

TOWN OF OUTLOOK

Auditor's Report

Financial Statements

December 31, 2021

MANAGEMENT'S RESPONSIBILITY


To the Ratepayers of
Town of Outlook:

Management is responsible for the preparation and presentation of the accompanying financial statements, including responsibility for significant accounting judgments and estimates in accordance with Canadian public sector accounting standards. The preparation of the statements necessarily includes selecting appropriate accounting principles and methods, and making decisions affecting the measurement of transactions in which objective judgments and estimates by management is required.

In discharging its responsibilities for the integrity and fair presentation of the financial statements, management designs and maintains the necessary accounting, budget and other related internal controls to provide reasonable assurance that transactions are appropriately authorized and accurately recorded, that assets are properly accounted for and safeguarded, and that financial records are properly maintained to provide reliable information for the preparation of the financial statements.

The Council is composed of elected officials who are not employees of the Town. The Council is responsible for overseeing management in the performance of its financial reporting responsibilities. The Council fulfils these responsibilities by reviewing the financial information prepared by the administration and discussing relevant matters with external auditors. The Council is also responsible for recommending the appointment of the Town's external auditors.

Jensen Stromberg Chartered Professional Accountants, an independent firm of Chartered Professional Accountants, is appointed by the Council to audit the financial statements and report directly to them; their report follows. The external auditors have full and free access to, and meet periodically and separately with, both the Council and administration to discuss their audit findings.



Mayor



Administrator

INDEPENDENT AUDITOR'S REPORT

To the Mayor and Council of Town of Outlook

Report on the Financial Statements

Opinion

We have audited the financial statements of Town of Outlook, which comprise the statement of financial position as at December 31, 2021 and the statements of financial activities, changes in net financial assets, and changes in financial position for the year then ended, and notes to the financial statements, including a summary of significant accounting policies.

In our opinion, the accompanying financial statements, present fairly, in all material respects, the financial position of the Town as at December 31, 2021 and its financial performance and cash flows for the year then ended in accordance with Canadian public sector accounting standards.

Basis for Opinion

We conducted our audit in accordance with Canadian generally accepted auditing standards. Our responsibilities under those standards are further described in the *Auditor's Responsibilities for the Audit of the Financial Statements* section of our report. We are independent of the Town in accordance with the ethical requirements that are relevant to our audit of the financial statements in Canada, and we have fulfilled our other ethical responsibilities in accordance with these requirements. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

Responsibilities of Management and Those Charged with Governance for the Financial Statements

Management is responsible for the preparation and fair presentation of these financial statements in accordance with Canadian public sector accounting standards, and for such internal control as management determines is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, management is responsible for assessing the Town's ability to continue as a going concern, disclosing, as applicable, matters related to going concern and the use of the going concern basis of accounting unless management either intends to liquidate the Town or cease operations, or has no realistic alternative but to do so.

Those charged with governance are responsible for overseeing the Town's financial reporting process.

Auditor's Responsibility for the Audit of the Financial Statements

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion. Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with Canadian generally accepted auditing standards will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of these financial statements.

As part of an audit in accordance with Canadian generally accepted auditing standards, we exercise professional judgment and maintain professional skepticism throughout the audit. We also:

- Identify and assess the risks of material misstatement of the financial statements, whether due to fraud or error, design and perform audit procedures responsive to those risks, and obtain audit evidence that is sufficient and appropriate to provide a basis for our opinion. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control.
- Obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the Town's internal control.
- Evaluate the appropriateness of accounting policies used and the reasonableness of accounting estimates and related disclosures made by management.
- Conclude on the appropriateness of management's use of the going concern basis of accounting and, based on the audit evidence obtained, whether a material uncertainty exists related to events or conditions that may cast significant doubt on the Town's ability to continue as a going concern. If we conclude that a material uncertainty exists, we are required to draw attention in our auditor's report to the related disclosures in the financial statements, or if such disclosures are inadequate, to modify our opinion. Our conclusions are based on the audit evidence obtained up to the date of our auditor's report. However, future events or conditions may cause the Town to cease to continue as a going concern.
- Evaluate the overall presentation, structure and content of the financial statements, including the disclosures, and whether the financial statements represent the underlying transactions and events in a manner that achieves fair presentation.

We communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit and significant audit findings, including any significant deficiencies in internal control that we identify during our audit.

Saskatoon, Saskatchewan
June 22, 2022


Chartered Professional Accountants

TOWN OF OUTLOOK

Statement 1

STATEMENT OF FINANCIAL POSITION

December 31, 2021
with comparative figures for 2020

	<u>2021</u>	<u>2020</u>
<u>ASSETS</u>		
Financial assets:		
Cash and temporary investments (Note 2)	\$ 2,677,151	4,383,799
Taxes Receivable - Municipal (Note 3)	100,033	131,671
Other accounts receivable (Note 4)	560,011	519,299
Land for re-sale (Note 5)	2,807,885	894,916
Long-term investments (Note 6)	500	500
Debt charges recoverable	-	-
Other	-	-
	<hr/>	<hr/>
Total financial assets	6,145,580	5,930,185
<u>LIABILITIES</u>		
Bank indebtedness (Note 7)	-	-
Accounts payable	183,677	459,952
Accrued liabilities payable	-	-
Deposits	92,689	75,379
Deferred revenue	3,590	3,347
Accrued landfill costs (Note 8)	899,161	1,024,434
Liability for contaminated sites	-	-
Other liabilities	51,817	34,715
Long-term debt (Note 9)	580,221	947,639
Lease obligations (Note 10)	213,932	267,767
	<hr/>	<hr/>
Total liabilities	2,025,087	2,813,233
NET FINANCIAL ASSETS (DEBT)	4,120,493	3,116,952
Non-financial assets:		
Tangible capital assets (Schedule 6, 7)	18,629,122	18,714,808
Prepaid and deferred charges	-	110,583
Stock and supplies	77,229	90,790
	<hr/>	<hr/>
Total non-financial assets	18,706,351	18,916,181
Accumulated surplus (Schedule 8)	\$ 22,826,844	22,033,133

APPROVED ON BEHALF OF COUNCIL:

_____ Mayor

_____ Councillor

See accompanying notes to the financial statements.

TOWN OF OUTLOOK

Statement 2

STATEMENT OF FINANCIAL ACTIVITIES

Year ended December 31, 2021
with comparative figures for 2020

		<u>2021</u> <u>Budget</u>	<u>2021</u> <u>Actual</u>	<u>2020</u> <u>Actual</u>
Revenues:				
Taxes and other unconditional revenue	(Schedule 1)	\$ 3,067,365	3,053,849	3,164,294
Fees and charges	(Schedule 4, 5)	2,000,877	2,184,364	1,882,603
Conditional grants	(Schedule 4, 5)	101,830	105,794	130,876
Tangible capital asset sales - gain (loss)	(Schedule 4, 5)	-	(518,770)	(82,637)
Land sales - gain	(Schedule 4, 5)	-	158,199	23,885
Investment income and commissions	(Schedule 4, 5)	28,282	28,406	36,106
Restructurings	(Schedule 4, 5)	-	-	-
Other revenues	(Schedule 4, 5)	<u>500</u>	<u>97</u>	<u>164</u>
Total Revenues		5,198,854	5,011,939	5,155,291
Expenditures:				
General government services	(Schedule 3)	891,819	917,375	921,927
Protective services	(Schedule 3)	377,052	324,474	335,294
Transportation services	(Schedule 3)	1,024,771	949,630	906,075
Environmental and public health services	(Schedule 3)	694,755	514,999	476,441
Planning and development services	(Schedule 3)	137,911	23,743	85,956
Recreation and cultural services	(Schedule 3)	1,261,064	1,087,868	1,076,563
Utility services	(Schedule 3)	978,707	686,468	750,559
Restructurings	(Schedule 3)	<u>-</u>	<u>-</u>	<u>-</u>
Total Expenditures		<u>5,366,079</u>	<u>4,504,557</u>	<u>4,552,815</u>
Surplus (deficit) of revenues over expenditures before other capital contributions		<u>(167,225)</u>	<u>507,382</u>	<u>602,476</u>
Provincial/Federal capital grants and contributions	(Schedule 4, 5)	<u>72,921</u>	<u>286,329</u>	<u>643,680</u>
Surplus (deficit) of revenues over expenditures		(94,304)	793,711	1,246,156
Accumulated surplus (deficit), beginning of year		<u>22,033,133</u>	<u>22,033,133</u>	<u>20,786,977</u>
Accumulated surplus (deficit), end of year		<u>\$ 21,938,829</u>	<u>22,826,844</u>	<u>22,033,133</u>

See accompanying notes to the financial statements.

