



St. Joseph's Primary School
42 Castle Street
Lisburn
BT274XE

'Being the best that we can be'

Annual Report of the Board of Governors



2018 - 2019



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Dear Parents,

As Chair of Governors I am delighted to introduce this Annual Report for St. Joseph's for 2018 - 2019. It has been a year of both highs and lows. The sad passing of Charlie Craig was heartbreaking. We are grateful for the time we knew Charlie; he showed us how to grow, learn, live and above all how to love one another. We have so much to be proud of Charlie's life and we hope that his enduring legacy will be a fitting tribute for his family and friends.

We welcomed Mr Declan Murray as the new Principal and are delighted that he will be taking St. Josephs on its journey of excellence, creating more opportunities for children to 'reach for the stars'. We pay tribute to Mrs. Pauline Fleming and Mrs. Nuala O'Hare for leading and managing the school and to the entire school team and support staff that have made St. Joseph's the school to come to!

You will see from this report there are many areas which the school has excelled in; the continuing improvement in literacy and numeracy; achieving the Digital Schools Award in ICT; sports and active lifestyles; music, the arts and drama culminating in the end of year show 'Shrek' both a comical and musical extravaganza.

As Governors we are delighted to see the progress which is being made at St. Joseph's and are honored to be able to offer a high standard of education for the children who attend the school. We would like to thank parents and guardians for your continued support and for placing your trust in us and for the unstinting work of the PTA who have provided an invaluable source of support including financial help for the school.

I commend this report to you, and on the behalf of the Board of Governors, I would like to thank all of the staff, pupils, parents and guardians for their faith in 'Being the best that we can be' for St. Joseph's Primary School.

Yours Sincerely
Eamonn Broderick
Chair of Governors

Members of the Board of Governors 2018 - 2019

Eamonn Broderick, Chair	Education Authority
Paul Glover, Vice Chair	Trustee Representative
Father Dermot McCaughan	Trustee Representative
Anne Cormican	Trustee Representative
Siobhan Quinn, Secretary	Trustee Representative
Paul Corr	Education Authority
Dale Ashford	DENI
Ciara Lagan	Parent Governor
Nuala O'Hare	Teacher Governor

St. Joseph's Primary School Mission Statement

Surround ourselves with a happy, secure learning environment for all
Join together the home, school and the wider community
Promote academic and cultural excellence amongst our pupils
Support and provide for every individuality

Aims of St. Joseph's Primary School

The philosophy of the school is soundly based on Christ, Christian teaching and Christian attitudes. We strive to follow the ways of Christ nurturing in our pupils a set of Christian values. Ideally this means genuine love and respect for the individual pupil, based on an awareness of his/her unique personality and ability. It means also on the part of the teaching staff, commitment and dedication to the education and welfare of the pupils. These broad aims of the school are developed with the support of an enthusiastic and committed staff who value the potential within every child and are highly motivated to help each child achieve their potential.

Staffing in 2018 - 2019

P1	Mrs. McManus
P1	Miss Hearty
P2	Miss McAnerney
P2	Mrs. Awada (September – December 2018) Mrs. Twene (January 2019 – June 2019)
P3	Mrs. Gould
P3	Miss Clarke
P4	Mrs. Hanna
P4	Mrs. Connolly
P5	Ms Kitt
P5	Mr Reid
P6	Mrs. Gartland
P6	Mrs. Gorman
P7	Mrs. McCambridge
P7	Mrs. O'Hare

Additional Learning Support

Literacy & Numeracy	Mrs. Sinead Crilly
Creative Voices	Mrs. Therese Gorman

Curriculum Development

School Development Plan

The school entered its 3rd year of the 3-year school development plan (2016 – 2019). Coordinators developed action plans in each of their learning areas. Link Governors were in place for each of the learning areas and met with coordinators regularly throughout the year.

A monitoring and evaluating cycle was in place throughout the year and coordinators evaluated the impact of their action plans through their self-evaluative ‘Impact Reports’

Language and Literacy

In September 2018, a ‘Language and Literacy’ action plan was completed to outline the targets along with the success criteria for these. The school identified the need to develop the use of CCEA levels of Progression and task library in Communication to develop a more consistent approach to internal standardisation. Throughout the year, staff worked on using samples of writing within their class and levelled these pieces using the ready reckoners. We now have a school portfolio of levelled pieces from P3 to P7.

Data analysis from PTE was shared with teaching staff which was followed by target setting with P3 – P7. This process involved co-ordinators meeting with individual teachers (Sep 2018 to complete targets) for academic year 2018 - 2019. Teachers used their individual class data against the pupils’ CAT4 scores to set targets for groups and individuals. They also put strategies in place to target specific areas and remove any barriers to learning to ensure progress. Teacher knowledge/observations also contributes to this process so that target setting is realistic and achievable for the whole class.

Following the data analysis, a register of underachievers was created. This remained at 13% from the previous year. Underachievers were identified in each class and separate progress plans were created for these pupils. These plans were then reviewed at a pupil conference once a term to be evaluated and adjusted accordingly with the Literacy co-ordinator. Teachers found this process very useful in focusing on individual children who needed to make significant progress throughout the year and have specific strategies in place to move them forward.

Teaching staff began using the updated long-term plans and month by month medium term plans which were implemented in Term 3 of the previous year. These have now been in use for a full year. During September 2018, curriculum meetings were held in year groups and time was set aside during each of these to outline to parents the Literacy programme for the year. Teachers discussed the different aspects of Reading, Writing, Talking and Listening and referred to the learning plan where these are outlined in detail for parents.

