May 18, 2021

We invite you to join us for Sheldon Celebration Days, Monday, September 6th!

This is a great opportunity for your Non-Profit organization to raise money for your many projects. The food booths are a **VERY** popular attraction to the thousands of people who attend Celebration Days. For-Profit organizations are required to partner with a Non-Profit organization and appropriate signage will be provided for your vendor booth indicating what Non-Profit you are sponsoring.

The booths will be located north and east of the shelter house in the City Park. Each booth your organization maintains will be assessed a **$75 fee**.

* Proof of insurance is required. Please return a **photocopy of a certificate of insurance** along with the enclosed registration form and **$75** fee (**registration fee is non- refundable**) by Monday, July 12, 2021 in order for us to plan for and provide adequate space for the food booths. You will not be allowed to set up if we don’t have your insurance form.
  + All food booths are **required** to obtain an additional license for the price of $50. Enclosed is the Temporary Food Stand License application or you may visit their website www.siouxlanddistricthealth.org
  + License needs to be obtained from the state prior to Celebration Days
    - Last day to obtain a license is August 23, 2021 from the state.
    - If application is received by the state three days prior to the event, the Temporary Food Stand license fee is double $100.

Enclosed is a copy of the “Temporary Food Stand Guidelines” from the Iowa Department of Health. All food booth operators **MUST** follow these guidelines.

On Monday, September 6 please have your booth ready to go by **9:00 AM** so the health inspector can inspect all booths prior to opening.

We invite you to offer the same choices as last year, or add some new and different food/drink choices this year. Food booth participants from last year will receive first choice for the food/drink sold this year; other requests will be received on a first-come, first-serve basis to help eliminate duplication of booths.

If you have any questions, please don’t hesitate to contact the SCDC office at 324-2813 or [soostra@cityofsheldon.com](mailto:soostra@cityofsheldon.com). We look forward to hearing from you and seeing you on Labor Day.

Shantel Oostra, Chamber Director

**Food Booth (Non-Profit Organization)**

**Registration Form**

**Celebration Days, Monday, September 6, 2021**

Name of Organization: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

(For-Profit) Partnering Non-Profit Organization: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Contact Person: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Address: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Email: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Phone: (Cell) \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ (Day) \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ (Evening)\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Food, snack, or refreshment to be served: (you will be notified if there is vendor duplication)

1st choice:

2nd choice:

3rd choice:

Need electricity? \_\_\_\_\_Yes \_\_\_\_\_ No

If “yes”, \_\_\_\_\_\_\_\_\_\_Total of 110 \_\_\_\_\_\_\_\_\_\_Total of 220

Signature: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date: \_\_\_\_\_\_\_\_\_\_\_\_\_\_

**Please enclose:**

* Copy of your organization’s certificate of liability insurance or proof thereof (if you need additional time to submit proof of insurance, please contact us).
* Food booth entry form.
* $75 registration fee (make check payable to SCDC).
* Registration Fee will be non- refundable (refunds will be issued **ONLY** if the event needs to be cancelled due to COVID-19).