

Tuition Fee Refund Policy

Seinäjoki University of Applied Sciences (SeAMK)

Tuition fee refund is possible only in the following situations. In any other case, the paid tuition fee cannot be refunded.

1. Student's admission is cancelled because the required conditions are not met.
 - A student's admission is always conditional until SeAMK has checked all the data and certificates with effects on the student's admission. If the copies of the certificates are not delivered within the time described, or if the person admitted as a student has delivered incorrect information about themselves and had not been entitled to the study place they have received based on the correct information, their admission will be cancelled. A student's admission can also be cancelled after the beginning of the studies.
2. Student receives a negative decision on residence permit and cannot start or continue their studies.
 - The tuition fee is refunded for the current academic year after the student has delivered the decision of the Finnish Immigration Service (Migri) to SeAMK.
 - However, when the studies start in autumn and the study programme offers a possibility to study in distance learning mode, the tuition fee for the autumn semester is not refunded. The tuition fee can be refunded for the spring semester when the student provides the negative decision of Migri and gives the notification of withdrawal on 31 December at the latest. When the studies start in January, and the study programme offers a possibility to study in distance learning mode, the tuition fee will not be refunded for the spring semester.
3. The student's status changes in such a way that they are no longer liable to pay, and the student has presented a new document exempting them from the tuition fee before the beginning of the following semester.
 - For the autumn semester, the exempting document shall be delivered on 31 July at the latest, and it shall be valid at least on 1 August. The original document shall be presented on 31 August at the latest. If the student has paid the tuition fee for the whole upcoming academic year, autumn and spring semester, the whole tuition fee will be refunded. If the student has paid the tuition fee only for the autumn semester, the fee for the autumn semester will be refunded.
 - For the spring semester, the exempting document shall be delivered on 31 December at the latest, and it shall be valid at least on 1 January. The original document shall be presented on 31 January at the latest.
4. The student graduates before the target time for completing the degree, during the semester they have already paid for. The fee is refunded for the semester following the student's graduation.
5. The student changes their registration status from present to absent. For the autumn semester the change must be done on 10 September at the latest and for the spring semester on 10 January at the latest.
 - A first-year student may only register as absent on statutory grounds when performing military service, non-military service or voluntary military service for women or when on maternity, paternity or

parental leave or if they are unable to start their studies due to their illness or disability (L325/2015 § 29). If a student registers as absent in the first academic year due to illness or disability, it reduces the right to absence for one academic year (= two semester).

Processing and/or banking expenses incurred by the student: The recipient of the refund bears the expenses charged by their bank. The refund of the tuition fee is made in euros, and so the recipient of the refund bears the risk of possible changes in the exchange rate.