

SeAMK

SEINÄJOEN AMMATTIKORKEAKOULU
SEINÄJOKI UNIVERSITY OF APPLIED SCIENCES



GUIDE TO STUDIES AT Open University of Applied Sciences

CONTENTS

1. What is Open University of Applied Sciences?
2. Enrolment for studies and pricing of studies
3. Studying and study counselling
4. Assessment of studies and Transcript of Records
5. Student benefits
6. Library services

1. What is Open University of Applied Sciences?

Open University of Applied Sciences provides a flexible opportunity to complete courses of Seinäjoki University of Applied Sciences regardless of your educational background and age. At Open University of Applied Sciences, you can complete either separate courses or more extensive study modules.

The courses of Open University of Applied Sciences may suit you, if, for example, you

- want to become familiar with studying at the University of Applied Sciences
- are planning to change professional fields
- want to develop yourself in general, for no specific reason
- want to complement skills required in working life
- want to make the most of a gap year between your studies
- want to hasten the completion of your studies
- are planning to apply as a Degree student later on

The educational supply of Open University of Applied Sciences can be found at <http://www.seamk.fi/avoitamk>. You can see the content of different courses by clicking on their codes. If you do not find a course matching your needs, you can also search the descriptions of the Degree Programmes for them, or use the search function at <http://ops.seamk.fi>

Path studies refer to the completion of the first year's studies of some Degree Programme as studies of Open University of Applied Sciences with the aim of applying for the Degree studies of that Programme.

Studies at Open University of Applied Sciences do not directly lead to a Degree, but if you later on apply as a degree student at Seinäjoki University of Applied Sciences, those studies can be credited, whenever applicable, in your Degree studies.

The Open Channel Application Procedure of SeAMK (in Finnish Avoin väylä) is aimed at students who have completed at Open University of Applied Sciences a given number of courses suitable for the Degree Programme they want to apply for. By completing at least 60 credits of studies of Open University of Applied Sciences suitable for a Degree Programme, you can become eligible for it. If you apply for a Master's Degree Programme through the Open Channel Application Procedure, you must have completed 10 to 15 credits of a Master's Degree Programme, depending on the Degree Programme. When applying for a Master's Degree Programme, it is also required that you already have a Degree making you eligible for it, and a three-year work experience in the professional field after having earned your Degree. Check the valid eligibility requirements and admission criteria at www.seamk.fi/avoimenväylä. You will get more information from the SeAMK Admission Services, where you can also have your eligibility checked (hakijapalvelut@seamk.fi).



2. Enrolment for studies and pricing of studies

Read about our educational supply at <http://www.seamk.fi/avoinamk> and enrol for the courses of your choice using the e-form available on the website. If you enrol for more extensive modules, contact first the person in charge of the studies of Open University of Applied Sciences. They will give you the instructions for the preparation of a personal study plan. Their contact information can be found on the website of Open University of Applied Sciences. Also note that some courses may have requirements related to the students' starting level, or previous studies may be required.

Students are enrolled on courses in order of registration. If your enrolment is accepted, you will be informed of your acceptance and the activation of your user id by email. You will also be informed in case you are not accepted as a participant to the course.

When enrolling for studies, you undertake to pay a participation fee, unless you cancel your participation at the beginning of the studies. SeAMK will send you an invoice for your studies at the beginning of them.

The amount of the participation fee of Open University of Applied Sciences is determined by the extent of the course. The price for one credit is 10 euros (e.g., the price for 3 credits is 30 euros). Alternatively, you can also opt for SeAMK's 150-euro semester fee for Open University of Applied Sciences, which allows you to study as much as you like during the semester in question.

3. Studying and study counselling

At Open University of Applied Sciences, you study according to the curricula of the Degrees of the University of Applied Sciences: the goals, content, modes of delivery, requirements, and teachers are the same. As a student of Open University of Applied Sciences, you get the same counselling from the teacher as Degree students do.

As a student of Open University of Applied Sciences, you study in the same group with Degree students, observing the schedule of the group. The classes may be held in the daytime or in the evening, which is mentioned in the course description. The extent of courses is expressed in credits. One credit corresponds to a workload of 27 hours of student work. Counselling related to the studies at Open University of Applied Sciences is provided by the SeAMK Admission and Student Services (hakijapalvelut@seamk.fi) and the contact persons of Open University of Applied Sciences. Request counselling especially if your goal is to apply as a Degree student later on.

4. Assessment of the studies and Transcript of Records

Study attainments are assessed on a scale of 1 to 5. Some courses are assessed with Pass/Fail. The studies you complete at Open University of Applied Sciences are registered in the student management system and, upon request, you can receive a certificate of your studies, a Transcript of Records, by post. The condition for the delivery of a Transcript of Records is that the participation fee of the completed course has been paid. A Transcript of Records can be ordered at opiskelijapalvelut@seamk.fi.

5. Student benefits

Studying at the University of Applied Sciences is a part-time activity, which does not entitle you to financial aid to students, a student loan, or student discounts. As a student of Open University of Applied Sciences, you are entitled to staff-priced lunches at the Sodexo restaurants operating on the premises of SeAMK and at the Eventti restaurant of Seinäjoki Areena by showing a contract card available at the SeAMK Student Services. The contract card is valid for the duration of your study entitlement.

From the beginning of 2010, the TE Services have subsidized unemployed jobseekers for completing self-motivated extensive studies at Open University of Applied Sciences. In such cases, the person has been paid a maintenance allowance. It is advisable for an unemployed jobseeker to find out in advance about the effects of the studies on their unemployment security. For further information about benefits, contact the TE Services.

6. Library services

Students of Open University of Applied Sciences are served by the Library of Seinäjoki University of Applied Sciences. For further information, visit <http://www.seamk.fi/kirjasto>.

seamk.fi/avoinamk