Follow the steps below to start using Read&Write for Windows at home.

Installing Read&Write

Visit <u>text.help/home-use</u> in your browser and click on 'Try Read&Write'

Select the Windows icon and this will begin the download.



Locate the .zip file in your downloads folder and double click to open. You may need to double click the setup.exe file to run the install. **Follow the steps to complete the installation**.

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Setup wizard window installing Read&Write



Click accept and install

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Install progress status

<u>Getting logged on</u>

Now Read&Write is installed, you'll need your C2K school email address (@c2ken) and password.

If you don't know these details, please contact the school who can provide them.

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Once you've finished the installation steps, the Read&Write toolbar will appear, alongside a sign in window. Click 'Sign in with Microsoft'

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Enter your email address (e.g. jbloggs123@c2ken.net) and click next;

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Now enter your password You're all set to begin using the Read&Write toolbar!



Thanks for signing in screen



Read&Write being used with a Microsoft Word document