

NANOG Board of Directors
October 6, 2023/Board Conference Call
1:00 p.m. EDT

Leslie Daigle, Chair	Darrieux Harvey, NANOG Staff
Vincent Celindro, Vice Chair	Valerie Wittkop, NANOG Staff
Steven Feldman, Member	Claudia Bristol, NANOG Staff
Tina Morris, Member	
Michael Costello, Member	
David Siegel, Treasurer	
Catherine Gurinsky, Secretary, PC Chair	

Start time: 1:06 p.m. EDT

Roll Call / Call to order:

All voting members were present with the exception of Vincent, plus Cat and staff members Darrieux, Claudia and Valerie. Vincent joined at 1:08 p.m.

Agenda Review

Leslie reviewed the agenda with no additions requested.

Review/Approve Minutes

No minutes were ready for approval.

Executive Director Search Discussion

- Hiring a firm versus handling internally
 - Concern if done internally is a possible limited reach for candidates.
 - Pros for internal is knowing the community and saving on recruiter fees.
 - After discussion, it was decided to begin internally for a short period of time, but begin exploration of a recruiter to save time if no candidates appear to meet the desired criteria.
 - Post the opening and job description on the website, LinkedIn and spread by word of mouth.
- Job Description
 - The Board was basically happy with the job description that had been developed and shared on the slack channel.
 - Some copy editing and reordering of requirements and skills is needed.
- Action to be taken:
 - Leslie to post the job description early next week. Valerie has an email address for submissions to go to voting Board members only.

MOTION: Steve made the motion to allow Leslie to post the job description, seconded by Tina. The motion passed unanimously.

- Begin exploration of recruiting firms.
- Mechanics for the hiring process to be discussed in an executive session at the N89 face to face meeting in San Diego.

Prep for N89 Meetings

- Sunday morning agenda
 - Executive session from 8 a.m. to 9 a.m. PDT – workshop format, not a formal meeting
 - Preparation for the week
 - Discuss opening messaging
 - Formalize Hackathon Committee
 - 2024 Draft Budget overview
- Sunday Board/Committee Meeting Revised Agenda
 - Leslie had posted for the Board's review
 - Leslie would like this shared in advance to the committee members
ACTION: Darrieux will distribute the agenda to the committee members.
- Conference opening
 - On stage will be Leslie, Tina, Lee Howard and Cat. Not the ombuds.
 - Valerie has the slide decks
 - Leslie to thank Edward for his many accomplishments, some mentioned:
 - Re-branding
 - Website
 - Program development tools**ACTION:** Darrieux will assure Edward's attendance at the opening
 - Discuss the meeting with the committee chairs
 - Tina to talk about DEI and code of conduct. Recognize ombuds.
- Preliminary prep for the members meeting
 - Valerie will have the slide deck
 - Leslie to do the Board update, job description
 - David will review financials, and do his best to explain the change in message from the last meeting and add to the slide deck.

Staff Report

The report was presented to the Board by Valerie and Darrieux.

Meetings

- NANOG 89 Registration (Week 11)
 - In-Person: 640 - Darrieux believes we will reach the 870 adjusted projection

- Virtual: 41
- Total: 681
- Comparison to previous meetings
 - Hollywood (2022) = 457
 - Austin (2019) = 487
 - San Diego (Feb 2016) = 326

Sponsorship Sales

Maximum Inventory to Sell	\$682,334
2023 Budget Goal for NANOG 89	\$672,000
Less: Sponsorship Sales N89	\$547,001
Amount Short of Budget Goal	\$124,999

- Espresso Bar and DEI Lunch Sponsorships have sold since last report

Financials

- Staff is currently working on a draft budget for 2024
- QBO Financials September 2023 - a link was provided to the Board

Social Media

- September 2023 HootSuite Report
- YouTube (September 2023)
 - Views: 18.9K (stayed the same)
 - Hours of watch time: 2.4K (41.9 less than usual)
 - New subscribers; =154 (about the same as usual)

Online Tools

- The Appointment tool with more features and updates to user profiles has been released. Development Notes are available for review.

NANOG 90 Update

Darrieux informed the Board that she was recently contacted by the contracted hotel in Charlotte that they were canceling our contract because they are undergoing remodeling.

- The hotel negotiated and reserved space at two other hotels:
 - A hotel in Atlanta - which is not desired as it would be the third time in Atlanta in 3 years
 - Another hotel in Charlotte which Darrieux is hoping works out.
 - They have the space
 - Room rate is \$229 and a food and beverage minimum of \$170K
 - They are working on the network agreement
 - NANOG would have all of the space - so no room for affiliate groups

Darrieux will keep the Board updated.

Election Update

- Valerie provided a link to the ballot for the 2023 elections
- Edits were made to clarify the instructions for ranking the candidates

MOTION: Tina moved to approve the ballot as edited, Vince seconded the motion. The motion passed unanimously.

Calendar Items

- Board Call on 13-Oct
As Darrieux, Valerie and Claudia would be traveling and not able to attend the Board call set for October 13, there were no objections to canceling the meeting.
- Members Meeting on 17-Oct
Will be added as a calendar invite to the Board
- Discussion Forums on 18-Oct
DEI and Hackathon are scheduled for Wednesday morning and will also be added as calendar invites

Mentorship Ambassador Program

Ambassador Program Proposal was shared with the Board by Vincent.

- Program is highlighting newcomers and navigating the meetings
- Concern raised as to determining the ambassadors. The code of conduct has to be clear.
- As it is outside the original charter, a revised charter is needed.
- Vincent will take this to the Mentorship committee.

Committee Reports

- Scholarship (Valerie)
 - Valerie had received the 2024 Agreement from Scholarship America
 - The administrative fee had increased to \$8,858
 - To keep on the same schedule, the agreement needed to be signed soon
 - The board has found that the quality of candidates provided from SA do not meet our needs and is considering rethinking the program.

MOTION: Leslie made the motion to allow the Scholarship America program to lapse this year. Michael seconded the motion and the motion passed unanimously.
- Elections (Steve)
 - Nothing to do now until after the election
 - Valerie noted she had just received notification that Les Williams was withdrawing his candidacy for the Board for personal reasons.

- Education (David)
 - Poor attendance at the last meeting
 - Nothing new to report
 - Having difficulty locating instructors under the NANOG banner
 - Momentum is an issue

MOTION: Leslie moved to adjourn the meeting, seconded by David.

End time: 2:34 p.m. EDT