

The Sheldon City Council met in regular session on Wednesday, September 7, 2016 at 4:30 p.m. Mayor Katricia Meendering called the meeting to order. Roll call was taken. Present: Pete Hamill, Randy Fonkert, Brad Hindt, Greg Geels, and Zach Sawyer. Absent: Pete Hamill and Greg Geels. Also present: Scott Wynja, Todd Uhl, Curt Strouth, Micah Schreurs, and Angela Beckman.

Public Comments: None.

A motion was made by Hamill and seconded by Sawyer to approve the consent agenda with the following items:

- a. Minutes of August 17, 2016.
- b. Summary list of claims, and additional claims as presented.
- c. Approval of SCAT applicant, Pamela Buren.
- d. Approval of beer permit renewal for Primo Development, Ltd. Godfather's Pizza.
- e. Approval of adding wine to the permit for Casey's General Store #2527.
- f. Approval of special outdoor service for Schottsy's Bar & Grill on 09/10/16.
- g. Approve the Mayor's appointment of Chapman Junius to the Library Board.
- h. Approval of appointing Pat Meester to the Northwest Iowa Regional Housing Authority.
- i. Approval of request from Bethel Reformed Church to block off 7<sup>th</sup> Street from 6<sup>th</sup> Avenue to 7<sup>th</sup> Avenue on September 21, 2016 from 5:00 p.m. to 8:00 p.m.

Geels asked if Schottsy's was doing another one. Beckman stated this would not involve a band and should mostly be during the day for the Tour de Sheldon bike ride. Roll call was taken. Ayes, all. Motion carried.

Strouth explained the proposal from development committee. G&E Cabinetry is proposing to purchase the lot directly to the west of the Village Treasure Chest, along Highway 18. The lot is 1.71 acres, and they plan to build a 12,000 square foot building that would include a 1,400 square foot show room. This building would have a \$400,000 minimum assessment. Therefore the SCDC is proposing to sell the lot for \$1, and asking that the Council forgive the repayment of \$30,993.73 for this lot sale. A motion was made by Hindt and seconded by Geels to forgive the repayment of \$30,993.73 for the lot to G&E Cabinetry. Roll call was taken. Abstain: Sawyer due to conflict of interest. Ayes: Hamill, Geels, Hindt, Fonkert. Motion carried.

Allison Cooke, Chamber Director stated that the SCDC has received 5 quotes for redesigning the website [www.sheldoniowa.com](http://www.sheldoniowa.com). This website is shared between the City of Sheldon and the SCDC. In SCDC's last goal setting session this was one of the priorities on the list. Their office receives calls frequently because people have trouble locating things on this website. They are hoping to come back at the September 21, 2016 Council meeting.

Kevin Miller, SCAT EMT explained that all members of the Sheldon Fire Company have agreed to become members of SCAT. Hindt stated that some fire fighters are already EMTs and first responders, so they will be backup service in the event SCAT I and SCAT II are out on calls. A motion was made by Hamill and seconded by Sawyer to approve the members of the Sheldon Fire Company to be members of SCAT. Roll call was taken. Ayes, all. Motion carried.

Miller, explained that SCAT has received two quotes for a new ambulance. An Illinois based company, Klocke's Emergency Vehicle submitted a quote of \$154,622.00 minus SCAT II trade in of \$8,500 for a total \$146,122. Arrow out of Rock Rapids, Iowa submitted a quote of \$149,790 minus SCAT II trade in of \$5,000 for a total of \$144,790. A motion was made by Hindt and seconded by Geels to approve the purchase of an ambulance from Arrow in the amount of \$144,790.00. Roll call was taken. Ayes, all. Motion carried. Hindt did comment he has heard good things about Arrow. Miller stated that Arrow's timeline is approximately 150-180 days out. There is also possibly some money available to put towards this purchase from O'Brien County, Beckman will check on this.

