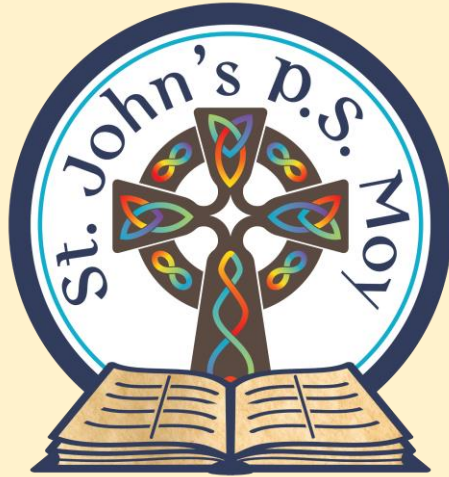
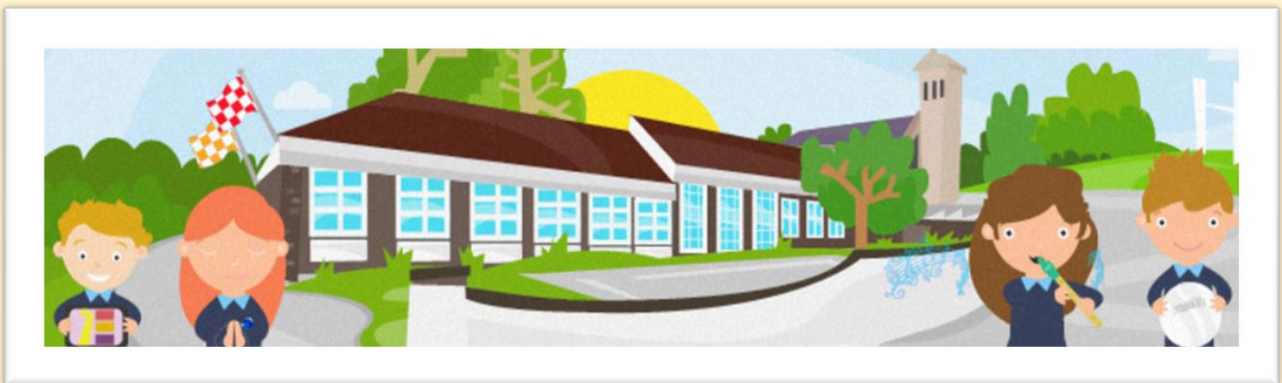


# St. John's Primary School



## Prospectus 2025/2026



*'We Learn to Love and Love to Learn'*

# Our School – Our Vision

In St. John's we strive to ensure that every child will '**learn to love and love to learn.**' We provide high quality learning for all pupils in a safe and caring environment. We place equal emphasis on pastoral care and academic development enabling each child to grow to their full potential and contribute positively to society. We are committed to a Catholic ethos which permeates all aspects of school life and community wherein staff, pupils, parents, Board of Governors and wider community enjoy a sense of belonging and have a part to play.

## Our School - Our Values

Faith ∞ Respect ∞ Inclusion ∞ Creativity ∞ Positivity ∞ High Expectations ∞  
Resilience ∞ Achievement ∞ Responsibility

## Aims of Our School

We aim to:

1. Provide a Catholic ethos promoting the core Gospel values of faith, hope and love.
2. Implement the content and skills of the Northern Ireland Curriculum to produce high quality outcomes for all learners.
3. Provide a safe and engaging environment which celebrates effort and achievement and fosters a desire to learn.
4. Nurture an understanding of learning and how to improve learning.
5. Promote health and wellbeing, a culture of keeping safe and provide high standards of pastoral care and child protection in every aspect of school life.
6. Promote inclusion, equity, fairness and embrace diversity.
7. Develop an understanding of the world we live in, of the interdependence of people, and respect for the environment.
8. Develop and progress digital skills for learning, living and working.
9. Promote a culture of valuing learner's rights and participation of all.
10. Engage in partnership and collaboration with family, the parish and the wider community.

# Delivering the Curriculum

St. John's Primary School provides high quality teaching and learning, delivering the Northern Ireland curriculum for the development of the whole child in a safe, secure, happy, caring and stimulating environment. The curriculum in St. John's is provided in a way that encourages each child to develop and excel. Learning is interactive, practical and enjoyable. There is a wide use of teaching methods, balancing whole-class, group and individual activities, to engage children in effective learning.

