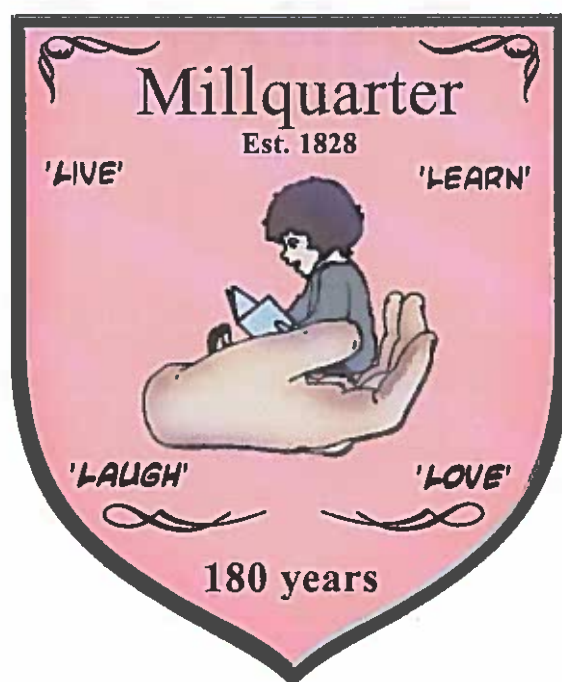


Millquarter Primary School

Intimate Care Policy



2018

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Introduction

The staff of Millquarter Primary School aim to safeguard the welfare of each child in our care. New Year 1 pupils are expected to be fully capable of looking after themselves with regards to toileting. If this is not the case, we will support and encourage each child to become more independent in personal care. We recognise that some children may need assistance with changing and toileting from time to time and the well-being and dignity of the child will remain paramount at all times during any incident requiring intimate care.

Principles of Intimate Care

- Every child has the right to be safe;
- Every child has the right to personal privacy;
- Every child has the right to be valued as an individual;
- Every child has the right to be treated with dignity and respect;
- Every child has the right to be involved in and consulted about their own intimate care to the best of their abilities;
- Every child has the right to express their views on their own intimate care and have these views taken into account;
- Every child has the right to have levels of intimate care that are as consistent as possible.

Intimate Care Procedure

With these principles in mind the following intimate care procedures will be followed:

- If a child needs a change of clothes he/she will be encouraged to change himself/herself and fresh clothing will be provided. (This needs to be washed and returned to school as soon as possible.)
- If a child needs assistance he/she may be taken to a less public place to maintain dignity and avoid a feeling of humiliation.

- Parents should inform the teacher/principal if their child begins their menstrual cycle. Additional sanitary provision and uniform items are kept in the school office and can be requested by the children. Sanitary bins are provided in the female toilets.
- When a more serious incident occurs we will contact home so that a parent can come and change their child themselves or take him/her home if the child is upset or unwell.
- If a parent cannot be contacted, we will endeavour to be as discreet as possible and sensitive to each child's needs.
- If, during an intimate procedure, staff notice any unusual markings, bruising, discolouration, swelling etc these will be notified to the Designated Teacher for Child Protection or the Deputy Designated Teacher.
- If intimate care has been provided for a child, the members of staff involved will inform the child's parent.

Parents are expected to ensure that they keep the school informed of the contact numbers at which they, or a nominated adult can be contacted as and when required. They should make themselves available, if necessary to change their child at school, or in the event of a more serious accident, to take the child home to change.

Review

This policy will be regularly reviewed and updated, it will be presented to Governors for approval and made available to parents, on request.

Signed (Principal): Date:

Signed (Chair of the Board of Governors) Date: