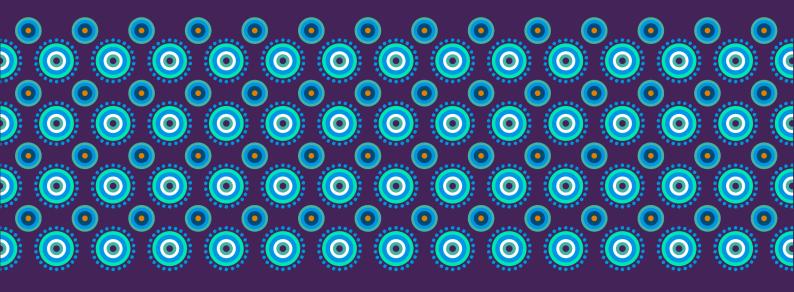
S

How to:

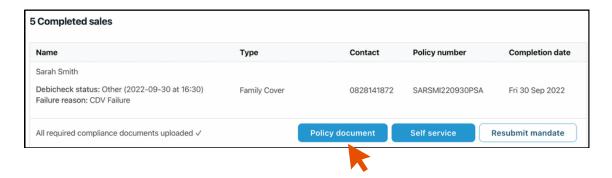
View your clients' policies on the Broker Portal

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Click on "policy document" to view all policy details



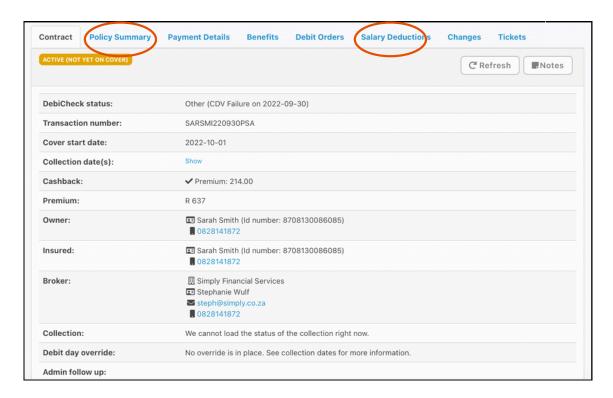
Click on "edit policy" to show the below screen.



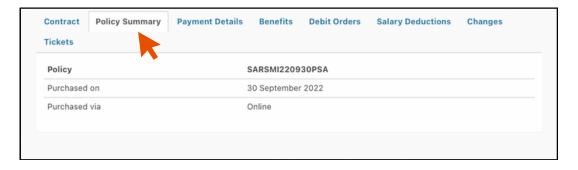
You can add, edit or delete beneficiaries here



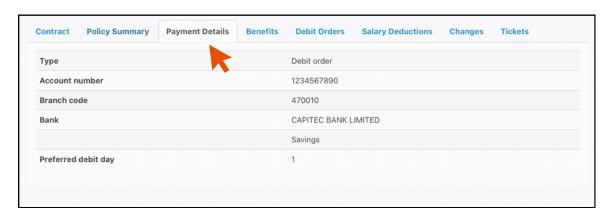
Click on "self service" to view the screen below. You will see different options along the top bar of the page. E.g policy summary, payment details etc



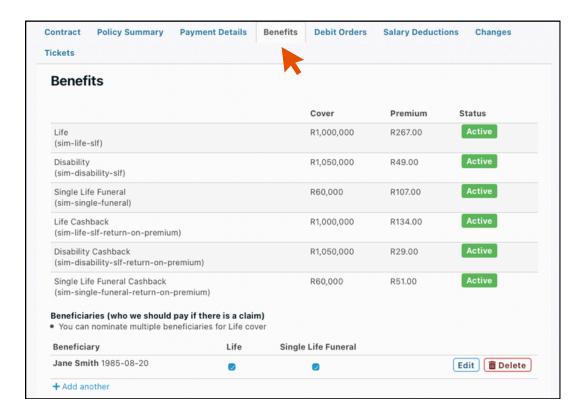
View the policy summary on the second tab



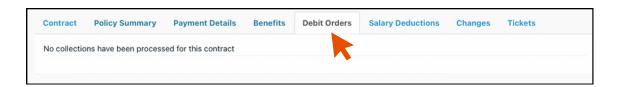
View payment details here



View policy benefits here



Selected debit order details will be shown here



Salary deduction details will be shown here if applicable



Any changes that have been made to the policy will be shown here





Thank you!

Contact your broker consultant if you have any queries or need assistance.