## Starting School in the Foundation Stage

The Foundation Stage, Primary 1 and Primary 2, aims to build on children's pre-school learning experiences. It provides each child with an appropriate learning programme to develop their disposition to learn. It also aims to provide them with the skills and competencies they will need to succeed in school and future life.

The Foundation Stage endorses effective early years practice where teachers have more flexibility in terms of the topics they teach. This flexibility allows the interest of the children, encouraging them to see links in their learning and to appreciate that the skills they learn in one area can be applied elsewhere in their learning.



## Key Stages 1 & 2



Children at Key Stages 1 & 2 build on and develop the experiences provided at the Foundation Stage.

Emphasis continues to be placed on the children's personal, social and emotional development and, of course on academic achievement through an emphasis on the development of the skills of 'Communication', 'Using Mathematics', 'Using ICT' and 'Thinking Skills and Personal Capabilities'.

Children are provided with opportunities to develop these skills through a range of stimulating, challenging, relevant and enjoyable learning experiences across the curriculum.

# Your Child's Areas of Learning

- **Language and Literacy** (including Talking and Listening, Reading and Writing);
- **Mathematics and Numeracy** (focusing on the development of mathematical concepts and numeracy across the curriculum);
- **The Arts** (including Art and Design, Drama and Music);
- **The World Around Us** (focusing on the development of knowledge, skills and understanding in Geography, History and Science and Technology);
- **Personal Development and Mutual Understanding** (focusing on emotional development, social skills, learning to learn, health, relationships and mutual understanding in the local and global community);
- **Physical Education** (focusing on the development of knowledge, skills and understanding through play and a range of physical activities)
- **Religious Education** (focusing on faith development, including biblical stories)

## Skills and Capabilities

At the heart of the NI curriculum is the development of **skills** and **capabilities** for lifelong learning and for operating effectively in society. In St. John's we will provide children with opportunities to engage in active learning across all curriculum areas and progressively develop in them;

### Cross – Curricular Skills

- Communication
- Using Mathematics
- Using Information and Communications Technology

### Thinking Skills and Personal Capabilities:

- Thinking, Problem-solving and Decision-Making
- Self-Management
- Managing Information
- Being Creative
- Working with others



# Language and Literacy

Literacy is key to learning. In St. John's Primary School, we focus on developing your child's ability to understand and use language as an integral part of learning.

'Language and Literacy' is taught through the three main areas of talking and listening, reading and writing. Your child's knowledge, skills and understanding are developed within an integrated programme that connects language and literacy to the broader curriculum. We strive to ensure that each pupil can express themselves creatively, communicate confidently and interact effectively with the world around them.



# Mathematics and Numeracy

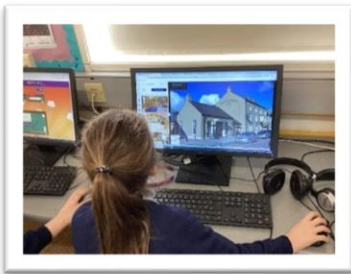
Numeracy is a key life skill, necessary for children to make informed responsible choices and decision throughout their lives. Here in St. John's mathematical ideas are developed by making use of practical materials and electronic resources and by exploring various mathematical processes.

Stimulating activities are provided for your child in the areas of 'Number', 'Measures', 'Shape and Space' and 'Handling Data'. Our children also engage in a wide range of purposeful, problem solving activities which involve them in different modes of mathematical learning, including playing, exploring and investigating, doing and observing, talking and listening, asking questions, reflecting, drafting, reading and recording.

## The World Around Us

We believe that children are innately imaginative and curious and so these dispositions are valued and nurtured in St. John's Primary School by providing your child with exciting and relevant contexts for their learning.

At St John's Primary School, we provide pupils with opportunities to ask questions about themselves and the nature of the world around them. Children learn about how things work and about the characteristics of the natural world, through investigation and discovery.



# The Arts

In St John's P.S. children's creativity is developed through every area of the curriculum and is closely linked with all aspects of learning. Art and Design, Drama and Music - known as 'The Arts' provide many opportunities for developing this creativity. Children are encouraged to express their ideas and feelings in a variety of ways with the aim that their individuality, imagination and creativity develop during their years in primary school.



## Physical Education

The purpose of Physical Education is to provide the opportunity for specific attention to be given to the physical development, health and well-being of your child.

Pupils in St. John's Primary School experience a sense of fun, enjoyment and achievement through a variety of progressively challenging activities in P.E. Pupils develop a variety of physical skills and are encouraged to participate in many individual and team sports including dance, gymnastics, athletics, games and swimming.