The Language and Literacy Policy was updated to include ‘Marking for Improvement’ approaches and the reference to long term planning documents (September 2018).

A baseline book scoop took place in October 2018 as part of the monitoring and evaluating cycle and outcomes from this were fed back to staff on an individual basis.

During Term 2, classes in P4 and P6 attended Lisburn library for three sessions each. These sessions are planned by the education team and are structured to allow pupils to gain a better understanding of how a library works, promotes the library as a huge resource available to them – e.g., ICT, e-books and encourages them to maintain their membership beyond these visits.

Classroom observations took place in November 2018 and was followed by a whole-staff Collegiate Book Discussion (CBD).

Pupils (50 places) throughout the year utilised the Lexia software which supports individuals in their Language and Literacy progress. Children were encouraged to use this at home as well as school to maximise successes. Teachers were provided with a weekly update (progress report) which then allowed them to track individuals especially in terms of target usage.

Scholastic Book Fairs was held in November 2018 raising £2881.22. A second one was held in June 2019 raising £2347.16. We were able to spend 60% commission on books for school. P7 pupils run the Book Fairs as a business which requires them to apply for a range of positions from managers through to marketing, stock control and cashiers. They are encouraged to promote the Book Fair and have a high standard of customer service. The P7 team rise to the challenge and work together to make it a huge success. Throughout the year we have been able to purchase new reading scheme books, Project X books and class novels for across year groups. The summer book fair commission hasn't affected the November revenue at all which demonstrates the importance our school community put on the importance of books and encouraging children to read.

On March 3rd 2019, the Whole School celebrated World Book Day through a variety of activities. P6 attended the Library for a workshop with a performance poet, there was competitions, buddy reading, extreme reading and the live World Book Day lesson which many classes tuned into. Literacy Support ran throughout the year which was timetabled support and targeted specific areas recommended by the class teacher/SENCo. The groups of children benefited from this support which supplemented the Literacy work being delivered within the classroom.

Lexia Programme

Lexia is a core reading programme providing practice and instructions in the six areas of reading - phonological awareness, phonics, fluency, vocabulary, comprehension and spellings. During the academic year 2018 – 2019, 70 children in total were enrolled in the Lexia programme. Students were chosen based on PTE scores and teacher judgement based on reading ability within class. Pupils registered were reviewed every half term. Lexia was used as both a 'catch up' tool for children identified as needing support with their reading or as a means to accelerate reading ability for children of middle ability levels. Parents were informed of their child's placement and usage at home was encouraged. Each child's usage and progress were monitored on a weekly basis and class teachers informed. Pupils worked through the levels in school and at home. Their progress was monitored and certificates awarded on completion of each level. If a child reached the cut off level for the year group, they were discontinued. Skill builders were given to children identified as needing additional help with specific areas as additional support. At the end of every six-week period teachers were provided with a visual report of the level children started and where they were currently at.

Mathematics & Numeracy

The Follow Up ETI Inspection (February 2018) identified 'that the outcomes for learners in Numeracy are now good. The children talk enthusiastically about their mathematical learning; they use appropriate mathematical language and are confident in applying and discussing a range of mental mathematics and problem-solving strategies'.

Therefore, in September 2018, based on the Inspection Report, a new one-year action plan was created by the Numeracy co-ordinator in collaboration with the acting principal and EA Support Officer. The focus of the action plan for the academic year 2018 - 2019 was to develop further a

greater challenge for learners in Mathematics and Numeracy. The Success Criteria in Numeracy was created and shared with all staff.

Development in Numeracy focused on the use of CCEA Mathematics tasks in P3 - P7 to challenge learners. Teachers also continued to focus on solving word problems using RUCSAC throughout the school and embedding the teaching of the other four types of problem solving (Finding All Possibilities, Exploring Patterns and Relationships, Logic and Reasoning and Visual Diagrams) into their planning and teaching.

All staff attended 'Fluency training' in Number Training with Robert Thompson (EA) in August 2018. Classroom Assistants attended training with the Numeracy co-ordinator on a variety of practical and mental maths activities that they could use to help children understand certain maths concepts (November 2018). Teachers attended training in the CCEA Levels of Progression and online task library during a SDD on 29th August led by Emma Holmes from CCEA.

All teachers also took part in 'Agreement Trials' in Numeracy during INSET led by the Numeracy co-ordinator where they were given an opportunity to look at a variety of Numeracy tasks and assigned levels to each piece using the CCEA 'Levels of Progression' (October 2018) P3 - P7 teachers carried out tasks from the online CCEA task library with their class in Handling Data and Shape and Space. Samples of completed tasks in Handling Data were given to the Numeracy co-ordinator which included a Context Statement and the Requirements and Knowledge and Understanding in Numeracy that were used (November 2018 and February 2019). As a result, a bank of appropriate CCEA tasks that can be used within P3 - P7 was built in Handling Data and Shape and Space.

Internal standardisation meetings in Handling Data and Shape and Space were led by the Numeracy co-ordinator for all teachers. At these meetings teachers looked at the samples of Handling Data and Shape and Space tasks that were submitted to the co-ordinator and agreed the levels (November 2018 and March 2019). Using the CCEA tasks submitted by teachers, the Numeracy co-ordinator created a portfolio of evidence of levelled CCEA tasks in Handling Data and Shape and Space to demonstrate progression in these areas.

