

Admissions criteria for entry September 2021

Dromintee Primary School
8 Ballynamadda Road
Killeavey
Newry
BT35 8TD

Maintained Primary School

Enrolment Number: 174
Admission Number: 25

Telephone/Fax No: (028) 3088 8383

Email: info@dromintee.killeavy.ni.sch.uk

PRINCIPAL: Mrs W McKeown MEd, PQH

CHAIR OF BOARD OF GOVERNORS: Mr Adrian Gray

RESPECTIVE FUNCTIONS OF THE BOARD OF GOVERNORS AND PRINCIPAL IN RELATION TO ADMISSIONS

The Board of Governors draw up and apply the criteria for admissions.

ADMISSION

During the admissions procedure when applying the criteria punctual applications will be considered before late applications are considered. The application procedure opens on 9 January 2021 at 12noon (GMT) and an application submitted by the closing date of 29 January 2021 at 12noon (GMT) will be treated as a punctual application. An application received after 12noon (GMT) on 29 January 2021 will be treated as a late application.

The Board of Governors will use the following criteria in deciding which pupils should be admitted both at the initial enrolment stage and any other on transfer from another school.

CHILDREN OF COMPULSORY SCHOOL AGE

- 1 Children from Dromintee Parish.
- 2 Children living elsewhere.

If oversubscribed within any of the above criteria the sub-criteria listed below will be applied in the indicated order to identify the children to be admitted.

- (i) preference will be given to children with exceptional circumstances (medical, social or other problems) that necessitate admission to Dromintee Primary School rather than any other primary school. The circumstances should be personal to the child and must be supported by independent and appropriate documentation, providing evidence of the circumstances being described as being exceptional.
- (ii) child of a family member already attending the school.
- (iii) eldest child in a family.
- (iv) any remaining places will be allocated on the basis of the proximity of the child's home to the school, calculated using Google Maps postcode facility, priority being given to those living nearest to the school. Should two or more children have identical measurements as identified by Google Maps UK, selection will be on the basis of the date of birth (as entered on Birth Certificate), where the oldest child is considered first.

Criterion (iv) will also be used to discriminate within any oversubscribed sub-criterion.

CHILDREN NOT OF COMPULSORY SCHOOL AGE

The above criteria will be applied in the same order. The school will continue to admit children not of compulsory school age as above unless the Department determines that such children will be zero-rated for funding purposes thereby affecting funding and consequently the number of teaching staff available.

DUTY TO VERIFY

Upon application the school will require verification of addresses and age: This will include:

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an original Birth Certificate and for the verification of address production of **any two of the following four documents with the application**

- Latest bank or building society statement which shows the address at which the child is residing;
- a utility bill (gas, electricity, TV Licence, telephone) which shows address at which the child is resident;
- a letter awarding Child Benefit to the child or another letter relating to this benefit;
- current driving licence, mortgage statement or rental agreement.

The Board of Governors reserves the right to require such supplementary evidence as it may determine to support or verify information on any application.

If the requested evidence is not provided to the Board of Governors by the deadline given, this will result in the withdrawal of an offer of a place. Where Dromintee PS is their first preference setting then the "Duty to Verify " documents (see above) must be provided to the school on or before 12 noon on Friday 5th February 2021.

Similarly, if information is supplied which appears to be false or misleading in any material way, the offer of a place will be withdrawn.

WAITING LIST POLICY

We do not operate a Waiting List Policy

ADMISSION TO P2-P7

Pupils from P2-P7 will be admitted so long as the school's enrolment number is not exceeded.

APPLICATIONS AND ADMISSIONS TO PRIMARY 1		
Year	Total Applications	Total Admissions
2018/2019	25	25
2019/2020	21	21
2020/2021	29	29