Note 3.

(d) Government Transfers

Government transfers are the transfer of assets from senior levels of government that are not the result of an exchange transaction, are not expected to be repaid in the future, or the result of a direct financial return. Government transfers are recognized as either expenditures or revenues in the period that the events giving rise to the transfer occurred, as long as:

- a) the transfer is authorized;
- b) eligibility criteria have been met by the recipient; and
- c) a reasonable estimate of the amount can be made

Unearned government transfer amounts received but not earned will be recorded as deferred revenue. Earned government transfer amounts not received will be recorded as an amount receivable.

(e) Deferred Revenue - Fees and Charges

Certain user charges and fees are collected for which the related services have yet to be performed. Revenue is recognized in the period when the related expenses are incurred or services performed.

(f) Local Improvement Charges

Local improvement projects financed by frontage taxes recognize any prepayment charges as revenue in the period assessed.

TOWN OF OUTLOOK
NOTES TO THE FINANCIAL STATEMENTS
December 31, 2020

1. SIGNIFICANT ACCOUNTING POLICIES (continued)

(g) Net-Financial Assets

Net-financial assets at the end of an accounting period are the net amount of financial assets less liabilities outstanding. Financial assets represent items such as cash and those other assets on hand which could provide resources to discharge existing liabilities or finance future operations. These include realizable assets which are convertible to cash and not intended for consumption in the normal course of operations.

(h) Non-Financial Assets

Tangible capital and other non-financial assets are accounted for as assets by the government because they can be used to provide government services in future periods. These assets do not normally provide resources to discharge the liabilities of the government unless they are sold.

(i) Appropriated Reserves

Reserves are established at the discretion of Council to designate surplus for future operating and capital transactions. Amounts designated are described on Schedule 8.

(j) Property Tax Revenue

Property tax revenue is based on assessments determined in accordance with Saskatchewan Legislation and the formulas, principles, and rules in the Saskatchewan Assessment Manual. Tax mill rates are established annually by Council following the guidance of the Government of Saskatchewan. Tax revenues are recognized when the tax has been authorized by bylaw and the taxable event has occurred. Requisitions operate as a flow through and are excluded from municipal revenue.

(k) Investments

Portfolio investments are valued at the lower of cost, less any provisions for other than temporary impairment.

Investments with terms longer than one year have been classified as other long-term investments concurrent with the nature of the investment.

(l) Inventories

Inventories of materials and supplies expected to be used by the municipality are valued at the lower of cost or replacement cost. Inventories of land, materials and supplies held for resale are valued at the lower of cost or net realizable value. Cost is determined by the average cost method. Net realizable value is the estimated selling price of the inventory in the ordinary course of business.

TOWN OF OUTLOOK
NOTES TO THE FINANCIAL STATEMENTS
December 31, 2020

1. SIGNIFICANT ACCOUNTING POLICIES (continued)

(m) Tangible Capital Assets

All tangible capital asset acquisitions or betterments made throughout the year are recorded at their acquisition cost. Initial costs for tangible capital assets that were acquired and developed prior to 2009 were obtained via historical cost information or using current fair market values discounted by a relevant inflation factor back to the point of acquisition. Donated tangible capital assets received are recorded at their fair market value at the date of the contribution. The tangible capital assets that are recognized at a nominal value are disclosed on Schedule 6. The costs of these tangible capital assets less any residual value are amortized over the asset's useful life using the straight-line method of amortization. The Town's tangible capital asset useful lives are estimated as follows:

<i>General Assets</i>	<u>Asset</u>	<u>Useful Life</u>
	Land	Indefinite
	Land improvements	5 to 20 years
	Buildings	10 to 50 years
	Vehicles and equipment	
	Vehicles	5 to 25 years
	Machinery & Equipment	5 to 25 years
<i>Infrastructure Assets</i>		
	Water and sewer	30 to 75 years
	Road network assets	10 to 40 years

Government contributions: Government contributions for the acquisition of capital assets are reported as capital revenue and do not reduce the cost of the related asset.

Works of art and other unrecognized assets: Assets that have a historical or cultural significance, which include works of art, monuments and other cultural artifacts are not recognized as tangible capital assets because a reasonable estimate of future benefits associated with this property cannot be made.

Capitalization of interest: The Town does not capitalize interest incurred while a tangible capital asset is under construction.

Leases: All leases are recorded on the financial statements as either a capital or operating lease. Any lease that transfers the majority of benefits and risk associated with the leased asset is classified as a capital lease. At the inception of a capital lease, an asset and a payment obligation are recorded at an amount equal to the lesser of the present value of the minimum lease payments and the asset's fair market value. Assets under capital leases are amortized on a straight line basis, over their estimated useful lives (lease term). Any other lease not meeting the before-mentioned criteria is classified as an operating lease and rental payments are expensed as incurred.

(n) Landfill liability

The Town of Outlook maintains an active waste disposal site, as well as a waste disposal site that has been closed to the public (Note 8).

TOWN OF OUTLOOK
NOTES TO THE FINANCIAL STATEMENTS
December 31, 2020

1. SIGNIFICANT ACCOUNTING POLICIES (continued)

(o) Liability for contaminated sites

Contaminated sites are a result of contamination being introduced into air, soil, water or sediment of a chemical, organic or radioactive material or live organism that exceeds an environmental standard. The liability is recorded net of any expected recoveries. A liability for remediation of contaminated sites is recognized when all the following criteria are met:

- a) an environmental standard exists;
- b) contamination exceeds the environmental standard;
- c) the municipality:
 - i. is directly responsible; or
 - ii. accepts responsibility;
- d) it is expected that future economic benefits will be given up; and
- e) a reasonable estimate of the amount can be made.

(p) Trust Funds

Funds held in trust for others are neither included in the Town's assets or equity. They are disclosed in Note 14.

(q) Employee benefit plans

Contributions to the municipality's defined benefit plans are expensed when contributions are made. Under the defined benefit plan, the municipality's obligations are limited to its contributions.

(r) Measurement Uncertainty

The preparation of the financial statements in conformity with Canadian public sector accounting standards requires management to make estimates and assumptions that affect the reported amounts of assets and liabilities and disclosure of contingent assets and liabilities at the date of the financial statements, and the reported amounts of revenue and expenditures during the period. Accounts receivable are stated after evaluation as to their collectability and an appropriate allowance for doubtful accounts is provided where considered necessary.

The measurement of materials and supplies are based on estimates of volume and quality.

The 'Opening asset costs' of tangible capital assets have been estimated where actual costs were not available. Amortization is based on the estimated useful lives of tangible capital assets.

These estimates and assumptions are reviewed periodically and as adjustments become necessary, they are reported in earnings in the period in which they become known.

