**LEARNING AGREEMENT FOR STUDIES**

**The Student**

|  |  |  |  |
| --- | --- | --- | --- |
| Last name (s) |  | First name (s) |  |
| Date of birth | dd/mm/yyyy | Nationality[[1]](#footnote-1) |  |
| Gender | F  M | Field of Education,  Code[[2]](#footnote-2) |  |
| Study cycle[[3]](#footnote-3) | First cycle |  |  |
| E-mail |  | | |
| **Language competence of the student**  The level of language competence[[4]](#footnote-4) in [the main language of instruction]that the student already has or agrees to acquire by the start of the study period is:  A1  A2  B1  B2  C1  C2 | | | |

**The Sending Institution**

|  |  |  |  |
| --- | --- | --- | --- |
| Name |  | Degree Programme |  |
| Erasmus code |  | Country, Country code[[5]](#footnote-5) |  |
| Contact person[[6]](#footnote-6) |  | | |

**The Receiving Institution**

|  |  |  |  |
| --- | --- | --- | --- |
| Name | Seinäjoki University of  Applied Sciences | Faculty/ Department | International Education Services |
| Erasmus code | SF SEINAJO06 | Country, Country code | Finland, FI |
| Contact person name | Jonna- Maria Peltoniemi  (Incoming student exchanges) | Contact person e-mail / phone | incoming@seamk.fi  +358408302059 |

**I. PROPOSED MOBILITY TYPE AND DURATION**

|  |  |
| --- | --- |
| **Mobility type (select one)** | **Estimated duration (to be confirmed by the Receiving Institution** |
| -Semester/s)  / Virtual component (only if applicable)  -Blended mobility with short term physical mobility | Planned period of the physical mobility: From dd/mm/yyyy       /       /       To dd/mm/yyyy       /       /  Planned period of the virtual mobility (if applicable): From dd/mm/yyyy       /       /       To dd/mm/yyyy       /       / |

**Study Programme at the Receiving Institution**

***Mobility type: Semester(s)***

Table A:

|  |  |  |  |
| --- | --- | --- | --- |
| **Component*[[7]](#footnote-7)* code (if any)** | **Component title (as indicated in the course catalogue) at the receiving institution** | **Semester [autumn /spring term]** | **Number of ECTS credits to be awarded by the receiving institution upon successful completion** |
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|  |  |  | **Total:** |

**Web link to the course catalogue at the receiving institution describing the learning outcomes:**

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**Recognition at the Sending Institution**

***Mobility type: Semester(s)***

Table B: Group of educational components in the student's degree that would normally be completed at the sending institution and which will be replaced by the study abroad NB no one to one match with Table A is required. Where all credits in Table A are recognised as forming part of the programme at the sending institution without any further conditions being applied, Table B may be completed with a reference to the mobility window (see guidelines).

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **Component code (if any)** | **Component title (as indicated in the course catalogue) at the sending institution** | **Semester [autumn / spring term]** | **Number of ECTS credits to be recognised by Sending Institution** | **Automatic recognition \*** |
|  |  |  |  | *Yes*  / No |
|  |  |  |  | *Yes*  / No |
|  |  |  |  | *Yes*  / No |
|  |  |  |  | *Yes*  / No |
|  |  |  |  | *Yes*  / No |
|  |  |  |  | *Yes*  / No |
|  |  |  |  | *Yes*  / No |
|  |  |  |  | *Yes*  / No |
|  |  |  |  | *Yes*  / No |
|  |  |  |  | *Yes*  / No |
|  |  |  |  | *Yes*  / No |
|  |  |  |  | *Yes*  / No |
|  |  |  |  | *Yes*  / No |
|  |  |  |  | *Yes*  / No |
|  |  |  |  | *Yes*  / No |
|  |  |  |  | *Yes*  / No |
|  |  |  |  | *Yes*  / No |
|  |  |  |  | *Yes*  / No |
|  |  |  |  | *Yes*  / No |
|  |  |  |  | *Yes*  / No |
|  |  |  | **Total:** |  |

\*All credits gained abroad– as agreed in the Learning Agreement and confirmed by the Transcript of Records – will be transferred without delay and counted towards the students' degree without any additional work or assessment of the student.