## Personal Development and Mutual Understanding

The development of self-esteem and self confidence among pupils is very important at St. John's. Through a variety of learning experiences and our excellent pastoral support, pupils are encouraged to develop their self-confidence and self-esteem, to think about moral values and to develop their personal and interpersonal skills. 'Personal Development and Mutual Understanding', as a distinct Area of Learning, focuses on encouraging your child to become personally, emotionally and socially effective, to lead a healthy, safe and fulfilled life and to become a confident, independent and responsible citizen.



## Religious Education

We aim to develop the distinctive Catholic ethos of our school, to enrich the spiritual and moral development of your child and to foster links with the Parish of Clonfeacle. Religious Education is an important element of the school's life and is accomplished in the following ways;

1. Through the day to day experiences of the children in the school.
2. Through following the 'Grow in Love' Programme which reinforces the home/school link.
3. Through regular visits from local and visiting priests.
4. Through our weekly assemblies.
5. By assisting parents in preparing the children for the sacraments of Reconciliation, Eucharist and Confirmation.
6. By supporting the pupils fundraise for numerous charities showing generosity and concern for others less fortunate.



# Assessing your Child's Progress

'Assessment for Learning' is an integral part of the Northern Ireland Curriculum and at St. John's we see assessment as an integral part of the learning process, as children are actively involved in their own learning.

We promote this by:

- Sharing learning intentions with children.
- Developing their awareness of the skills and knowledge that are being developed.
- Developing their awareness of the strategies they employ in their learning.



We ensure that children are given effective feedback which challenges and improves the quality of their work, as well as, giving them an immediate and positive boost to their self-esteem. We also encourage children in the use of peer and self-assessment so that they can improve their own and others work.

Children's progress is regularly monitored through a range of assessment techniques and strategies. As parents, you will be kept fully informed of your child's progress. You will have the opportunity to meet with the class teacher during term 1 and will receive a written annual report in term 3.

## Special Educational Needs

Care is taken at all times to match the curricular provision for all pupils to their particular stage of development and to take account of any difficulties or special talents which may emerge. The Code of Practice for pupils with Special Educational Needs is being fully implemented throughout the school.

If a pupil is identified by their class teacher as having a particular need, advice will be sought from the SENCO (Special Educational Needs Coordinator), parents will be informed and an individual education plan will be drawn up to ensure that the needs of the child are fully met.

When necessary the SENCO will seek advice and support from the Education Authority who will then provide additional help and resources to fully meet the needs of the child. At all times parents will be kept fully informed and given support and advice on how to best help their children at home.

## Homework

This school believes in the value of homework as it gives the child an opportunity to consolidate, reinforce and practise learning experiences from school. It also gives parents an opportunity to involve themselves in the educational development of their own children and encourages better home/school links. Children's homework will cover the full range of subjects as laid down in the N.I. Curriculum but will vary according to the needs and abilities of the children.



# Extra-Curricular Activities

In St. John's P.S. children experience a wide and varied curriculum and are given lots of opportunities to develop all aspects of their being.

A range of extra-curricular activities are facilitated throughout the school year, such as: netball, basketball, hurling, Gaelic football, rounders, Cycling Proficiency, Heart Start, The Primary Maths Challenge, Eason's Spelling Bee and the Mid Ulster Schools' Swimming Gala etc. Different year groups go on school outings, such as, Ranfurly House, The Ulster American Folk Park, Lisburn Leisure Complex, Navan Fort, The Share Village and Parkanaur etc.

We also strongly encourage participation in the 'Poetry and Prose' section of the Dungannon Feis. In a school year, every class performs a themed assembly to the whole school incorporating singing and drama. We also organise annual Christmas events.

We also bring many visitors in to the school to enhance children's understanding of particular areas and to support the preventative curriculum, for e.g. storytellers, authors, NSPCC, Child Line, The Fire Service, Mid Ulster Council Representatives, Community Police Officer etc.



## Shared Education

The school participates in Shared Education which involves sharing lessons with teachers and children from the Moy Regional Primary School. Each class over a two-year cycle usually participates in two or three lessons with a shared trip to conclude the theme of the lessons.



