

Corrective Action Plan For Vernal City

Repeat Finding 1: UNRESTRICTED (COMMITTED, ASSIGNED AND UNASSIGNED) GENERAL FUND BALANCE EXCEEDS LIMITATIONS.

Contact Person(s) responsible for the corrective action: Carl Morton – Vernal City Finance Director

Quinn Bennion – Vernal City Manager

Corrective Action: The City will analyze expenditures in our General Fund. The City will make appropriate adjustments to expenditures which will reduce the unrestricted General Fund expenditures. The City will evaluate its current budget for both its General Fund and Capital Fund. The City will make a transfer from the General Fund to the Capital Fund and other funds to alleviate a surplus in General Fund Balance while helping to fund ongoing projects within the City. The City will continue to monitor and adjust the General Fund Balance and spending as needed in the future.

Anticipated Completion Date: March 01, 2025.

Repeat Finding 2: EXPENDITURES IN EXCESS OF BUDGET.

Repeat offending department: AIRPORT

Contact Person(s) responsible for the corrective action: Carl Morton – Vernal City Finance Director

Ken Campbell – Vernal City Airport Manager

Corrective Action: The City will more closely analyze all departmental budgets to ensure they are remaining in compliance and under budget. The City will work with City Management and Department Heads to address budgetary issues in a timely fashion. The City will work with the Airport Manager to more accurately predict budget items and expenses. As part of the City's ongoing monitoring of Departmental Budgets the City will also hold more frequent Budget Reopeners and amendments as needed.

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