Monthly Numeracy planners continued to be followed throughout the school with differentiated learning outcomes (extension, main and support groups). Problem Solving was embedded into planning and teaching and CCEA tasks were included in the Problem-Solving section of planners. Teachers also focused on planning for differentiation in Numeracy and there continued to be an increased focus on the use of Mental Maths Strategies in Numeracy lessons and Problem-Solving Tasks. Evaluations of Numeracy planners continued to be a working document with children who were having difficulties identified and actions for future planning set.

A whole school numeracy data spreadsheet was created and PTM Data was analysed to identify pupils in need of additional support in areas of Numeracy. Whole school/year group targets were established using this information (Oct 2018).

Class specific Target Setting in relation to PTM was carried out to assist teachers in focusing upon specific areas of the Numeracy Curriculum in their planning & teaching (October 2018). Specific targets were also set for children who were underachieving in Mathematics (October 2018).

The Numeracy Support teacher followed a timetable that was created in liaison with the co-ordinator and acting VP. Support took place through withdrawal from class and focused on targets set by the class teacher and learning support teacher.

Monitoring and evaluating was carried out in all three terms (Numeracy Observations by the co-ordinator focusing on Problem Solving/Word Problems/CCEA Task where learners were challenged and differentiation was evident or, a maths lesson in any area that showed new learning and challenge (including differentiation), Collegiate Book Discussions, Book Calls, Pupil Voice and Pupil Conferencing).

Foundation Stage teachers and the co-ordinator delivered a Numeracy Parents Night for Foundation Stage (January 2019). Unfortunately, this night was not very well attended, however, the parents in attendance commented on how useful it was as they were given lots of ideas and resources which they could use to help their children develop their numeracy skills.

The Mathematics programme was purchased again to be used by every child in the school and was differentiated by teachers to cater for all abilities within the classroom setting. Maths Buddies were established in P4 - P7 where older children were paired with younger children from another class to provide support within specific areas of maths.

Numeracy displays were updated in classrooms and in shared spaces to celebrate pupil attainment. The profile of Numeracy throughout the school was raised through a variety of initiatives (Maths Week, Digital Maths Week and 100th Day of School). P7 Learning Leaders were once again appointed to support Primary 1 children with learning in Numeracy (and other curriculum areas). The Co-ordinator met termly with the Link Governor for Numeracy (Mrs Anne Cormican).

At the end of the academic year, the co-ordinator created a self - evaluative impact report in Numeracy (June 2019) which identified the progress made throughout the year and also highlighted actions and targets for the incoming year.

ICT

We achieved our 'Digital Schools Award' on 5th October 2018. The award was presented by Pat Catney MLA in December. ICT is incorporated into medium term planning in Numeracy, Literacy and Connected Learning. This is evident in planners in all year groups.

A continuous cycle of monitoring and evaluating in ICT is in place through classroom observations, pupil voice, virtual book looks and data analysis through our unique ICT Tracker. All children participated in Code Week.

Digital Maths was included in Maths Week (October 2018) with maths activities being linked to ICT e.g. QR Code Hunt, 3D shape walks with Book Creator or Picollages Created, Using IWB. Children also completed maths activities at home and used seesaw to share with their teacher.

We celebrated Safer Internet Day - 5th February 2019. Children all participated in activities on this day. Digital leaders held 2 assemblies on the theme "Our Internet Our Choice".

Clevertouch boards were purchased and training given for teachers. Pupils' ICT achievements are celebrated monthly through 'ICT Whiz kid of the month'. Twitter and Seesaw continue to be used to raise the profile of ICT across the school. Digital Leaders are in place in P6 and P7 have an active role across the school

Our school website is updated regularly. 2 ICT after school clubs were offered for pupils in 2018 – 2019 (Code Club and Miniversity). ‘Schoolology’ and Hive Hackers programmes were delivered in P6 and P7. ICT displays are in the classrooms, corridors and ICT suite.

The Arts

We have had another successful year in the area of ‘The Arts’ in St. Joseph’s.

Performance

Pupils from P7 performed their end of year show ‘Shrek’ to a full house in the Island Arts Centre in May 2019 with outstanding performances from all 52 pupils. The children had the opportunity to work with professional choreographer Rebecca Leonard.

Primary Five children performed their Nativity Play as part of the annual Christmas Carol Concert. The Primary Four Junior Choir sang and were joined by the Senior Choir, folk group and all our school musicians.

Children from the Foundation Stage performed their Christmas Shows to the parents in our school hall over two days. Every child in St. Joseph’s has taken part in school assemblies during the school year and had the opportunity to sing weekly at assembly.

Musical Tuition

We continued to offer tin whistle to all P4 pupils, violin, clarinet and flute to P4 – P7 pupils. Three external tutors visited the school weekly to carry out lessons. Mrs. Mary Smyth continued to visit our school every Thursday on a voluntary basis to give the children additional tuition. Mrs. Smyth also accompanied children for their ABRSM examinations. Pupils achieved Grade 1 – Grade 3 examinations this year.

Art

Every child in school had the opportunity to take part in the full visual arts curriculum with the added pottery workshops led by Therese Gorman. All children attended three workshops in the pottery studio in the Island Arts Centre in 2018 - 2019. The displays in the school showed the artistic talent of the children and the connected learning work that goes on. The Shared Education programme continued to enable pupils to gain additional experiences through working with Therese Gorman. Pupils from P4 and P7 took part in the qualification ‘Trinity College London Art’s Award’ with over twenty pupils receiving certificates.