TOWN OF OUTLOOK

Statement 3

STATEMENT OF CHANGES IN NET FINANCIAL ASSETS

Year ended December 31, 2021
with comparative figures for 2020

	<u>2021</u> <u>Budget</u>	<u>2021</u> <u>Actual</u>	<u>2020</u> <u>Actual</u>
Surplus (deficit)	\$ (94,304)	793,711	1,246,156
(Acquisition) of tangible capital assets	(1,961,854)	(1,190,696)	(1,341,958)
Amortization of tangible capital assets	742,152	746,561	735,781
Proceeds on disposal of tangible capital assets	135,000	11,050	122,815
Loss (gain) on disposal of tangible capital assets	-	518,770	82,637
Transfer of assets/liabilities in restructuring transactions	-	-	-
Surplus (deficit) of capital expenses over expenditures	<u>(1,084,702)</u>	<u>85,685</u>	<u>(400,725)</u>
(Acquisition) of supplies inventories	-	(5,914)	(4,983)
(Acquisition) of prepaid expenses	-	-	(110,580)
Consumption of supplies inventories	-	19,477	48,825
Use of prepaid expenses	-	<u>110,582</u>	<u>106,067</u>
Surplus (deficit) of expenses of other non-financial over expenditures	<u>(1,084,702)</u>	<u>124,145</u>	<u>39,329</u>
Increase (decrease) in Net Financial Assets	(2,263,708)	1,003,541	884,760
Net Financial Assets (Debt) - Beginning of the year	<u>3,116,952</u>	<u>3,116,952</u>	<u>2,232,192</u>
Net Financial Assets (Debt)- End of year	<u>\$ 853,244</u>	<u>4,120,493</u>	<u>3,116,952</u>

See accompanying notes to the financial statements.

TOWN OF OUTLOOK

Statement 4

STATEMENT OF CHANGES IN FINANCIAL POSITION

Year ended December 31, 2021
with comparative figures for 2020

	<u>2021</u>	<u>2020</u>
Cash provided by (used in) the following activities:		
Operating:		
Surplus (deficit)	\$ 793,711	1,246,156
Amortization	746,561	735,781
Loss (gain) on disposal of tangible capital assets	<u>518,770</u>	<u>82,637</u>
	2,059,042	2,064,574
Change in assets/liabilities		
Taxes receivable - Municipal	31,637	104,738
Other accounts receivable	(40,712)	(120,682)
Land for re-sale	(1,912,969)	(105,833)
Other financial assets	-	-
Accounts and accrued liabilities payable	(276,276)	397,894
Deposits	17,311	(12,955)
Deferred revenue	244	(5,935)
Accrued landfill costs	(125,273)	13,169
Liability for contaminated sites	-	-
Other liabilities	17,102	(12,830)
Stock and supplies	13,561	43,842
Prepayments and deferred charges	110,583	(4,515)
Other	<u>-</u>	<u>-</u>
Net cash from (used for) operations	<u>(105,750)</u>	<u>2,361,467</u>
Capital:		
Acquisition of capital assets	(1,190,696)	(1,341,958)
Proceeds from the disposal of capital assets	11,050	122,815
Other capital	<u>-</u>	<u>-</u>
Net cash used for capital	<u>(1,179,646)</u>	<u>(1,219,143)</u>
Investing:		
Long-term investments	-	-
Other investments	<u>-</u>	<u>-</u>
Net cash from investing	<u>-</u>	<u>-</u>
Financing activities:		
Debt charges recovered	-	-
Long-term debt issued	-	-
Long-term debt repaid	(367,417)	(360,021)
Capital leases	<u>(53,835)</u>	<u>41,675</u>
Net cash used for financing	<u>(421,252)</u>	<u>(318,346)</u>
Increase (decrease) in cash resources	(1,706,648)	823,978
Cash and temporary investments, beginning of year	<u>4,383,799</u>	<u>3,559,821</u>
Cash and temporary investments, end of year (Note 2)	<u>\$ 2,677,151</u>	<u>4,383,799</u>

See accompanying notes to the financial statements.

TOWN OF OUTLOOK

NOTES TO THE FINANCIAL STATEMENTS

December 31, 2021

1. SIGNIFICANT ACCOUNTING POLICIES

The financial statements of the municipality are prepared by management in accordance with Canadian public sector accounting standards, as recommended by the Chartered Professional Accountants of Canada. Significant aspects of the accounting policies are as follows:

(a) Basis of Accounting

The financial statements are prepared using the accrual basis of accounting. The accrual basis of accounting recognizes revenues as they become available and measurable; expenses are recognized as they are incurred and measurable as a result of the receipt of goods and services and the creation of a legal obligation to pay.

(b) Reporting Entity

The financial statements consolidate the assets, liabilities and flow of resources of the Town. The entity is comprised of all organizations owned or controlled by the Town and are, therefore, accountable to the Council for the administration of their financial affairs and resources.

(c) Collection of funds for other authorities

Collection of funds by the municipality for the school board and conservation and development authorities are collected and remitted in accordance with the relevant legislation. The amounts collected are disclosed in Note 3.

(d) Government Transfers

Government transfers are the transfer of assets from senior levels of government that are not the result of an exchange transaction, are not expected to be repaid in the future, or the result of a direct financial return. Government transfers are recognized as either expenditures or revenues in the period that the events giving rise to the transfer occurred, as long as:

- a) the transfer is authorized;
- b) eligibility criteria have been met by the recipient; and
- c) a reasonable estimate of the amount can be made

Unearned government transfer amounts received but not earned will be recorded as deferred revenue. Earned government transfer amounts not received will be recorded as an amount receivable.

(e) Deferred Revenue - Fees and Charges

Certain user charges and fees are collected for which the related services have yet to be performed. Revenue is recognized in the period when the related expenses are incurred or services performed.

(f) Local Improvement Charges

Local improvement projects financed by frontage taxes recognize any prepayment charges as revenue in the period assessed.

TOWN OF OUTLOOK
NOTES TO THE FINANCIAL STATEMENTS

December 31, 2021

1. SIGNIFICANT ACCOUNTING POLICIES (continued)

(g) Net-Financial Assets

Net-financial assets at the end of an accounting period are the net amount of financial assets less liabilities outstanding. Financial assets represent items such as cash and those other assets on hand which could provide resources to discharge existing liabilities or finance future operations. These include realizable assets which are convertible to cash and not intended for consumption in the normal course of operations.

(h) Non-Financial Assets

Tangible capital and other non-financial assets are accounted for as assets by the government because they can be used to provide government services in future periods. These assets do not normally provide resources to discharge the liabilities of the government unless they are sold.

(i) Appropriated Reserves

Reserves are established at the discretion of Council to designate surplus for future operating and capital transactions. Amounts designated are described on Schedule 8.

(j) Property Tax Revenue

Property tax revenue is based on assessments determined in accordance with Saskatchewan Legislation and the formulas, principles, and rules in the Saskatchewan Assessment Manual. Tax mill rates are established annually by Council following the guidance of the Government of Saskatchewan. Tax revenues are recognized when the tax has been authorized by bylaw and the taxable event has occurred. Requisitions operate as a flow through and are excluded from municipal revenue.

(k) Investments

Portfolio investments are valued at the lower of cost, less any provisions for other than temporary impairment.

Investments with terms longer than one year have been classified as other long-term investments concurrent with the nature of the investment.

(l) Inventories

Inventories of materials and supplies expected to be used by the municipality are valued at the lower of cost or replacement cost. Inventories of land, materials and supplies held for resale are valued at the lower of cost or net realizable value. Cost is determined by the average cost method. Net realizable value is the estimated selling price of the inventory in the ordinary course of business.

TOWN OF OUTLOOK

NOTES TO THE FINANCIAL STATEMENTS

December 31, 2021

1. SIGNIFICANT ACCOUNTING POLICIES (continued)

(m) **Tangible Capital Assets**

All tangible capital asset acquisitions or betterments made throughout the year are recorded at their acquisition cost. Initial costs for tangible capital assets that were acquired and developed prior to 2009 were obtained via historical cost information or using current fair market values discounted by a relevant inflation factor back to the point of acquisition. Donated tangible capital assets received are recorded at their fair market value at the date of the contribution. The tangible capital assets that are recognized at a nominal value are disclosed on Schedule 6. The costs of these tangible capital assets less any residual value are amortized over the asset's useful life using the straight-line method of amortization. The Town's tangible capital asset useful lives are estimated as follows:

<i>General Assets</i>	<u>Asset</u>	<u>Useful Life</u>
	Land	Indefinite
	Land improvements	5 to 20 years
	Buildings	10 to 50 years
	Vehicles and equipment	
	Vehicles	5 to 25 years
	Machinery & Equipment	5 to 25 years
<i>Infrastructure Assets</i>		
	Water and sewer	30 to 75 years
	Road network assets	10 to 40 years

Government contributions: Government contributions for the acquisition of capital assets are reported as capital revenue and do not reduce the cost of the related asset.

