



February 2025

Dear Parent

We are currently arranging for the reconstitution of our Board of Governors. We require that one member of the new Board is a Parent Governor. The Parent Governor must be the parent of a pupil attending the school at this time. **This position is a voluntary one and as such is unpaid.**

“Parent” includes a guardian and any person who has actual custody of the pupil. An elected parent continues in office even if ceasing to be a parent of a pupil attending the school. **An elected parent will be required to attend all meetings of the Board of Governors over the next four years and carry out any additional duties as agreed by the Board.**

Candidates must be nominated by at least one parent and seconded by another. The right to nominate, to vote and to stand for election is not limited to one parent per family. Only those entitled to vote may nominate. Persons nominated should confirm that they are prepared to stand for election.

If you are interested in being nominated or nominating a parent for this position, a nomination proforma may be collected from the general office of the school. **The closing date for nominations is Friday 21 February 2025 at 2pm.**

In the event of more than one person being nominated the outcome will be decided by secret ballot which will be arranged later.

Miss F Keegan

PRINCIPAL