Arts Award

We are one of only two primary schools in Northern Ireland that offer the Arts Award under the guidance of Ms T Gorman. 34 pupils in P4 and P7 entered and passed their levels. The Examiners report was very positive; *"I really enjoyed moderating the young peoples' logs - they are each unique, full of creativity and enthusiasm and demonstrate their learning; you have accurately and sensitively assessed that learning against the criteria. and you run an excellent Explore programme"*

Charity and Community

Our school choir and musicians continued to collect money for charity in the town of Lisburn. The school choir collected hundreds of pounds and the school donated this to charity. The older members of the choir also sang for the patients in Thompson House at Christmas time. The school choir and folk group attended all Sacramental services and sang at school Masses throughout the year in St. Patrick’s Church.

After School Clubs

Therese Gorman and Raza Braskiane continued to offer an arts and craft club. Choir was on a Thursday morning with Nuala O'Hare and drama on a Thursday after school with Ciara Gorman.

The World Around Us and Connected Learning

World Around Us and Eco Committee

We have continued to use the local community to develop learning and teaching within the area of World Around Us. Pupils continued to visit the Linen Museum to carry out a number of World Around Us topic related work and took part in science week.

Pupils have learned about, Castle Gardens, Victorian Lisburn including the Railway Station, Linen Lisburn and The River Lagan.

Pupils have been given the opportunity to take part in workshops led by STEM through Shared Education. The Global Learning team and Trócaire have delivered workshops with the children in P7 and both teams have commented on the amount of knowledge that the children have.

Eco Council – Mrs. Katrina Hunter continued to work with a twenty strong team of Eco Warriors. The Eco Council focused on two topics:

Healthy Living

The Eco team conducted a healthy eating survey and linked with the Pupil Council to promote healthy eating throughout the school. The children made soup for P6 and P7 pupils using fresh herbs from our school garden. The children from P6 had a stall in the back carpark and sold their produce.

Healthy snacks were designed for P2 children and helped deliver a series of lessons based on science and conditions for plant growth. The children in P7 designed lessons for four classes, designed a timetable and delivered the lessons.

Outdoor Learning

The Eco team carried out a survey with P5 pupils on the views of outdoor learning. The P7 team designed a series of lessons including a bug hunt in the science garden, a nature walk around Castle Gardens and carried out role play with P2 children in the outdoor learning area.

PE / Active Lifestyles

Mrs Gartland hosted an assembly for P4 - P7 children to develop their understanding of factors that contribute to a healthy lifestyle, why they should choose healthy food, a balanced diet, how to pack a healthy lunch and healthy food swaps and tips. This was a very interactive and fun assembly. Consequently, Mrs Gartland liaised with pupil council who in turn created a child friendly healthy lunch flyer. This was shared with the P4 - P7 classes by the pupil council reps and also on the school website. Mrs Gartland also endeavoured to enhance the pupils' understanding of the origins of food, good nutrition, cooking and food safety. To achieve this, Mrs Gartland added all teachers to a 'Frontier Room' called 'Food@school' which was sourced through the Food Standard's Agency and used her acquired knowledge from previous courses and other resources to create a schedule of lessons for each Key Stage. These were shared and delivered by all teachers. Scheduled drop in observations of healthy lunches was carried out by pupil council members during healthy eating week and stickers, which equated to house points, were awarded to individual children.

The 'Daily Mile' was carried out regularly by P5 and P6 teachers. P1 pupils experienced the 'Daily Mile' in June with their P7 buddies. Active travel to school days were scheduled for every Friday in June to encourage children to walk/cycle/scoot to school. This was also promoted through the pupil council. The active break/lunch play timetable was continued, allowing children to experience playing in different areas of the school grounds.

Physical Education

Mrs Gartland created a comprehensive schedule of PE activities per term for each year group. We continued to make use of local facilities including Racquets club and Wallace Park Tennis Dome. However, one-year group missed their scheduled tennis due to inclement weather destroying the tennis dome, but all other year groups went ahead as planned. P5-P7 enjoyed badminton and swimming. P2, P1 and P7 received Fundamentals GAA coaching. All other disciplines were covered by the class teachers. We again had 3 very successful sports days and an audit of PE equipment was also carried out by Mrs Gartland.

In sport we participated in the Cumann na mBunscoil League which included GAA handball (one wall and four wall), indoor hurling and Gaelic. The Flahavans Cross Country League, LCCC Cross County Competition, LCCC Olympic Handball P6/7 League, LCCC Indoor Athletics, Belfast Schools Parks Athletics Competition, LCCC Swimming Gala and the Eamonn O'Faoigain Memorial Cup and the Lisburn Football and netball league. Again, we had another extremely successful sporting year.

Parents and the wider community were kept up to date about all events entered and results via comprehensive reports in the Friday note/Monthly Newsheet and photographic evidence, where appropriate, on Twitter, Seesaw and school website.

Promoting the Catholic Faith

We opened the school year with Mass on 25th September and all our classes in P4-P7 attended Mass on a rota basis. P4 – P7 classes also attended planned Masses throughout the school year.

The Grow in Love programme was timetabled for and delivered in all classes throughout the school.

P1 - P7 attended weekly assemblies with a class leading an assembly each week. Parents were invited to assemblies of the non-sacramental classes (P1, P2, P5 and P6). Pupil Achievement continued to be celebrated at monthly Awards Assemblies.