**If the student does not complete successfully some educational components, the following provisions will apply:**

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| *The aim is to receive 30 ECTS/semester. If student can not complete some components in the LA, they must immediately contact the international office of the home university. Otherwise Erasmus+ grant might be fully or partly recovered.* |

**If applicable, description of the virtual component at Receiving Institution and recognition at the Sending Institution (Mobility Type: Semester)**Table C

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **Component code (if any)** | **Component title or description**  **of the study programme**  **at the Receiving Institution** | **Short description of  the virtual component**  **(obligatory field):** | **Number of ECTS credits to be awarded** | **Automatic recognition \*** |
|  |  |  |  | *Yes*  / No |
|  |  |  |  | *Yes*  / No |
|  |  |  |  | *Yes*  / No |
|  |  |  |  | *Yes*  / No |
|  |  |  |  | *Yes*  / No |
|  |  |  |  | *Yes*  / No |
|  |  |  | **Total:** |  |

**Study Programme at Receiving Institution and recognition at the Sending Institution**

***Mobility type: Blended mobility with short-term physical mobility***

Table D

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **Component code (if any)** | **Component title or description of the mobility programme** | **Short description of the virtual component**  **(obligatory field):** | **Number of ECTS credits to be awarded** | **Automatic recognition\*** |
|  |  |  |  | *Yes*  / No |
|  |  |  |  | *Yes*  / No |
|  |  |  |  | *Yes*  / No |
|  |  |  |  | *Yes*  / No |
|  |  |  |  | *Yes*  / No |
|  |  |  |  | *Yes*  / No |
|  |  |  | **Total:** |  |

\*All credits gained abroad– as agreed in the Learning Agreement and confirmed by the Transcript of Records – will be transferred without delay and counted towards the students' degree without any additional work or assessment of the student.

**II. RESPONSIBLE PERSONS**

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| **Responsible person[[8]](#footnote-8) in the sending institution:**  Name:       Position:  E-mail: |

|  |
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| **Responsible person[[9]](#footnote-9) in the receiving institution:**  Name:       Position:  E-mail: |

**III. COMMITMENT OF THE THREE PARTIES**

By (digitally) signing this document, the student, the Sending Institution and the Receiving Institution confirm that they approve the (Online) Learning Agreement and that they will comply with all the arrangements agreed by all parties. Sending and Receiving Institutions undertake to apply all the principles of the Erasmus Charter for Higher Education relating to mobility for studies The Beneficiary Institution and the student should also commit to what is set out in the Erasmus+ grant agreement. The Receiving Institution confirms that the educational components listed are in line with its course catalogue or as agreed otherwise and should be available to the student. The Sending Institution commits to recognise all the credits or equivalent units gained at the Receiving Institution for the successfully completed educational components and to count them towards the student's degree. The student and the Receiving Institution will communicate to the Sending Institution any problems or changes regarding the study programme, responsible persons and/or study period.

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| **The student**  Student’s signature      Date: |

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| **The sending institution**  Responsible person’s signature       Date: |

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| --- |
| **The receiving institution**  Responsible person’s signature       Date: |

1. **Nationality:** Country to which the person belongs administratively and that issues the ID card and/or passport. [↑](#footnote-ref-1)
2. The [ISCED-F 2013 search tool](http://ec.europa.eu/education/tools/isced-f_en.htm) available at <http://ec.europa.eu/education/tools/isced-f_en.htm> should be used to find the ISCED 2013 detailed field of education and training that is closest to the subject of the degree to be awarded to the student by the sending institution. [↑](#footnote-ref-2)
3. **Study cycle:** Short cycle (EQF level 5) / bachelor or equivalent first cycle (EQF level 6) / master or equivalent second cycle (EQF level 7) / doctorate or equivalent third cycle (EQF level 8). [↑](#footnote-ref-3)
4. For the Common European Framework of Reference for Languages (**CEFR**) see <http://europass.cedefop.europa.eu/en/resources/european-language-levels-cefr> [↑](#footnote-ref-4)
5. **Country code**: ISO 3166-2 country codes available at: https://www.iso.org/obp/ui/#search. [↑](#footnote-ref-5)
6. **Contact person**: a person who provides a link for administrative information and who, depending on the structure of the higher education institution, may be the departmental coordinator or will work at the international relations office or equivalent body within the institution. [↑](#footnote-ref-6)
7. An "**educational component**" is a self-contained and formal structured learning experience that features learning outcomes, credits and forms of assessment. Examples of educational components are: a course, module, seminar, laboratory work, practical work, preparation/research for a thesis, mobility window or free electives. [↑](#footnote-ref-7)
8. **Responsible person in the sending institution**: an academic who has the authority to approve the  mobility programme of outbound students (Learning Agreements), to exceptionally amend them when it is needed, as well as to guarantee full recognition of such programmes on behalf of the responsible academic body. [↑](#footnote-ref-8)
9. **Responsible person in the receiving institution**: an academic who has the authority to approve the mobility programme of incoming students and is committed to give them academic support in the course of their studies at the receiving institution. [↑](#footnote-ref-9)