

SCVO Credit Union Ltd  
 Mansfield Traquair Centre  
 15 Mansfield Place  
 Edinburgh EH7 4QD

Helpdesk  
 telephone: 0131 - 474 8003  
 fax: 0131 - 557 9524  
 email: credit.union@scvo.org.uk  
 FSA registered no 213888



### Permanent Change of Details Form

This form is used to advise changes to your personal membership record held by SCVO Credit Union Ltd and to amend the monthly amount you pay to the Credit Union, other than when that figure is changed to repay a loan. Ceasing to be involved with a member of SCVO member does *not* mean that you must also cease to be a member of the Credit Union but the information is required by the Credit Union in order to monitor and report on the usage of its Common Bond. (Forms are available on [www.scvo.org.uk/creditunion](http://www.scvo.org.uk/creditunion))

Current member details (to be completed in all cases)	
CU Account number	
Title	Surname
Forenames	
Home address	
Post Code	
Tel. Day	Evening
eMail address	

Changed member details	
Title	Surname
Forenames	
Home address	
Post Code	
Tel. Day	Evening
eMail address	

New bank details (a new mandate is required to be completed if payment is made by direct debit)	
Sort code	: :
Account number	
Account name	
Bank name	
Branch address	
Post Code	

New Next of Kin or Executor	
Title	Surname
Forenames	
Address	
Post Code	

Direct Debit amendment
I hereby authorise SCVO Credit Union Ltd to increase / reduce my Direct Debit payment to the Credit Union to £ ..... per month
Signed ..... Dated .....

Payroll Deduction amendment
I hereby authorise SCVO Credit Union Ltd to amend my payroll deduction payment to the Credit Union to £ ..... per month
Signed ..... Dated .....

Common Bond association
I am no longer associated with the following SCVO member organisation as an employee/trustee/volunteer.
I am now associated with the following SCVO member organisation as an employee/trustee/volunteer.

General amendment authority (to be signed in all cases)
Please amend my CU record with effect from (date)
.....
Signed .....

For Credit Union use
Date amendments recorded
Direct Debit amended w.e.f.
Record amended by