TOWN OF OUTLOOK
NOTES TO THE FINANCIAL STATEMENTS
December 31, 2020

1. SIGNIFICANT ACCOUNTING POLICIES (continued)

(s) Basis of Segmentation/Segment Report

The Town follows the Public Sector Accounting Board's recommendations requiring financial information to be provided on a segmented basis. Town services have been segmented by grouping activities that have similar service objectives (by function). Revenues that are directly related to the costs of the function have been attributed to each segment. Interest is allocated to functions based on the purpose of specific borrowing.

These segments (functions) are as follows:

General Government: The general government segment provides for the administration of the Town.

Protective Services: Protective services is comprised of expenses for Police and Fire protection.

Transportation Services: The transportation services segment is responsible for the delivery of public works services related to the development and maintenance of roadway systems and street lighting.

Environmental and Public Health: The environmental segment provides waste disposal and other environmental services. The public health segment provides for expenses related to public health services in the Town.

Planning and Development: The planning and development segment provides for neighbourhood development and sustainability.

Recreation and Culture: The recreation and culture segment provides for community services through the provision of recreation and leisure services.

Utility Services: The utility services segment provides for the delivery of water, collecting and treating of wastewater and providing collection and disposal of solid waste.

2. CASH AND TEMPORARY INVESTMENTS

	<u>2020</u>	<u>2019</u>
Cash	\$ 4,383,799	3,559,821
Temporary investments	<u>-</u>	<u>-</u>
	<u>\$ 4,383,799</u>	<u>3,559,821</u>

Cash and temporary investments include balances with banks, term deposits, marketable securities and short-term investments with maturities of three months or less.

TOWN OF OUTLOOK
NOTES TO THE FINANCIAL STATEMENTS
December 31, 2020

3. TAXES AND GRANTS IN LIEU RECEIVABLE

	<u>2020</u>	<u>2019</u>
Municipal: - Current	\$ 75,174	124,705
- Arrears	<u>56,497</u>	<u>111,704</u>
	131,671	236,409
Less: allowance for uncollectibles	<u>-</u>	<u>-</u>
Total municipal taxes receivable	<u>131,671</u>	<u>236,409</u>
School: - Current	22,380	32,769
- Arrears	<u>10,876</u>	<u>20,482</u>
Total school taxes receivable	<u>33,256</u>	<u>53,251</u>
Other: - Current	-	-
- Arrears	<u>-</u>	<u>-</u>
Total other collections receivable	<u>-</u>	<u>-</u>
Total taxes and grants in lieu receivable	164,927	289,660
Deduct taxes receivable to be collected on behalf of other organizations	<u>(33,256)</u>	<u>(53,251)</u>
Total taxes receivable - Municipal	<u>\$ 131,671</u>	<u>236,409</u>

4. OTHER ACCOUNTS RECEIVABLE

	<u>2020</u>	<u>2019</u>
Federal government	\$ 99,039	40,310
Provincial government	35,053	32,350
Local government	40,403	71,010
Utility	278,395	224,577
Trade	66,409	52,632
Other	<u>-</u>	<u>-</u>
Total other accounts receivable	519,299	420,879
Less: allowance for uncollectibles	<u>-</u>	<u>-</u>
Net other accounts receivable	<u>\$ 519,299</u>	<u>420,879</u>

5. LAND FOR RESALE

	<u>2020</u>	<u>2019</u>
Tax title property	\$ -	-
Less: - allowance for market value adjustment	<u>-</u>	<u>-</u>
Net tax title Property	<u>-</u>	<u>-</u>
Other land	824,246	789,084
Less: - allowance for market value adjustment	<u>-</u>	<u>-</u>
Net other land	<u>824,246</u>	<u>789,084</u>
Total land for resale	<u>\$ 824,246</u>	<u>789,084</u>

TOWN OF OUTLOOK
NOTES TO THE FINANCIAL STATEMENTS
December 31, 2020

6. LONG-TERM INVESTMENTS

	<u>2020</u>	<u>2019</u>
Equity in Riverbend Co-operative	\$ <u>500</u>	<u>500</u>

7. BANK INDEBTEDNESS

Credit Arrangements

At December 31, 2020, the Town had a line of credit totaling \$350,000, none of which was drawn at year-end. The line of credit is authorized through a municipal borrowing resolution.

8. ACCRUED LANDFILL COSTS

	<u>2020</u>	<u>2019</u>
Accrued landfill costs	\$ <u>1,024,434</u>	<u>1,011,264</u>

The Town maintains an active waste disposal site. The Town has accrued \$24,434 of the estimated total landfill closure and post closure care expenses. The estimated liability for these expenses is recognized as the landfill's useful life is expended. Estimated total expenditures are represented by the sum of the discounted future cash flows for closure and post closure care activities discounted at the Town's average long-term borrowing rate of 4% (2019 - 4%). The estimated remaining useful life of the landfill is 91%.

The Town is also in the process of decommissioning a waste disposal site that has been closed to the public, and undergone environmental assessment. Based on engineering reports prepared for the Town, there is an estimated closure and post closure cost of \$1,000,000 (2019 - \$1,000,000) that has been recorded as an accrued liability.

The Town has accrued the expected future cost for environmental matters based on management's best estimate of these liabilities. By their nature, these estimates are subject to measurement uncertainty, and the effect on the financial statements of changes in such estimates in future periods could be significant.

Landfill closure and post-closure care requirements have been defined in accordance with the Environmental Act and include final covering and landscaping of the landfill, pumping of ground, methane gas and leachate management, and ongoing environmental monitoring, site inspection and maintenance. The reported liability is based on estimates and assumptions with respect to events extending over a post closure period using the best information that is available to management. Future events may result in significant changes to the estimated total expense, capacity used or total capacity and the estimated liability, and would be recognized prospectively, as a change in estimate, when applicable.

TOWN OF OUTLOOK
NOTES TO THE FINANCIAL STATEMENTS
December 31, 2020

9. LONG-TERM DEBT

a) The authorized debt limit for the Town is \$3,904,603. The authorized debt limit for a Town is the total amount of the Town's own source revenues for the preceding year (the *Municipalities Act* section 161(1)). The incremental debt above the debt limit authorized in the *Municipalities Act* is approved by the Saskatchewan Municipal Board.

b) Bank loans:

	<u>2020</u>	<u>2019</u>
Bank of Montreal loan, repayable in annual payments of \$193,407; including interest at 3.38%	\$ 773,629	967,036
Bank of Montreal loan, repayable in quarterly payments of \$44,561; including interest at 4.18%	<u>174,010</u>	<u>340,624</u>
	<u>\$ 947,639</u>	<u>1,307,660</u>

Future principal and interest payments are as follows:

Year	Principal	Interest	Current Total
2021	\$ 367,418	27,431	394,849
2022	193,407	16,343	209,750
2023	193,407	9,806	203,213
2024	193,407	3,269	196,676
2025	-	-	-
Thereafter	<u>-</u>	<u>-</u>	<u>-</u>
Balance	<u>\$ 947,639</u>	<u>56,849</u>	<u>1,004,488</u>

10. LEASE OBLIGATIONS

Capital lease obligations for:

- Volvo L70J Wheel Loader, repayable in monthly payments of \$3,797,
- Case 580SN Tractor Loader, repayable in monthly payments of \$1,412,
- Kubota 60" Zero Turn Mower, repayable in monthly payments of \$1,822.