Works of art and other unrecognized assets: Assets that have a historical or cultural significance, which include works of art, monuments and other cultural artifacts are not recognized as tangible capital assets because a reasonable estimate of future benefits associated with this property cannot be made.

Capitalization of interest: The Town does not capitalize interest incurred while a tangible capital asset is under construction.

Leases: All leases are recorded on the financial statements as either a capital or operating lease. Any lease that transfers the majority of benefits and risk associated with the leased asset is classified as a capital lease. At the inception of a capital lease, an asset and a payment obligation are recorded at an amount equal to the lesser of the present value of the minimum lease payments and the asset's fair market value. Assets under capital leases are amortized on a straight line basis, over their estimated useful lives (lease term). Any other lease not meeting the before-mentioned criteria is classified as an operating lease and rental payments are expensed as incurred.

(n) **Landfill liability**

The Town of Outlook maintains an active waste disposal site, as well as a waste disposal site that has been closed to the public (Note 8).

TOWN OF OUTLOOK

NOTES TO THE FINANCIAL STATEMENTS

December 31, 2021

1. SIGNIFICANT ACCOUNTING POLICIES (continued)

(o) **Liability for contaminated sites**

Contaminated sites are a result of contamination being introduced into air, soil, water or sediment of a chemical, organic or radioactive material or live organism that exceeds an environmental standard. The liability is recorded net of any expected recoveries. A liability for remediation of contaminated sites is recognized when all the following criteria are met:

- a) an environmental standard exists;
- b) contamination exceeds the environmental standard;
- c) the municipality:
 - i. is directly responsible; or
 - ii. accepts responsibility;
- d) it is expected that future economic benefits will be given up; and
- e) a reasonable estimate of the amount can be made.

(p) **Trust Funds**

Funds held in trust for others are neither included in the Town's assets or equity. They are disclosed in Note 14.

(q) **Employee benefit plans**

Contributions to the municipality's defined benefit plans are expensed when contributions are made. Under the defined benefit plan, the municipality's obligations are limited to its contributions.

(r) **Measurement Uncertainty**

The preparation of the financial statements in conformity with Canadian public sector accounting standards requires management to make estimates and assumptions that affect the reported amounts of assets and liabilities and disclosure of contingent assets and liabilities at the date of the financial statements, and the reported amounts of revenue and expenditures during the period. Accounts receivable are stated after evaluation as to their collectability and an appropriate allowance for doubtful accounts is provided where considered necessary.

The measurement of materials and supplies are based on estimates of volume and quality. The 'Opening asset costs' of tangible capital assets have been estimated where actual costs were not available. Amortization is based on the estimated useful lives of tangible capital assets.

These estimates and assumptions are reviewed periodically and as adjustments become necessary, they are reported in earnings in the period in which they become known.

TOWN OF OUTLOOK
NOTES TO THE FINANCIAL STATEMENTS

December 31, 2021

1. SIGNIFICANT ACCOUNTING POLICIES (continued)

(s) Basis of Segmentation/Segment Report

The Town follows the Public Sector Accounting Board's recommendations requiring financial information to be provided on a segmented basis. Town services have been segmented by grouping activities that have similar service objectives (by function). Revenues that are directly related to the costs of the function have been attributed to each segment. Interest is allocated to functions based on the purpose of specific borrowing.

These segments (functions) are as follows:

General Government: The general government segment provides for the administration of the Town.

Protective Services: Protective services is comprised of expenses for Police and Fire protection.

Transportation Services: The transportation services segment is responsible for the delivery of public works services related to the development and maintenance of roadway systems and street lighting.

Environmental and Public Health: The environmental segment provides waste disposal and other environmental services. The public health segment provides for expenses related to public health services in the Town.

Planning and Development: The planning and development segment provides for neighbourhood development and sustainability.

Recreation and Culture: The recreation and culture segment provides for community services through the provision of recreation and leisure services.

Utility Services: The utility services segment provides for the delivery of water, collecting and treating of wastewater and providing collection and disposal of solid waste.

2. CASH AND TEMPORARY INVESTMENTS

	<u>2021</u>	<u>2020</u>
Cash	\$ 2,677,151	4,383,799
Temporary investments	<u>-</u>	<u>-</u>
	<u>\$ 2,677,151</u>	<u>4,383,799</u>

Cash and temporary investments include balances with banks, term deposits, marketable securities and short-term investments with maturities of three months or less.

TOWN OF OUTLOOK
NOTES TO THE FINANCIAL STATEMENTS

December 31, 2021

3. TAXES AND GRANTS IN LIEU RECEIVABLE

	<u>2021</u>	<u>2020</u>
Municipal: - Current	\$ 74,004	75,174
- Arrears	<u>26,029</u>	<u>56,497</u>
	100,033	131,671
Less: allowance for uncollectibles	<u>-</u>	<u>-</u>
Total municipal taxes receivable	<u>100,033</u>	<u>131,671</u>
School: - Current	22,633	22,380
- Arrears	<u>4,474</u>	<u>10,876</u>
Total school taxes receivable	<u>27,107</u>	<u>33,256</u>
Other: - Current	-	-
- Arrears	<u>-</u>	<u>-</u>
Total other collections receivable	<u>-</u>	<u>-</u>
Total taxes and grants in lieu receivable	127,140	164,927
Deduct taxes receivable to be collected on behalf of other organizations	<u>(27,107)</u>	<u>(33,256)</u>
Total taxes receivable - Municipal	<u>\$ 100,033</u>	<u>131,671</u>

4. OTHER ACCOUNTS RECEIVABLE

	<u>2021</u>	<u>2020</u>
Federal government	\$ 187,737	99,039
Provincial government	27,601	35,053
Local government	705	40,403
Utility	305,790	278,395
Trade	37,237	66,409
Other	<u>941</u>	<u>-</u>
Total other accounts receivable	560,011	519,299
Less: allowance for uncollectibles	<u>-</u>	<u>-</u>
Net other accounts receivable	<u>\$ 560,011</u>	<u>519,299</u>

5. LAND FOR RESALE

	<u>2021</u>	<u>2020</u>
Tax title property	\$ -	-
Less: - allowance for market value adjustment	<u>-</u>	<u>-</u>
Net tax title property	<u>-</u>	<u>-</u>
Other land for resale	2,807,885	894,916
Less: - allowance for market value adjustment	<u>-</u>	<u>-</u>
Net other land	<u>2,807,885</u>	<u>894,916</u>
Total land for resale	<u>\$ 2,807,885</u>	<u>894,916</u>

TOWN OF OUTLOOK
NOTES TO THE FINANCIAL STATEMENTS

December 31, 2021

6. LONG-TERM INVESTMENTS

	<u>2021</u>	<u>2020</u>
Equity in Riverbend Co-operative	\$ <u>500</u>	<u>500</u>

7. BANK INDEBTEDNESS

Credit Arrangements

At December 31, 2021, the Town had a line of credit totaling \$350,000, none of which was drawn at year-end. The line of credit is authorized through a municipal borrowing resolution.

8. ACCRUED LANDFILL COSTS

	<u>2021</u>	<u>2020</u>
Accrued landfill costs	\$ <u>899,161</u>	<u>1,024,434</u>

The Town maintains an active waste disposal site. The Town has accrued \$33,881 of the estimated total landfill closure and post closure care expenses. The estimated liability for these expenses is recognized as the landfill's useful life is expended. Estimated total expenditures are represented by the sum of the discounted future cash flows for closure and post closure care activities discounted at the Town's average long-term borrowing rate of 4% (2020 - 4%). The estimated remaining useful life of the landfill is 89%.

The Town is also in the process of decommissioning a waste disposal site that has been closed to the public, and undergone environmental assessment. Based on engineering reports prepared for the Town, there is an estimated closure and post closure cost of \$865,279 (2020 - \$1,000,000) that has been recorded as an accrued liability.

