

Oakgrove Integrated Primary School & Nursery is committed to the provision of high quality of education for all pupils and high standards to all it serves. We believe that the fostering of trust and good relationships with the Parents/Guardians of our pupils is very important. A close partnership between home and school should help ensure that all our children learn and develop to their full potential in a caring, supportive and safe environment. Good communication is essential if we are to achieve this. If you have any concerns about any aspect of your son/daughter's care/education please contact the school and arrange a meeting with the Principal, Vice Principal and/or your child's class teacher.

We would also encourage you attend our Parent/Teacher meetings so that members of staff can keep you informed regarding your child's progress and development.

If you have any concerns about your child's safety you should use the following procedure to make a complaint:

\*I have a concern about my/ a child's safety.

\*I can talk to the following:

- My child's teacher
- Mr Gill (designated teacher)
- Ms L Wilson/ Ms Barber/ Mrs C Sargent/ Mr T Keenan (Deputy designated teachers)
- Mrs Donaghey

\*If I am still concerned, I can talk/write to the Chairman of the Board of Governors - Mr Jonathan Gray.

At any time, I can talk to the Social Worker in Gateway team tel: **028 71314090** or the PSNI Public Protection Unit tel: **0845 600 8000**

This leaflet can only provide a summary of our child protection policy and the more detailed policy is available on request from the school office or it can be accessed on the school's web site. Contact details are provided below. This policy will be reviewed annually and issued to parents at least once every 2 years. Should you have any questions to ask or comments to make in relation to the content of this leaflet or the full policy please do not hesitate to contact Mr N. Gill, the Designated Teacher for Child Protection

The following are a list of other related pastoral care policies which are also available from the school (or on the school app).

Behaviour Policy  
Anti-Bullying  
Special Educational Needs  
Educational Visits  
Health and Safety Policy  
Sex Education  
ICT and access to the internet  
Intimate Care

Other Useful Contact Numbers including school address, telephone number and web-site details

School Address:19 Limavady Rd, L'Derry  
Tel Number: 02871349644  
E-Mail Address:  
Web Address :[www.oakgroveschool.co.uk](http://www.oakgroveschool.co.uk)

Social Services Gateway Team: 028 71314090  
PSNI Public Protection Unit: 0845 600 8000



## Oakgrove Integrated Primary & Nursery School

### PASTORAL CARE

**2023-24**

### Care & Welfare Policy (Summary)

### Information for Parents



*Celebrating Diversity  
Learning together for life*

## Aims

Oakgrove Integrated Primary School & Nursery aims to establish a caring environment within which the academic, personal, social and spiritual potential of each child will be developed. The pastoral dimension permeates all school activities.

We have a primary responsibility for the care, welfare and safety of the pupils in our charge and we will carry out this duty through our pastoral care policy which aims to provide a caring, supportive and safe environment.

### Principles

Our Child Protection Policy is based on the following Principles:

- The child's welfare must always be paramount.
- Children must always have a right to be heard, to be listened to and to be taken seriously.
- Parents/carers have a right to respect but a proper balance must be struck between ensuring this and protecting children.
- Every child has the fundamental right to be safe from harm and have proper care given to their physical, emotional and spiritual well-being.

### School Safeguarding Team

Members of the Schools Safeguarding team are:

The Chair of the Board of Governors - Mr Jonathan Gray  
The Designated Governor for Child Protection- Mr Charlie Hasson

The School Principal - Mrs Donaghey

The Designated Teacher for Child Protection- Mr N. Gill  
The Deputy Designated Teachers for Child Protection - Ms L Wilson, Ms E Barber, Mrs C Sargent. Mr T. Keenan.

Members of the team have clear roles and responsibilities in relation to the safeguarding of pupils within the school and these are detailed in our full child protection policy.

## Procedures

In order to protect our pupils, we at Oakgrove IPSN will adhere to the following procedures.

- All staff (teachers, non-teaching staff and volunteers) will have clear guidance on the action which is required where abuse or neglect is suspected.
- All staff and volunteers will undergo a vetting procedure in order to maintain the highest standard of professional care towards our children.
- All teaching and ancillary staff will attend a Child Protection training programme organised by the Designated Teacher.
- Children are supervised at all times while in the school grounds.
- When it is necessary to change the child's normal travel arrangements permission will only be given on receipt of a written request or telephone call by a parent/guardian.
- All parents and visitors to the school must report to the office.

Bullying is a highly distressing and damaging form of abuse and will not be tolerated in our school. At all times, staff are vigilant and aim to prevent bullying by raising an awareness with pupils, staff and parents about its many forms and consequences.

All the staff at Oakgrove Integrated Primary School ensure that children are aware of who they can talk to if they are sad, worried, being bullied or have any other concerns.

The Designated Teacher for Child Protection is Mr N. Gill and the deputies, Ms L Wilson, Ms E Barber, Mrs C Sargent and Mr T. Keenan will assume responsibility in his absence.

The Department of Education of Northern Ireland requires all those working in education to co-operate fully with social services and other agencies to protect children. It is therefore our duty to refer if there is a concern about any form of abuse. The following diagram shows the procedures we are required to follow and is based upon the procedure described in The Department of Education publication 'Pastoral Care in School — Child Protection (1999)'.

