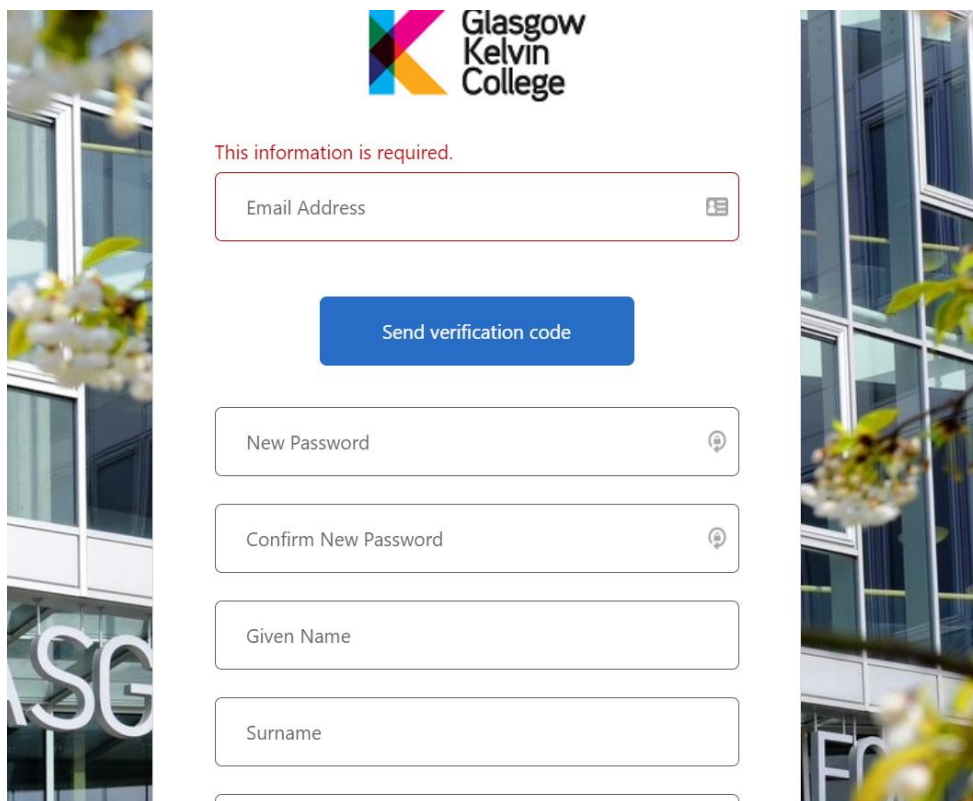


Enrolling for Digital Inclusion Qualifications with Glasgow Kelvin College

To replace the yellow enrolment forms, there's a new online enrolment portal to register students to select short courses including our partnership with SCVO. Levels 4, 6 and 8 are available once you create an account and use the enrolment key.

Navigate to the Online Enrolment Portal

<https://digitallearning.glasgowkelvin.ac.uk/SCVO>



The screenshot shows the registration page for the Glasgow Kelvin College online enrolment portal. At the top, the Glasgow Kelvin College logo is displayed. Below the logo, a red message states "This information is required." The form consists of several input fields: "Email Address" (with a red border indicating it is required), "New Password", "Confirm New Password", "Given Name", and "Surname". A blue button labeled "Send verification code" is positioned between the "Email Address" and "New Password" fields. The form is flanked by two vertical images of modern glass buildings.

You'll need to create an account.

Firstly, enter a valid email address. You'll then need to click the 'send verification code' button. This will send you an email with a verification code.

A new box will appear in this page asking for you to enter the verification code and to press the button to verify it. This helps the college verify your email address.

Then complete the rest of the form.

You'll be asked for a display name. This could be firstname.lastname

Enrolment Key

In the next stage you'll be asked for an enrolment key.