The Town has accrued the expected future cost for environmental matters based on management's best estimate of these liabilities. By their nature, these estimates are subject to measurement uncertainty, and the effect on the financial statements of changes in such estimates in future periods could be significant.

Landfill closure and post-closure care requirements have been defined in accordance with the Environmental Act and include final covering and landscaping of the landfill, pumping of ground, methane gas and leachate management, and ongoing environmental monitoring, site inspection and maintenance. The reported liability is based on estimates and assumptions with respect to events extending over a post closure period using the best information that is available to management. Future events may result in significant changes to the estimated total expense, capacity used or total capacity and the estimated liability, and would be recognized prospectively, as a change in estimate, when applicable.

TOWN OF OUTLOOK

NOTES TO THE FINANCIAL STATEMENTS

December 31, 2021

9. LONG-TERM DEBT

a) The authorized debt limit for the Town is \$4,008,236. The authorized debt limit for a Town is the total amount of the Town's own source revenues for the preceding year (the *Municipalities Act* section 161(1)). The incremental debt above the debt limit authorized in the *Municipalities Act* is approved by the Saskatchewan Municipal Board.

b) Bank loans:

	<u>2021</u>	<u>2020</u>
Bank of Montreal loan, repayable in annual payments of \$193,407, plus monthly interest at 3.38%	\$ 580,221	773,629
Bank of Montreal loan, repayable in quarterly payments of \$44,561; including interest at 4.18%	-	174,010
	<u>\$ 580,221</u>	<u>947,639</u>

Future principal and interest payments are as follows:

Year	Principal	Interest	Current Total
2022	\$ 193,407	16,343	209,750
2023	193,407	9,806	203,213
2024	193,407	3,269	196,676
2025	-	-	-
2026	-	-	-
Thereafter	-	-	-
Balance	<u>\$ 580,221</u>	<u>29,418</u>	<u>609,639</u>

10. LEASE OBLIGATIONS

Capital lease obligations for:

- Volvo L70J Wheel Loader, repayable in monthly payments of \$3,797,
- Case 580SN Tractor Loader, repayable in monthly payments of \$1,412,
- Kubota 60" Zero Turn Mower, repayable in monthly payments of \$1,822.

Future minimum lease payments under the capital leases together with the balance of the obligation due under capital leases are as follows:

2022		\$ 66,148
2023		66,148
2024		82,498
2025		<u>16,858</u>
Total future minimum lease payments		231,652
Amounts representing interest at a weighted average rate of 5%		<u>(17,720)</u>
Capital lease liability		<u>\$ 213,932</u>

TOWN OF OUTLOOK
NOTES TO THE FINANCIAL STATEMENTS
December 31, 2021

11. PENSION PLAN

Employees of the Town participate in the Municipal Employee Pension Plan ("MEPP"), which is a multi-employer defined benefit pension plan. The Commission of MEPP, representing plan member employers, is responsible for overseeing the management of the pension plan, including investment of assets and administration of benefits. The Town matches all employees' contributions to the plan.

The Town's pension expense for the 2021 year was \$90,985 (2020 - \$78,080). The benefits accrued to the municipality's employees from MEPP are calculated using the following: pensionable years of service, highest average salary, and the plan accrual rate.

Based on the latest information available (December 31, 2021 Audited Financial Statements) the Municipal Employees Pension Plan had a surplus in the net assets available for benefits of \$1,144,386,000. This is based on the most recent actuarial valuation, completed December 31, 2020. The Town's portion of this is not readily determinable.

TOWN OF OUTLOOK
NOTES TO THE FINANCIAL STATEMENTS

December 31, 2021

12. RECENT ACCOUNTING PRONOUNCEMENTS

A number of new and amended standards have been issued that may impact the Town:

Standards effective on or after April 1, 2022:

PS 1201 Financial Statement Presentation replaces PS 1200 with revised general reporting principles and standards of presentation and disclosure in government financial statements. Requires a new statement of re-measurement gains and losses separate from the statement of operations arising from the re-measurement of financial instruments and items denominated in foreign currencies, as well as the government's proportionate share of other comprehensive income that arises when a government includes the results of government business enterprises and partnerships. Effective in the period PS 3450 and PS 2601 are adopted.

PS 2601 Foreign Currency Translation replaces PS 2600 with revised guidance on the recognition, presentation and disclosure of transactions that are denominated in a foreign currency. Requires that monetary assets and liabilities denominated in a foreign currency and non-monetary items included in the fair value category, denominated in a foreign currency, be adjusted to reflect the exchange rates in effect at the financial statement date. Unrealized gains and losses are to be presented in the statement of re-measurement gains and losses.

PS 3041 Portfolio Investments replaces PS 3040 with revised guidance on accounting for, and presentation and disclosure of portfolio investments. Removes the distinction between temporary and portfolio investments. Upon adoption of PS 3450 and PS 3041, PS 3030, Temporary Investments, will no longer apply. Effective in the period PS 3450, PS 2601 and PS 1201 are adopted.

PS 3450 Financial Instruments is a new standard establishing guidance on the recognition, measurement, presentation and disclosure of financial instruments, including derivatives. The standard requires fair value measurement of derivatives and equity instrument that are quoted in an active market; all other financial instruments can be measured at cost/amortized cost or fair value at the election of the government. Unrealized gains and losses are presented in a new statement of re-measurement gains and losses. There is the requirement to disclose the nature and extent of risks arising from financial instruments and clarification is given for the de-recognition of financial liabilities.

PS 3280 Asset Retirement Obligations is a new standard establishing guidance on the accounting and reporting of legal obligations associated with the retirement of tangible capital assets controlled by a government or government organization. A liability for a retirement obligation can apply to tangible capital assets either in productive use or no longer in productive use. As this standard includes solid waste landfill sites active and post-closing obligations, upon adoption of this new standard, existing Solid Waste Landfill Closure and Post-Closure Liability section PS 3270 will be withdrawn.

Standards effective on or after April 1, 2023:

PS 3400 Revenue is a new standard establishing guidance on how to account for and report on revenue. The standard provides a framework for recognizing, measuring and reporting revenues that arise from transactions that include performance obligations and transactions that do not have performance obligations. Performance obligations are enforceable promises to provide specific goods or services to a specific payer.

The Town continues to assess the impacts of the above accounting standards. The extent of impact resulting from the adoption of these standards is not known at this time.

TOWN OF OUTLOOK
NOTES TO THE FINANCIAL STATEMENTS

December 31, 2021

13. COMPARATIVE FIGURES

The prior year's comparative figures have been reclassified to conform to the current year's method of presentation.

14. TRUSTS ADMINISTERED BY THE TOWN

The Town of Outlook, the Rural Municipality of Rudy, and the Rural Municipality of Fertile Valley jointly share the operations of the Health Centre. The Town of Outlook holds the funds from the Health Centre operations in a separate bank account and distributes the funds accordingly should any repair or maintenance be required.

Health Centre	<u>2021</u>	<u>2020</u>
Balance, beginning of year	\$ 259,470	220,848
Interest	1,384	1,815
Revenues	43,250	36,807
Expenditures	<u>(102,618)</u>	<u>-</u>
Balance, end of year	<u>\$ 201,486</u>	<u>259,470</u>

15. BUDGET

The Financial Plan (Budget) was adopted by Council on June 23, 2021. The Budget was not prepared on a basis consistent with that used to report actual results. The Budget was prepared on a modified accrual basis while Public Sector Accounting Standards require a full accrual basis. The Budget showed transfers in and out of reserves as expense and revenue, as well as expensing tangible capital assets and including long-term debt issuance as revenues and long-term debt repayments as expenses. As a result, the Budget figures presented in the statements of operations and change in net financial assets include the following adjustments:

	<u>2021</u>
Budget net surplus	\$ 202,106
Add: Transfer to reserve	131,147
Less: Transfer from reserve	<u>(427,557)</u>
Budget surplus per statement of operations	<u>\$ (94,304)</u>