# General Information

## SCHOOL UNIFORM

<u>Girls</u>	<u>Boys</u>
<ul style="list-style-type: none"><li>• Navy skirt/pinafore or navy dress trousers</li><li>• Blue and white check summer dress</li><li>• Navy sweatshirt with school logo</li><li>• Pale blue polo shirt</li><li>• Navy tights or blue/navy socks</li><li>• Black flat shoes or trainers</li></ul>	<ul style="list-style-type: none"><li>• Navy dress trousers/ plain dress trouser shorts</li><li>• Navy sweatshirt with school logo</li><li>• Pale blue polo shirt</li><li>• Black shoes or trainers</li></ul>

## PE UNIFORM

### Girls and Boys

- Navy shorts or Moy GAA/sports shorts (*please note sports shorts can only be worn on PE days*)
- **OR** navy tracksuit bottoms/leggings/Moy GAA bottoms
- Pale blue polo shirt
- School jumper
- Trainers

For safety reasons, children are discouraged from wearing jewellery. If children have their ears pierced, then they should wear studs and not earrings. If children do come to school with inappropriate jewellery, then they may be required to remove the items, or may not be allowed to take part in activities where it is felt that the jewellery constitutes a safety hazard.

Hair should be clean and neat. Girls with longer hair are encouraged to wear their hair tied up.

Children are asked not to bring electronic games, cameras or mobile phones to school. Chewing gum is not permitted.

## SCHOOL DAY

School begins at 9.00am. Children should not be in school before 8.50am.

School finishes at 1.55pm for pupils in P1-P3 and at 2.55pm for pupils in P4-P7. All children should enter and leave the school grounds at the back gate via St. John's Church carpark.

## MORNING CLUB

A morning club operates from 8.15am in the school hall. All children attending the Morning Club should arrive by the front entrance. The cost is £2 per child - £10 per week. Family rates are: 3 children - £20 per week, 2 children - £15 per week. Please note that no booking for this club is required.

## AFTER SCHOOLS BRIDGING CLUB – P1, P2 & P3

A Bridging Club operates from 2pm – 3pm for children in P1, P2 and P3. **Only children who have a sibling in P4-P7 can avail of this club.** The cost is £2 per day per child.

## **HEALTHY BREAKS**

The school operates a 'Healthy Breaks Policy' whereupon children can only have milk, water, fruit or vegetables at break time.

In addition, pupils are encouraged to drink water throughout the day. Please ensure that water is sent to school with a 'sports cap' bottle top so as to keep accidental spillages to an absolute minimum.

## **BIRTHDAY INVITES/TREATS**

It is also school policy that party invitations or birthday treats/cakes will not be distributed during the school day on behalf of parents/children.

## **NUT FREE SCHOOL**

A number of pupils in St. John's Primary School have a nut allergy and so parents should ensure that all food sent to school is nut free.

## **SCHOOL MEALS**

A varied and nutritional menu is available to pupils in St. John's P.S. Menus are provided and give information of what is on offer. Parents are requested to send in dinner money on a Monday morning if possible or on a daily basis as and when needed. Dinners will cost £3.10 per day from January 2026. Alternatively, pupils may bring a healthy packed lunch. All lunchboxes should be clearly labelled with the child's name and class.

## **AFTER SCHOOLS**

The school aims to provide a range of after school activities throughout the year, such as, soccer, multisport activities, Gaelic football and ICT etc. These are updated termly and parents are informed via the school newsletter and website.

## **SCHOOL CALENDAR OF DATES**

The dates of school terms and holidays for the school year are published and shared with parents at the start of the academic year and can also be found on the school website: [www.stjohnsmoyps.com](http://www.stjohnsmoyps.com). Reminders of school closures will be highlighted in the school newsletter and by text messaging.

## **VISITORS TO THE SCHOOL**

All visitors to the school – including parents - are required to report to Reception if needing to pass on a message or to see or collect a child during the school day. This monitoring supports the school maintaining Child Protection requirements by knowing who is on the premises at any given time.

All who work in the school appreciate your cooperation with this important matter.

## **CHILD PROTECTION AND SAFEGUARDING**

The school's Safeguarding Team comprises, Dr. Katherine Rogers (Chair of Governors), Mrs Arlene O'Shea (Designated Governor for Child Protection), Mrs McKnight (Principal and Designated Teacher for Child Protection), Mrs Hughes and Mr Gormley (Deputy Designated Teachers for Child Protection).

## **FIRST AID**

Two members of staff are fully trained to deliver First Aid in the event of an accident or emergency. Staff are not authorised to administer any form of medication. In exceptional circumstances e.g. a particular allergy, which would require an immediate response, arrangements can be made with the school principal.