The enrolment key for the digital inclusion courses is:

DigInc2122

Please be careful if you copy and paste this code. If you copy a 'space' it will not recognise this as a valid code.

For example:

This has a 'space' and is not a valid enrolment key

DigInc2122

And this does not have a space, and is a valid enrolment key

DigInc2122

To enrol in an SCVO course please enter your enrolment key

Enrolment Key

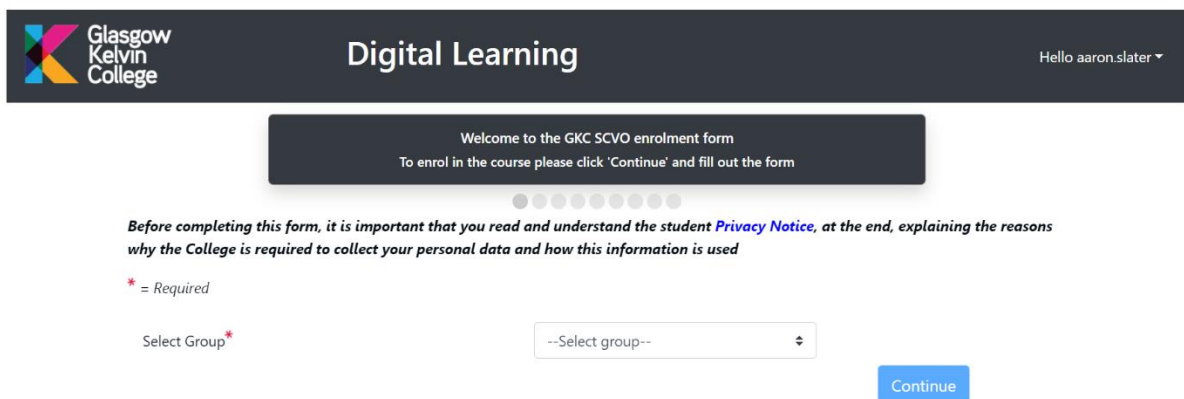
Send

Pick a course

You'll be able to select between the different courses for enrolment:

- P/T SCQF Certificate in Digital Inclusion: Level 4
- PT/SCQF Essential Skills for Digital Champions: Level 6

There will also be an option for PT/SCQF Cert in Digital Inclusion Management: Level 8. Please note that places on the Level 8 are restricted to managers/coordinators, and places are limited each academic year. If you're interested in this course please email aaron.slater@scvo.scot to discuss further.



Digital Learning Hello aaron.slater ▾

Welcome to the GKC SCVO enrolment form
To enrol in the course please click 'Continue' and fill out the form

Before completing this form, it is important that you read and understand the student [Privacy Notice](#), at the end, explaining the reasons why the College is required to collect your personal data and how this information is used