Future minimum lease payments under the capital leases together with the balance of the obligation due under capital leases are as follows:

2021	\$ 64,817
2022	66,148
2023	66,148
2024	82,498
2025	<u>16,858</u>
Total future minimum lease payments	296,469
Amounts representing interest at a weighted average rate of 5%	<u>(28,702)</u>
Capital lease liability	<u>\$ 267,767</u>

TOWN OF OUTLOOK
NOTES TO THE FINANCIAL STATEMENTS
December 31, 2020

11. PENSION PLAN

Employees of the Town participate in the Municipal Employee Pension Plan ("MEPP"), which is a multi-employer defined benefit pension plan. The Commission of MEPP, representing plan member employers, is responsible for overseeing the management of the pension plan, including investment of assets and administration of benefits. The Town matches all employees' contributions to the plan.

The Town's pension expense for the 2020 year was \$78,080 (2019 - \$89,808). The benefits accrued to the municipality's employees from MEPP are calculated using the following: pensionable years of service, highest average salary, and the plan accrual rate.

Based on the latest information available (December 31, 2020 Audited Financial Statements) the Municipal Employees Pension Plan had a surplus in the net assets available for benefits of \$838,900,000. This is based on the most recent actuarial valuation, completed December 31, 2019. The Town's portion of this is not readily determinable.

TOWN OF OUTLOOK
NOTES TO THE FINANCIAL STATEMENTS
December 31, 2020

12. RECENT ACCOUNTING PRONOUNCEMENTS

A number of new and amended standards have been issued that may impact the Town:

Standards Effective On Or After April 1, 2022:

PS 1201 Financial Statement Presentation replaces PS 1200 with revised general reporting principles and standards of presentation and disclosure in government financial statements. Requires a new statement of re-measurement gains and losses separate from the statement of operations arising from the re-measurement of financial instruments and items denominated in foreign currencies, as well as the government's proportionate share of other comprehensive income that arises when a government includes the results of government business enterprises and partnerships. Effective in the period PS 3450 and PS 2601 are adopted.

PS 2601 Foreign Currency Translation replaces PS 2600 with revised guidance on the recognition, presentation and disclosure of transactions that are denominated in a foreign currency. Requires that monetary assets and liabilities denominated in a foreign currency and non-monetary items included in the fair value category, denominated in a foreign currency, be adjusted to reflect the exchange rates in effect at the financial statement date. Unrealized gains and losses are to be presented in the statement of re-measurement gains and losses.

PS 3041 Portfolio Investments replaces PS 3040 with revised guidance on accounting for, and presentation and disclosure of portfolio investments. Removes the distinction between temporary and portfolio investments. Upon adoption of PS 3450 and PS 3041, PS 3030, Temporary Investments, will no longer apply. Effective in the period PS 3450, PS 2601 and PS 1201 are adopted.

PS 3450 Financial Instruments is a new standard establishing guidance on the recognition, measurement, presentation and disclosure of financial instruments, including derivatives. The standard requires fair value measurement of derivatives and equity instrument that are quoted in an active market; all other financial instruments can be measured at cost/amortized cost or fair value at the election of the government. Unrealized gains and losses are presented in a new statement of re-measurement gains and losses. There is the requirement to disclose the nature and extent of risks arising from financial instruments and clarification is given for the de-recognition of financial liabilities.

PS 3280 Asset Retirement Obligations is a new standard establishing guidance on the accounting and reporting of legal obligations associated with the retirement of tangible capital assets controlled by a government or government organization. A liability for a retirement obligation can apply to tangible capital assets either in productive use or no longer in productive use. As this standard includes solid waste landfill sites active and post-closing obligations, upon adoption of this new standard, existing Solid Waste Landfill Closure and Post-Closure Liability section PS 3270 will be withdrawn.

Standards Effective On Or After April 1, 2023:

PS 3400 Revenue is a new standard establishing guidance on how to account for and report on revenue. The standard provides a framework for recognizing, measuring and reporting revenues that arise from transactions that include performance obligations and transactions that do not have performance obligations. Performance obligations are enforceable promises to provide specific goods or services to a specific payer.

The Town continues to assess the impacts of the above accounting standards. The extent of impact resulting from the adoption of these standards is not known at this time.

TOWN OF OUTLOOK
NOTES TO THE FINANCIAL STATEMENTS
December 31, 2020

13. COMPARATIVE FIGURES

The prior year's comparative figures have been reclassified to conform to the current year's method of presentation.

14. TRUSTS ADMINISTERED BY THE TOWN

The Town of Outlook, the Rural Municipality of Rudy, and the Rural Municipality of Fertile Valley jointly share the operations of the Health Centre. The Town of Outlook holds the funds from the Health Centre operations in a separate bank account and distributes the funds accordingly should any repair or maintenance be required.

Health Centre	<u>2020</u>	<u>2019</u>
Balance, beginning of year	\$ 220,848	194,447
Interest	1,815	3,911
Revenues	36,807	55,500
Expenditures	<u>-</u>	<u>(33,010)</u>
Balance, end of year	<u>\$ 259,470</u>	<u>220,848</u>

15. BUDGET

The Financial Plan (Budget) was adopted by Council on April 8, 2020, and subsequently amended on April 22, 2020. These financial statements reflect the figures from the amended budget. The Budget was not prepared on a basis consistent with that used to report actual results. The Budget was prepared on a modified accrual basis while Public Sector Accounting Standards require a full accrual basis. The Budget showed transfers in and out of reserves as expense and revenue, as well as expensing tangible capital assets and including long-term debt issuance as revenues and long-term debt repayments as expenses. As a result, the Budget figures presented in the statements of operations and change in net financial assets include the following adjustments:

	<u>2020</u>
Budget net surplus	\$ 266,012
Add: Tangible capital asset purchases	4,283,500
Transfer to reserve	15,000
Long-term debt repaid	217,979
Less: Long-term debt issued	<u>(4,350,000)</u>
Budget surplus per statement of operations	<u>\$ 432,491</u>