We held our annual Carol Service in the Island Centre on Tuesday 18th December. It was a fantastic celebration where our pupils excelled themselves with their performances in music, drama and dance. On the night we handed over the following cheques to a wide range of charities:

- £500 Trócaire
- £250 St Vincent de Paul Lisburn
- £250 Positive Futures Lisburn
- £250 Sisters of the Sacred Heart of Mary
- £250 Friends of the Cancer Centre
- £250 Fr Charles (Malawi)

The ballot on the night was completely in aid of P5 pupil Charlie Craig's chosen charities. £563 was raised for Children's Cancer Charity and for Angel Wishes. Sr Kathleen was presented with two beautiful pieces of artwork in memory of Sr Mary (one for the school and one for the convent). The artwork was produced by Therese Gorman.

In January 2019, Anne Doran from the Diocesan Catholic Schools Trustee Service, led an ethos morning on Catholic Ethos which was attended by all staff. It was a lovely morning where staff were given the opportunity to reflect on their role in passing on the faith and developing ethos throughout the school. We celebrated how much work all our staff do to develop the Catholic Ethos in our school.

All classes celebrated Catholic Schools Week from 28th January – 1st February using resources from the Catholic Schools Week resource pack. The theme was '***Celebrating the work of our local Catholic Schools***'. The 5 daily themes that each class looked at were: Living Tradition, Welcoming Diversity, Grandparents' Day, In Service of our Community and Supporting Faith.

P1 children invited their parents into their classes to celebrate Valentine's Day with them on 14th February. It was a lovely day with lots of different activities taking place.

To begin the season of Lent, Miss Clarke led a service on Ash Wednesday for P4 - P7 classes. All children in these year groups received ashes on their forehead and were asked to think about what they were going to do during Lent in preparation for Easter. Lots of fundraising events took place in each class during Lent, such as bun sales and raffles, to raise money for Trócaire (£1908.35 was raised). Road of Hope charity also collected 171 shoe boxes for Eastern European Children at Christmas time.

A Parents' Meeting for Confirmation and the Service of Light for P7 were held in the school on 5th March. Our P7 children celebrated the Sacrament of Confirmation on Thursday 21st March in St Patrick's Church. It was a beautiful service led by Bishop Farquhar and the P7 children showed great reverence and respect throughout.

Parents of children in P3 were invited to an Enrolment Service for First Confession in the school on 7th March. First Confession was celebrated on 28th March in St Patrick's Church. Again, it was another beautiful service led by Fr Dermot and Fr McElhill. The children's behaviour was exemplary throughout.

P4 parents were invited to a 'Breaking of Bread' ceremony in preparation for First Holy Communion on 11th April. First Holy Communion was celebrated on Saturday 18th May. It was a lovely service led by Fr. McCaughan. P7 took part in the Love for Live programme organised by the Diocese (26th March). In June, 8 children from Primary 7 took part in a NUA Focus Group with Caren Collins.

The co-ordinator met termly with the Link Governor for Catholic Ethos (Mrs Anne Cormican). The school website and twitter continued to be updated on a regular basis.

Staff and pupils gathered together as a school community to attend the Requiem Mass of our pupil Charlie Craig in August. At the Mass, members of our school choir, both past and present provided beautiful musical accompaniment, led by Mrs O'Hare, and members of Charlie's class read lovely Prayers of the Faithful. We will always remember Charlie in our thoughts and prayers and will cherish the memories that we have of him.

PDMU (Personal Development and Understanding)

The House system from P4 – P7 was maintained and promoted. House points were collected and collated by Mrs. Crilly. Children are now rewarded on a weekly basis within classes and they receive a house treat on a half termly basis.

The majority of children are responding well to this behaviour system and they are definitely motivated by it. P1 – P3 and P4 - P7 behaviour policies have been reviewed and agreed by all

teaching and non-teaching staff. P1 – P3 are using rules, rewards and consequences system inside and outside of class. A traffic light system is being used to track behaviour. Lunchtime supervisors are also using these systems. Golden and silver rules have been implemented for whole school and class management to ensure consistency for all and children in the school.

Anti – bullying was highlighted through a very active Anti – bullying week including assemblies, workshops and guest speakers. Through pupil voice, it was clearly demonstrated that pupils are aware of who they should talk to if they have a problem. They were able to name child protection teachers. Children also participated in a number of workshops and leaflets to highlight cyber bullying.

Mrs Crilly analysed PASS Results to identify children for Creative Voices programme and Learning Support. She created a toolkit for teachers. This was used to support children who were highlighted from the pass data. Mrs Crilly also met with class teachers for the following year to report information from the toolkit so that they could continue with the toolkit. From December, Learning Leaders from Primary 7 were active in Foundation Stage classes. Foundation teachers reported that they found this very beneficial. This also gave our P7 children a sense of responsibility and commitment.

Assessment

PTM and PTE tests were completed in May 2019 in P3 – P7 classes. Pupils in P4 and P6 completed CAT 4 tests to identify potential underachievement. Literacy and Numeracy co-ordinators analysed the data and set targets for learning in each class at an individual and whole class level. 8-weekly assessments in Literacy and Numeracy were completed in P3 – P7 and outcomes were shared with parents.

