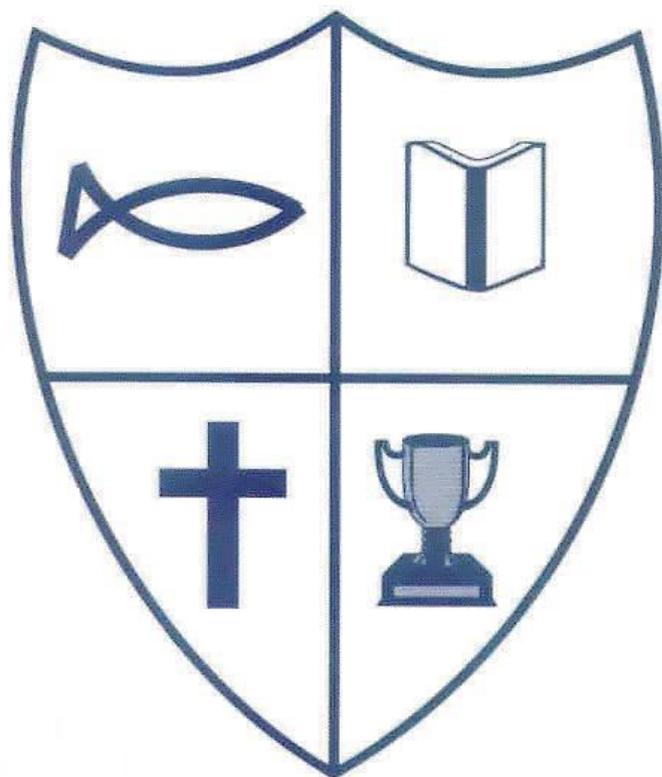


SUPPLEMENTARY HEALTH & SAFETY
POLICY

Aughnacloy Primary School



August 2020

1. Introduction

The school recognises the requirements of the Health & Safety at Work (Northern Ireland) Order 1978 (and associated Regulations up to and including Management of Health and Safety at Work Regulations (NI) 2000) and has an existing Health, Safety and Wellbeing Policy which sets out how we do this. However, in recognition of the current circumstances due to COVID-19, this supplementary document sets out the arrangements in relation to the health and safety of our children, staff and the wider school community during this time. This document has been written in accordance with guidance from the Department of Education NI and the Education Authority in relation to managing risk associated with COVID-19, paying particular attention to **Education Restart – Publication of Revised New School Day Guidance, August 2020.**

In order to ensure the school continues to operate in a safe way, thorough risk assessments are undertaken and any necessary adjustments to ensure the safety of children, staff and the wider community are implemented.

2. Risk assessment

As part of the preparation for wider opening of our school in August, 2020, a detailed risk assessment has been undertaken to make any necessary adjustments to mitigate risk has been produced. The risk assessment covers the following Health and Safety elements:

- Buildings & Facilities
- Emergency Evacuation
- Cleaning & Waste Disposal
- Classrooms
- Staffing
- Group Sizes
- Social Distancing
- Catering
- PPE
- Response to suspected / confirmed Covid-19 cases
- Curriculum / learning environment
- Communication
- Governance
- School events (including trips)

The risk assessment is regularly reviewed to ensure it meets current need. Appropriate documentation is shared with staff and any necessary training is provided.

3. Roles and responsibilities

a. The Board of Governors will:

- Regularly assess the effectiveness of the policy, risk assessment
- Ensure all documentation is regularly reviewed to meet current need and any updated guidance from the Department of Education or Education Authority
- Ensure staff have access to any training or instruction required
- Prioritise the wellbeing of all pupils and staff and ensure there is appropriate support in place

b. The Principal will:

- Have overall responsibility for the development and implementation of the policy, risk assessment
- Ensure all documentation is regularly reviewed to meet current need and any updated guidance from the Department of Education or Education Authority
- Prioritise the wellbeing of all pupils and staff and ensure there is appropriate support in place

c. All staff will:

- Carry out all work in accordance with the policy, risk assessment including additional tasks as part of the response to COVID-19
- Take the opportunity to contribute to the risk assessment process
- Be responsible for reporting any (potential or actual) Health and Safety risks related to COVID-19 to the Principal
- Prioritise the wellbeing of all pupils and other staff

d. Parents will:

- Adhere to any recommendations from the school to help reduce the risk of transmission
- Keep their child at home if they or anyone within the household is displaying symptoms of COVID-19, or if otherwise advised to by the school or another appropriate Body (GP or NHS Track and Trace, for example)
- Adhere to drop-off and collection arrangements set by the school
- Ensure their child is aware of any protective measures put in place by the school and to encourage them to comply
- Adhere to government guidance at all times to reduce the risk of transmission
- Ensure their child does not mix socially outside of school, other than as permitted by current Government guidance

e. Pupils will:

- Observe the Health and Safety rules of the school, including new arrangements in response to COVID-19 set out in the current school Behaviour Policy
- Make staff aware if feeling unwell
- Report any Health and Safety concerns to a member of staff

Relevant Health and Safety information has been communicated to all staff (25/8/20) and the wider school community via the school website.