TOWN OF OUTLOOK

SCHEDULE OF TAXES AND OTHER UNCONDITIONAL REVENUES

Year ended December 31, 2020
with comparative figures for 2019

	<u>2020</u> <u>Budget</u>	<u>2020</u> <u>Actual</u>	<u>2019</u> <u>Actual</u>
TAXES			
General municipal tax levy	\$ 2,379,282	2,379,075	2,385,239
Abatements and adjustments	(20,000)	(14,540)	(17,044)
Discount on current year taxes	<u>(100,000)</u>	<u>(100,216)</u>	<u>(98,989)</u>
Net municipal taxes	2,259,282	2,264,319	2,269,206
Potash tax share	-	-	-
Trailer license fees	20,000	20,043	19,992
Penalties on tax arrears	25,000	26,202	23,335
Special tax levy	-	-	116
Other	<u>-</u>	<u>-</u>	<u>-</u>
Total Taxes	<u>2,304,282</u>	<u>2,310,564</u>	<u>2,312,649</u>
UNCONDITIONAL GRANTS			
Revenue sharing	517,979	517,979	467,030
Organized Hamlet	-	-	-
Other (Safe Restart)	<u>-</u>	<u>135,951</u>	<u>-</u>
Total Unconditional Grants	<u>517,979</u>	<u>653,930</u>	<u>467,030</u>
GRANTS IN LIEU OF TAXES			
Federal	28,000	26,960	27,485
Provincial			
S.P.C. Electrical	-	-	-
SaskEnergy Gas	69,500	70,838	68,913
TransGas	-	-	-
SPMC - Municipal Share	-	-	-
Sasktel	-	-	-
Other	-	-	-
Local/Other			
Housing Authority	-	-	-
C.P.R. Mainline	-	-	-
Treaty Land Entitlement	-	-	-
Other	-	-	-
Other Government Transfers			
S.P.C. Surcharge	115,000	102,002	120,846
SaskEnergy Surcharge	-	-	-
Other	<u>-</u>	<u>-</u>	<u>-</u>
Total Grants in Lieu of Taxes	<u>212,500</u>	<u>199,800</u>	<u>217,244</u>
TOTAL TAXES AND OTHER UNCONDITIONAL REVENUE	<u>\$ 3,034,761</u>	<u>3,164,294</u>	<u>2,996,923</u>

See accompanying notes to the financial statements.

TOWN OF OUTLOOK

SCHEDULE OF OPERATING AND CAPITAL REVENUE BY FUNCTION

Year ended December 31, 2020
with comparative figures for 2019

	<u>2020</u> <u>Budget</u>	<u>2020</u> <u>Actual</u>	<u>2019</u> <u>Actual</u>
GENERAL GOVERNMENT SERVICES			
Operating			
Other Segmented Revenue			
Fees and Charges			
Custom work	\$ 1,100	2,238	40,036
Sale of supplies	600	102	373
Other (Rentals, licenses)	<u>236,550</u>	<u>263,286</u>	<u>234,428</u>
Total Fees and Charges	238,250	265,626	274,837
Tangible capital asset sales - gain (loss)	-	-	100
Land sales - gain	150,000	23,885	164,640
Investment income and commissions	50,100	36,106	67,066
Other segmented revenue	<u>-</u>	<u>164</u>	<u>19,607</u>
Total other segmented revenue	<u>438,350</u>	<u>325,781</u>	<u>526,250</u>
Conditional Grants			
Federal - Student Employment	-	-	-
Other	<u>-</u>	<u>-</u>	<u>-</u>
Total Conditional Grants	<u>-</u>	<u>-</u>	<u>-</u>
Total Operating	<u>438,350</u>	<u>325,781</u>	<u>526,250</u>
Capital			
Conditional Grants			
Federal Gas Tax	-	-	-
Provincial - Disaster Assistance	-	-	-
Other	<u>-</u>	<u>-</u>	<u>-</u>
Total Capital	<u>-</u>	<u>-</u>	<u>-</u>
Restructuring Revenue	<u>-</u>	<u>-</u>	<u>-</u>
Total General Government Services	<u>438,350</u>	<u>325,781</u>	<u>526,250</u>
PROTECTIVE SERVICES			
Operating			
Other Segmented Revenue			
Fees and Charges			
Other (Policing and fire fees)	<u>81,000</u>	<u>93,434</u>	<u>58,255</u>
Total Fees and Charges	81,000	93,434	58,255
Tangible capital asset sales - gain (loss)	-	-	500
Other segmented revenue	<u>-</u>	<u>-</u>	<u>-</u>
Total other segmented revenue	<u>81,000</u>	<u>93,434</u>	<u>58,755</u>
Conditional Grants			
Federal - Student Employment	-	-	-
Local government	-	-	-
Other (Donations)	<u>-</u>	<u>26,404</u>	<u>5,866</u>
Total Conditional Grants	<u>-</u>	<u>26,404</u>	<u>5,866</u>
Total Operating	<u>81,000</u>	<u>119,838</u>	<u>64,621</u>
Capital			
Conditional Grants			
Federal Gas Tax	-	-	-
Provincial - Disaster Assistance	-	-	-
Local government	-	-	-
Other	<u>-</u>	<u>-</u>	<u>-</u>
Total Capital	<u>-</u>	<u>-</u>	<u>-</u>
Restructuring Revenue	<u>-</u>	<u>-</u>	<u>-</u>
Total Protective Services	<u>81,000</u>	<u>119,838</u>	<u>64,621</u>

See accompanying notes to the financial statements.

TOWN OF OUTLOOK

SCHEDULE OF OPERATING AND CAPITAL REVENUE BY FUNCTION

Year ended December 31, 2020
with comparative figures for 2019

	<u>2020</u> <u>Budget</u>	<u>2020</u> <u>Actual</u>	<u>2019</u> <u>Actual</u>
TRANSPORTATION SERVICES			
Operating			
Other Segmented Revenue			
Fees and Charges			
Custom work	\$ 1,500	206	1,266
Sale of gravel and supplies	-	-	-
Road maintenance and restoration agreements	9,343	9,343	9,343
Other	600	1,302	600
Total Fees and Charges	11,443	10,851	11,209
Tangible capital asset sales - gain (loss)	-	(14,763)	1,347
Other segmented revenue	-	-	-
Total other segmented revenue	11,443	(3,912)	12,556
Conditional Grants			
Primary Weight Corridor	-	-	-
Federal - Student Employment	-	-	-
Other (UHCP, airport)	-	-	572
Total Conditional Grants	-	-	572
Total Operating	11,443	(3,912)	13,128
Capital			
Conditional Grants			
Federal Gas Tax	-	-	-
Provincial - Disaster Assistance	-	-	-
Other	-	-	-
Total Capital	-	-	-
Restructuring Revenue	-	-	-
Total Transportation Services	11,443	(3,912)	13,128
ENVIRONMENTAL AND PUBLIC HEALTH SERVICES			
Operating			
Other Segmented Revenue			
Fees and Charges			
Waste and Disposal Charges	269,000	239,293	202,726
Other (Rentals)	39,800	38,643	62,468
Total Fees and Charges	308,800	277,936	265,194
Tangible capital asset sales - gain (loss)	-	(67,674)	-
Other segmented revenue	-	-	-
Total other segmented revenue	308,800	210,262	265,194
Conditional Grants			
Federal - Student Employment	-	-	-
Transit Assistance for People with Disabilities (TAPD)	500	490	-
Local government	15,000	17,086	13,726
Other	-	-	-
Total Conditional Grants	15,500	17,576	13,726
Total Operating	324,300	227,838	278,920
Capital			
Conditional Grants			
Federal Gas Tax	-	-	-
Transit Assistance for People with Disabilities (TAPD)	-	-	-
Provincial - Disaster Assistance	-	-	-
Other	-	-	-
Total Capital	-	-	-
Restructuring Revenue	-	-	-
Total Environmental and Public Health Services Services	324,300	227,838	278,920

