

Smoking, Alcohol and Illegal Substances Policy

No Smoking:

This policy has been developed to protect children, their parents/carers, employees and visitors to the setting from exposure to second hand smoke and to assist compliance with the Smoking (Northern Ireland) Order 2006. At Holy Trinity After School Club we adhere to a No Smoking Policy throughout the whole building or anywhere on site. This must be adhered to at all times by staff, parents and anybody in the setting. Staff, parents, volunteers and students must also adhere to this policy when on outings with the children. our workplace is smoke-free, and all children and employees have the right to work and be cared for in a smoke free environment. Overall responsibility for policy implementation and review rests with the manager and management committee. However, all staff are obliged to adhere to and support the implementation of this policy. Existing staff are informed of the policy and their role in the implementation and monitoring of it. New employees will be given a copy of the policy.

Alcohol and Illegal Substances:

If any staff, volunteers or students are suspected of being under the influence of alcohol or illegal substances an investigation will be undertaken which may result in disciplinary action.

If staff are aware of a parent/visitor entering the After School Club under the influence of illegal substances/alcohol they will be made aware of our policy and action taken, as appropriate.