

Job Title: Health and Safety Manager
Responsible To: Technical Director
Hours: 40 hours per week, Monday – Friday.

About the Role

Responsible for leading and developing a strong culture of H&S awareness, engagement and compliance that aligns with the values of d&b solutions.

This will include strategies for continuous improvement and peer accountability for H&S at all levels of the organisation and across all work locations.

Key Duties and Responsibilities:

- Responsible for reducing hazards and ensuring a safe working environment for all.
- Design, deliver and lead initiatives to promote proactive safety attitudes and behaviour, ensuring that safety is an integral part of our company culture.
- Providing practical advice and assistance to help teams create and maintain risk assessments, procedures, and safe systems of work.
- Ensuring the company Health & Safety policy, arrangements and other related documents are kept up-to-date and relevant.
- Produce monthly Health and safety reports for the Management Team and an annual report for the entire company.
- Conduct site visits, report on and distribute findings and ensure follow-up actions are completed.
- Conduct audits of work locations, practises, and processes to identify potential safety hazards.
- Carry out investigations into incidents and record the findings through the appropriate system.
- Overall administration of the incident reporting system.
- Contact point for external H&S consultants, regulatory bodies, and other specialist advisors.
- Keep up to date with changes in current legislation and advise Senior Managers of any relevant changes.
- Contact Senior Managers if situations are found that require immediate rectification or the stopping of any operation.
- Attend all departmental Health & Safety Committee meetings as well as monthly Management meetings when required.
- Ensure and promote good health and safety communications between management and employees.
- Ensure that an adequate programme of training for Health and safety is provided and that a safety culture is encouraged throughout the company.
- Assist with H&S requirements of tendering documents.
- Act as the main contact for HSE and Local Authorities with regard to inspections, visits and reporting under RIDDOR.
- Always set a personal example by following all safety requirements and procedures and using correct personal protective clothing and equipment.

Personal Competencies and Behaviours:

- Proven experience of H&S governance and management.
- Industry experience in Events, Entertainment, Broadcast or Concert touring.
- Deep understanding of legal health and safety guidelines.
- Good written communication skills with the ability to produce clear reports and develop relevant policies.

- Good verbal and interpersonal communication skills with the ability to engage with stakeholders across all levels of the organisation.
- Good knowledge of data analysis and risk assessment.
- Excellent organizational and motivational skills.
- Outstanding attention to detail and observation ability.
- Valid qualification in occupational health and safety.
- Well-developed training, coaching, mentoring skills.

Key Policies and Core Values:

- To work alongside the members of other teams and communicate effectively.
- To learn about the company and its activities to understand and deal with the customers.
- Always maintain d&b solutions confidentiality.
- To represent the company in a courteous, friendly, and appropriate manner in all circumstances.
- To always follow correct procedures and follow the policies laid out in the staff handbook.
- Adhere to and demonstrate knowledge of health and safety matters about work-related tasks and ensure that relevant Health and Safety guidelines are always adhered to.
- To carry out your duties and responsibilities in a manner that always reflects the Core Values of d&b solutions.

To carry out your duties and responsibilities in a manner that always reflects the Core Values of the business. d&b Solutions was formed in 2021 following the acquisition of SFL Group and White Light Ltd and their respective subsidiaries.

Our new organisation provides integrated audio, video, lighting, and media services, delivering complete solutions for hire and sales of technical equipment, live events, and venue installations and support. Working alongside d&b audiotechnik we are on a mission together to transform life experiences.

Apart from the duties summarised in this job description, we retain the right in consultation with the post holder to include other reasonable duties, which are part of, and incidental to, this type of work. We want to recruit, and retain the most talented people, regardless of their background.

We recognise that being a diverse and inclusive employer helps us fulfil our responsibility to make a difference for our staff, our clients, and our industry. Actively valuing differences enhances the way we work and people from different backgrounds and experiences bring valuable insights to the way we operate, generating new ideas and perspectives as well as making us representative of the community and society. If you are interested in this opportunity.

Please email your CV, Cover Letter, and Salary Expectations to vacancies@dbsolutions.com.