Sheldon, Iowa City Council January 2, 2019

The Sheldon City Council met in regular session on Wednesday, January 2, 2018 at 4:30 p.m. Mayor Katricia Meendering called the meeting to order. Roll call was taken. Present: Pete Hamill, Brad Hindt, Shawn Broesder, Tom Eggers, and Greg Geels. Also present: Lyle Bolkema, Curt Strouth, Todd Uhl, Sam Kooiker, and Angela Beckman.

A motion was made by Hamill and seconded by Hindt to approve the agenda as presented. Roll call was taken. Ayes, all.

Beckman read the oath of office for reserve police officer Eric Meinecke.

Public Comments: None.

A motion was made by Eggers and seconded by Broesder to approve the consent agenda with the following items:

* 1. Minutes of December 19, 2018, and the boards & commissions
  2. Summary list of city claims, boards & commissions.
  3. Approval of pay estimate #2 for the Airport snow removal equipment storage building in the amount of $88,504.14 to Larson Contracting.
  4. Approval of change order #5 on the wastewater treatment facility project in the amount of $5,466.00 to Hoogendoorn Construction.
  5. Mayor’s appointment of Kimberly Hengeveld to the Library Board with a term ending date of June 30, 2019.
  6. Council’s appointment of Josh Kraayenbrink to the Airport Commission with a term ending date of June 30, 2019.
  7. Resolution R19-4432 A RESOLUTION DESIGNATING OFFICE NEWSPAPERS.
  8. Resolution R19-4433 A RESOLUTION DESIGNATING DEPOSIT OF FUNDS.

Geels asked why pay estimates and change orders were on the consent, when in the past they have always been part of the new business section with their own action being taken. Mayor Meendering stated this is something that was started at the last meeting, that they will be on the consent agenda.

Roll call was taken. Ayes, all. Motion carried.

Kooiker reviewed the two engagement agreements in the council packets from Ahlers & Cooney, Attorneys at law. One agreement is for $550,000, which would be a loan to pay for the fire pumper truck that is being built, with a fee of $6,500. The other agreement is for $650,000, which would be a loan to pay for the fire pumper truck that is being built and two police vehicles, with a fee of $7,000. Kooiker got rates from Iowa State Bank for a 5 year loan, 7 year loan, and a 10 year loan with interest rates ranging from 2.5% to 3.10%. Hamill noted that a 7 to 10 year loan would be beneficial for the fire truck because it should last longer than that time frame, but not the police cars. Kooiker did confirm that interest would not start until November 1, 2019, this is when the fire pumper truck is scheduled to be completed. Geels stated that we need to find another revenue source for the emergency services but is a loan the correct way to fund them. Eggers noted that we will need to tackle the emergency services funding at budget time and questioned if we could wait to decide how to pay for the police cars at that time. Attorney Schreurs asked for Kooiker to inquire if the agreement would be limited to a fire truck and 2 police cars or could it be utilized for emergency services. Beckman stated that the projected cash balance in the emergency depreciation fund is $185,000.00, but SCAT is asking for a new $200,000 ambulance from this budget for fiscal year 2019-2020, and this would leave very little room for other capital equipment needs. After discussion, a motion was made by Hindt and seconded by Hamill to approve the engagement agreement with Ahlers & Cooney Attorneys at Law for the capital loan of $650,000 in the amount of $7,000. Roll call was taken. Ayes, all. Motion carried.

A motion was made by Broesder and seconded by Geels to approve deduct change order #1 to Spartan Trucks for the fire pumper truck, in the amount of $707.00. Hindt noted this was mostly for a change to the light bar. Roll call was taken. Ayes, all. Motion carried.

A motion was made by Eggers and seconded by Geels to accept the resignation of Crossroads Pavilion general manager, Brittany Behrendsen effective January 9, 2018. Roll call was taken. Ayes, all. Motion carried. A motion was made by Hamill and seconded by Geels to approve the Crossroads Pavilion general manager job posting and job description as presented. Roll call was taken. Ayes, all. Motion carried. At this time Mayor Meendering asked Heather Jacobs, assistant general manager or Pete Hamill if they wished for Council to enter into closed session. Geels stated he would like some discussion in closed session. Mayor Meendering stated that we would continue this item discussion at the end of the meeting, so we can continue on with the public that was present.

Jacob Kerr, Recreation Director reviewed the recreation participation numbers for 2018 and the pool attendance and membership numbers from 2018 also. Kerr thanked the Sheldon Noon Kiwanis for the donation of a basketball hoop at the pool. He also informed the Council that he and Greta Giese from NCC Lifelong Learning Center received 28 applicants for the assistant recreation director position. They have narrowed it down to 8 applicants. Kerr also stated he had done some research on possibly offering a babysitting membership that can be added to a family membership at the outdoor pool. The babysitter can be added for $30. A motion was made by Broesder and seconded by Hamill to approve the babysitting pass for the outdoor pool for $30. Roll call was taken. Ayes, all. Motion carried.

Kevin Miller, ambulance director gave an overview of the team and calls from 2018. He noted their transfers are up. Miller than addressed the vision that SCAT has. He pointed out that SCAT will be 50 years old in 2021. SCAT is requesting a new ambulance in the 2019-2020 budget, which would allow them to have 3 ambulances, with one in town at all times, no exceptions. They are also looking at hiring a part time medic. Broesder asked how the ambulances are staffed. Miller stated that there is an oncall schedule for SCAT I, but SCAT II is a mass response. Broesder then asked how it would be if they had a 3rd ambulance. Miller said they would address it at that time. Hindt asked Miller if additional staff would be needed in the next 5 years. Miller stated he thought they would need an additional full time employee and some part time medics. Miller stated they have spoken with EMA about storing the 3rd ambulance in the EMA stall, but nothing has been decided.

Kooiker reviewed the report he put in the packet to talk about each agenda item and stated this will continue with each council packet in the future. He also asked Council to review the goal setting session and their visions to use as a guide for the upcoming budget workshops.

Staff comments: Strouth stated there will be a community park planning meeting on January 21, 2019 at 6:00 p.m. at the Crossroads Pavilion.

Council comments: None.

At this time Council came back to the agenda item to discuss appointment or hiring of an interim general manager and assistance at the Crossroads Pavilion. Mayor Meendering asked Heather Jacobs if she would like to go into closed session, she replied yes. A motion as made by Hindt and seconded by Broesder to enter into closed session per Iowa Code section 21.5(i) and/or section 21.9 at 5:38 p.m. Roll call was taken. Ayes, Geels, Eggers, Hindt, Broesder. Abstain: Hamill due to being part of the discussion. Motion carried.

Council came out of closed session at 6:02 p.m. A motion was made by Hindt and seconded by Eggers to approve appointing Heather Jacobs as interim general manager with a $2,000/month increase in wage, while serving as interim general manager, starting 12/27/18, and once she has completed the interim general manager, she will receive 40 hours vacation. The interim pay will end effective with the same pay period that the new general manager begins. Roll call was taken. Ayes: Hindt, Geels, Eggers, Broesder. Abstain: Hamill due to conflict of interest. Motion carried. A motion was made by Broesder and seconded by Geels to hire Hamill to assist at the Crossroads Pavilion in any capacity needed, not to exceed $1,500 a year. Roll call was taken. Ayes: Broesder, Hamill, Eggers, Geels. Abstain: Hamill, conflict of interest. Motion carried.

A motion was made by Hindt and seconded by Eggers to adjourn at 6:07 p.m. Roll call was taken. Ayes: all. Motion carried.

Angela Beckman, City Clerk