See accompanying notes to the financial statements.

TOWN OF OUTLOOK

SCHEDULE OF OPERATING AND CAPITAL REVENUE BY FUNCTION

Year ended December 31, 2020
with comparative figures for 2019

	<u>2020</u> <u>Budget</u>	<u>2020</u> <u>Actual</u>	<u>2019</u> <u>Actual</u>
PLANNING AND DEVELOPMENT SERVICES			
Operating			
Other Segmented Revenue			
Fees and Charges			
Maintenance and development charges	\$ -	-	-
Maintenance and development charges	-	-	-
Other	-	-	-
Total Fees and Charges	-	-	-
Tangible capital asset sales - gain (loss)	-	-	-
Other segmented revenue	-	-	-
Total other segmented revenue	-	-	-
Conditional Grants			
Federal - Student Employment	-	-	-
Other	-	-	-
Total Conditional Grants	-	-	-
Total Operating	-	-	-
Capital			
Conditional Grants			
Federal Gas Tax	-	-	-
Provincial - Disaster Assistance	-	-	-
Other	-	-	-
Total Capital	-	-	-
Restructuring Revenue	-	-	-
Total Planning and Development Services	-	-	-
RECREATION AND CULTURAL SERVICES			
Operating			
Other Segmented Revenue			
Fees and Charges			
Rentals	87,350	87,685	76,798
Recreation fees	143,850	111,789	136,531
Other	-	-	-
Total Fees and Charges	231,200	199,474	213,329
Tangible capital asset sales - gain (loss)	-	(200)	200
Other segmented revenue	-	-	-
Total other segmented revenue	231,200	199,274	213,529
Conditional Grants			
Federal - Student Employment	-	48,517	4,186
Local government	34,403	37,529	40,288
Donations	-	-	-
Other	-	850	-
Total Conditional Grants	34,403	86,896	44,474
Total Operating	265,603	286,170	258,003
Capital			
Conditional Grants			
Federal Gas Tax	-	-	-
Local government	-	-	-
Other (Enabling Accessibility Grant)	-	100,000	-
Other (Municipal Economic Enhancement Program)	-	327,557	-
Other (Donations)	120,000	14,431	267,705
Total Capital	120,000	441,988	267,705
Restructuring Revenue	-	-	-
Total Recreation and Cultural Services	385,603	728,158	525,708

See accompanying notes to the financial statements.

TOWN OF OUTLOOK

SCHEDULE OF OPERATING AND CAPITAL REVENUE BY FUNCTION

Year ended December 31, 2020
with comparative figures for 2019

	<u>2020</u> <u>Budget</u>	<u>2020</u> <u>Actual</u>	<u>2019</u> <u>Actual</u>
UTILITY SERVICES			
Operating			
Other Segmented Revenue			
Fees and Charges			
Water	\$ 653,550	725,293	633,272
Sewer	155,000	195,082	147,375
Other (Infrastructure charges)	109,400	114,907	101,465
Total Fees and Charges	917,950	1,035,282	882,112
Tangible capital asset sales - gain (loss)	-	-	-
Other segmented revenue	-	-	-
Total other segmented revenue	917,950	1,035,282	882,112
Conditional Grants			
Federal - Student Employment	-	-	-
Other	-	-	-
Total Conditional Grants	-	-	-
Total Operating	<u>917,950</u>	<u>1,035,282</u>	<u>882,112</u>
Capital			
Conditional Grants			
Federal Gas Tax	250,000	201,692	276,390
New Building Canada Fund (SCF, NRP)	-	-	-
Clean Water and Wastewater Fund (CWWF)	-	-	-
Provincial - Disaster Assistance	-	-	-
Other	-	-	-
Total Capital	<u>250,000</u>	<u>201,692</u>	<u>276,390</u>
Restructuring Revenue	<u>-</u>	<u>-</u>	<u>-</u>
Total Utility Services	<u>1,167,950</u>	<u>1,236,974</u>	<u>1,158,502</u>
TOTAL OPERATING AND CAPITAL REVENUE BY FUNCTION	<u>\$ 2,408,646</u>	<u>2,634,677</u>	<u>2,567,129</u>
 SUMMARY			
Total Other Segmented Revenue	\$ 1,988,743	1,860,121	1,958,396
Total Conditional Grants	49,903	130,876	64,638
Total Capital Grants and Contributions	370,000	643,680	544,095
Restructuring Revenue	-	-	-
TOTAL REVENUE BY FUNCTION	<u>\$ 2,408,646</u>	<u>2,634,677</u>	<u>2,567,129</u>

See accompanying notes to the financial statements.

