



TOBERMORE PRIMARY SCHOOL

GENERAL CONSENT FORM

6 Maghera Road, Tobermore, BT45 5QB

Tel: 028 7964 2254

Website: www.tobermoreps.com

Email: info@tobermoreps.magherafelt.ni.sch.uk

Principal: Mr. Ian Cheevers

This form explains the reasons why and how **TOBERMORE PRIMARY SCHOOL** may request consent which involves processing personal data under data protection laws.

To enable us to comply with our obligations under the General Data Protection Regulation, we are required to obtain express consent for the use of your/your child's personal information.

This consent form is valid for the academic year 2020 to 2021. It will be updated on an annual basis. Consent will also be refreshed where any changes to circumstances occur – this can include, but is not limited to, the following:

- New requirements for consent, e.g. an additional form of distributing marketing material
- Changes to school circumstances, e.g. if a new Principal reviews how the school markets itself

Please read the following conditions thoroughly and provide your consent as appropriate by writing either 'Yes' or 'No' for each criterion *and sign and date the form on the last page. Policies referenced in this document are available on the school website and should be read before signing.*

Pupil	
Name	
Date of Birth	
Year	
Class	

Parent/carer	Ist Contact
Name	
Relationship to pupil	
Address	
Phone	(Home) (Work)
Mobile	
Email	

Parent/carer	2 nd Contact
Name	
Relationship to pupil	
Address	
Phone	(Home) (Work)
Mobile	
Email	

Parent/carer	3 rd Contact
Name	
Relationship to pupil	
Address	
Phone	(Home) (Work)
Mobile	
Email	

If there are particular people who are not allowed to collect your child or anyone with a Non-Molestation Order, please notify the Principal in confidence.

On-site activities

I give my permission for my child to:

Use the internet in line with the school's acceptable usage policy	
Take part in food preparation/cooking and tasting activities	

Please outline any food allergies/specific dietary requirements:

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Off-site activities

I give my permission for my child to take part in:

Supervised visits/sports events to destinations away from the main school site	
Supervised one-day non-residential visits within NI (These would still be subject to standard school letter/permission slips)	
Supervised Swimming off site (Greenvale Swimming Pool)	

Medical consent

I give my permission for:

My child to be given first aid by a trained member of staff during any on-site or off-site activity	
My child to receive urgent dental, medical or surgical treatment, including anaesthetics, as may be considered necessary by the medical authorities present, during any on-site or off-site activity	
My child's information to be shared with the NHS and other relevant health professionals	
Plasters to be applied to my child	
Staff to administer the medicines as specified on signed medication forms	

Please outline any medical conditions/allergies:

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.....

Intimate Care

I give my permission for:

My child to be changed if he/she wets or soils themselves or is physically sick.	
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Emergency release

I give my consent for my child to be released to the following person(s) in the event of emergency or illness, if I cannot be contacted:

Person 1			
Name			
Address			
Relationship to pupil			
Contact number	Home	Mobile	Work
	_____	_____	_____

Person 2			
Name			
Address			
Relationship to pupil			
Contact number	Home	Mobile	Work
	_____	_____	_____

Persons permitted to collect child from school (Applicable to children in P1 – P3 only)

Person 1			
Name			
Contact number	Home	Mobile	Work
	_____	_____	_____

Person 2			
Name			
Contact number	Home	Mobile	Work
	_____	_____	_____

Person 3			
Name			
Contact number	Home	Mobile	Work
	_____	_____	_____

My child is permitted to walk home from school (Applicable to children in P4 – P7 only). Yes/No

Use of information and image (including photographs and video recordings)

Photographs and recordings of pupils for School, family and press are a source of pride to both the pupils and their families//legal guardians. Taking, keeping and publishing photographs and video footage involves processing personal data under data protection laws.

To enable us to comply with our obligations under the General Data Protection Regulation, we are required to obtain express consent to the use of a pupil’s image for example in school displays, performances, newsletters, prospectus and our social media platforms.

In all instances below, the image or footage may be of an individual, small group, class or classes. Where pupils are named, we will use first names* only unless we have sought prior permission from you to publish full names. We will only use photographs and footage where pupils are appropriately dressed to reduce the risk of inappropriate use of the images or footage.

I give my permission for my child's:

Image to be used as part of school wall displays/class activities	
Image to be used on the school website	
Image to be used in external media, e.g Local newspaper press release	
Image to be included in the School’s annual formal class/whole school photographs	
Image to be included in the School’s annual formal individual photographs	
Image to be used in communication with other schools e.g. Shared Education	
Named work to be displayed around the school on wall displays	
Image to be used on the school Facebook page.	

Communication

I give my permission for the school to contact me via:

Phone	
Email	
Text message	

I consent to receiving marketing material via email, text or printed copy	
I consent to receiving marketing material from the Parents' Community via email, text or printed copy	

Consent can be withdrawn at any time by notifying the Principal in writing and completing a new copy of this form.

If you do not consent to a particular use of your or your child's personal information, you/your child will not suffer any detrimental effect as a result.

Where you would like to amend the provisions for which consent has been provided, you must submit your request in writing to the Principal. A new form will be supplied to you to amend your consent accordingly and provide a signature.

Signed by parent/carer/legal guardian

Print name

Relationship to child

Date

Please Note we will update this information annually. Should your/your child's circumstances change mid-year, it is your responsibility to notify the school and complete a new consent form.