Teachers reported to parents in October 2018 and March 2019. Annual Reports for each child were issued in June 2019. The majority of Primary 7 pupils completed external transfer examinations with the following results:

GL Assessment

43 pupils sat GL Assessment tests

Grade A	26 pupils	60%
Grade B1	5 pupils	12%
Grade B2	1 pupil	2%
Grade C1	5 pupils	12%
Grade C2	3 pupils	7%
Grade D	3 pupils	7%

AQE

44 pupils sat AQE tests

Band 1	106+	24 pupils	55%
Band 2	103 – 105	3 pupils	7%
Band 3	99 – 102	5 pupils	11%
Band 4	94 – 98	5 pupils	11%
Band 5	88 – 93	2 pupils	5%
Band 6	87 or below	5 pupils	11%

Transfer to Post-Primary

49 Primary 7 pupils received their post- primary school allocation on Saturday 19 May. The breakdown is as follows:

School	Number of Pupils	Percentage
Rathmore Grammar School	18 pupils	37%
St Patrick's Academy	6 pupils	12%
Friends School	5 pupils	10%
Hunterhouse College	4 pupils	8%
Victoria College	4 pupils	8%
Assumption Grammar School	3 pupils	6%
The Wallace High School	2 pupils	4%
St Dominic's High School	1 pupil	2%
Methodist College	1 pupil	2%
Fort Hill Integrated College	1 pupil	2%
St Ronan's College	1 pupil	2%
Lisnagarvey High School	1 pupil	2%
Royal Belfast Academical Institution	1 pupil	2%
St Mary's Grammar School	1 pupil	2%

82% Primary 7 pupils transferred to Grammar School in September 2019

Staff Development Training - School Development Days 2018 - 2019

	Day and Date	Development	Every School a Good School ESAGS
1	Monday 27 August 2018	Classroom Based Medium Term Planning	Child Centred Provision Effective Leadership High Quality Teaching & Learning
2	Tuesday 28 August 2018	Mathematics Curriculum Development: Fluency in Number with Robert Thompson Key Stage Meetings: P1-P4 Maths Overviews KS2 Mental Maths Overviews	Child Centred Provision Effective Leadership High Quality Teaching & Learning
3	Wednesday 29 August 2018	Mathematics Curriculum Development: CCEA Mathematics: Levels of Progression 9.15 – 10.45am Staff Meeting incl child Protection Training: All staff Key Stage Meetings	Child Centred Provision High Quality Teaching & Learning
4	Thursday 30 August 2018	Behaviour Management Training (EA)	Child Centred Provision High Quality Teaching & Learning
5	Friday 28 September 2018	Assessment: Data Analysis and Target Setting Day	Effective Leadership High Quality Teaching & Learning
6	Monday 29 October 2018	Curriculum Development: Literacy Assessment: Reporting to Parents Assessment and Reporting	Child Centred Provision High Quality Teaching & Learning
7	Friday 4 January 2019	The School in the Community Development Day	Child Centred Provision Effective Leadership High Quality Teaching & Learning
8	Monday 7 January 2019	Catholic Ethos Development Day	Child Centred Provision Effective Leadership High Quality Teaching & Learning
9	Monday 18 March 2019	Assessment and Data Analysis	Child Centred Provision High Quality Teaching & Learning
10	Monday 27 May 2019	Assessment and Reporting	Child Centred Provision High Quality Teaching & Learning

Further Staff Development

Acting principal attended C2K manager training. Miss Clarke provided Mathematics training for our classroom assistants. Mrs. Gould attended CCEA ICT training. Mrs. Fleming attended EA training in the new digital admissions process. Miss Hearty and Mrs. Gould and a number of classroom assistants attended Middletown School course on ASD and disseminated to all staff. Mrs. Fleming attended EA training for Children Looked After. Mrs. Connolly attended EA and C2K SEN courses. Mrs. McManus attended Forest School training with NI Forest Schools.

Foundation Stage teachers attended World Around Us through Play training in Ballinderry Primary School. Foundation Stage classroom assistants attended 'Talk Boost' training in Ballymacash Primary School.

Mrs. Fleming attended EA training in new anti-bullying legislation.

A number of staff attended EA Shared Education courses with our colleagues in Harmony Hill PS across the year.

Niavac delivered training in the effective use of Clevertouch boards

Beginning teachers attended relevant EA training. Inset training in coding delivered to all teachers. Inclusion and Diversity Service delivered CEFR Assessment training to all teachers

Leadership and Management Structure

Mrs Wylie (principal) remained absent from school until June 2019. Mrs Fleming fulfilled the role of acting principal in 2018 – 2019. Mrs O'Hare was acting vice-principal in 2018 – 2019.

A number of members of staff continued to co-ordinate the following learning areas as follows:

- | | |
|--|-----------------------|
| • Language & Literacy | Mrs Anne Hanna |
| • Mathematics & Numeracy | Miss Sinead Clarke |
| • Assessment | Mrs Pauline Fleming |
| • ICT | Mrs Brenda Gould |
| • Special Educational Needs | Mrs Michelle Connolly |
| • The World Around Us & The Arts | Mrs Nuala O'Hare |
| • Foundation Stage Coordinator | Mrs Ciara Mc Manus |
| • PE & Active Lifestyles | Mrs Suzanne Gartland |
| • Religion & Promoting the Catholic School | Miss Sinead Clarke |
| • PD & MU | Mrs Sinead Crilly |

PRSD and EPD Arrangements

PRSD targets were set for all eligible staff in September 2018. The acting principal reviewed all targets in June 2019. There were 3 PRSD Targets:

- Marking for improvement and differentiation
- providing challenge in Numeracy
- personal and professional target for each individual based upon their role within the school

Mrs O'Hare led a number of teachers through Early Professional Development (EPD). All beginning teachers presented files of evidence to the Board of Governors and their EPD was signed off.

Pastoral Care and Child Protection

The school's Safeguarding Team met every half term. The school's Designated (DT) and Deputy Designated Teacher (DDT) attended child protection training as necessary.

Fire drills were carried out every term and all children and staff evacuated the school premises in under two minutes.

Special Educational Needs

The learning support register was updated, and a new medical register was also drawn up. Mapping of provision of learning support was completed. IEP format was updated to include all children's PTM and PTE scores. IEP's were written and reviewed three times in the year with teachers and shared with children and parents.