TOWN OF OUTLOOK

SCHEDULE OF TAXES AND OTHER UNCONDITIONAL REVENUES

Year ended December 31, 2021
with comparative figures for 2020

	<u>2021</u> <u>Budget</u>	<u>2021</u> <u>Actual</u>	<u>2020</u> <u>Actual</u>
TAXES			
General municipal tax levy	\$ 2,430,000	2,424,512	2,379,075
Abatements and adjustments	(15,454)	(24,987)	(14,540)
Discount on current year taxes	<u>(100,000)</u>	<u>(98,948)</u>	<u>(100,216)</u>
Net municipal taxes	2,314,546	2,300,577	2,264,319
Potash tax share	-	-	-
Trailer license fees	-	-	20,043
Penalties on tax arrears	25,000	16,756	26,202
Special tax levy	-	-	-
Other	<u>-</u>	<u>-</u>	<u>-</u>
Total Taxes	<u>2,339,546</u>	<u>2,317,333</u>	<u>2,310,564</u>
UNCONDITIONAL GRANTS			
Revenue sharing	513,319	513,319	517,979
Organized Hamlet	-	-	-
Other (Safe Restart)	<u>-</u>	<u>-</u>	<u>135,951</u>
Total Unconditional Grants	<u>513,319</u>	<u>513,319</u>	<u>653,930</u>
GRANTS IN LIEU OF TAXES			
Federal	28,000	20,992	26,960
Provincial			
S.P.C. Electrical	-	-	-
SaskEnergy Gas	71,500	55,157	70,838
TransGas	-	-	-
SPMC - Municipal Share	-	-	-
Sasktel	-	-	-
Other	<u>-</u>	<u>-</u>	<u>-</u>
Local/Other			
Housing Authority	-	-	-
C.P.R. Mainline	-	-	-
Treaty Land Entitlement	-	-	-
Other	<u>-</u>	<u>-</u>	<u>-</u>
Other Government Transfers			
S.P.C. Surcharge	115,000	147,048	102,002
SaskEnergy Surcharge	-	-	-
Other	<u>-</u>	<u>-</u>	<u>-</u>
Total Grants in Lieu of Taxes	<u>214,500</u>	<u>223,197</u>	<u>199,800</u>
TOTAL TAXES AND OTHER UNCONDITIONAL REVENUE	<u>\$ 3,067,365</u>	<u>3,053,849</u>	<u>3,164,294</u>

See accompanying notes to the financial statements.

TOWN OF OUTLOOK

SCHEDULE OF OPERATING AND CAPITAL REVENUE BY FUNCTION

Year ended December 31, 2021
with comparative figures for 2020

	<u>2021</u> <u>Budget</u>	<u>2021</u> <u>Actual</u>	<u>2020</u> <u>Actual</u>
GENERAL GOVERNMENT SERVICES			
Operating			
Other Segmented Revenue			
Fees and Charges			
Custom work	\$ 6.600	6.940	2.238
Sale of supplies	-	520	102
Other (Rentals, licenses)	210.850	206.323	219.172
Total Fees and Charges	217.450	213.783	221.512
Tangible capital asset sales - gain (loss)	-	-	-
Land sales - gain	-	158.199	23.885
Investment income and commissions	18.829	18.550	35.356
Other segmented revenue	500	97	164
Total other segmented revenue	236.779	390.629	280.917
Conditional Grants			
Federal - Student Employment	-	-	-
Other (Donations)	-	500	-
Total Conditional Grants	-	500	-
Total Operating	<u>236.779</u>	<u>391.129</u>	<u>280.917</u>
Capital			
Conditional Grants			
Canada Community-Building Fund (CCBF)	-	-	-
Provincial - Disaster Assistance	-	-	-
Other	-	-	-
Total Capital	<u>-</u>	<u>-</u>	<u>-</u>
Restructuring Revenue	<u>-</u>	<u>-</u>	<u>-</u>
Total General Government Services	<u>236.779</u>	<u>391.129</u>	<u>280.917</u>
PROTECTIVE SERVICES			
Operating			
Other Segmented Revenue			
Fees and Charges			
Other (Policing and fire fees)	93.300	109.534	96.830
Total Fees and Charges	93.300	109.534	96.830
Tangible capital asset sales - gain (loss)	-	(178,459)	-
Investment income and commissions	1,080	1,107	-
Other segmented revenue	-	-	-
Total other segmented revenue	94.380	(67.818)	96.830
Conditional Grants			
Federal - Student Employment	-	-	-
Local government	-	-	-
Other (Donations)	2,000	2,877	26,404
Total Conditional Grants	2,000	2,877	26,404
Total Operating	<u>96.380</u>	<u>(64.941)</u>	<u>123.234</u>
Capital			
Conditional Grants			
Canada Community-Building Fund (CCBF)	-	-	-
Provincial - Disaster Assistance	-	-	-
Local government	-	-	-
Other	-	-	-
Total Capital	<u>-</u>	<u>-</u>	<u>-</u>
Restructuring Revenue	<u>-</u>	<u>-</u>	<u>-</u>
Total Protective Services	<u>96.380</u>	<u>(64.941)</u>	<u>123.234</u>

See accompanying notes to the financial statements.

TOWN OF OUTLOOK

SCHEDULE OF OPERATING AND CAPITAL REVENUE BY FUNCTION

Year ended December 31, 2021
with comparative figures for 2020

	<u>2021</u> <u>Budget</u>	<u>2021</u> <u>Actual</u>	<u>2020</u> <u>Actual</u>
TRANSPORTATION SERVICES			
Operating			
Other Segmented Revenue			
Fees and Charges			
Custom work	\$ 250	6.131	206
Sale of gravel and supplies	-	-	-
Road maintenance and restoration agreements	9.340	-	9.343
Other	-	-	1.302
Total Fees and Charges	<u>9.590</u>	<u>6.131</u>	<u>10.851</u>
Tangible capital asset sales - gain (loss)	-	(19.700)	(14.763)
Investment income and commissions	4	34	-
Other segmented revenue	-	-	-
Total other segmented revenue	<u>9.594</u>	<u>(13.535)</u>	<u>(3.912)</u>
Conditional Grants			
Primary Weight Corridor	-	-	-
Federal - Student Employment	-	-	-
Other	-	-	-
Total Conditional Grants	<u>-</u>	<u>-</u>	<u>-</u>
Total Operating	<u>9.594</u>	<u>(13.535)</u>	<u>(3.912)</u>
Capital			
Conditional Grants			
Canada Community-Building Fund (CCBF)	-	-	-
Provincial - Disaster Assistance	-	-	-
Other	-	-	-
Total Capital	<u>-</u>	<u>-</u>	<u>-</u>
Restructuring Revenue	<u>-</u>	<u>-</u>	<u>-</u>
Total Transportation Services	<u>9.594</u>	<u>(13.535)</u>	<u>(3.912)</u>
ENVIRONMENTAL AND PUBLIC HEALTH SERVICES			
Operating			
Other Segmented Revenue			
Fees and Charges			
Waste and Disposal Charges	257,000	305,094	239,293
Other (Rentals)	65,200	65,321	38,643
Total Fees and Charges	<u>322,200</u>	<u>370,415</u>	<u>277,936</u>
Tangible capital asset sales - gain (loss)	-	2,750	(67,674)
Investment income and commissions	976	938	-
Other segmented revenue	-	-	-
Total other segmented revenue	<u>323,176</u>	<u>374,103</u>	<u>210,262</u>
Conditional Grants			
Federal - Student Employment	-	-	-
Transit Assistance for People with Disabilities (TAPD)	1,300	1,373	490
Local government	-	-	5,000
Other (MMSW)	12,000	43,882	12,086
Total Conditional Grants	<u>13,300</u>	<u>45,255</u>	<u>17,576</u>
Total Operating	<u>336,476</u>	<u>419,358</u>	<u>227,838</u>
Capital			
Conditional Grants			
Canada Community-Building Fund (CCBF)	-	-	-
Transit Assistance for People with Disabilities (TAPD)	-	-	-
Provincial - Disaster Assistance	-	-	-
Other	-	-	-
Total Capital	<u>-</u>	<u>-</u>	<u>-</u>
Restructuring Revenue	<u>-</u>	<u>-</u>	<u>-</u>
Total Environmental and Public Health Services Services	<u>336,476</u>	<u>419,358</u>	<u>227,838</u>

See accompanying notes to the financial statements.

