



Donegall Road Primary School

Maldon Street

Belfast, BT12 6HE

(028) 9032 3018

info@donegallroad.belfast.ni.sch.uk

Principal: Mr. P. Massey

Dear Parent/Guardian,

We are looking forward to welcoming your children back to school or to Donegall Road Primary for the first time! I hope you find this information helpful for a smooth start to the new school year.

NEW TERM

School will re-open on Thursday, 29th August at the new time of 8:40am for pupils in P2-P7. Thursday 29th and Friday 30th August will be half days, and school will finish at 12 noon. No dinners will be provided on these days. Children should bring their own healthy break each day. Packed lunch is not required. P1 children have separate arrangements already shared with parents/guardians.

NEW MORNING ARRANGEMENTS

At **8:40am**, the gates and playground doors will be opened, allowing pupils to line up in the playground. Their class teacher will come and collect them from the playground. Primary 1, 2 and 3 children should line up in the Infant Playground. Primary 4, 5, 6 and 7 children should line up in the larger Junior Playground.

Children should not be in the playground before 8:40am as the school gates will not be open. On wet mornings, children should proceed straight to their classroom at 8:40am. At 9:00am, gates and playground doors will be locked, and classes will commence. I would remind parents/guardians that late arrival into school can cause your children anxiety and disruption to the class there are going into.

APPLYING FOR FREE SCHOOL MEALS & UNIFORM 2024/25

Free School Meals/School Uniform applications for 2024/25 school year can now be made online. You must register your email address and create an account for the 2024/25 school year before an application can be submitted even if you received Free School Meals and Uniform Allowance in the 2023/24 school year. The application must be made by the person receiving benefits who is named on the Proof of Benefit Letter/Tax Credits Award Notice/Universal Credit Payments Breakdown. The EA will review the information provided and will inform you of their decision within 5 weeks. If you have not submitted the correct information they will email you, please check your email junk or spam folder.

Please visit <https://eani.org.uk/fsm> to apply.

Unfortunately, where the free school meal entitlement has not been verified, parents will be required to pay for a school dinner for their child or provide a packed lunch in the interim period.

BREAKFAST CLUB

Breakfast Club will commence on Monday, 2nd September. This is a free service for all children and runs between 8:15-8:40am each day in the Assembly Hall. Entrance is via the main door and is restricted to pupils only.

SCHOOL DINNERS

School dinners should be booked and paid through our school office. There will be a single choice for dinners each day. A four-weekly menu will be sent to via Seesaw and placed on our school website. Dinners are charged at £2.60 per day.

SCHOOL UNIFORM

School uniform is available to purchase in school. Please contact the school office for more information.

SEESAW

Seesaw will be our main method of communication with parents, through which all letters, correspondence and the Friday News Sheet will be sent. Please ensure you have access to your child's Seesaw account. All access codes will be sent home at the start of term. If you require assistance with this, please contact the school office.

We look forward to partnering with you on your child's educational journey this year.

Many thanks,

Mr. P. Massey
Principal