Literacy and numeracy support were offered to children who were underachieving in this area. Talk Boost, Creative Voices and Newcomer Support classes were offered to children across P1- P7.

Rise NI first steps programme was delivered in P1 and pupils were identified to receive individual or small group sessions in the next school year (2019 - 2020).

All children with an IEP have learning logs and the SENCo has met with the classroom assistants to discuss these. Most targets were achieved, or children were working towards the timeframe allocated. The SENCo carried out observations in the learning support classes and conducted pupil conferencing with children placed on an IEP.

The SENCo attended courses on new legislation for special educational needs (SEN) and this has been disseminated to staff. All SEN information on children was transferred to SIMS.

SENCo met with a variety of outside agencies including ASD Support Service, school psychologist and the Rise NI team for guidance and support. Annual reviews were carried out in December 2018 and March 2019.

Children underachieving were identified, and support offered. Children receiving support showed progress evidenced in PTM and PTE (May 2019).

Creative Voices

40 children attended 'Creative Voices' run by Ms T Gorman for varying lengths of time. Most have graduated permanently but some still attend this year. Complimentary emails have been received from parents. An art exhibition was held in the hall for two weeks for families to attend. A Whole School Art Exhibition was held to raise pupil self-esteem and school funds.

Enrolment and Induction Process

Open Night took place on Tuesday 4th December 2018. 59 applications for Primary 1 were received and accepted as part of the enrolment process before the end of the academic year (June 2018).

Parents of children who had accepted their place were invited to an 'Induction Information Evening' on Tuesday 22nd May. Parents were informed of key aspects of school life, the induction process for September, including rationale behind the staggered intake and had a chance to meet key staff members.

59 pupils and their parents were welcomed to St Joseph's PS on Tuesday 5th June 2019 for P1 induction. Pupils had an opportunity to meet their teacher, classroom assistants, see their classroom and meet their P7 buddy for the next year.

Looking ahead to Induction September 2019, in January 2019 two 'Digital Admission Workshops' were held on Tuesday 8th (4.30 - 6.30pm) and Wednesday 9th (9.15 - 11am) January to facilitate and guide parents through the new online admissions process that was introduced in December 2018.

Parent Teacher Association

The PTA remains an extremely active group of parents who support the school in the purchase of much needed resources to support the delivery of the curriculum. As a school we very much appreciate their efforts. This year they raised **£11,875.64**. The PTA were also fortunate to receive a Grant for **£711.31** from PCSP (Police and Community Safety Partnership) for Road Safety No Parking Signs. These signs were placed in the back car park to help with parking issues.

Some very successful events were organised to fundraise and help support the school.

• Quiz Night	£554.30
• Christmas Cards	£591.87
• Christmas Bazaar	£2303.18
• Prize Draw	£2699.59
• Green Day	£304.92
• Change for Change	£1678.96
• Sports Day	£151.71
• Summer Fair	£2664.67
• Fun Run	£926.44

Miss Clarke's P3 class won the Change for Change campaign by raising **£505.67**. Their prize was donated by Domino's Pizza in Lisburn. The children were treated to a class trip around the local Domino's store.

The PTA provided the following for school at a cost of **£11,587.19**

3 Clevertouch Boards	£8970
MG Mats	£420
PTA UK	£105
Panto Deposit	£800
PTA Expenses	£188.80
Communion Breakfast	£392.08
Signage	£711.31

At the end of year AGM, the PTA thanked their outgoing Chairperson Frances Jennings for all her hard work, dedication and commitment over the years. Frances had been a member of the PTA for 10 years and Chairperson for 4 of those years. Karen Gribbon and Emmylou Breslin will take over as co-chairs for the year 2019 - 2020.

After School Activities

A wide and varied range of After School Activities were offered to pupils. The following clubs took place from Monday 10th September 2018 to Friday 1st June 2019, catering for pupils from P1 - P7.

Art, Drama, Coding, Hurling/ Camogie, Gaelic, Soccer, Spanish Language, Dance, Gardening, Miniversity, Children's Music Academy (Term 1 and 2) and Monkeynastix (Term 1 only).

The registration morning in Term 1 and 2 gave parents the opportunity to sign their children up for the various After School Activities. The registration mornings were held on the following dates:

- Term 1 – Thursday 6th September (8.15am-9am)
- Term 2 – Wednesday 19th December (8.15am-9am)

In Term 3, After School Activities registration was moved online to the Schoolmoney system. Parents were notified of all clubs available and were directed to register children via the cashless, Schoolmoney system. This removed the need for a registration morning and ensured all parents had the opportunity to enrol their children for the various clubs. Schoolmoney provides receipts for parents and ensures accountability for all. After school activities taken by members of staff (Coding, Drama and Gardening). This raised approximately £1800 for school funds across the academic year.

Fundraising & Charitable Events

The choir, folk group, guitar and tin whistle group performed at the annual Christmas Concert raising over £1,500 for charity. The school choir sang in the centre of Lisburn entertaining shoppers and fundraising at the same time. We donated to charities including - Children's Cancer Centre, Trócaire, Simon Community, Positive Futures, Father Charles in Malawai, Road of Hope, Sisters of the sacred Heart of Mary and SVDP. The Choir sang for residents in Thompson House.