TOWN OF OUTLOOK

SCHEDULE OF OPERATING AND CAPITAL REVENUE BY FUNCTION

Year ended December 31, 2021
with comparative figures for 2020

	<u>2021</u> <u>Budget</u>	<u>2021</u> <u>Actual</u>	<u>2020</u> <u>Actual</u>
PLANNING AND DEVELOPMENT SERVICES			
Operating			
Other Segmented Revenue			
Fees and Charges			
Maintenance and development charges	\$ 4,270	1,860	3,712
Other (Crop share and rentals)	35,000	31,465	37,006
Total Fees and Charges	39,270	33,325	40,718
Tangible capital asset sales - gain (loss)	-	-	-
Other segmented revenue	-	-	-
Total other segmented revenue	39,270	33,325	40,718
Conditional Grants			
Federal - Student Employment	-	-	-
Other	-	-	-
Total Conditional Grants	-	-	-
Total Operating	<u>39,270</u>	<u>33,325</u>	<u>40,718</u>
Capital			
Conditional Grants			
Canada Community-Building Fund (CCBF)	-	-	-
Provincial - Disaster Assistance	-	-	-
Other	-	-	-
Total Capital	<u>-</u>	<u>-</u>	<u>-</u>
Restructuring Revenue	<u>-</u>	<u>-</u>	<u>-</u>
Total Planning and Development Services	<u>39,270</u>	<u>33,325</u>	<u>40,718</u>
RECREATION AND CULTURAL SERVICES			
Operating			
Other Segmented Revenue			
Fees and Charges			
Rentals	62,900	83,537	99,246
Recreation fees	150,817	126,712	100,228
Other	-	-	-
Total Fees and Charges	213,717	210,249	199,474
Tangible capital asset sales - gain (loss)	-	-	(200)
Investment income and commissions	793	760	750
Other segmented revenue	-	-	-
Total other segmented revenue	214,510	211,009	200,024
Conditional Grants			
Federal - Student Employment	57,730	43,161	48,517
Local government	28,800	12,243	37,529
Donations	-	1,758	-
Other	-	-	850
Total Conditional Grants	86,530	57,162	86,896
Total Operating	<u>301,040</u>	<u>268,171</u>	<u>286,920</u>
Capital			
Conditional Grants			
Canada Community-Building Fund (CCBF)	-	-	-
Local government	2,500	6,280	-
Other (Enabling Accessibility Grant)	-	-	100,000
Other (Municipal Economic Enhancement Program)	-	-	327,557
Other (Donations)	-	2,353	14,431
Total Capital	<u>2,500</u>	<u>8,633</u>	<u>441,988</u>
Restructuring Revenue	<u>-</u>	<u>-</u>	<u>-</u>
Total Recreation and Cultural Services	<u>303,540</u>	<u>276,804</u>	<u>728,908</u>

See accompanying notes to the financial statements.

TOWN OF OUTLOOK

SCHEDULE OF OPERATING AND CAPITAL REVENUE BY FUNCTION

Year ended December 31, 2021
with comparative figures for 2020

	<u>2021</u> <u>Budget</u>	<u>2021</u> <u>Actual</u>	<u>2020</u> <u>Actual</u>
UTILITY SERVICES			
Operating			
Other Segmented Revenue			
Fees and Charges			
Water	\$ 759,550	883,812	725,293
Sewer	233,400	240,220	195,082
Other (Infrastructure charges)	<u>112,400</u>	<u>116,895</u>	<u>114,907</u>
Total Fees and Charges	1,105,350	1,240,927	1,035,282
Tangible capital asset sales - gain (loss)	-	(323,361)	-
Investment income and commissions	6,600	7,017	-
Other segmented revenue	-	-	-
Total other segmented revenue	<u>1,111,950</u>	<u>924,583</u>	<u>1,035,282</u>
Conditional Grants			
Federal - Student Employment	-	-	-
Other	-	-	-
Total Conditional Grants	<u>-</u>	<u>-</u>	<u>-</u>
Total Operating	<u>1,111,950</u>	<u>924,583</u>	<u>1,035,282</u>
Capital			
Conditional Grants			
Canada Community-Building Fund (CCBF)	70,421	277,696	201,692
New Building Canada Fund (SCF, NRP)	-	-	-
Clean Water and Wastewater Fund (CWWF)	-	-	-
Provincial - Disaster Assistance	-	-	-
Other	-	-	-
Total Capital	<u>70,421</u>	<u>277,696</u>	<u>201,692</u>
Restructuring Revenue	<u>-</u>	<u>-</u>	<u>-</u>
Total Utility Services	<u>1,182,371</u>	<u>1,202,279</u>	<u>1,236,974</u>
TOTAL OPERATING AND CAPITAL REVENUE BY FUNCTION	<u>\$ 2,204,410</u>	<u>2,244,419</u>	<u>2,634,677</u>
SUMMARY			
Total Other Segmented Revenue	\$ 2,029,659	1,852,296	1,860,121
Total Conditional Grants	101,830	105,794	130,876
Total Capital Grants and Contributions	72,921	286,329	643,680
Restructuring Revenue	-	-	-
TOTAL REVENUE BY FUNCTION	<u>\$ 2,204,410</u>	<u>2,244,419</u>	<u>2,634,677</u>

See accompanying notes to the financial statements.

TOWN OF OUTLOOK

TOTAL EXPENSES BY FUNCTION

Year ended December 31, 2021
with comparative figures for 2020

	<u>2021</u> <u>Budget</u>	<u>2021</u> <u>Actual</u>	<u>2020</u> <u>Actual</u>
GENERAL GOVERNMENT SERVICES			
Council remuneration	\$ 90,000	79,827	90,187
Wages and benefits	426,074	474,197	411,830
Professional/Contractual services	188,550	162,246	238,942
Utilities	58,500	68,793	69,545
Maintenance, materials, and supplies	106,953	106,811	84,984
Grants and contributions	3,000	450	2,926
-operating	-	-	-
-capital	-	-	-
Amortization	10,242	13,764	10,242
Interest	1,000	562	27
Allowance for uncollectibles	-	-	-
Other	7,500	10,725	13,244
General Government Services	<u>891,819</u>	<u>917,375</u>	<u>921,927</u>
Restructuring	-	-	-
Total General Government Services	<u>891,819</u>	<u>917,375</u>	<u>921,927</u>
PROTECTIVE SERVICES			
Police protection			
Wages and benefits	-	-	-
Professional/Contractual services	205,000	182,624	184,430
Utilities	-	-	-
Maintenance, materials, and supplies	500	2,012	-
Grants and contributions	200	-	200
-operating	-	-	-
-capital	-	-	-
Amortization	-	-	-
Interest	-	-	-
Other	-	-	-
Fire protection			
Wages and benefits	11,000	10,100	11,350
Professional/Contractual services	83,550	73,670	70,349
Utilities	6,000	1,035	5,174
Maintenance, materials, and supplies	48,000	32,231	40,988
Grants and contributions	-	-	-
-operating	-	-	-
-capital	-	-	-
Amortization	22,802	22,802	22,803
Interest	-	-	-
Other	-	-	-
Protective Services	<u>377,052</u>	<u>324,474</u>	<u>335,294</u>
Restructuring	-	-	-
Total Protective Services	<u>377,052</u>	<u>324,474</u>	<u>335,294</u>
TRANSPORTATION SERVICES			
Wages and benefits	203,930	234,424	237,096
Professional/Contractual services	226,060	192,817	146,632
Utilities	76,450	63,889	69,334
Maintenance, materials, and supplies	200,650	123,968	153,245
Gravel	50,000	54,039	32,628
Grants and contributions	-	-	-
-operating	-	-	-
-capital	-	-	-
Amortization	256,700	269,512	256,438
Interest	10,981	10,981	10,702
Other (Operating leases)	-	-	-
Transportation Services	<u>1,024,771</u>	<u>949,630</u>	<u>906,075</u>
Restructuring	-	-	-
Total Transportation Services	<u>1,024,771</u>	<u>949,630</u>	<u>906,075</u>

See accompanying notes to the financial statements.

