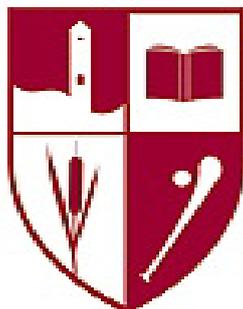


# St Kevin's Primary School



## ST. KEVIN'S PRIMARY SCHOOL Acceptable Use of a Mobile Phone

### MISSION STATEMENT

We, the Governors and staff of St. Kevin's Primary School, believe the school to be a vital part of St. John's Parish community. We are firmly committed to:

- the aims of Catholic Education;
- providing appropriate and effective learning opportunities for all our children;
- developing positive pastoral care systems in our school
- establishing close links with the home, parish and wider community; and
- developing all members of the school community to enable them to fulfil their role within the school.

This policy document was produced in consultation with pupils, parents, school staff, governors and the school nurse.

## **Introduction**

St Kevin's Primary School has drawn up the following Acceptable Use Policy for mobile phones that provides children, parents and teachers with guidelines and instructions for the appropriate use of mobile phones during school hours.

## **Rationale**

The widespread ownership of mobile phones among young people requires that school management, teachers, children, parents and carers take steps to ensure that mobile phones are used responsibly at schools. This Acceptable Use Policy is designed to ensure that potential issues involving mobile phones can be clearly identified and addressed, ensuring the benefits that mobile phones provide (such as increased safety) can continue to be enjoyed by our children.

The Acceptable Use Policy for mobile phones also applies to children during school excursions, camps and extra-curricular activities.

## **School Policy**

**1.1** Whilst St Kevin's Primary School accepts that parents/carers give their children mobile phones to protect them from everyday risks involving personal security and safety, children are **NOT PERMITTED** to have a mobile phone in school.

**1.2 ALL** urgent phone calls can be made / received through the school office.

**1.3** If a mobile phone is brought in without permission the child will be asked to hand the phone to his / her teacher. The teacher will then pass the phone to the Vice Principal who will inform parents.

**1.4** If a parent deems that their child needs a mobile phone due to health and safety reasons, a request can be made to the Vice Principal in writing and the matter may be discussed.

**1.5** On permission being granted a contract will be signed by both the parent/carer and child (Appendix 1). The mobile phone must be turned off and given to the Vice Principal for secure storage until the end of the day. It is the child's responsibility to retrieve the phone at the end of the day.

**1.6** Neither the class teacher, Vice Principal nor the school is responsible for any damage or loss that is incurred whilst a mobile phone is on school property.

**1.7** The mobile phone must only be used outside the school grounds.

**1.8** Where an exception has been requested and granted it is on the premise that the above procedures are to be followed. However, if they are not followed then the permission will be revoked.

### **Staff Mobile Phone Use**

It should be understood by all staff, both teaching and non teaching that mobile phones **SHOULD NOT** be turned on during contact / working hours.