

Senior Volunteer Services – Central Coast Community Volunteers(3CV) MOU

270 Scott Street, Paso Robles, CA 93446 Office (805) 544-8740 FAX (805) 544-9146
E-mail to: linda@srvolunteer.org – Paso Robles Office

General Memorandum of Understanding (*) between the Senior Volunteer Services (SVS) and

(Print your organization's NAME here) _____,

hereafter referred to as the **Station**.

1. **3CV** will screen volunteers and provide initial orientation taking into account any physical disabilities that may apply for placement.
2. **3CV** provides volunteers (50 years of age and older) supplemental accident, personal liability and supplemental automobile insurance while serving in 3CV assignments.
3. **3CV** volunteers may never receive a fee for services from service recipients, their guardians, members of their family or friends.
4. **3CV** will never require financial support from a station as a precondition to obtain 3CV volunteers services.
5. **Station** will complete a volunteer opportunity form, and provide a safe work environment for assigned volunteers.
6. **Station** may not request or receive any compensation from 3CV volunteers or from beneficiaries of the 3CV volunteer services.
7. **Station** will screen volunteers and reserves the right to reject placement of a volunteer.(**)
8. **Station** will provide orientation, task instructions and supervision for volunteers.
9. **Station agrees to provide Senior Volunteer Services a monthly accounting of hours served by their 3CV volunteer.**
10. **Station** will be sure to follow the Center for Disease Control (CDC) reopening guidance, and the state of California and county re-opening measures and safety protocols for COVID-19.
11. **Station** will provide necessary and timely reports to **Senior Volunteer Services** regarding mishap/accidents involving 3CV volunteers.
12. **Station** will not assign volunteers to any assignment that displaces employed workers.
13. **Station** will not discriminate against **3CV volunteers** or in the operation of its program on the basis of race; color; national origin; gender; sexual orientation; religion; age; disability; political affiliation; marital or parental status; or military service.
14. **Station** will comply with Title VI of the Civil Rights Act of 1964, as amended and with Section 504 of the Rehabilitation Act of 1973, with regard to access for the disabled.

3CV recognizes this station as one of the following station types: (check one) and attach a copy of your 501(c)3 documentation if appropriate.

- Public**
 Private, non-profit
 Proprietary health agency

Signature of Station Coordinator/Supervisor

(Please print your name clearly)

Date

Please indicate name of Volunteer Coordinator(s) if different from Station Coordinator

Street Address

Telephone

Ext.

FAX

City

State

Zip

E-mail

Signature of SVS/CCCV Executive Director

Date

(*) Memorandum of Understanding will be renewable every three years at minimum.

(**) **SCREENING: Criminal Background checks and Reference checks are NOT done by Central Coast Community Volunteers. It is the responsibility of the Volunteer Station to determine the need for such screening and to follow through with a criminal background and/or reference check if they deem it necessary.**