



Stephanie Miller, Mayor
Council Members -
Stephen G. Adams
Jared L. Clawson
Michael Nelson
Paul C. James
Craig L. Rasmussen
Stephanie B. Fricke, Recorder
Todd Perkins, Treasurer

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May 1, 2025

To Whom It May Concern,

The corrective action plan for Hyrum City includes hiring a full time qualified accounting professional. This was advertised April 30, 2025 and hopefully filled by June 2025. The new accounting employee will make sure all general ledger accounts are reconciled and all closing entries are entered. In addition to this full time employee being hired, any other City personnel who regularly assist in accounting duties will take relevant training courses (on-line or in person) about their duties.

Sincerely,

A handwritten signature in cursive script that reads "Stephanie Miller".

Stephanie Miller
Mayor