## **PUPIL WELFARE**

We, in the school, work closely in consultation with parents to ensure the welfare of children in the school. Parents are urged to discuss any matters of concern whenever they feel this is advisable. Parents are strongly advised to discuss such matters with the class teacher in the first instance. Often potential problems can be avoided if they are dealt with quickly. The Principal will be pleased to meet parents to discuss any matters of concern, at any time, although it may be appropriate to make an appointment if a lengthy discussion is needed.

## **WHAT HAPPENS WHEN A CHILD FEELS UNWELL IN SCHOOL**

Should your child feel or present as unwell in school, the school will contact you to let you know and, if necessary, arrange for collection. It is therefore vitally important that the school has up-to-date contact details for all parents - as well as a contact number in the case of an emergency.

It is the policy of the school to make contact with parents should your child receive a bump to the head. It is then left to parents' discretion whether the child stays in school or is taken home.

## **SCHOOL POLICIES**

The Principal, teaching staff and Board of Governors of St. John's Primary School determine school policies in accordance with the guidance provided by the Department of Education. We have a range of policies and procedures in place which are made available to parents on routine and on request.

## **STAYING INFORMED**

Parents are kept fully informed of everything going on in the school through newsletters, the school website/app ([www.stjohnspsmoy.com](http://www.stjohnspsmoy.com)), text reminders and parent information leaflets.

## **CHARGING AND REMISSIONS POLICY**

Education in St John's is provided free of charge for all lessons and activities connected with the child's entitlement under the Education Reform Order 1989. The school will, as it has done in the past, appeal to parents from time to time for voluntary donations, but it is stressed that no child will be disadvantaged in any way if parents choose not to make a contribution. At certain times of the year, after school activities will be available to children (Usually Key Stage Two children). In these instances, a fee will be charged to cover costs of the coaches.

The school may also take part in "optional extras" which are not connected with the school's formal curriculum, such as visits to the theatre etc. Charges will be made for these but again it is stressed that failure to participate in any such activity will not affect a child's performance at school. Written parental consent will be required before a child participates in school trips.

## **ATTENDANCE**

It is essential that all children arrive in good time for school, properly attired in their full school uniform. All children should attend school for the 185 days which the law requires, unless there are exceptional closures. If children have to miss school for more than a few days because of illness or any other reason, then parents should notify the school to explain the absence for our records.

It is school policy that the school is informed if:

1. Any child is absent from school. (parents are expected to ring in the morning of the absence is from illness)
2. Any child is leaving the school premises during the school day (for e.g. medical appointments).
3. Any child is not going directly home (e.g. going to someone else's house for a birthday party etc.).
4. Any child will not be attending swimming or PE lessons for medical or other reasons.
5. Any child comes to school without homework completed.
6. Any child who will be staying in the classroom during break times due to illness etc.

Each month the Education Welfare Officer attends the school to monitor patterns of attendance. Where there are repeated absences with no explanation given, we are required to inform the parents of the Welfare Officer's concern. If there is no improvement in the upcoming months, the Welfare Officer is required to visit the home of the particular child to investigate the matter further.

Parents are given an overall summary of attendance in their child's end of year report.

## **Staff in St. John's**

### **Principal**

Mrs L McKnight

### **Year 1 teacher**

Mrs L McCall

### **Year 2 teacher**

Mrs C Donnelly

### **Year 3 teacher**

Mrs D Campbell

### **Year 4 teacher**

Mrs B Hughes

### **Year 5 teacher**

Mr T Gormley

### **Year 6 teacher**

Mrs E Hague

### **Year 7 teacher**

Mr N Campbell

### **Learning Support Teacher**

Mrs AM Bonner

### **Classroom assistants &**

Mrs C Mc Elhatton, Mrs E Heatley, Mrs V Kerr,

### **Dinner supervisors**

Mrs L Hagan, Mrs B Donnelly, Miss A Hughes,

Miss S Hughes, Miss A Rice, Mrs P McKenna,

Miss C O'Hagan

### **Secretary**

Mrs O'Reilly/Miss C O'Hagan

### **Building Supervisor & Cleaning**

Mr Cunniffe and Mrs Hughes

# The Board of Governors

<b>Dean Kevin Donaghy</b>	Trustee
<b>Fr. Thomas McHugh</b>	Trustee (vice chairperson)
<b>Mr Sean Cavanagh</b>	Trustee
<b>Miss Siobhan O'Neill</b>	Trustee
<b>Mr Stephen Monaghan</b>	EA Representative
<b>Dr Katherine Rogers</b>	EA Representative (chairperson)
<b>Mrs Tanya Lavery</b>	DE Representative
<b>Mrs Arlene O'Shea</b>	Parent Representative
<b>Mr Tony Gormley</b>	Teacher Representative
<b>Mrs Louise McKnight</b>	Principal & Secretary

## Parental and Community Involvement

Our school encourages a partnership approach between home, school and parish for the benefit of our pupils.

