

Chapel Road Community Playgroup
29 Knockdara Park
c/o Chapel Road PS
Derry BT47 2BD

Voluntary Playgroup
No of Funded Places (Part-time): To be determined
Session Times: Monday to Friday: 9:00am – 12noon

Person in Charge/Leader: Miss Catherine Blee
Chair of Management Committee: Mrs Mary Bacheta

Telephone: 028 7131 8838

Respective Functions of the Management Committee in relation to admissions.

The Management Committee have determined that, in the event of there being more applicants than places available the following criteria will be applied, in the order set down, to select children for the available places.

When considering which children should be selected for admission, the Management Committee will only take into account information which is detailed on or attached to the application form. Parents should therefore ensure that all information pertaining to their child and relevant to the school's admissions criteria is stated on the application form or attached to it. Examples of such information include whether the child has/had brothers or sisters who attend the Chapel Road Community Playgroup/Chapel Road Primary School.

Children who are not normally resident in Northern Ireland will not be considered for places until all children who live in Northern Ireland have been considered.

Admissions Criteria

A timetable of pre-school admissions procedures setting out the dates by which an application is to be submitted is available at www.eani.org.uk/admissions under 'Pre-School Admissions'. During the admissions procedure when applying the criteria punctual applications will be considered before late applications are considered.

The application procedure opens on 7 January 2020 at 12noon (GMT) and an application submitted by the closing date of 30 January 2020 at 12noon (GMT) will be treated as a punctual application. An application received after 12noon (GMT) on 30 January 2020 will be treated as a late application.

As the pre-school admissions procedure is in two stages the timetable also specifies the relevant dates at Stage 2 which will determine if an application is to be considered as punctual or late.

Admissions Criteria – Statutory Criteria

- 1 Children from socially disadvantaged circumstances born between 2 July 2016 and 1 July 2017.
- 2 Children born between 2 July 2016 and 1 July 2017.

Note: Children from 'socially disadvantaged circumstances' means a child whose parent is in receipt of (i) Income Support, or (ii) Income-based Jobseeker's Allowance, or (iii) an award of Income Support which has been converted into an Employment and Support Allowance and the level of benefit remains the same, or (iv) Universal Credit. When parents apply for places for their child on this basis they must have their Benefit Verification stamped by the Social Security/Jobs and Benefits Office to confirm that they are in receipt of a qualifying payment. This should then be sent by the parent directly to the provider of first preference.

Sub-Criteria

If there are more children satisfying the last criterion, which can be applied, then selection for the remaining places will be on the basis of:

- (i) Applications to Chapel Road Community Playgroup will be taken in preference order i.e. 1st preference will be taken before a 2nd preference, 2nd preference before a 3rd preference and soon.
- (ii) Children who have brother/half-brother(s) or sister/half-sister(s) who have previously attended Chapel Road Community Playgroup/ Chapel Road Primary School.
- (iii) Children who are the eldest/only child in the family.
- (iv) Children who have a parent/guardian, grandparent, aunt/uncle, or active member of the Management Committee employed in the Playgroup or School.

In the event of over-subscription in the last criterion which can be applied, then selection for all places remaining in this category will be on the basis of the initial letter of the surname as per the birth certificate, in the order set out below:-

F W X L M B R Mc N O G A Mac U I J Y V K Q C E H S D Z T P

The order was determined by a randomised selection of letters from the alphabet. In the event of surnames beginning with the same letter the subsequent letters of the surnames will be used in alphabetical order. In the event of 2 identical surnames the alphabetical order of the initials of the forenames as per the birth certificate will be used.

Admissions criteria for entry September 2020

It is important that parent(s)/guardian(s) when submitting the application form give all the relevant supporting information and written evidence that may be needed including the child's birth certificate.

If parents/guardians have any difficulty in completing the form then they should consult with Chapel Road Community Playgroup.

Duty to Verify

The Management Committee reserves the right to require such supplementary evidence as it may determine to support or verify information on any application form.

If the requested evidence is not provided to the Management Committee by the deadline given, this will result in the withdrawal of an offer of a place. Similarly, if information is supplied which appears to be false or misleading in any material way, the offer of a place will be withdrawn.

Waiting List Policy

Chapel Road Community Playgroups Policy on the consideration of applications after the Open Enrolment Admissions procedures concludes on Monday 8th June 2020 is available directly from the Playgroup. Should a vacancy arise, the above criteria will be applied to select pupils from our waiting list.