Uhl stated that as we have moved forward with the wastewater treatment facility project we now have a better idea of where the new construction will be. Therefore, additional soil testing is required, to eliminate surprises down the road. A motion was made by Geels and seconded by Fonkert to enter into a contract with Certified Testing Services to conduct a geotechnical exploration for the wastewater treatment facility improvements in the amount of \$7,600. Roll call was taken. Ayes, all. Motion carried.

The Council reviewed the proposal from DGR Engineering for services for the new elevated tank and pipeline projects. A motion was made by Hindt and second by Hamill to approve the engineering agreement with DGR Engineering for the design of the new elevated tank and pipeline projects in the amount of \$111,750 plus a possible \$16,500 for additional hourly duties, such as permits, easements and legal descriptions. Roll call was taken. Ayes, all. Motion carried.

The Council received a real estate agreement for an option to purchase lot 3, block 1 in Trilogy Village. Hindt felt the buyer should have to pay for the cost of legal fees and recording of documents. He also feels there should be a limit on the option, such as a year. After discussion, a motion was made by Hamill and seconded by Geels to approve Resolution R16-4219, on the option to purchase lot 3, block 1 of Trilogy Village by Five 26 LLC, subject to a one year limit on the option and buyer pays \$100 for legal fees and recording fees. Roll call was taken. Ayes, all. Motion carried.

A motion was made by Sawyer and seconded by Fonkert to approve pay estimate #3 on the 6-Unite T-Hangar Project in the amount of \$214,615.75 to Schaus-Vorhies Contracting. Roll call was taken. Ayes, all. Motion carried.

Wynja stated that we have hired Nathan White as the wastewater operator. A motion was made by Hindt and seconded by Sawyer to approve a wage of \$17.36 for Nathan White,

wastewater operator, contingent upon White passing the preemployment physical and drug test. Roll call was taken. Ayes, all. Motion carried. Wynja noted that the wage is according to the current union contract.

Wynja explained the amendment to the ARCA Agreement with Lewis & Clark Rural Water. The amendment allows for the capital fund to be used for capital item repairs. He noted that the monies in the fund are from the existing connected entities purchase of water. The City of Sheldon will not pay any monies to this fund until connected. He also noted that this Amendment needs to be approved unanimously by all entities with Lewis & Clark Rural Water. A motion was made by Hindt and seconded by Hamill to approve the Agreement to amend section 2.3.2(a) of ARCA with the Lewis & Clark Rural Water System. Roll call was taken. Ayes, all. Motion carried.

No action was taken on the change order for Crossroads Pavilion.

A motion was made by Sawyer and seconded by Geels to approve temporary appointment of Uhl and Beckman the signing authority of the day to day activities in the absence of a City Manager. Roll call was taken. Ayes, all. Motion carried. A motion was made by Hamill and seconded by Hindt to approve Resolution R16-4220 for the additional compensation for Uhl and Beckman in the absence of a City Manager. Roll call was taken. Ayes, all. Motion carried.

Staff Comments: Uhl stated the Crossroads Pavilion is moving along well. Due to the rain this past week, they have lost about a day and a half. The rafters for the roof will be on soon, and they are looking to pour the parking lot next week. Hamill asked if they could set up a time for a tour of the facility as it progresses. Beckman invited the Mayor and Council to participate in ALICE (active shooter) training on October 26, 2016. There will be a morning session and an afternoon session.

Council Comments: Hindt thanked the SCDC and the City crews for another very successful Celebration Days. Hamill also stated he appreciated the support for Cruise Night, it was a great success also. The Mayor and Council thanked Wynja for his time, stated it has been a pleasure to work with him, they appreciated his communication and open door policy. Wynja thanked the current Mayor & Council as well as previous Mayors and Council persons he has worked with. He stated that Sheldon is in good hands, with the current staff they have.

A motion was made by Fonkert and seconded by Sawyer to adjourn at 5:25 p.m. Roll call was taken. Ayes: all. Motion carried.

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Angela Beckman, City Clerk