The school benefits from a pro-active, supportive Parents' Support Group which organises fundraising events during each school year and supports the school in practical ways when requested.

It is important to us that the school is an integral and dynamic part of the community. In order to achieve this, we continue to reach out into the community, inviting individuals and groups to support the life and work of the school.



## Pastoral Care

Pastoral Care permeates all aspects of school life in St. John's. It reflects the values, attitudes and beliefs of our Catholic faith and involves all members of our school community – staff, pupils, parents and the school chaplains. We strive to create an atmosphere in which children feel secure, know they are valued as individuals and reach their full and true potential, spiritually, morally, physically and intellectually. All staff are committed to creating an environment of care and trust where children are happy, confident and considerate of the needs of others. We ensure that all children have a voice in the school – our democratically elected school council ensures that everyone has their say on everything that goes on in the school.

Our pastoral policies include 'Pastoral Care', 'Promoting Positive Behaviour', 'Anti-Bullying', 'Child Protection', 'Intimate Care', 'First Aid', 'E-Safety' and Administration of Medication. These are made available to parents at the start of the school year and on request.

## Positive Behaviour Management

Good order and discipline is established and maintained in St. John's P.S. through the implementation of our Positive Behaviour Policy. In St. John's Positive Behaviour is rewarded and praised at all times. We pride ourselves on the beautiful behaviour of the children who attend this school.

The foundation of this policy is built upon the establishment of good relationships between pupils and teachers which can only be achieved by positive, stimulating teaching and learning being experienced by all children across the school. Through our Positive Behaviour Policy, we concentrate on recognising, rewarding and praising all instances of success evident throughout all areas of school life. This will be achieved by issuing individual and class rewards and by acknowledgment at assemblies and in the school newsletters and the school website etc.

In those cases, where a child has transgressed the school rules there is a graded set of sanctions specified within the school policy.

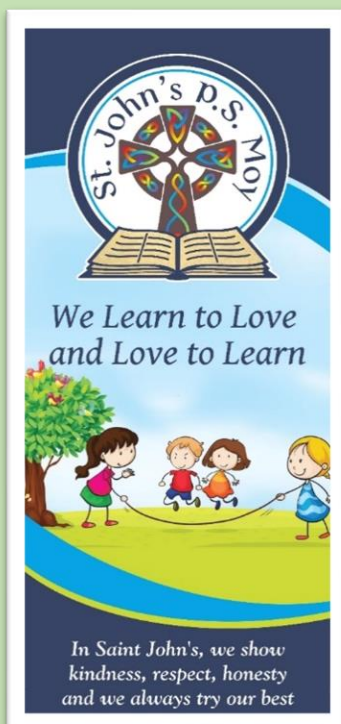
Acceptance of admission to the school implies the parents' acceptance of the school's Positive Behaviour Policy.



## Concerns and Complaints

The school prides itself on close partnership with parents. Should any concern or query arise, parents are encouraged to contact the Class Teacher or Principal at the earliest opportunity so that matters can be discussed, resolved or dealt with.

The Principal, Teaching Staff and B.O.G seek to maintain positive relationships at all times, in the best interest of the pupil. A copy of the school's Parental Complaints Policy is available on the website or on request.



## Enrolling in St. John's Primary School

If you wish to enrol your child in St. John's Primary School, you must complete a Primary One Admissions digital application via EA Connect (available on the Education Authority's website from early Jan. A copy of your child's birth certificate and verification documents should be uploaded with the application.

Reminders will be announced in the local press, parish and school newsletters. A copy of the school's Admission Criteria as published in the EA's website is provided below. The Board of Governors will apply the admission's criteria in the admission of pupils to the school.

Parents of Primary One children will receive an invitation to an induction day in June. This day details all aspects of school life, provides an opportunity to see the school facilities and allows the children to meet their teacher, Mrs McCall, in what will be their first classroom. Information about the routines of the school will be distributed on this day.

