



# Welcome to Primary Two

Dear Parent/ Guardian,

We are delighted to welcome you back to a new school year. After a challenging few months, we are happy to be back to our 'new normal.'

Miss Judge and Mrs Boggs along with classroom assistant Tara are so excited to be working with you and your child/ children over the coming year. This letter will give you an overview of P2 procedures. If you have any queries, please do not hesitate to contact us.

## Teaching schedule

Whilst this is a job-share, both teachers will work very closely together in all aspects of planning, teaching and assessment and will communicate regularly throughout each week to ensure a smooth and consistent approach.

**Mon/Tue:** Miss Chloe Judge with classroom assistant, Tara-Jayne McCrossan

**Wed/Thur/Fri:** Mrs Caitrín Boggs with classroom assistant, Tara-Jayne McCrossan.

(There may be some flexibility with teacher days throughout the year, however this will be the normal pattern.)

## Procedures

- There is no expectation that Foundation Stage children will socially distance from each other. With that being said, we have tried to space pupils in their seating arrangements and have them all facing forward. Play and some other activities will involve closer contact. Adults will maintain the safe distance as recommended but if children need support we will be sensitive with this, using PPE when necessary. Our aim is that our pupils will feel comfortable and safe in our care.
- All P2 pupils will enter through the outside classroom door, following the one-way system around the school. Parents are asked to remain at the bottom of the steps and maintain social distancing at all times.
- Pupils will wash their hands in the P2 wash basins before class begins. If there is a queue for handwashing, pupils can sanitise their hands at their seat whilst waiting for the bathroom.

- Schoolbags can be placed on the back of the pupils' chairs or under their table. Lunchboxes, snack and a non-spill water bottle should be kept in their schoolbags. Coats can be hung up on the pupils' hook in the cloakroom.
- Pupils will wash their hands regularly throughout the day including before and after eating and play. Staff will encourage and monitor this.
- All pupils will have their own tray and shelf. The tray will be kept at their table and contains stationery, books and other resources needed for that day. Some resources will be kept on the pupil's designated shelf.
- We recommend that pupils come to school in a clean uniform.
- P2 PE day will be a Tuesday. Pupils should wear their PE gear to school on this day. They do not need to bring a change of clothes.
- Money for dinners etc. should be in a sealed envelope with your child's name on it. These will be posted in our money box at the beginning of each day.
- P2 staff will be responsible for cleaning tables, chairs and other high contact touch-points regularly throughout the day.
- If your child is unwell, please keep them at home. If a child feels unwell in school, we will phone the first contact. A child who is unwell will be moved to the designated area, (the mobile) and accompanied by an adult. When a parent arrives, they phone the school office and the child will be brought to the gate. If the symptoms are Covid related, we will also send siblings home and we ask that parents have their child tested as soon as possible. If Covid is confirmed, all pupils in the affected classes will self-isolate for 10 days.

## Play

- We have a time-table in place for regular hand-washing.
- All resources used are sanitised daily.
- We aim to have as much outdoor play as possible in P2. Unfortunately, due to budget constraints we are unable to provide waterproof clothing. We would be grateful if pupils could bring in a PAIR OF WELLIES and a PUDDLESUIT/ WATERPROOF CLOTHING if possible, that will remain in school. (These can be found in ASDA, Amazon, outdoor wear shops, Home Bargains and are also on sale in LIDL from 03.09.20.) If at all possible, we would ask that these items would be in school between now and the end of September. Please ensure that your child's items are clearly labelled.
- Pupils will be painting during play – if you would prefer, an old T-Shirt can be sent in (labelled) and we will keep this in a zip-lock bag in school.
- We would be very grateful if any items for our 'Junk Art' could be sent in, e.g. cardboard boxes, etc. All items will be kept in holding area for 72 hours before use and should be sent in, in a bin liner bag if possible.
- A gentle reminder that pupils should not bring their own toys into school, including for Golden Time.

## **Homework**

- Pupils will begin homework on Monday 7<sup>th</sup> September. All homework for the week will be sent home in a folder and returned to school on a Friday. We will use a Week 1 and Week 2 folder. Homework will be discussed each morning to consolidate learning.
- Reading for the week will also be sent home on a Monday and should be heard every night. Staff will hear reading throughout the week, a minimum of twice per week. There may be times when we will send home a printed sheet with your child's reading.

## **Positive Behaviour**

- Positive behaviour will be promoted through the use of our 'trampoline' behaviour system. Pupils will bounce onto 'reward' when following our school rules, which are displayed in our classroom. Pupils will earn golden time each day (30 mins per week) based on landing on reward. Pupils may bounce onto 'choice' if they aren't following our rules, however we will always give pupils a verbal reminder before this. The 'choice' trampoline will act as a 'thinking time.' They will be encouraged to bounce back to reward as soon as possible, where they can earn their golden time for that day. 'Consequence' is the third trampoline. Pupils will only land here if they continue the undesired behaviour after the verbal warning and 'choice'. Golden time for that particular day will not be earned for a pupil who lands here. 3 consequences within 1 week will also be alerted to Mrs Daly.
- Pupils will also earn house points for positive behaviour/work etc, which will earn a treat for the winning team weekly within the class and monthly within the whole school.

We will issue a class newsletter each half-term on our website and you will also receive information about the use of the 'Seesaw' app in the next week.

Thank you for your support and we look forward to what will hopefully be a happy, healthy and safe year for us all.

Yours Sincerely,

**Miss C. Judge & Mrs C. Boggs**