Community and Parental Links

Curriculum Meetings for parents in all year groups took place in September 2018. These outlined the curriculum for the year ahead. The school continued to use the local area very effectively to enhance learning and teaching:

- Racquets Club - Badminton
- Leisureplex - Swimming
- Wallace Park - Tennis
- Arts Centre - Pottery
- Linen Museum - WAU Workshops and Santa's Grotto
- Library - P4 and P6 programme and storytelling events

P6 (Mrs. Gorman's class) were involved in a YMCA personal development programme with Largymore Primary School. Language students from Wallace High School celebrated European Day of Languages with all classes. A number of students from St. Patrick's Academy completed work experience. 4 P6 and P7 students participated in the Meadowbridge Primary School table quiz. Lisburn Fire and rescue Service provided workshops for P5 pupils.

Christmas Concerts were performed for parents of P1 and P2. We celebrated Christmas with our annual Carol Concert and P5 performed their nativity in the main hall in Lisburn's Island Centre.

We provided 2 digital admissions workshops for parents to support the digital application process to Primary 1.

Primary 7 attended the 'Bee safe' event. Primary 7 completed an NI Assembly workshop on conflict resolution

Primary 1 celebrated St. Valentine's Day with mums and dads.

A parent provided a CPR demonstration and resuscitation workshop.

Primary 7 pupils participated in a 'Love for Life' workshop.

Lisburn's Community PSNI Team provided a number of safeguarding workshops in all year groups

5 Primary 7 pupils made it through a tough auditioning process to star in the CBBC television programme 'Top Class'. They travelled along with Mrs. McCambridge, Mrs. Fleming and their parents to Glasgow for filming. The programme will be aired in October 2019.

Primary 7 performed their end of year musical 'Shrek' in Lisburn's Island Hall. Primary 1 participated in a 6-week forest school programme using Castle gardens.

RISE NI continued to provide support for Foundation Stage pupils.

P6 pupils participated in a TIMMS research programme.

Creative Voices celebrated the year with an art exhibition.

Primary 7 pupils participated in an archaeological dig in Moira Park.

Sports days were held in Term 3 for all three key stages.

Primary 7 pupils participated in 'Tools for Solidarity' workshops. Primary 7 pupils participated in a Cinemagic and citizenship workshop using the film 'Paddington'. Primary 7 pupils participated in cycling proficiency lessons in Term 3.

All P1 – P7 classes took part in pottery workshops hosted by Ms. Gorman in the Island Arts Centre. All P1 – P7 classes took part in workshops in the Linen Museum connected to their class topics. Our local area week gave children the opportunity to get into the community and learn about the local area.

Primary 1 – Information Evenings for Parents

A number of evenings for Primary 1 parents were organised. During these workshops/ information evenings, some of the key aspects of the Foundation Stage curriculum were highlighted:

- Curriculum Evening Tuesday 9th October 2018 at 6pm.
- P1 and P2 Literacy Workshop Tuesday 13th November 2018 at 6pm.
- P1 and P2 Numeracy Workshop Tuesday 5th February at 6 pm.

Shared Education

St. Joseph's and Harmony Hill Primary Schools have now completed the final year in the funding for the Shared Education Programme.

Pupil Contact

Over the last year pupils have participated in many programmes. P2 shared contact programme was based on outdoor and indoor play with children visiting each other's schools and taking part in a shared trip. Foundation Stage teachers met for two days and planned new play activities and lessons related to the World Around Us in Term 3.

P3 children took part in a week-long project incorporating drama, ICT, STEM and art. The children worked with members from the Linen Museum as well as staff from both schools. The children communicated through web cams and exchanged their work with each other. Permanent art work is displayed in both schools to show the excellent work produced.

P4 took part in a two-day programme based on World War II. The display work is showcased in each school. Teachers and children worked with staff from the Linen Museum and took part in a variety of workshops in Harmony Hill.

P5 took part in a two-day sports workshop held in the Racquet's Club. The children played handball, Gaelic football, squash, badminton and table tennis. The teachers from each school worked with and learned from experienced coaches over the two days.

P6 children took part in a part funded 'Robotics' workshop led by Sentinus. The pupils worked in mixed groups and used programming skills to navigate robots around a track.

P7 pupils worked on the topic of conflict and took part in art, music, drama, ICT and literacy activities. The staff from each school have shared resources and held these for each school on a shared google drive.

Continuous Professional Development

Staff from each school benefitted from a range of courses funded by the 'Shared Education Programme' (DE). Mrs. Gould attended a digital literacy course. Mrs. Kitt and Mrs. Cambridge attended thinking skills courses. Mrs. O'Hare attended a STEM course. Mrs. Gartland attended a drama course. Feedback from all teachers was very positive and all have implemented strategies, activities and lessons from the courses into classroom teaching.

School Building and Accommodation

Cool Kids play area at the canteen was resurfaced with a safety surface (August 2018). A P6 classroom was repainted (August 2018). General maintenance was carried out toilets, outside lamps and front doors.

Other Events:

- Foundation Stage Christmas Concerts took place in December 2018.
- P7 attended St. Patrick's Academy Science Fair in December 2018.
- Open Night for prospective Primary 1 parents took place in December 2018.
- Primary 7 leavers celebrated with a Leavers' Mass and Presentation morning on Friday 21 June 2019.
- New cashless system called 'Schoolmoney' for parents.

LMS Budget Deployment from 2018 – 2019

- | | |
|---|------------|
| • LMS Carryover/Deficit from 2017 - 2018 | -£17 390 |
| • Initial Formula Budget Allocation for 2018 - 2019 | £989 931 |
| • Total Expenditure 2018 - 2019 | £1 041 143 |
| • LMS Carryover/Deficit March 2019 | -£68 602 |