TOWN OF OUTLOOK
TOTAL EXPENSES BY FUNCTION
Year ended December 31, 2021
with comparative figures for 2020

	<u>2021</u> <u>Budget</u>	<u>2021</u> <u>Actual</u>	<u>2020</u> <u>Actual</u>
ENVIRONMENTAL SERVICES			
Wages and benefits	\$ 221,894	136,554	174,648
Contractual services	283,380	183,970	116,187
Utilities	17,000	14,431	12,580
Maintenance, materials, and supplies	72,050	91,059	69,838
Grants and contributions			
-operating			
Waste disposal	-	-	-
Public health	-	-	-
-capital			
Waste disposal	-	-	-
Public health	-	-	-
Amortization	85,559	71,346	79,450
Interest	14,872	8,191	10,569
Other (Landfill decommissioning provision)	-	9,448	13,169
Environmental and Public Health Services	<u>694,755</u>	<u>514,999</u>	<u>476,441</u>
Restructuring	-	-	-
Total Environmental and Public Health Services	<u>694,755</u>	<u>514,999</u>	<u>476,441</u>
PLANNING AND DEVELOPMENT SERVICES			
Wages and benefits	-	-	-
Contractual services	136,000	21,832	81,021
Maintenance, materials, and supplies	-	-	3,024
Grants and contributions			
-operating	-	-	-
-capital	-	-	-
Amortization	1,911	1,911	1,911
Interest	-	-	-
Other	-	-	-
Planning and Development Services	<u>137,911</u>	<u>23,743</u>	<u>85,956</u>
Restructuring	-	-	-
Total Planning and Development Services	<u>137,911</u>	<u>23,743</u>	<u>85,956</u>
RECREATION AND CULTURAL SERVICES			
Wages and benefits	489,401	479,244	375,122
Contractual services	174,530	87,298	130,746
Utilities	142,600	93,178	130,154
Maintenance, materials, and supplies	191,150	191,655	178,139
Grants and contributions			
-operating	62,000	34,260	53,981
-capital	-	-	-
Amortization	196,832	198,040	196,832
Interest	4,551	4,193	11,589
Allowance for uncollectibles	-	-	-
Other	-	-	-
Recreation and Cultural Services	<u>1,261,064</u>	<u>1,087,868</u>	<u>1,076,563</u>
Restructuring	-	-	-
Total Recreation and Cultural Services	<u>1,261,064</u>	<u>1,087,868</u>	<u>1,076,563</u>

See accompanying notes to the financial statements.

TOWN OF OUTLOOK

TOTAL EXPENSES BY FUNCTION

Year ended December 31, 2021
with comparative figures for 2020

	<u>2021</u> <u>Budget</u>	<u>2021</u> <u>Actual</u>	<u>2020</u> <u>Actual</u>
UTILITY SERVICES			
Wages and benefits	\$ 137,643	137,495	124,504
Contractual services	452,750	194,175	237,110
Utilities	74,000	62,255	67,268
Maintenance, materials, and supplies	138,200	108,713	134,760
Grants and contributions	-	-	-
-operating	-	-	-
-capital	-	-	-
Amortization	168,106	169,186	168,105
Interest	8,008	14,644	18,812
Allowance for uncollectibles	-	-	-
Other	-	-	-
Utility Services	<u>978,707</u>	<u>686,468</u>	<u>750,559</u>
Restructuring	<u>-</u>	<u>-</u>	<u>-</u>
Total Utility Services	<u>978,707</u>	<u>686,468</u>	<u>750,559</u>
TOTAL EXPENDITURES BY FUNCTION	<u>\$ 5,366,079</u>	<u>4,504,557</u>	<u>4,552,815</u>

See accompanying notes to the financial statements.

TOWN OF OUTLOOK

Schedule 4

SCHEDULE OF SEGMENT DISCLOSURE BY FUNCTION

Year ended December 31, 2021

	General Government	Protective Services	Transportation Services	Environmental & Public Health	Planning and Development	Recreation and Culture	Utility Services	Total
Revenues (Schedule 2)								
Fees and charges	\$ 213,783	109,534	6,131	370,415	33,325	210,249	1,240,927	2,184,364
Tangible capital asset sales - Gain (loss)	-	(178,459)	(19,700)	2,750	-	-	(323,361)	(518,770)
Land sales - Gain (loss)	158,199	-	-	-	-	-	-	158,199
Investment income and commissions	18,550	1,107	34	938	-	760	7,017	28,406
Other revenues	97	-	-	-	-	-	-	97
Grants - Conditional	500	2,877	-	45,255	-	57,162	-	105,794
Grants - Capital	-	-	-	-	-	8,633	277,696	286,329
Restructurings	-	-	-	-	-	-	-	-
Total revenues	<u>391,129</u>	<u>(64,941)</u>	<u>(13,535)</u>	<u>419,358</u>	<u>33,325</u>	<u>276,804</u>	<u>1,202,279</u>	<u>2,244,419</u>
Expenses (Schedule 3)								
Wages & Benefits	554,024	10,100	234,424	136,554	-	479,244	137,495	1,551,841
Professional/Contractual Services	162,246	256,294	192,817	183,970	21,832	87,298	194,175	1,098,632
Utilities	68,793	1,035	63,889	14,431	-	93,178	62,255	303,581
Maintenance, materials and supplies	106,811	34,243	178,007	91,059	-	191,655	108,713	710,488
Grants and contributions	450	-	-	-	-	34,260	-	34,710
Amortization	13,764	22,802	269,512	71,346	1,911	198,040	169,186	746,561
Interest	562	-	10,981	8,191	-	4,193	14,644	38,571
Allowance for uncollectibles	-	-	-	-	-	-	-	-
Other	10,725	-	-	9,448	-	-	-	20,173
Restructurings	-	-	-	-	-	-	-	-
Total expenses	<u>917,375</u>	<u>324,474</u>	<u>949,630</u>	<u>514,999</u>	<u>23,743</u>	<u>1,087,868</u>	<u>686,468</u>	<u>4,504,557</u>
Surplus (deficit) by function	(526,246)	(389,415)	(963,165)	(95,641)	9,582	(811,064)	515,811	(2,260,138)
Taxation and other unconditional revenue (Schedule 1)								<u>3,053,849</u>
Net Surplus (Deficit)								<u>\$ 793,711</u>

See accompanying notes to the financial statements.

TOWN OF OUTLOOK

Schedule 5

SCHEDULE OF SEGMENT DISCLOSURE BY FUNCTION

Year ended December 31, 2020

	General Government	Protective Services	Transportation Services	Environmental & Public Health	Planning and Development	Recreation and Culture	Utility Services	Total
Revenues (Schedule 2)								
Fees and charges	\$ 221,512	96,830	10,851	277,936	40,718	199,474	1,035,282	1,882,603
Tangible capital asset sales - Gain (loss)	-	-	(14,763)	(67,674)	-	(200)	-	(82,637)
Land sales - Gain (loss)	23,885	-	-	-	-	-	-	23,885
Investment income and commissions	35,356	-	-	-	-	-	-	35,356
Other revenues	164	-	-	-	-	750	-	36,106
Grants - Conditional	-	26,404	-	17,576	-	86,896	-	130,876
Grants - Capital	-	-	-	-	-	441,988	201,692	643,680
Restructurings	-	-	-	-	-	-	-	-
Total revenues	<u>280,917</u>	<u>123,234</u>	<u>(3,912)</u>	<u>227,838</u>	<u>40,718</u>	<u>728,908</u>	<u>1,236,974</u>	<u>2,634,677</u>
Expenses (Schedule 3)								
Wages & Benefits	502,017	11,350	237,096	174,648	-	375,122	124,504	1,424,737
Professional/Contractual Services	238,942	254,779	146,632	116,187	81,021	130,746	237,110	1,205,417
Utilities	69,545	5,174	69,334	12,580	-	130,154	67,268	354,055
Maintenance, materials and supplies	84,984	40,988	185,873	69,838	3,024	178,139	134,760	697,606
Grants and contributions	2,926	200	-	-	-	53,981	-	57,107
Amortization	10,242	22,803	256,438	79,450	1,911	196,832	168,105	735,781
Interest	27	-	10,702	10,569	-	11,589	18,812	51,699
Allowance for uncollectibles	-	-	-	-	-	-	-	-
Other	13,244	-	-	13,169	-	-	-	-
Restructurings	-	-	-	-	-	-	-	26,413
Total expenses	<u>921,927</u>	<u>335,294</u>	<u>906,075</u>	<u>476,441</u>	<u>85,956</u>	<u>1,076,563</u>	<u>750,559</u>	<u>4,552,815</u>
Surplus (deficit) by function	(641,010)	(212,060)	(909,987)	(248,603)	(45,238)	(347,655)	486,415	(1,918,138)
Taxation and other unconditional revenue (Schedule 1)								<u>3,164,294</u>
Net Surplus (Deficit)								<u>\$ 1,246,156</u>

See accompanying notes to the financial statements.

