



Sheldon

CITY OF SHELDON PARK RESERVATION

Park Requested: _____ Rental Fee: _____

Reservation Date: _____ Time: _____ to _____ # of People: _____

APPLICATION NAME (contact person): _____

Street Address _____ City _____ State _____ Zip _____

Home Phone # _____ Work Phone # _____ Cell Phone # _____

BUSINESS/GROUP NAME: _____

Street Address _____ City _____ State _____ Zip _____ Daytime Phone # _____

Agreement of Responsibility

I agree to abide by any and all rules by the city of Sheldon Parks and Recreation Department. I agree that I will be responsible for conduct of my group, which has been granted the use of the above named facility. I further agree to reimburse the City of Sheldon in full for all damage to the park facility, including but not limited to defacing of property, buildings, or structures or the nature state and failure to fully clean the facility, as assessed by the City of Sheldon Parks and Recreation Department through its agents or employees following my use of the park facility.

Signature	
Printed Name	
Date	

DO NOT WRITE IN THIS SPACE – FOR CITY USE ONLY

APPROVED By: _____ Date _____

CANCELLED _____ Date _____

WAIVER OF RIGHTS TO CLAIM BASED ON NEGLIGENT ACTS

EXPLANATION

This document is an agreement between you, the undersigned, and the city of Sheldon Park and Recreation Department. It states you will hold the City of Sheldon, The City of Sheldon Park and Recreation Department any and all of the employees entirely harmless and free of liability for any and all negligent acts. You have the opportunity, if you wish, to speak with a representative of the City of Sheldon Parks and Recreation Department to question/or negotiate the terms and conditions contained herein before signing. You may wish to consult an attorney prior to signing this document.

AGREEMENT

I, the undersigned, hereby agree to relinquish all claims, suits, attorney fees, damages, liability and any and all future rights to the same based on any and all negligent acts of the City of Sheldon, The City of Sheldon Park and Recreation Department and any and all of the employees in connection with or incident to my or my group's use of any City of Sheldon park facilities as enumerated on the attached City of Sheldon Park Reservation Form.

I, the undersigned, hereby acknowledge and agree that I have carefully read and fully understand the terms of this Waiver of Rights to Claims Based in Negligence, and that I have been afforded an opportunity to questions and/or negotiate the terms of this Waiver of Rights to Claims Based in Negligence with facility management. After acknowledging the same, I am now freely and voluntarily sign the Waiver of Right to Claims Based in Negligence without any alteration of its original, printed, terms.

Signature

Printed Name

Date

Sheldon Parks and Recreation Department Parkland, Facility, and Equipment Use Policy

GENERAL INFORMATION:

- A. The renter shall be held responsible for the condition of the facility and conduct of the group using the facility.
- B. All parks close at 11:00 pm. Facility rentals should end by 10:00 pm to allow time for clean-up.
- C. Alcohol sales and consumption are prohibited.
- D. Motor Vehicles are not permitted on park trails or grass.
- E. Glass bottles are not permitted in the parks.
- F. Users shall not deface or otherwise mark or damage the shelter, picnic tables, trash containers, trees, or anything else.
- G. The Renter shall clean tables and place trash in the appropriate container prior to leaving the site.
- H. The Renter shall ensure all picnic tables are returned to their original location if they have been moved during the rental.
- I. The Renter shall carry the Facility Reservation Form at all times during the rental.

SUPERVISION:

- A. Renters must be 18 years of age or older to rent facilities.
- B. Appropriate supervision on youth activities is to be provided by the Renter.

CLEAN-UP:

The Renter shall be completely responsible for cleaning up the facilities after the event to the satisfaction of Department staff. Inadequate cleaning shall result in an invoice for the balance of Department resources used in clean up.

CANCELLATIONS:

- A. If you need to cancel your event please contact the City of Sheldon at 712-324-4651. There are no refunds for cancellations; all payments paid to reserve a facility go towards administrative fees.