# Admissions Criteria

St John's Primary School  
15 Benburb Road  
Moy  
Dungannon  
BT71 7SQ

Maintained Primary School

Enrolment Number: 198  
Admissions Number: 28

Email: [lmcknight694@c2kni.net](mailto:lmcknight694@c2kni.net)  
Telephone No: (028) 8778 4489

PRINCIPAL: Mrs Louise McKnight  
CHAIR OF BOARD OF GOVERNORS: Dr. Katherine Rogers

## RESPECTIVE FUNCTIONS OF THE BOARD OF GOVERNORS AND PRINCIPAL IN RELATION TO ADMISSIONS

The Board of Governors draws up the admissions criteria and delegates to the Principal, the responsibility for applying these criteria. Any reference herein to the term the Board of Governors includes the Principal appointed by the Board of Governors for the purposes of applying the admissions criteria.

## ADMISSIONS CRITERIA

During the admissions procedure when applying the criteria punctual applications will be considered before late applications are considered. The application procedure opens on 7 January 2026 at 12noon (GMT) and an application submitted by the closing date of 21 January 2026 at 12noon (GMT) will be treated as a punctual application. An application received after 12noon (GMT) on 21 January 2026 and up to 4 pm on 26 January 2026 will be treated as a late application, this is also the last date and time for processing a change of preference in exceptional circumstances. After 4 pm on 26 January 2026 no applications will be processed until after the close of procedure on 23 March 2026.

## COMPULSORY SCHOOL AGE

Any child who reaches their 4th Birthday on or before 1st July 2026 is of Compulsory School Age. Under the School Age (NI) Act which became law in Northern Ireland in April 2022, 'compulsory school age' also includes those children who deferred commencing Primary 1 in September 2025 as defined by the new School Age (NI) Act (both groups to be treated equally).

Priority will be given to children resident in Northern Ireland at the time of their proposed admission to the school before those who are not so resident.

When considering which children should be selected for admission, the Board of Governors will only take into account information which is detailed on or attached to the application. Parents should therefore ensure that all information pertaining to their child and relevant to the school's admissions criteria is stated on the application or attached to it.

The Principal will apply the following criteria in the order indicated to identify which children should be admitted either at initial admission to education (P1) or on transfer from another school.

In the event where there are more applications than places the following criteria will be applied in order:

1. Children who at the date of their application, have a child of the family currently enrolled at the school.
2. Children who reside in the Parish of Clonfeacle. (A map of the Parish of Clonfeacle can be made available on request from the school.)
3. Children for whom the school is the maintained catholic primary school nearest to their home as measured by walking distance. (Walking distance from home will be measured using Google Maps UK.)

4. Children who, at the date of their application, are the eldest child of the family. Proof of the eldest child should be uploaded with the child’s application – a letter on headed paper from one of the following who is not a family member of the applicant: a nursery teacher/playgroup leader, a medical practitioner, a solicitor, an elected representative, a member of the clergy.
5. Children who are a Child Looked After.

If after application of a particular criterion there are still places to be filled then the next criterion will be applied to select applicants for places, in order set down through to criterion number 5. If in order of allocation there are more applicants than places final selection will be on basis of the distance from the child’s home to St. John’s Primary School, places being allocated to those pupils living closest to the school first. This will be measured by the shortest distance using Google Maps UK.

#### **DUTY TO VERIFY**

The Board of Governors reserves the right to require such supplementary evidence as it may determine to support or verify information on any application form. If the requested evidence is not provided to the Board of Governors by the deadline given, this will result in the withdrawal of an offer of a place. Similarly, if information is supplied which appears to be false or misleading in any material way, the offer of a place will be withdrawn. Examples of evidence include: a utility bill, a bank or credit card statement or government issued correspondence.

#### **WAITING LIST POLICY**

The school does not operate a Waiting List Policy.