TOWN OF OUTLOOK

TOTAL EXPENSES BY FUNCTION

Year ended December 31, 2020
with comparative figures for 2019

	<u>2020</u> <u>Budget</u>	<u>2020</u> <u>Actual</u>	<u>2019</u> <u>Actual</u>
GENERAL GOVERNMENT SERVICES			
Council remuneration	\$ 102,000	90,187	87,753
Wages and benefits	452,070	417,005	323,148
Professional/Contractual services	187,650	233,766	211,368
Utilities	55,500	69,545	46,517
Maintenance, materials, and supplies	95,500	84,984	85,745
Grants and contributions	5,000	2,926	2,020
-operating			
-capital	-	-	-
Amortization	11,250	10,242	10,502
Interest	1,000	27	951
Allowance for uncollectibles	-	-	5,000
Other	15,000	13,244	5,755
General Government Services	<u>924,970</u>	<u>921,926</u>	<u>778,759</u>
Restructuring	-	-	-
Total General Government Services	<u>924,970</u>	<u>921,926</u>	<u>778,759</u>
PROTECTIVE SERVICES			
Police protection			
Wages and benefits	-	-	-
Professional/Contractual services	210,500	184,430	180,789
Utilities	-	-	-
Maintenance, materials, and supplies	-	-	-
Grants and contributions	200	200	-
-operating			
-capital	-	-	-
Amortization	-	-	-
Interest	-	-	-
Other	-	-	-
Fire protection			
Wages and benefits	9,000	11,350	5,000
Professional/Contractual services	104,050	70,349	64,009
Utilities	6,000	5,174	4,778
Maintenance, materials, and supplies	37,000	40,988	34,748
Grants and contributions	-	-	-
-operating			
-capital	-	-	-
Amortization	28,300	22,803	28,679
Interest	-	-	-
Other	-	-	-
Protective Services	<u>395,050</u>	<u>335,294</u>	<u>318,003</u>
Restructuring	-	-	-
Total Protective Services	<u>395,050</u>	<u>335,294</u>	<u>318,003</u>
TRANSPORTATION SERVICES			
Wages and benefits	248,900	237,096	233,982
Professional/Contractual services	216,340	146,632	36,176
Utilities	73,800	69,334	70,198
Maintenance, materials, and supplies	216,250	153,245	102,498
Gravel	50,000	32,628	42,184
Grants and contributions	-	-	-
-operating			
-capital	-	-	-
Amortization	264,000	256,438	240,389
Interest	18,000	10,702	2,286
Other (Operating leases)	-	-	19,852
Transportation Services	<u>1,087,290</u>	<u>906,075</u>	<u>747,565</u>
Restructuring	-	-	-
Total Transportation Services	<u>1,087,290</u>	<u>906,075</u>	<u>747,565</u>

See accompanying notes to the financial statements.

TOWN OF OUTLOOK

TOTAL EXPENSES BY FUNCTION

Year ended December 31, 2020
with comparative figures for 2019

	<u>2020</u> <u>Budget</u>	<u>2020</u> <u>Actual</u>	<u>2019</u> <u>Actual</u>
ENVIRONMENTAL SERVICES			
Wages and benefits	\$ 181,600	174,648	461,424
Contractual services	189,456	116,187	129,964
Utilities	14,850	12,580	14,570
Maintenance, materials, and supplies	64,000	69,838	100,357
Grants and contributions			
-operating			
Waste disposal	-	-	-
Public health	-	-	-
-capital			
Waste disposal	-	-	-
Public health	-	-	-
Amortization	47,000	79,450	85,559
Interest	12,000	10,569	10,626
Other (Landfill decommissioning provision)	-	13,169	11,264
Environmental and Public Health Services	<u>508,906</u>	<u>476,441</u>	<u>813,764</u>
Restructuring	<u>-</u>	<u>-</u>	<u>-</u>
Total Environmental and Public Health Services	<u>508,906</u>	<u>476,441</u>	<u>813,764</u>
PLANNING AND DEVELOPMENT SERVICES			
Wages and benefits	-	-	-
Contractual services	60,650	81,021	37,248
Maintenance, materials, and supplies	-	3,024	-
Grants and contributions			
-operating	-	-	-
-capital	-	-	-
Amortization	4,150	1,911	1,967
Interest	-	-	-
Other	-	-	-
Planning and Development Services	<u>64,800</u>	<u>85,956</u>	<u>39,215</u>
Restructuring	<u>-</u>	<u>-</u>	<u>-</u>
Total Planning and Development Services	<u>64,800</u>	<u>85,956</u>	<u>39,215</u>
RECREATION AND CULTURAL SERVICES			
Wages and benefits	431,650	375,122	311,767
Contractual services	115,030	130,746	47,952
Utilities	125,650	130,154	106,538
Maintenance, materials, and supplies	150,500	178,139	160,207
Grants and contributions			
-operating	61,300	53,981	56,659
-capital	-	-	-
Amortization	86,000	196,832	89,171
Interest	10,000	11,589	21,109
Allowance for uncollectibles	-	-	-
Other	-	-	-
Recreation and Cultural Services	<u>980,130</u>	<u>1,076,563</u>	<u>793,403</u>
Restructuring	<u>-</u>	<u>-</u>	<u>-</u>
Total Recreation and Cultural Services	<u>980,130</u>	<u>1,076,563</u>	<u>793,403</u>

See accompanying notes to the financial statements.

TOWN OF OUTLOOK

TOTAL EXPENSES BY FUNCTION

Year ended December 31, 2020
with comparative figures for 2019

	<u>2020</u> <u>Budget</u>	<u>2020</u> <u>Actual</u>	<u>2019</u> <u>Actual</u>
UTILITY SERVICES			
Wages and benefits	\$ 125,100	124,504	111,912
Contractual services	511,250	237,110	361,643
Utilities	72,800	67,268	65,928
Maintenance, materials, and supplies	138,750	134,760	7,338
Grants and contributions	-	-	-
-operating	-	-	-
-capital	-	-	-
Amortization	178,870	168,105	175,749
Interest	23,000	18,812	22,967
Allowance for uncollectibles	-	-	-
Other	-	-	-
Utility Services	<u>1,049,770</u>	<u>750,559</u>	<u>745,537</u>
Restructuring	<u>-</u>	<u>-</u>	<u>-</u>
Total Utility Services	<u>1,049,770</u>	<u>750,559</u>	<u>745,537</u>
 TOTAL EXPENDITURES BY FUNCTION	 \$ <u>5,010,916</u>	 <u>4,552,814</u>	 <u>4,236,246</u>

See accompanying notes to the financial statements.

TOWN OF OUTLOOK
SCHEDULE OF SEGMENT DISCLOSURE BY FUNCTION
Year ended December 31, 2020

Schedule 4

	General Government	Protective Services	Transportation Services	Environmental & Public Health	Planning and Development	Recreation and Culture	Utility Services	Total
Revenues (Schedule 2)								
Fees and charges	\$ 265,626	93,434	10,851	277,936	-	199,474	1,035,282	1,882,603
Tangible capital asset sales - Gain (loss)	-	-	(14,763)	(67,674)	-	(200)	-	(82,637)
Land sales - Gain (loss)	23,885	-	-	-	-	-	-	23,885
Investment income and commissions	36,106	-	-	-	-	-	-	36,106
Other revenues	164	-	-	-	-	-	-	164
Grants - Conditional	-	26,404	-	17,576	-	86,896	-	130,876
Grants - Capital	-	-	-	-	-	441,988	201,692	643,680
Restructurings	-	-	-	-	-	-	-	-
Total revenues	<u>325,781</u>	<u>119,838</u>	<u>(3,912)</u>	<u>227,838</u>	<u>-</u>	<u>728,158</u>	<u>1,236,974</u>	<u>2,634,677</u>
Expenses (Schedule 3)								
Wages & Benefits	507,192	11,350	237,096	174,648	-	375,122	124,504	1,429,912
Professional/Contractual Services	233,766	254,779	146,632	116,187	81,021	130,746	237,110	1,200,241
Utilities	69,545	5,174	69,334	12,580	-	130,154	67,268	354,055
Maintenance, materials and supplies	84,984	40,988	185,873	69,838	3,024	178,139	134,760	697,606
Grants and contributions	2,926	200	-	-	-	53,981	-	57,107
Amortization	10,242	22,803	256,438	79,450	1,911	196,832	168,105	735,781
Interest	27	-	10,702	10,569	-	11,589	18,812	51,699
Allowance for uncollectibles	-	-	-	-	-	-	-	-
Other	13,244	-	-	13,169	-	-	-	26,413
Restructurings	-	-	-	-	-	-	-	-
Total expenses	<u>921,926</u>	<u>335,294</u>	<u>906,075</u>	<u>476,441</u>	<u>85,956</u>	<u>1,076,563</u>	<u>750,559</u>	<u>4,552,814</u>
Surplus (deficit) by function	(596,145)	(215,456)	(909,987)	(248,603)	(85,956)	(348,405)	486,415	(1,918,137)
Taxation and other unconditional revenue (Schedule 1)								<u>3,164,294</u>
Net Surplus (Deficit)								<u>\$ 1,246,157</u>

See accompanying notes to the financial statements.

TOWN OF OUTLOOK
SCHEDULE OF SEGMENT DISCLOSURE BY FUNCTION
Year ended December 31, 2019

Schedule 5

	General Government	Protective Services	Transportation Services	Environmental & Public Health	Planning and Development	Recreation and Culture	Utility Services	Total
Revenues (Schedule 2)								
Fees and charges	\$ 274,837	58,255	11,209	265,194	-	213,329	882,112	1,704,936
Tangible capital asset sales - Gain (loss)	100	500	1,347	-	-	200	-	2,147
Land sales - Gain (loss)	164,640	-	-	-	-	-	-	164,640
Investment income and commissions	67,066	-	-	-	-	-	-	67,066
Other revenues	19,607	-	-	-	-	-	-	19,607
Grants - Conditional	-	5,866	572	13,726	-	44,474	-	64,638
Grants - Capital	-	-	-	-	-	267,705	276,390	544,095
Restructurings	-	-	-	-	-	-	-	-
Total revenues	<u>526,250</u>	<u>64,621</u>	<u>13,128</u>	<u>278,920</u>	<u>-</u>	<u>525,708</u>	<u>1,158,502</u>	<u>2,567,129</u>
Expenses (Schedule 3)								
Wages & Benefits	410,901	5,000	233,982	461,424	-	311,767	111,912	1,534,986
Professional/Contractual Services	211,368	244,798	36,176	129,964	37,248	47,952	361,643	1,069,149
Utilities	46,517	4,778	70,198	14,570	-	106,538	65,928	308,529
Maintenance, materials and supplies	85,745	34,748	144,682	100,357	-	160,207	7,338	533,077
Grants and contributions	2,020	-	-	-	-	56,659	-	58,679
Amortization	10,502	28,679	240,389	85,559	1,967	89,171	175,749	632,016
Interest	951	-	2,286	10,626	-	21,109	22,967	57,939
Allowance for uncollectibles	5,000	-	-	-	-	-	-	5,000
Other	5,755	-	19,852	11,264	-	-	-	36,871
Restructurings	-	-	-	-	-	-	-	-
Total expenses	<u>778,759</u>	<u>318,003</u>	<u>747,565</u>	<u>813,764</u>	<u>39,215</u>	<u>793,403</u>	<u>745,537</u>	<u>4,236,246</u>
Surplus (deficit) by function	(252,509)	(253,382)	(734,437)	(534,844)	(39,215)	(267,695)	412,965	(1,669,117)
Taxation and other unconditional revenue (Schedule 1)								<u>2,996,923</u>
Net Surplus (Deficit)								<u>\$ 1,327,806</u>

See accompanying notes to the financial statements.

TOWN OF OUTLOOK

SCHEDULE OF TANGIBLE CAPITAL ASSETS BY OBJECT

Year ended December 31, 2020
with comparative figures for 2019

	2020							2019	
	General Assets					Infrastructure Assets	General / Infrastructure Assets Under Construction	Total	Total
	Land	Land Improvements	Buildings	Vehicles	Machinery & Equipment	Linear Assets			
Asset cost									
Opening asset costs	\$ 299,732	3,458,015	4,306,413	1,080,892	2,989,669	16,492,972	1,103,101	29,730,794	29,214,849
Additions during the year	-	11,219	95,634	21,623	277,353	-	1,006,799	1,412,628	532,745
Disposals and write-downs during the year	-	-	-	(54,114)	(301,267)	-	-	(355,381)	(16,800)
Transfers (from) assets under construction	-	-	-	-	-	-	-	-	-
Transfer of assets related to restructuring (Schedule 11)	-	-	-	-	-	-	-	-	-
Closing asset costs	<u>299,732</u>	<u>3,469,234</u>	<u>4,402,047</u>	<u>1,048,401</u>	<u>2,965,755</u>	<u>16,492,972</u>	<u>2,109,900</u>	<u>30,788,041</u>	<u>29,730,794</u>
Accumulated amortization cost									
Opening accumulated amortization costs	-	376,491	2,217,345	588,287	1,302,831	6,931,755	-	11,416,709	10,799,483
Add: Amortization taken	-	137,865	77,221	49,829	109,972	360,894	-	735,781	632,016
Less: Accumulated amortization on disposals	-	-	-	(47,114)	(102,815)	-	-	(149,929)	(14,790)
Transfer of assets related to restructuring (Schedule 11)	-	-	-	-	-	-	-	-	-
Closing accumulated amortization costs	<u>-</u>	<u>514,356</u>	<u>2,294,566</u>	<u>591,002</u>	<u>1,309,988</u>	<u>7,292,649</u>	<u>-</u>	<u>12,002,561</u>	<u>11,416,709</u>
Net book value	<u>\$ 299,732</u>	<u>2,954,878</u>	<u>2,107,481</u>	<u>457,399</u>	<u>1,655,767</u>	<u>9,200,323</u>	<u>2,109,900</u>	<u>18,785,480</u>	<u>18,314,085</u>

1. Total contributed/donated assets received in 2020:

\$ -

2. List of assets recognized at nominal value in 2020 are:

-Infrastructure Assets

\$ -

-Vehicles

\$ -

-Machinery and Equipment

\$ -

3. Amount of interest capitalized in 2020:

\$ -

See accompanying notes to the financial statements.