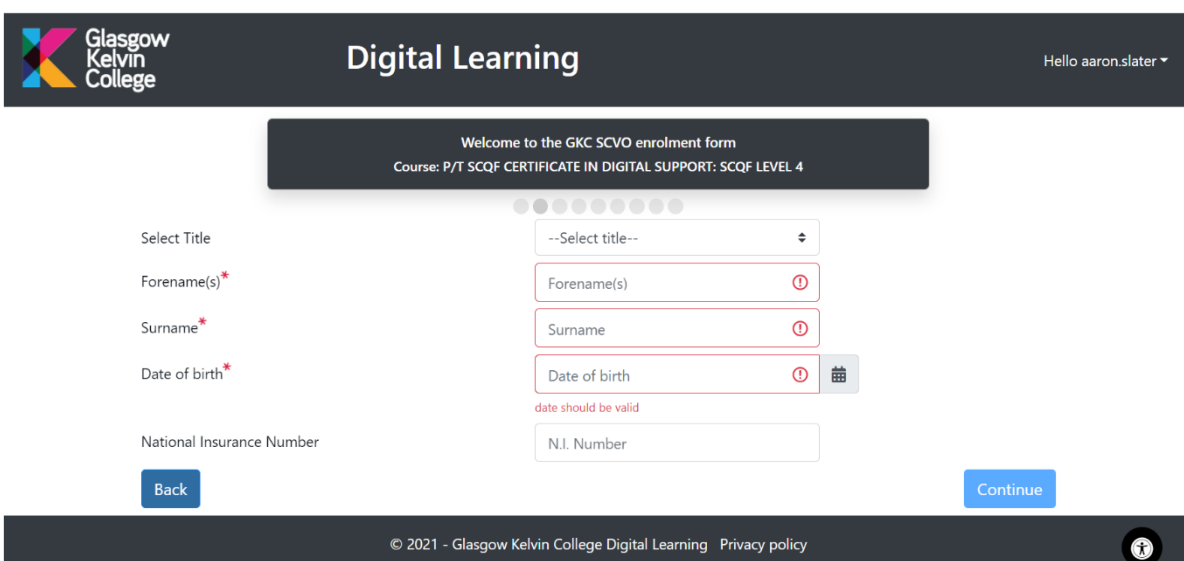
* = Required

Select Group* --Select group-- ▾

Continue

Your details

In the following screens you'll be asked for your personal contact details, including your national insurance number and equality monitoring information. This is information required by Glasgow Kelvin College as part of their enrolment process for new students.



Digital Learning Hello aaron.slater ▾

Welcome to the GKC SCVO enrolment form
Course: P/T SCQF CERTIFICATE IN DIGITAL SUPPORT: SCQF LEVEL 4

Select Title --Select title-- ▾

Forename(s)* Forename(s) ⓘ

Surname* Surname ⓘ

Date of birth* Date of birth ⓘ 📅
date should be valid


National Insurance Number N.I. Number

Back Continue

© 2021 - Glasgow Kelvin College Digital Learning Privacy policy ⓘ

Review Terms and Conditions

After a few pages of entering your personal details, you'll be asked to review the terms and conditions. This will complete your enrolment for the course.



Digital Learning

Welcome to the GKC SCVO enrolment form

Course: P/T SCQF CERTIFICATE IN DIGITAL SUPPORT: SCQF LEVEL 4

Terms & Conditions

In line with the Data Protection Act 1998, in respect of processing undertaken on or before 24 May 2018, the General Data Protection Regulation (EU) 2016/679, the Data Protection Act 2018 and associated Codes of Practice, Glasgow Kelvin College, as Data Controller, is required to advise students about the use of personal data or information, including sensitive personal information (special data), which they are asked to provide.

This information may be used during enrolment on any College course and after such a course has been completed. [Privacy Notice](#).

☐ *I hereby confirm that I am the applying student and the information I have provided is accurate and up to date
☐ *By ticking the box you agree to accept and observe the [College Code of Student Behaviour](#)
☐ *The College will give you access to materials in order to complete the course on Moodle (VLE). By ticking the box you agree to abide by the [ICT Acceptable Use Policy](#).

[Back](#)
[Agree and enrol](#)

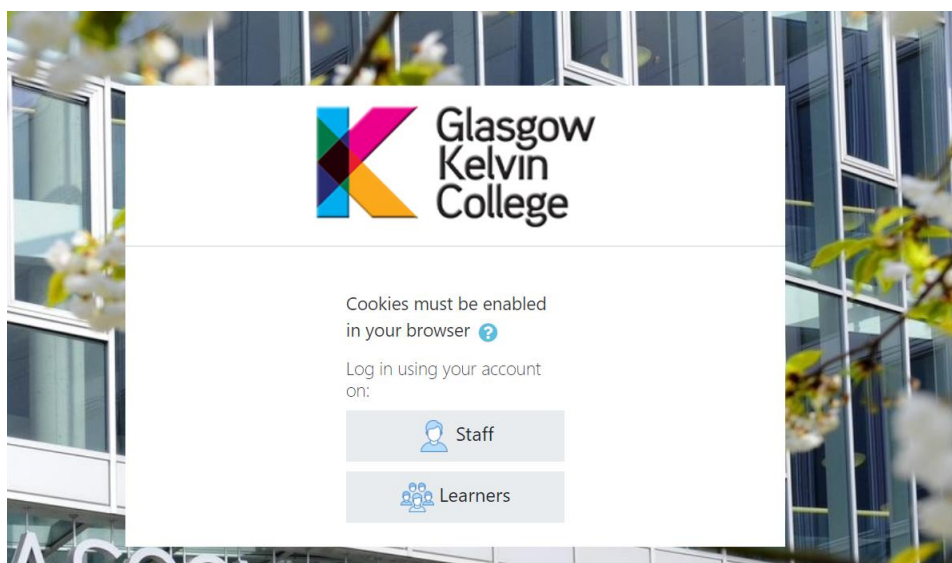
© 2021 – Glasgow Kelvin College Digital Learning [Privacy policy](#)

GKC Digital Skills Moodle

Now that you've enrolled on a course you can access this through the Glasgow Kelvin College Moodle site:

<https://digitalskills.glasgowkelvin.ac.uk/>

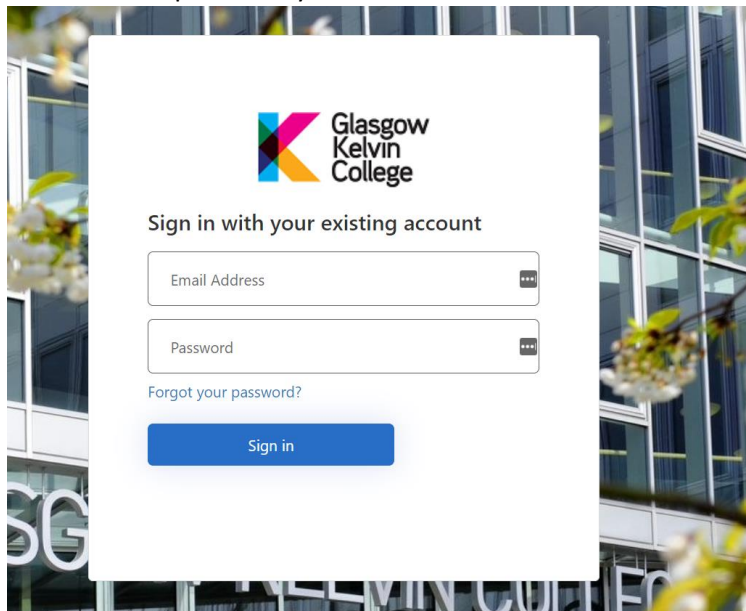
Click on the 'Learners' button





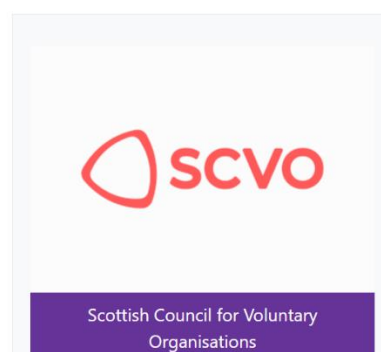
Log in with your email and password

You'll then be prompted for your email address and password – this is the same email you used to enrol and the password you created.




Select 'SCVO'


You then click on the 'SCVO' icon to access the digital inclusion courses



Start learning

You'll then be able to see the courses you have enrolled in.

 GKC Digital Skills My Courses ▾

 Access

Scottish Council for Voluntary Organisations

Home / Courses / Scottish Council for Voluntary Organisations

Course categories: Scottish Council for Voluntary Organisations ▾Search courses Go 

Available courses

Certificate in Digital Inclusion Support (Level 4)

Category: Scottish Council for Voluntary Organisations

Teacher: Maggie Murphy
Teacher: Aaron Slater