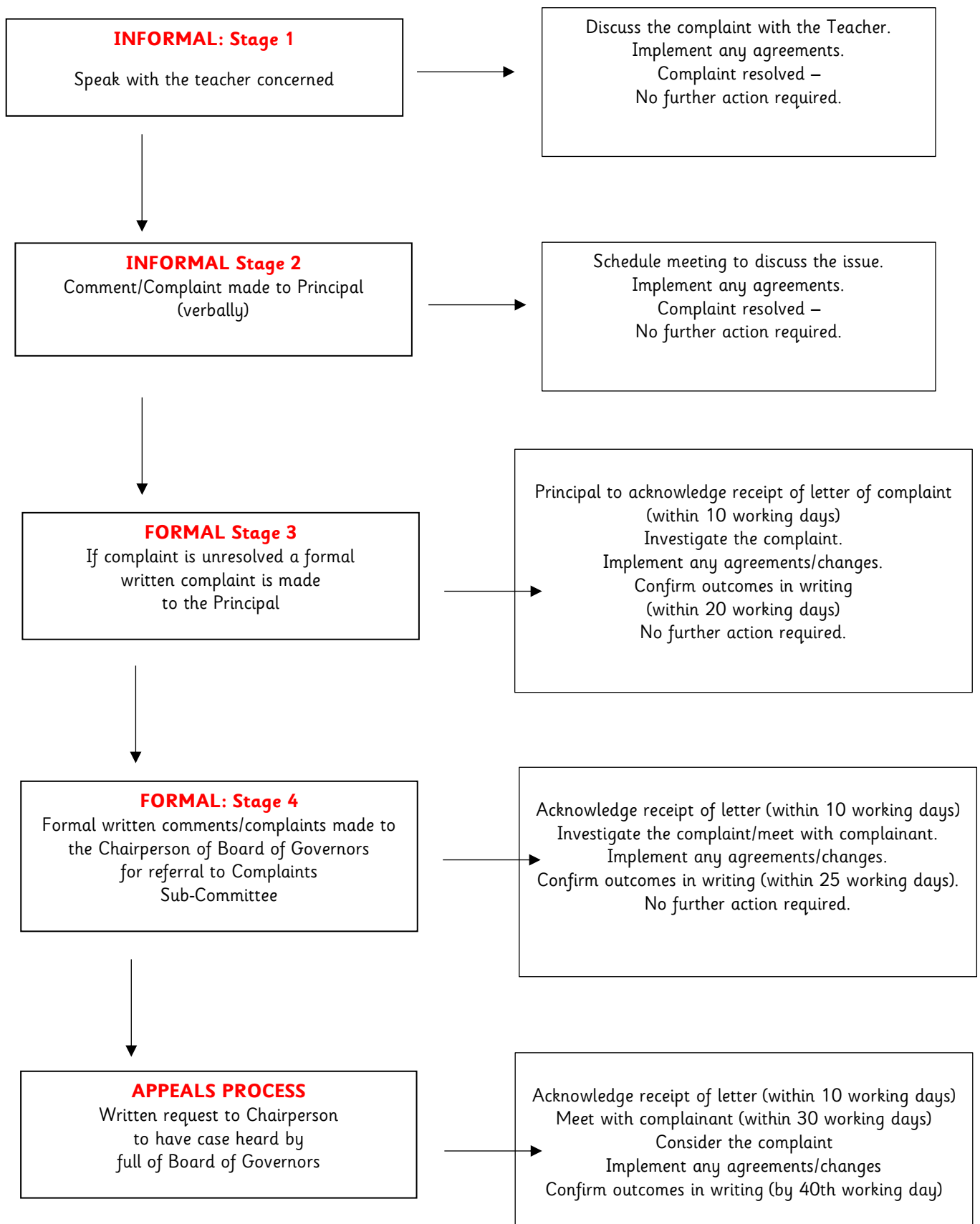
#### **ADMISSION TO P2 – P7**

The above school will admit pupils to P2-P7 except where admission of the pupil(s) would cause the school’s enrolment figure to be exceeded and to any admission not being prejudicial to the efficient use of resources.

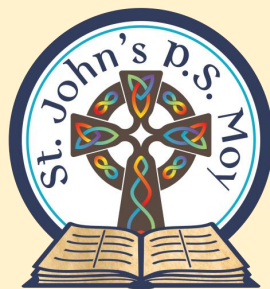
<b>Applications and Admissions to Primary 1</b>		
<b>Year</b>	<b>Total Applications</b>	<b>Total Admissions</b>
<b>2022/2023</b>	<b>30</b>	<b>29</b>
<b>2023/2024</b>	<b>30</b>	<b>30</b>
<b>2024/2025</b>	<b>31</b>	<b>31</b>
<b>2025/2026</b>	<b>30</b>	<b>30</b>

# Making a Complaint about a Teacher (other than the Principal)

(with timescales for responses)







'We Learn to Love and Love to Learn'