TOWN OF OUTLOOK
SCHEDULE OF TANGIBLE CAPITAL ASSETS BY OBJECT

Year ended December 31, 2021
 with comparative figures for 2020

	2021							2020		
	General Assets					Infrastructure Assets	General / Infrastructure Assets Under Construction		Total	Total
	Land	Land Improvements	Buildings	Vehicles	Machinery & Equipment	Linear Assets				
Asset cost										
Opening asset costs	\$ 299,732	3,469,234	4,402,046	1,048,401	2,965,754	16,492,972	2,039,231	30,717,370	29,730,794	
Additions during the year	-	8,640	142,555	-	124,382	444,192	470,927	1,190,696	1,341,957	
Disposals and write-downs during the year	-	-	-	(11,429)	-	-	(521,521)	(532,950)	(355,381)	
Transfers (from) assets under construction	-	462,163	167,753	-	-	590,840	(1,220,756)	-	-	
Transfer of assets related to restructuring (Schedule 11)	-	-	-	-	-	-	-	-	-	
Closing asset costs	<u>299,732</u>	<u>3,940,037</u>	<u>4,712,354</u>	<u>1,036,972</u>	<u>3,090,136</u>	<u>17,528,004</u>	<u>767,881</u>	<u>31,375,116</u>	<u>30,717,370</u>	
Accumulated amortization cost										
Opening accumulated amortization costs	-	514,356	2,294,566	591,002	1,309,988	7,292,650	-	12,002,562	11,416,710	
Add: Amortization taken	-	138,426	78,133	42,977	124,417	362,608	-	746,561	735,781	
Less: Accumulated amortization on disposals	-	-	-	(3,129)	-	-	-	(3,129)	(149,929)	
Transfer of assets related to restructuring (Schedule 11)	-	-	-	-	-	-	-	-	-	
Closing accumulated amortization costs	<u>-</u>	<u>652,782</u>	<u>2,372,699</u>	<u>630,850</u>	<u>1,434,405</u>	<u>7,655,258</u>	<u>-</u>	<u>12,745,994</u>	<u>12,002,562</u>	
Net book value	<u>\$ 299,732</u>	<u>3,287,255</u>	<u>2,339,655</u>	<u>406,122</u>	<u>1,655,731</u>	<u>9,872,746</u>	<u>767,881</u>	<u>18,629,122</u>	<u>18,714,808</u>	

1. Total contributed/donated assets received in 2021: \$ -
 2. List of assets recognized at nominal value in 2021 are:
 - Infrastructure Assets \$ -
 - Vehicles \$ -
 - Machinery and Equipment \$ -
 3. Amount of interest capitalized in 2021: \$ -
- See accompanying notes to the financial statements.

TOWN OF OUTLOOK

SCHEDULE OF TANGIBLE CAPITAL ASSETS BY FUNCTION

Year ended December 31, 2021
with comparative figures for 2020

	2021							2020	
	General Government	Protective Services	Transportation Services	Environmental & Public Health	Planning & Development	Recreation & Culture	Water & Sewer	Total	Total
Asset cost									
Opening asset costs	\$ 732,250	780,680	8,080,360	4,086,003	88,087	6,207,930	10,742,060	30,717,370	29,730,794
Additions during the year	14,482	67,110	499,165	175,759	-	306,792	127,388	1,190,696	1,341,957
Disposals and write-downs during the year	-	(178,459)	(19,700)	(11,429)	-	-	(323,362)	(532,950)	(355,381)
Transfer of assets related to restructuring (Schedule 11)	-	-	-	-	-	-	-	-	-
Closing asset costs	<u>746,732</u>	<u>669,331</u>	<u>8,559,825</u>	<u>4,250,333</u>	<u>88,087</u>	<u>6,514,722</u>	<u>10,546,086</u>	<u>31,375,116</u>	<u>30,717,370</u>
Accumulated amortization cost									
Opening accumulated amortization costs	539,156	308,430	4,408,006	480,444	56,819	1,901,838	4,307,869	12,002,562	11,416,710
Add: Amortization taken	13,764	22,802	269,512	71,346	1,911	198,040	169,186	746,561	735,781
Less: Accumulated amortization on disposals	-	-	-	(3,129)	-	-	-	(3,129)	(149,929)
Transfer of assets related to restructuring (Schedule 11)	-	-	-	-	-	-	-	-	-
Closing accumulated amortization costs	<u>552,920</u>	<u>331,232</u>	<u>4,677,518</u>	<u>548,661</u>	<u>58,730</u>	<u>2,099,878</u>	<u>4,477,055</u>	<u>12,745,994</u>	<u>12,002,562</u>
Net book value	<u>\$ 193,812</u>	<u>338,099</u>	<u>3,882,307</u>	<u>3,701,672</u>	<u>29,357</u>	<u>4,414,844</u>	<u>6,069,031</u>	<u>18,629,122</u>	<u>18,714,808</u>

See accompanying notes to the financial statements.

TOWN OF OUTLOOK
SCHEDULE OF ACCUMULATED SURPLUS
Year ended December 31, 2021

	<u>2020</u>	<u>Changes</u>	<u>2021</u>
UNAPPROPRIATED SURPLUS	\$ <u>1,643,899</u>	<u>243,102</u>	<u>1,887,001</u>
APPROPRIATED RESERVES			
Machinery and equipment	-	-	-
Public reserve	10,448	-	10,448
Capital trust fund	-	-	-
Utility reserve	2,093,097	398,493	2,491,590
Public Health & Welfare	-	-	-
Other reserves	<u>786,287</u>	<u>(183,451)</u>	<u>602,836</u>
Total Appropriated	<u>2,889,832</u>	<u>215,042</u>	<u>3,104,874</u>
NET INVESTMENT IN TANGIBLE CAPITAL ASSETS			
Tangible capital assets (Schedule 6)	18,714,808	(85,686)	18,629,122
Less: Related debt	<u>(1,215,406)</u>	<u>421,253</u>	<u>(794,153)</u>
Net Investment in Tangible Capital Assets	<u>17,499,402</u>	<u>335,567</u>	<u>17,834,969</u>
Total Accumulated Surplus	<u>\$ 22,033,133</u>	<u>793,711</u>	<u>22,826,844</u>

See accompanying notes to the financial statements.

TOWN OF OUTLOOK
SCHEDULE OF MILL RATES AND ASSESSMENTS
 Year ended December 31, 2021

	<u>PROPERTY CLASS</u>						<u>Total</u>
	<u>Agriculture</u>	<u>Residential</u>	<u>Residential Condominium</u>	<u>Seasonal Residential</u>	<u>Commercial & Industrial</u>	<u>Potash Mine(s)</u>	
Taxable Assessment	\$ 263,375	153,260,080	8,485,120	-	14,669,470	-	\$ 176,678,045
Regional Park Assessment							-
Total Assessment							\$ 176,678,045
Mill Rate Factor(s)	1.7500	1.0000	1.0000	-	3.0500		
Total Base/Minimum Tax (generated for each property class)	-	982,550	-	-	96,800		
Total Municipal Tax Levy (include base and/or minimum tax and special levies)	\$ 2,996	1,978,741	55,153	-	387,622		

<u>MILL RATES:</u>	<u>MILLS</u>
Average Municipal*	13.723
Average School*	4.316
Potash Mill Rate	-
Uniform Municipal Mill Rate	6.500

* Average Mill Rates (multiply the total tax levy for each taxing authority by 1000 and divide by the total assessment for the taxing authority)

See accompanying notes to the financial statements.

TOWN OF OUTLOOK
SCHEDULE OF COUNCIL REMUNERATION
Year ended December 31, 2021

Position	Name	<u>Remuneration</u>	<u>Reimbursed Costs</u>	<u>Total</u>
Mayor	Maureen Weiterman	\$ 13,011	365	13,376
Deputy Mayor	Kyle McLeod	7,724	-	7,724
Councillor	Kevin Grotheim	7,650	-	7,650
Councillor	Sharon Bruce	9,599	-	9,599
Councillor	Ryan Husband	7,911	-	7,911
Councillor	Bob Stephenson	5,250	-	5,250
Councillor	Justin Turton	8,249	54	8,303
Total		<u>\$ 59,394</u>	<u>419</u>	<u>59,813</u>

See accompanying notes to the financial statements.

TOWN OF OUTLOOK
SCHEDULE OF RESTRUCTURING
Year ended December 31, 2021

Carrying Amount of Assets and Liabilities Transferred/Received at Restructuring Date

Cash and temporary investments	\$ -
Taxes Receivable - Municipal	-
Other accounts receivable	-
Land for resale	-
Long-term investments	-
Debt charges recoverable	-
Bank indebtedness	-
Accounts payable	-
Accrued liabilities payable	-
Deposits	-
Deferred revenue	-
Accrued landfill costs	-
Liability for contaminated sites	-
Other liabilities	-
Long-term debt	-
Lease obligations	-
Tangible capital assets	-
Prepayments and deferred charges	-
Stock and supplies	-
Other	-
	<hr/>
Total Net Carrying Amount Received (Transferred)	\$ -

See accompanying notes to the financial statements.