TOWN OF OUTLOOK

SCHEDULE OF TANGIBLE CAPITAL ASSETS BY FUNCTION

Year ended December 31, 2020
with comparative figures for 2019

	2020							2019
	General Government	Protective Services	Transportation Services	Environmental & Public Health	Planning & Development	Recreation & Culture	Water & Sewer	Total
Asset cost								
Opening asset costs	\$ 706,231	688,997	8,789,821	3,701,182	88,087	5,973,486	9,782,990	29,730,794
Additions during the year	26,019	91,683	427,422	542,009	-	255,724	69,771	1,412,628
Disposals and write-downs during the year	-	-	(176,914)	(157,188)	-	(21,279)	-	(355,381)
Transfer of assets related to restructuring (Schedule 11)	-	-	-	-	-	-	-	-
Closing asset costs	<u>732,250</u>	<u>780,680</u>	<u>9,040,329</u>	<u>4,086,003</u>	<u>88,087</u>	<u>6,207,931</u>	<u>9,852,761</u>	<u>30,788,041</u>
Accumulated amortization cost								
Opening accumulated amortization costs	528,914	285,627	4,230,108	452,103	54,908	1,725,285	4,139,764	11,416,709
Add: Amortization taken	10,242	22,803	256,438	79,450	1,911	196,832	168,105	735,781
Less: Accumulated amortization on disposals	-	-	(78,541)	(51,109)	-	(20,279)	-	(149,929)
Transfer of assets related to restructuring (Schedule 11)	-	-	-	-	-	-	-	-
Closing accumulated amortization costs	<u>539,156</u>	<u>308,430</u>	<u>4,408,005</u>	<u>480,444</u>	<u>56,819</u>	<u>1,901,838</u>	<u>4,307,869</u>	<u>12,002,561</u>
Net book value	<u>\$ 193,094</u>	<u>472,250</u>	<u>4,632,324</u>	<u>3,605,559</u>	<u>31,268</u>	<u>4,306,093</u>	<u>5,544,892</u>	<u>18,785,480</u>

See accompanying notes to the financial statements.

TOWN OF OUTLOOK
SCHEDULE OF ACCUMULATED SURPLUS
Year ended December 31, 2020

	<u>2019</u>	<u>Changes</u>	<u>2020</u>
UNAPPROPRIATED SURPLUS	\$ <u>1,882,192</u>	<u>(308,963)</u>	<u>1,573,229</u>
APPROPRIATED RESERVES			
Machinery and equipment	-	-	-
Public reserve	10,448	-	10,448
Capital trust fund	-	-	-
Utility reserve	1,095,037	998,060	2,093,097
Public Health & Welfare	-	-	-
Other reserves	<u>1,018,869</u>	<u>(232,582)</u>	<u>786,287</u>
Total Appropriated	<u>2,124,354</u>	<u>765,478</u>	<u>2,889,832</u>
NET INVESTMENT IN TANGIBLE CAPITAL ASSETS			
Tangible capital assets (Schedule 6)	18,314,085	471,395	18,785,480
Less: Related debt	<u>(1,533,653)</u>	<u>318,247</u>	<u>(1,215,406)</u>
Net Investment in Tangible Capital Assets	<u>16,780,432</u>	<u>789,642</u>	<u>17,570,074</u>
Total Accumulated Surplus	\$ <u>20,786,978</u>	<u>1,246,157</u>	<u>22,033,135</u>

See accompanying notes to the financial statements.

TOWN OF OUTLOOK
SCHEDULE OF MILL RATES AND ASSESSMENTS

Year ended December 31, 2020
with comparative figures for 2019

	<u>PROPERTY CLASS</u>						<u>Total</u>
	<u>Agriculture</u>	<u>Residential</u>	<u>Residential Condominium</u>	<u>Seasonal Residential</u>	<u>Commercial & Industrial</u>	<u>Potash Mine(s)</u>	
Taxable Assessment	\$ 205,695	145,356,880	8,698,880	-	14,923,900	-	\$ 169,185,355
Regional Park Assessment							-
Total Assessment							\$ 169,185,355
Mill Rate Factor(s)	1.7500	1.0000	1.0000	-	3.6300		
Total Base/Minimum Tax (generated for each property class)	-	720,800	-	-	59,150		779,950
Total Municipal Tax Levy (include base and/or minimum tax and special levies)	\$ 2,880	1,814,064	69,591	-	492,540		2,379,075

MILL RATES:

	<u>MILLS</u>
Average Municipal*	14.062
Average School*	4.316
Potash Mill Rate	-
Uniform Municipal Mill Rate	8.000

* Average Mill Rates (multiply the total tax levy for each taxing authority by 1000 and divide by the total assessment for the taxing authority)

See accompanying notes to the financial statements.

TOWN OF OUTLOOK**SCHEDULE OF COUNCIL REMUNERATION**

Year ended December 31, 2020
with comparative figures for 2019

Position	Name	<u>Remuneration</u>	<u>Reimbursed Costs</u>	<u>Total</u>
Mayor	Maureen Weiterman	\$ 975	-	975
Deputy Mayor	Kyle McLeod	9,899	344	10,243
Councillor	Kevin Grotheim	9,074	381	9,455
Councillor	Sharon Bruce	600	-	600
Councillor	Ryan Husband	600	-	600
Councillor	Bob Stephenson	450	-	450
Councillor	Justin Turton	450	-	450
Former Mayor	Ross Derdall	17,625	-	17,625
Former Deputy Mayor	Dave Simonson	10,875	283	11,158
Former Councillor	Maureen Aplin	15,602	591	16,193
Former Councillor	Floyd Childerhose	10,275	-	10,275
Former Councillor	Donna Smith	<u>8,475</u>	<u>367</u>	<u>8,842</u>
Total		<u>\$ 84,900</u>	<u>1,966</u>	<u>86,866</u>

See accompanying notes to the financial statements.

TOWN OF OUTLOOK
SCHEDULE OF RESTRUCTURING
Year ended December 31, 2020

Carrying Amount of Assets and Liabilities Transferred/Received at Restructuring Date

Cash and temporary investments	\$ -
Taxes Receivable - Municipal	-
Other accounts receivable	-
Land for resale	-
Long-term investments	-
Debt charges recoverable	-
Bank indebtedness	-
Accounts payable	-
Accrued liabilities payable	-
Deposits	-
Deferred revenue	-
Accrued landfill costs	-
Liability for contaminated sites	-
Other liabilities	-
Long-term debt	-
Lease obligations	-
Tangible capital assets	-
Prepayments and deferred charges	-
Stock and supplies	-
Other	-
Total Net Carrying Amount Received (Transferred)	\$ -

See accompanying notes to the financial statements.